

City Council Work Session Handouts

December 16, 2013

- I. Review and Discuss updates to Eisemann Center Programming
- II. Review and Discuss Solid Waste Services Study
- III. Review and Discuss Farmers Market Regulations
- IV. Review and Discuss the 2014 City Council Meeting Calendar



November 6th – December 6th, 2013

A Month of Milestones & Accomplishments

**City Council Briefing
Monday, December 16, 2013**



Eisemann Center passes 2 Million attendance mark at the RSO Symphony Days concert for RISD third grade students on November 6, 2013!

Passing this milestone of 2 million in attendance had an added bonus with it happening with the RSO and 1,500 third grade students from the RISD. The Center prides itself on being a community resource providing performance venues and services to the many arts and corporate clients who have used the Eisemann Center these past 11 years. – Bruce C. MacPherson, Managing Director



The Symphony Days program is one of the highlights of the year for the RSO, so it's a tremendous honor for our audience to have included the 2,000,000 visitor ...Seeing the excitement of an auditorium filled with enthusiastic third grade students is truly magical. Knowing that we are enriching their lives through exposure to the arts is priceless. – Laurie Garvie, Interim Executive Director





New Educational Program Launched on Sunday, November 10, 2013

Eisemann Extras

- This special program was conceived and is administered by Amy Taylor, Assistant Marketing & Development Manager.
- The ***Eisemann Extras*** program consists of fun interactive events that are inspired by our *Family Theatre Series* shows.
- For a small additional charge of \$10/event or \$20/season (4 shows) any child from pre-school to 5th grade may participate. Adult parents/guardians attend free!
- ***Eisemann Extras*** programs take place at 1:30pm, one hour prior to the start time of the *Family Theatre Series* performance.
- With ***Eisemann Extras*** we strive to enhance the live theatre experience for our youngest patrons.
- The program was launched prior to the performance of *Diary of a Worm, a Spider, and a Fly* with **23** children registered. ***Eisemann Extras*** partnered with the Heard Museum with charter members able to see up close and learn more about worms, spiders, snakes and a variety of other small animals and insects exhibited by representatives of the museum.
- Upcoming ***Eisemann Extras*** include:
 - *We're Going on a Bear Hunt!* – Sun., Feb. 16th
 - A scavenger hunt throughout the Eisemann Center
 - *Circo Comedia* – Sun., Mar. 2nd
 - Circus themed activities
 - *Alexander and the Terrible, Horrible, No Good, Very Bad Day* - Sun., Apr. 6th
 - A post-season wrap party
- Goal is to increase attendance to our *Family Theatre Series* shows by offering the ***Eisemann Extras*** experience as an educational enhancement for families with elementary age children.



Eisemann Extras – Heard Museum exhibit on 11/10/13

Willie and the Wheel – Together Again!

starring

Willie Nelson, Ray Benson and Asleep At The Wheel

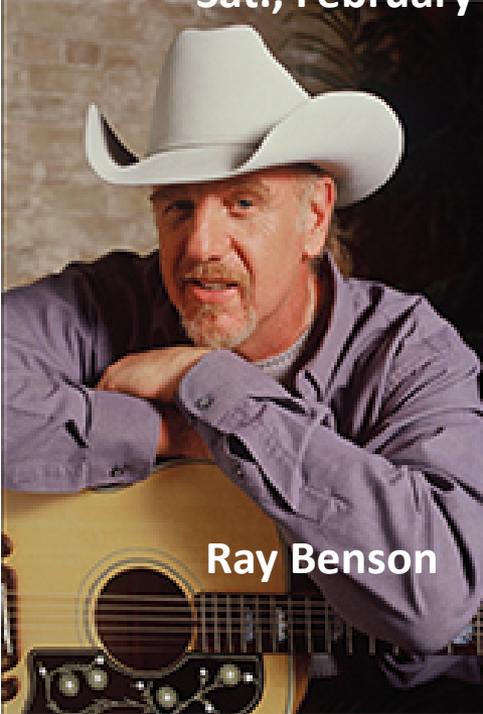
- Artists last appeared together when they produced a CD of the same name and performed a limited tour in 2009. Negotiated with managements of both artists to secure this date.
- Announced our show on Nov. 23rd
- Pre-sale to EC “Friends” and the fan clubs took place from 11/23 – 12/1 :

• EC “Friends” =	97 tickets sold
• AATW Fan Club =	144 tickets sold
• Willie Nelson Fan Club =	<u>14</u> tickets sold
	255 pre-sale
- Public On Sale date (12/2/13) set an all-time single day record for tickets sold for a single show:

• Phone Orders	81 tickets
• Walk-up Orders	65 tickets
• Online Orders	<u>1,001</u> tickets
	1,147 tickets
- As of today (12/9) the show is Sold-Out. Some tickets may become available if Company Seats are released by the artists.
- The show is subject to the new Facility Maintenance Fee and has generated \$2,205.



Sat., February 8, 2014 @ 8pm



Ray Benson



Willie Nelson

Ceremony held on Tuesday, November 26 to announce...

Miss Texas

Scholarship Foundation | PAGEANT

July 1 – July 5, 2014

- Made possible after several months of negotiations involving staff from the COR's Convention & Visitors Bureau and Eisemann Center, staff from the Renaissance Hotel and executives of the Miss Texas Pageant.
- Proximity of hotel to the Eisemann Center, available banquet space and performance space helped to secure event.
- This prestigious event is expected to generate:
 - Up to ten days of production and event usage of the Eisemann Center
 - Over 1,900 room nights at the Renaissance Hotel plus additional room nights at other area hotels
 - Between \$250k - \$350k in revenues for the COR, Renaissance Hotel, other hotels, area restaurants and stores.
- COR and Renaissance Hotel are working with officials of the Miss Texas Pageant to make Richardson the home of the Miss Texas and the Miss Texas Teen Pageants for many years beyond 2014.



Eisemann Center staff with current Miss Texas, Ivana Hall, and David A. White & Jan Mitchell, Co-Executive Directors of the Miss Texas Pageant.



David A. White & Jan Mitchell, Co-Executive Directors of the Miss Texas Pageant at signing ceremony held at the Renaissance Hotel with current Miss Texas, Ivana Hall, and COR and Renaissance Hotel representatives witnessing.

Update on Eisemann Center events impacted by weather in early December...

Thur. 12/5

Vocal Majority Christmas Concert – Went on as scheduled (503 of 933 attended)

Fri., 12/6

Vocal Majority Christmas Concert...postponed to Saturday, Dec. 28th

Sat., 12/7

RSO Holiday Concert...cancelled

Royale Ballet of Dallas both 2pm & 7pm performances of *The Nutcracker* took place as scheduled

Sun., 12/8

Vocal Majority Concerts (2pm & 8pm) postponed to Sunday, Dec. 29th

Royale Ballet of Dallas both 2pm & 7pm performances of *The Nutcracker* took place as scheduled

Mon., 12/9

Eisemann Center Presents “Keyboard Conversations” took place as scheduled

Eisemann Center staff worked closely with clients in notifying ticket holders and the public of these changes. With assistance from COR’s Departments of Information Technology and Communications the Eisemann Center website and phone systems were adapted to better relate weather related changes on short notice.



Solid Waste Services Study Implementation Status Report

City Council Briefing: December 16, 2013

Solid Waste Service Study Overview

- Purpose: Evaluate solid waste services to explore opportunities to increase cost-effectiveness of the system and enhance the customer experience and satisfaction.
 1. Document existing solid waste services to establish a baseline for the existing components of the system
 2. Conduct a benchmarking study to compare our services to other cities within the region
 3. Perform a cost service analysis to qualify the immediate and forecasted costs and revenues of the City's existing system
 4. Evaluate potential system enhancements

System Findings

- COR's twice a week residential trash collection, once a week brush and bulky item collection, and once a week residential recycling collection combine to provide one of the most robust, comprehensive services in the region.
- COR's commercial trash collection levels and rates remain stable and appropriate for the present time.
- COR's residential recycling program's diversion rate has remained flat for past several years; Recycling education and outreach programs have not kept up with industry or regional programs.
- COR's construction and demolition debris program provides limited services and does not permit adequate tracking of all debris.

System Opportunities

1. Evaluate for additive services for enhancing construction and demolition debris collection
2. Evaluate options for additive services for improving commercial and multi-family recyclables collection
3. Evaluate options for improving residential curbside recycling
4. Evaluate options for additive services for improving residential yard waste collection

Strategies

1. Develop a licensing program for private haulers that want to provide commercial or multi-family services within the City
2. Develop a licensing program for private haulers that want to collect construction and demolition debris with the City
3. Expand education and outreach to increase participation and decrease contamination in recycling programs (residential, commercial and multi-family)
4. Create a campaign to increase proper disposal of compostables



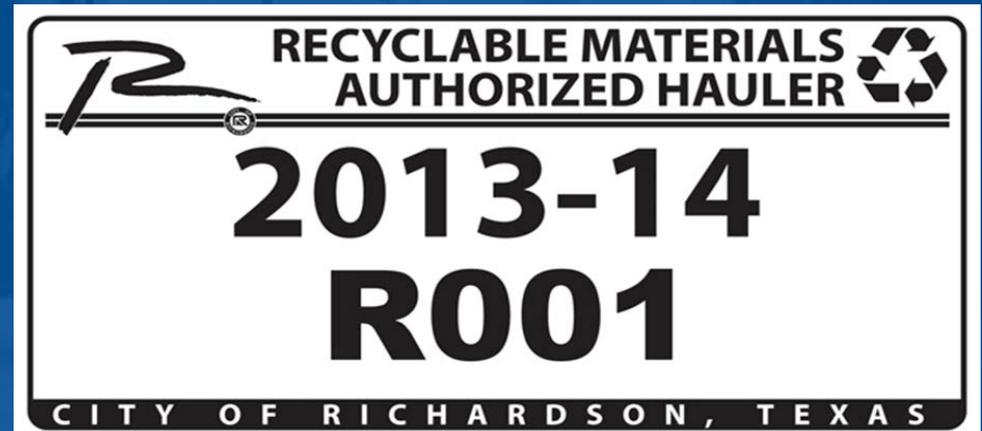
Licensing Programs

Program Overview

- With the adoption of Ordinance 4022, contractors and private companies that haul construction and demolition debris or commercial or multi-family recycling from within the City of Richardson are required to obtain a permit prior to conducting business.
- The permit requires that haulers take all construction and demolition debris to a North Texas Municipal Water District designated facility; recycling material may be taken to any facility.
- Solid Waste began accepting permit applications on October 1, 2013.

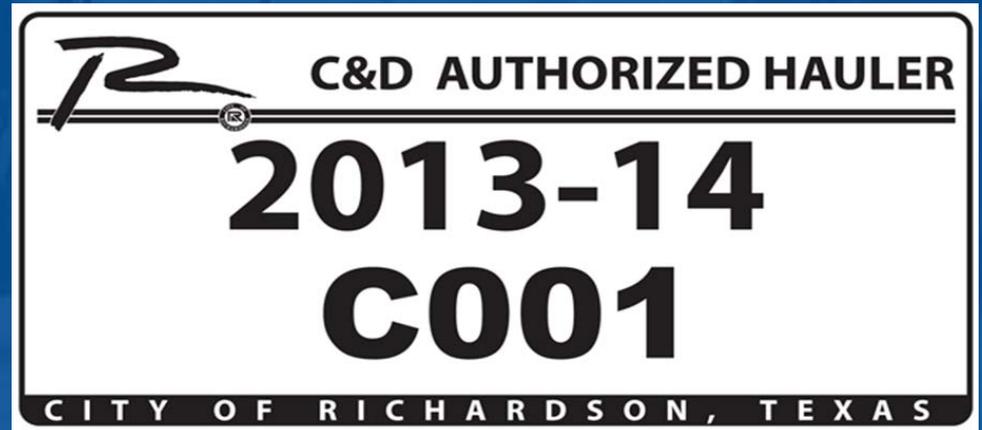
Commercial & Multi-Family Recycling

- 9 Recycling haulers have registered to date:
 - Abibow
 - Bluebonnet
 - Moore
 - Progressive
 - Republic
 - Waste Management Balcones
 - Servall
 - Champion



Construction & Demolition Debris

- 6 Construction & Demolition Debris haulers have registered to date:
 - Bluebonnet
 - Moore
 - Progressive
 - Republic
 - Waste Management
 - Servall





Search...

SEARCH

- RESIDENTS
- BUSINESSES
- VISITORS
- GOVERNMENT
- SERVICES
- DEPARTMENTS**
- I WANT TO...



- Public Services
 - Trash/Recycling
 - Brush and Bulky Item Collection
 - Buying Bags
 - Compost and Mulch
 - Hazardous Household Waste
 - Holiday Schedule
 - Request by Phone
 - Residential Collection Maps
 - Residential Recycling
 - Residential Regular Trash
 - Residential Rent-A-Bin
 - Solid Waste Permits
 - List of Haulers
 - Streets
 - Water
 - Response Center

Departments » Public Services » Trash/Recycling

SOLID WASTE PERMITS

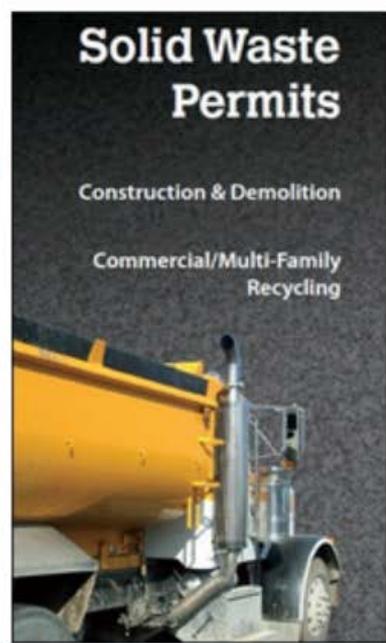
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The Richardson City Council has approved an ordinance that requires certain types of solid waste haulers to obtain an annual permit from the City.

The passage of the ordinance brings the City in line with its obligations to the North Texas Municipal Water District that require the City to have a process to track waste from Richardson. The District's goal is to ensure the waste is sent to a properly permitted landfill or recycling facility and the permitting process allows the City to do that.

Any contractor or private company that hauls construction and demolition debris or commercial or multi-family recycling from within the city of Richardson must first obtain a permit. Large vehicles that haul these types of loads have a tendency to wear down and damage city streets over time.

The permit requires that haulers take all construction and demolition debris to a North Texas Municipal Water District (NTMWD)-designated facility. NTMWD's 121 Regional Disposal Facility in Melissa is currently the primary disposal site. NTMWD operates the facility to comply with the U.S. Environmental Protection Agency (EPA) and Texas Commission on Environmental Quality (TCEQ) regulations. All recycling materials must be delivered to a facility permitted to accept them in accordance with TCEQ, EPA and all other applicable rules and regulations.



- Recycling Application
- C&D Application
- List of Haulers
- Ordinance





Recycling Programs

Background

- **July 2013** – Final draft of Solid Waste Services Study presented to City Council
- **September 2013** – Recycling Marketing Manager position approved with the adoption of FY 13/14 Budget
- **October 2013** – Recruitment process began
- **November 2013** – Jessica James hired

Fall 2013 Recycling Education & Outreach

- **America Recycles Day**
 - November 15th
 - Information booths were staffed at City Hall, Huffhines Recreation Center, Heights Recreation Center and the Senior Center
 - Over 500 rolls of blue bags were distributed to residents
 - Solid Waste staff handed out backpacks with a roll of blue bags and recycling information to students/parents at Mark Twain Elementary



Fall 2013 Recycling Education & Outreach

- **Richie's Recycle Roundup**
 - October 10th and October 11th
 - St. Paul the Apostle School & Richardson Heights Elementary Participating

- **Northrich Elementary Presentation**
 - December 12th
 - 3rd and 4th graders learned what's recyclable and where recyclables goes after they are collected



Fall 2013 Recycling Education & Outreach

- **Verizon Recycling Rally**
 - November 8th
 - Event held at the Richardson campus
 - Electronics were collected from Verizon employees as well as Richardson residents
 - Blue bags were given to Richardson recyclers
 - Information about Richardson recycling was given to participants waiting in the car line



Fall 2013 Recycling Education & Outreach

- **Fall Leadership Workshop**
 - October 15th
 - Announced emphasis on recycling; encouraged associations to incorporate topic into their events



- **Greenwood Hills HOA Fall Picnic**
 - November 9th
 - All participants received a roll of blue bags and recycling information



Fall 2013 Recycling Education & Outreach

- **Document Shredding/Electronics Recycling Event Hosted by CPAAA**
 - October 12th
 - Recycling Richie was at the event handing out informational and magnets to residents waiting in the car line
- **Annual City Wide Pet Day**
 - November 2nd
 - Reusable recycling receptacles were incorporated into the event
 - Blue bags were given to Richardson residents
 - Information booth staffed throughout the day
- **Gobble Hobble**
 - November 23rd
 - Richie made an appearance along with the Gobble Hobble Turkey and McGruff the Crime Dog

Current Recycling Education & Outreach

- **Santa's Village**
 - December 12th – 22nd
 - Information booth staffed throughout the event
 - Children can play games focusing on what and how to recycle
 - Recycling Richie is canvassing the grounds handing out information



Current Recycling Education & Outreach

- **Christmas Tree Recycling Program**
 - December 26th – January 31st
 - Drop off undecorated trees at the Service Center
 - Request BABIC service to collect tree from the curb

- **Holiday Cardboard Recycle Program**
 - December 23rd – January 3rd
 - Drop off flattened cardboard boxes
 - Custer Park
 - Huffhines Tennis Center
 - Breckinridge Park
 - Recycle Collection Center



Recycling Education & Outreach Next Steps

- **Development of a Residential Recycling Marketing Plan**
 - Increase overall recycling – Add participants
 - Increase overall knowledge of recycling practices – Decrease contamination
 1. Conduct market research to establish benchmarks
 - Know our numbers
 2. Utilize data collected to
 - Build a consumer profile
 - Identify barriers
 - Gather consumer suggested solutions
 3. Develop and implement strategies

Recycling Education & Outreach Next Steps

- Market research will include multiple components
 1. Focus Groups
 - Four (4) focus groups will be conducted at the Civic Center
 - Participants will be nominated by the homeowner and neighborhood associations within the various quadrants
 - Members from the Environmental Advisory Board will also be invited to attend

Recycling Education & Outreach Next Steps

- Market research will include multiple components
 2. Community Meetings
 - Three (3) community meetings will be conducted over a two-week time period providing residents different options to attend and provide recycling input
 - Residents will be notified about the meeting in the
 - Homeowners and Neighborhood Associations Edition” of Richardson Today
 - Week In Review
 - Facebook / Twitter
 - Email Update Features

Recycling Education & Outreach Next Steps

- Market research will include multiple components
 3. Resident Surveying
 - The January issue of the Richardson Today will be a special “Recycling Edition” explaining the survey and highlighting recycling in our community
 - A survey with postage will be included as an insert; The survey will due by January 20th
 - Residents will also have the option to go to the City of Richardson’s website and fill out an electronic version of the survey through SurveyMonkey

Recycling Education & Outreach Next Steps

- Market research will include multiple components
 4. Employee Survey
 - Electronic as well as hard copy surveys will be available for employees to complete
 - The survey will identify employee recycling habits and any participation barriers
 - The employee survey will run from January 1, 2014 through January 10, 2014

Summary

- **January – Focus Groups**
 - January 9th
 - January 13th
 - January 14th
 - January 16th
 - All at the Civic Center
- **January – Community Meetings**
 - January 21st at 6:30 pm at Heights Recreations Center
 - January 23rd at 7:00 pm at Huffhines Recreation Center
 - January 28th at 6:30 pm at Stinson Elementary
- **February / March – Marketing Plan Development**
- **April / May – Presentation of draft Marketing Plan to City Council**



Solid Waste Services Study Implementation Status Report

Farmer's Markets

City Council

December 16, 2013

The Vision:

A place where residents can purchase farm fresh produce and locally produced food products



Locally produced

- Honey
- Pasta



...and grass fed beef

History

- 2010 Health Department and Development Services coordinated to develop a set of operating guidelines
- Since 2010, farmer's markets have operated at:
 - East Side
 - II Creeks
 - North Texas Auto Museum at 670 W. Campbell
- Consistent non-compliance with guidelines
- No City ordinance defining a farmer's market permit
- Annual health permit issued to operator

Food Safety Concerns

- Vendors without State issued Food Manufacturing license
- Vendors with packaged food items without complete or proper labeling
- Cottage food vendors with home prepared foods without proper labels or packaging



Food Safety Concerns

- Vendors with open/unprotected or unpackaged foods
- Vendors providing samples of foods from open containers



Food Safety Concerns



- Improper sampling
- No hand washing capability



- Vendor use of propane cooker
- Insufficient temperature controls

Vendor Ratio Compliance

The guidelines specify no more than 30% non-food vendors

Date	Total Vendors	Percent Non-Food
October 2011	20	65%
April 2012	14	43%
October 2012	14	36%
May 2013	19	58%
November 2013	29	52%

Signage Concerns

Multiple Vendor Signs:



Research and Refinements

1. Participated in regional effort to develop Best Management Practices to provide standardized regulation
2. Move to ordinance format for enforceability
3. Clarify responsible party
4. Maintain event as a positive amenity within the community

Proposed Farmers Market Ordinance

- **Food Safety and Community Integrity**
 - Property owner responsibilities
 - Farmers Market Operator responsibilities
 - Vendor responsibilities
 - Food safety provisions
 - Signage
 - Fees
 - Enforcement

Property Owner Responsibilities

1. Provide written authorization to Farmers market Sponsor /operator where the market will occur
2. Provide solid waste disposal access and authorization for market operator and vendors
3. Provide liquid waste disposal access and authorization for market operator and vendors
4. Market located on improved surface

Market Operator Responsibilities

Operator shall provide

1. A description of the event, including: dates and times, a list of vendors, the responsible party for site clean-up
2. A site plan showing vendor set-up locations, tent locations, proposed traffic control methods, proposed signage
3. A copy of the rules and guidelines for the proposed event
4. A description for disposal of solid and liquid waste

Market Operator Responsibilities

5. Limit vendors attending the market to these vendor types:

- **Produce:**

fruits, vegetables, nuts, seeds, horticultural

- **Prepared Potentially hazardous foods**

pre-packaged food from licensed facility

- **Prepared non potentially hazardous foods:**

pre-packaged foods from a licensed facility

- **Meat:**

Frozen, prepackaged and inspected by USDA or equal

Market Operator Responsibilities

- **Arts and Crafts:**

not to exceed a max of 30% of vendors

- **Animal Prohibition**

Animals may not be vended, sold, offered for adoption, or given away

Prepared food prohibition

other than samples, no food shall be prepared and sold for the purposes of immediate consumption

6. Designate and allocate vendor spaces

7. Ensure electricity is provided to any vendor using mechanical refrigeration

Vendor Responsibilities

1. All Vendors shall comply with the City of Richardson Health Department and Texas Food Establishment Rule and regulations.
2. Food related vendors shall obtain a Farmer's market permit from Health Department and comply with all food, equipment and facilities related regulations in this chapter
3. Prepackaged foods are to be labeled according to Texas Food Manufacturing requirements
4. Open food or samples allowed only if permitted as such
5. Compliance with Cottage Food rules for home preparation of foods

Vendor Responsibilities

6. Vendors may arrive no earlier than 1 hour prior to start of the event and must vacate their space no later than One(1) hour after the advertised close of the event
7. Shall not use public trash receptacles for disposal of refuse
8. Vendors shall be solely responsible for keeping their space and area and all areas around their space clean and free of hazards
9. Samples are provided in single service manner, with disposable utensils and not in a self-service manner.

Food Safety

1. Preventing contamination – food shall be protected from contamination from the environment, vendors, or patrons
2. Approved source – only food from approved source as defined by Texas Food Establishment Rules or State of Texas Cottage Food Industry rules
3. Prohibited items – Fish, foraged foods, game animals, gleaned foods, non pasteurized dairy items
4. Sampling – offered as individual servings not offered as self service

Food Safety

5. Temperature Requirements – provide adequate refrigeration to maintain:
 - meat and poultry products maintained at zero (0°F)
 - eggs and dairy at or below 40°F
6. Foods prepared on site for purposes of sampling shall be maintained 40°F and below or 140°F and above
7. Thermometer for each piece of hot holding and cold holding equipment
8. Hand wash sink or other approved facilities required for any vendor conducting sampling

Equipment/Facilities

1. All equipment shall be able to maintain proper temperatures
2. Tables used in vending area are non porous
3. Utensils shall be non porous and disposable unless approved by regulatory authority
4. a hand sink provided for each vendor conducting sampling

Equipment/Facilities

5. Waste water shall be disposed of into the sanitary sewer or other approved manner
6. Hand sink not required for prepackaged only
7. Trash receptacles for each vendor
8. Vendor booths located on concrete or asphalt
9. Vending areas covered, pest free

Signage

1. Individual vendor signs not permitted on frontage
2. 1 farmers market sponsor sign of 32 sq. ft. maximum on each frontage of the market
3. Any sign shall be 10 ft. set back from curb
4. No sign be attached to building or structure
5. No signs attached to people

Fee Structure

Tiered Annual Permit

- Non food vendors - unpermitted
- Food vendors non potentially hazardous foods (PHF) - permitted no fee
- Food vendors with PHF but no sampling - \$50
- Food vendors with PHF and sampling - \$100

Enforcement

- Community Services – signage
- Health Department – all other provisions

Next Steps

- Consider input from Council on possible Farmers Market Ordinance
- On future agenda as an action item



CITY COUNCIL MEETING SCHEDULE

2014



OVERVIEW

- Charter Requirements
- Current Practice
- Common Practice for Other Cities
- General Considerations
- Proposed 2014 Schedule
- Next Steps

CHARTER REQUIREMENTS & CURRENT PRACTICE

City Charter

§ 3.08 Regular Meetings

- All meetings of the Council shall be held in the City Hall or at such other locations as may be designated by the City Council and at such times as may be prescribed by ordinance or resolution; but not less than two regular meetings shall be held each month, unless postponed for valid reasons.

Current Practice

- Council currently meets every Monday
 - “Work Session” each Monday
 - “Regular Meetings” on 2nd & 4th Mondays
- Meetings are typically only cancelled due to conflicts with holidays
- No annual schedule is set

COMMON PRACTICE IN OTHER CITIES

- Most cities in North Texas set an annual meeting schedule
- Dallas and McKinney are the only other benchmark cities that meet weekly
 - Don't meet on the 5th week
 - Scheduled meeting hiatus twice during the year

GENERAL SCHEDULE CONSIDERATIONS

- There are 3 City holidays that fall on Monday each year
 - MLK Day
 - Memorial Day
 - Labor Day
- Generally, at least 3 months in a year have a 5th Monday. In 2014, there are 4 months that have a 5th Monday.
- City Council Meeting Schedule will
 - Coincide with RISD/PISD breaks
 - Consider budget calendar and retreat

2014 PROPOSED SCHEDULE

- The proposed schedule allows for 43 scheduled meetings including a two-day budget retreat
- Schedule does not include Special Called Meetings
- It allows for a consecutive 2 week meeting break in the Summer and December
- This schedule omits 11 meetings (net 6 additional than current)
 - Omits the 3 Monday holiday meetings
 - Omits the 4 fifth Mondays
 - Omits the Monday that falls during RISD/PISD Spring Break
 - Omits Monday July 7th – following Independence Day and in combination with the 5th Monday in June, this allows a two week break
 - Omit the meetings that fall the week of Thanksgiving, Christmas, and New Year's Day

2014 CITY COUNCIL MEETING SCHEDULE

Date	Type of Meeting	Cancelled	Date	Type of Meeting	Cancelled
January 6, 2014	Worksession				
January 13, 2014	WS & Regular		July 14, 2014	WS & Regular	
January 20, 2014	City Holiday	No Meeting/Holiday	July 15 - 16, 2014	Budget Retreat	
January 27, 2014	WS & Regular		July 21, 2014	Worksession	
February 3, 2014	Worksession		July 28, 2014	WS & Regular	
February 10, 2014	WS & Regular		August 4, 2014	Worksession	
February 17, 2014	Worksession		August 11, 2014	WS & Regular	
February 24, 2014	WS & Regular		August 18, 2014	Worksession	
March 3, 2014	Worksession		August 25, 2014	WS & Regular	
March 10, 2014	WS & Regular		September 1, 2014	City Holiday	No Meeting/Holiday
March 17, 2014	Worksession		September 8, 2014	WS & Regular	
March 24, 2014	WS & Regular		September 15, 2014	Worksession	
March 31, 2014	Worksession		September 22, 2014	WS & Regular	
April 7, 2014	Worksession		September 29, 2014	Worksession	
April 14, 2014	WS & Regular		October 6, 2014	Worksession	
April 21, 2014	Worksession		October 13, 2014	WS & Regular	
April 28, 2014	WS & Regular		October 20, 2014	Worksession	
May 5, 2014	Worksession		October 27, 2014	WS & Regular	
May 12, 2014	WS & Regular		November 3, 2014	Worksession	
May 19, 2014	Worksession		November 10, 2014	WS & Regular	
May 26, 2014	City Holiday	No Meeting/Holiday	November 17, 2014	Worksession	
June 2, 2014	Worksession		November 24, 2014	WS & Regular	
June 9, 2014	WS & Regular		December 1, 2014	Worksession	
June 16, 2014	Worksession		December 8, 2014	WS & Regular	
June 23, 2014	WS & Regular		December 15, 2014	Worksession	
June 30, 2014	Worksession		December 22, 2014	WS & Regular	Week of Christmas
July 7, 2014	Worksession		December 29, 2014	Worksession	Week of New Year's

PROPOSED 2014 CITY COUNCIL MEETING SCHEDULE

Date	Type of Meeting	Cancelled	Date	Type of Meeting	Cancelled
January 6, 2014	Worksession				
January 13, 2014	WS & Regular		July 14, 2014	WS & Regular	
January 20, 2014	City Holiday	No Meeting/Holiday	July 15 - 16, 2014	Budget Retreat	
January 27, 2014	WS & Regular		July 21, 2014	Worksession	
February 3, 2014	Worksession		July 28, 2014	WS & Regular	
February 10, 2014	WS & Regular		August 4, 2014	Worksession	
February 17, 2014	Worksession		August 11, 2014	WS & Regular	
February 24, 2014	WS & Regular		August 18, 2014	Worksession	
March 3, 2014	Worksession		August 25, 2014	WS & Regular	
March 10, 2014*	WS & Regular	No Meeting/Spring Break	September 1, 2014	City Holiday	No Meeting/Holiday
March 17, 2014	Worksession		September 8, 2014	WS & Regular	
March 24, 2014	WS & Regular		September 15, 2014	Worksession	
March 31, 2014*	Worksession	No Meeting/5th Monday	September 22, 2014	WS & Regular	
April 7, 2014	Worksession		September 29, 2014*	Worksession	5th Monday
April 14, 2014	WS & Regular		October 6, 2014	Worksession	
April 21, 2014	Worksession		October 13, 2014	WS & Regular	
April 28, 2014	WS & Regular		October 20, 2014	Worksession	
May 5, 2014	Worksession		October 27, 2014	WS & Regular	
May 12, 2014	WS & Regular		November 3, 2014	Worksession	
May 19, 2014	Worksession		November 10, 2014	WS & Regular	
May 26, 2014	City Holiday	No Meeting/Holiday	November 17, 2014	Worksession	
June 2, 2014	Worksession		November 24, 2014*	WS & Regular	Week of Thanksgiving
June 9, 2014	WS & Regular		December 1, 2014	Worksession	
June 16, 2014	Worksession		December 8, 2014	WS & Regular	
June 23, 2014	WS & Regular		December 15, 2014	Worksession	
June 30, 2014*	Worksession	No Meeting/5th Monday	December 22, 2014	WS & Regular	Week of Christmas
July 7, 2014*	Worksession	No Meeting/Monday after 4th	December 29, 2014	Worksession	5th Monday

NEXT STEPS

- Take Council feedback and direction on proposed schedule
- Consider adoption of schedule at January 13th meeting
- Adoption of schedule does not preclude additional meetings or cancellation of meetings in accordance with the Texas Open Meetings Act requirements
- Implement annual review of meeting calendar and Council adoption in December