

City Council Work Session Handouts

August 26, 2013

- I. Review and Discuss Zoning File 13-14
- II. Review and Discuss the New Fire Training Center, Emergency Operations Center and Backup Emergency Dispatch Center
- III. Review and Discuss the Administrative Code Renewal
- IV. Review and Discuss a Revised Proposal for an Eisemann Center Facility Maintenance Fee for Non-Ticketed Events
- V. Review and Discuss the Neighborhood Vitality Program Project Implementation

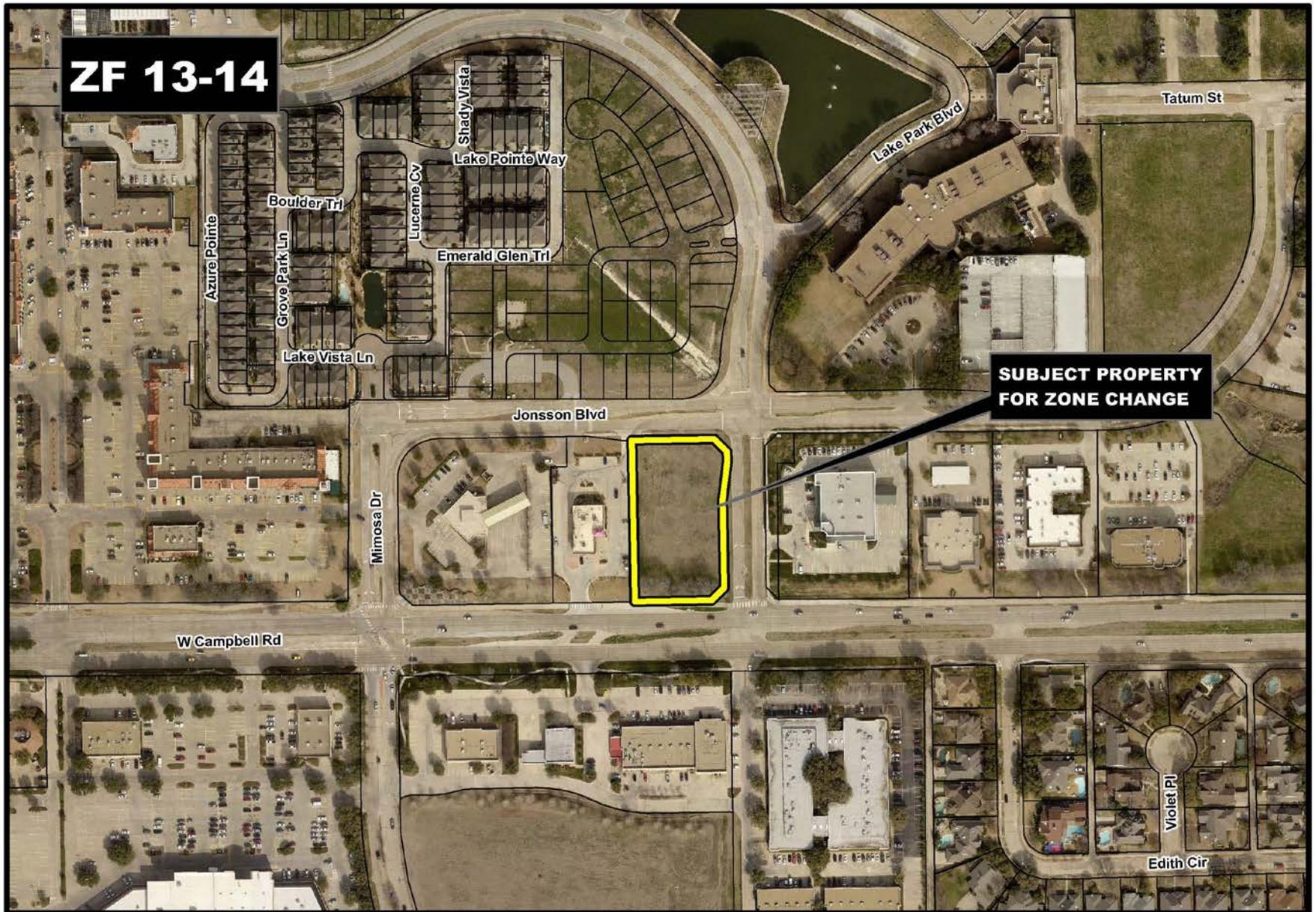
City Council Worksession



August 26, 2013

Meeting Begins at 6:00 P.M.

Zoning File 13-14
Chicken Express



ZF 13-14

**SUBJECT PROPERTY
FOR ZONE CHANGE**

ZF 13-14 Aerial Map

Updated By: shacklett, Update Date: July 24, 2013
File: DSMapping\Cases\Z2013\ZF1314\ZF1314_ortho.mxd

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



Jonsson Blvd

Lake Park Way

**Subject
Property**

Campbell Rd



**Oblique Aerial
Looking North**



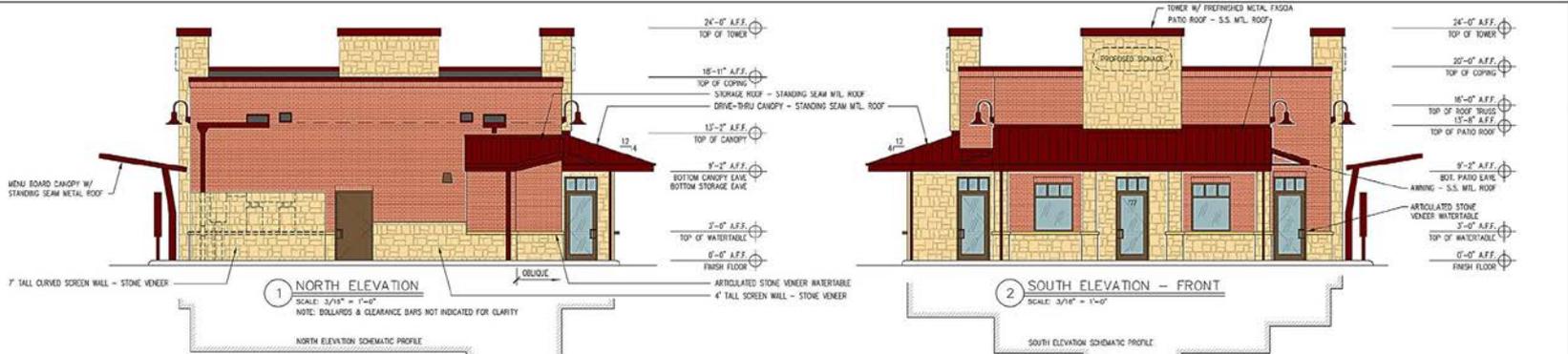
MATERIAL LEGEND

- STANDING SEAM ROOFING
- MISC. METALS TO MATCH
- SHELFIELD METALS INTERNATIONAL
- CHARCOAL GREY
- GLAZING - WINDOWS & DOORS
- DOUBLE PANE LOW-E TINTED
- 3% REFLECTANCE
- OLDCASTLE GLASS
- FACE BRICK
- ACME BRICK
- OLD ST. LOUIS OR CLOSEST EQUAL
- APPLIED STONE VENEER
- EAGLE STONE
- GRANBURY OR CLOSEST EQUAL

NOT FOR REGULATORY APPROVAL, PERMITTING, OR CONSTRUCTION

Exhibit D

Approved Elevations



MATERIAL LEGEND

STANDING SEAM ROOFING ALL MISCELLANEOUS METALS INCLUDING DECORATIVE LIGHTS, DOWNSPOUTS, FASCIA, BOLLARDS, ETC. TO MATCH SHEFFIELD METALS INTERNATIONAL COLONIAL RED	
GLAZING - WINDOWS & DOORS DOUBLE PANE LOW-E TINTED 95 REFLECTANCE QUICKCASTLE GLASS	
FACE BRICK ACME BRICK OLD ST. LOUIS OR CLOSEST EQUAL	
APPLIED STONE VENEER EAGLE STONE GRANBURY OR CLOSEST EQUAL	

Exhibit D
NOT FOR REGULATORY APPROVAL, PERMITTING, OR CONSTRUCTION

Proposed Elevations



(11)

**Looking Northwest at
Subject Property**



(2)

**Looking Northeast at
Subject Property**



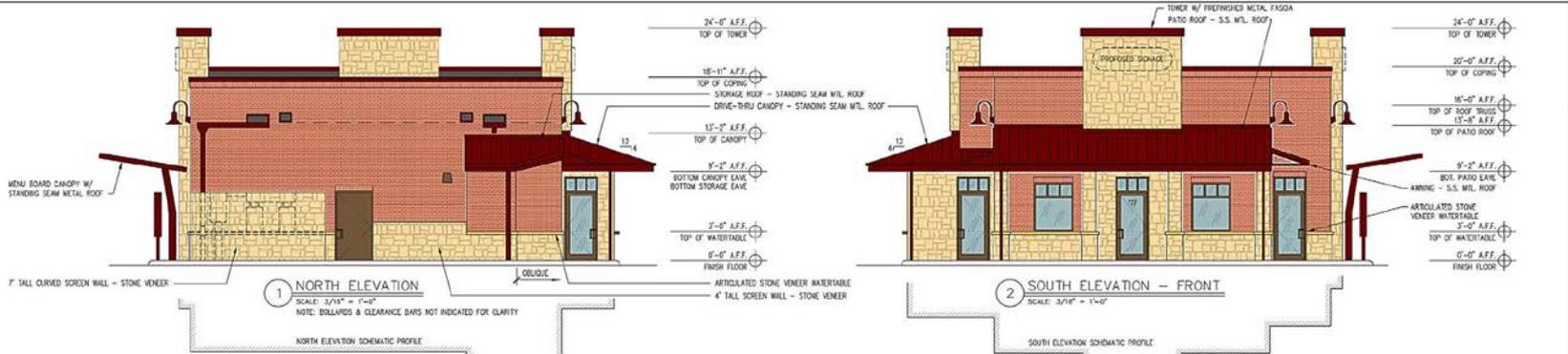
(3)

Existing Braum's



(4)

Lake Park Townhomes
Phase 1



MATERIAL LEGEND

STANDING SEAM ROOFING ALL MISCELLANEOUS METALS INCLUDING DECORATIVE LIGHTS, DOWNSPOUTS, FASCIA, BOLLARDS, ETC. TO MATCH SHEFFIELD METALS INTERNATIONAL COLONIAL RED	
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Proposed Elevations

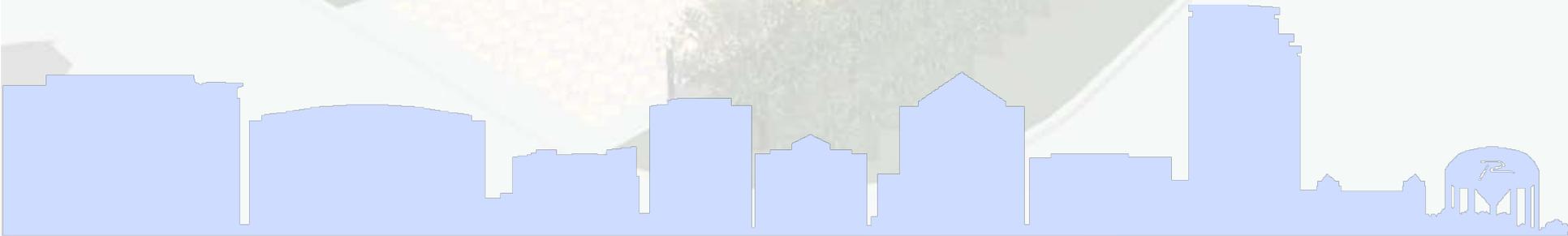


Fire Training Center Emergency Operations Center Backup Dispatch Facility

August 2013

Presentation Overview

- Project Background
- Status Update
- Schedule
- Ribbon Cutting



Background

- Richardson employs 147 Certified Fire Personnel
 - Each requires min 20 hours of training per month
 - Multi-company drills are required to maintain fire insurance rating
 - Typically, 12 new firefighters are tested and trained each year requiring over 5 months of training
- Richardson's Fire Training Center is centrally located allowing Fire Fighters to train while on duty and respond to calls as needed
- Used for Citizens Fire Academy, Explorers, NIMS Training, Instructor Training, Special Operations Training

2000

- Service Center Construction relocated numerous Municipal Staging and Storage Operations
- Lookout Site Planning Initiated for Long Term Facility Needs

2005

- Lookout Site Master Plan - COR and NTMWD initiated planning to coordinate Transfer Station, Fire Training Center and Materials Storage needs

2007

- COR and NTMWD entered into an Interlocal Agreement to transfer property and develop site improvements in accordance with the Lookout Site Master Plan

2008

- Lookout Drive Public Services and Fire Training Facility Master Plan prepared

2010

- Fire Training Center and Lookout Drive reconstruction funding included in 2010 Bond Program
- Emergency Operations Center and Backup Dispatch scope enhancements considered

2011

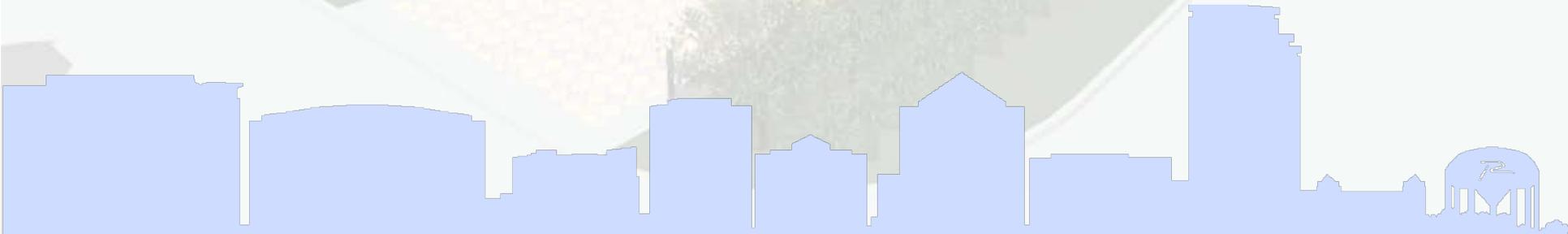
- Fire Training, Emergency Operations Center and Backup Dispatch Funding Strategy Developed
- Initiated design and construction document preparation

2012

- Completed Design and Construction Documents
- Started Construction in September

An aerial rendering of a large, modern brick building with a flat roof. The building is surrounded by a parking lot with several marked spaces and a row of young trees. In the background, there is a tall, thin tower and a smaller building with an American flag. The sky is clear and blue.

Project Team



Project Team

- Fire Department
 - Alan Palomba, Ed Hotz, Kenneth Jacks, Curtis Poovey, Robert Younger
- Emergency Management
 - Mistie Gardner, Matt Garrett
- Police Department
 - Elizabeth Cole
- Information Services
 - Steve Graves, Kevin Sims
- Building Inspection
 - Steve Boone, Robert Shine, Ronnie Stoggsdill
- Capital Projects
 - Steve Spanos, Jim Dulac, Brad Bernhard

Project Team

- Quorum Architects and G2 Solutions provided programming and design services.
 - David Duman, Quorum Architects, Inc. has performed numerous projects for the City of Richardson including the Service Center and Animal Shelter
 - Mark Graham, G2 Solutions, specializes in Police, Fire and Emergency Management facility design nationwide
- CORE Construction General Contractor
 - Matt Letlow, Project Manager
 - Bahman Zamhariri, Superintendent
- Fireblast Providing and Installing all Fire Training Props
 - Rick Egelin, CEO
 - Neil Graham, Commissioning Manager



In addition to CORE Construction:

- PaveCon (Edward Castro)
- SMPI (Terry Harkness)
- Richardson Mechanical (Edd Fritz)
- JMEG Electrical (Matt Squire)
- Mechanical Partners (Kim Thorton)
- Wilks Masonry (Kyle Howe)
- FMC Commercial Drywall (Bobby Howard)
- Engineered Air Balance (Kit Brockles)
- Cirrus Associates (Dick Record)
- REED Engineering (Brian Steadman)



Project Status Update

- CORE Construction selected – August 1, 2012
- Council Award – August 13, 2012
- Public Services Relocated – September 14, 2012
- Notice To Proceed – September 17, 2012
 - Site Utilities, Paving and Grading 100%
 - Main Classroom, EOC and Emergency Communications – 100%
 - Equipment Storage and Outdoor Covered Classroom – 95%
 - Burn Tower – 95%
- Live Fire Props Contract Awarded 4-8-13 – 95% Complete
- EOC Audio Visual Equipment – 95% Complete





















Richardson Fire Training Center

Print #130430675
Date: 04/30/13
Lat/Lon: 32.985681 -96.691327









**FIRE TRAINING CENTER MAIN
CLASSROOM AND EOC**



















106
EXIT







**FIRE TRAINING CENTER
EQUIPMENT STORAGE
WORKOUT FACILITY**









TURNOUT
GEAR



UNICUSE BAUER
THE REAL SYSTEM

PROCESSED WITH FINE POWDER BY
THE
U.S. DEPARTMENT OF AGRICULTURE



1 YEAR
WARRANTY
COVERING ALL PARTS OF THE
RESPIRATOR EXCEPT THE
CARTRIDGE AND LINER

1 2 3



EXIT



1000



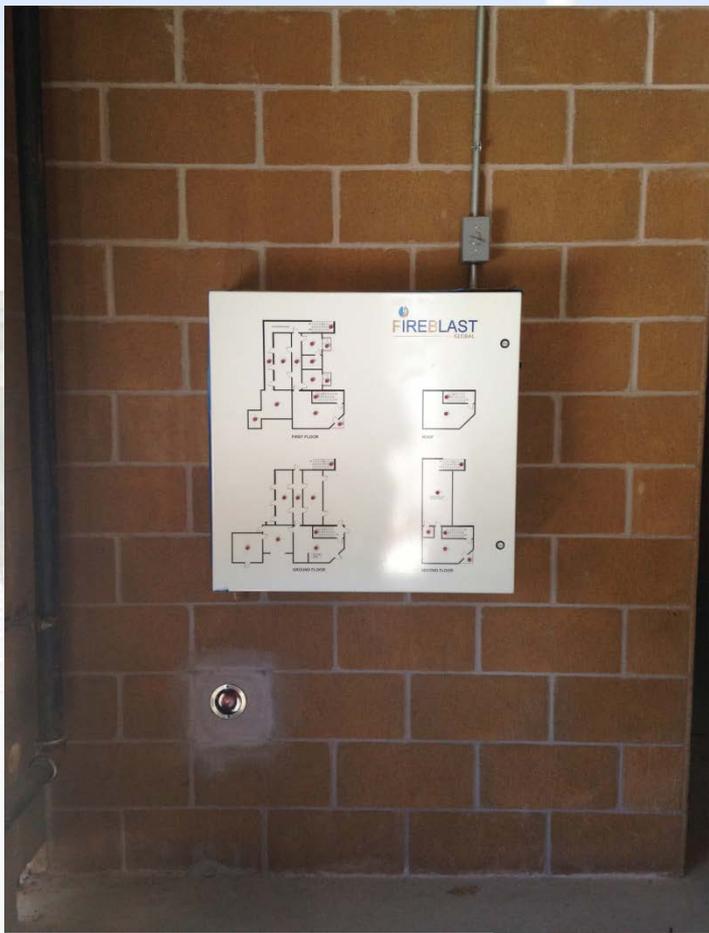


FIRE TRAINING CENTER BURN TOWER











Power Photos







FIRE TRAINING CENTER TRAINING GROUNDS









FIRE TRAINING CENTER SCHEDULE

Fire Training Center Schedule

- FTC, EOC & Backup Dispatch Programming Winter 2010
- Budget Review and Funding Strategy Spring & Summer 2011
- Schematic Design Complete November 2011
- Design Documents Complete January 2012
- Construction Documents Complete June 2012
- Bidding and Contractor Selection June – August 2012
- Begin Construction September 2012
- Main Building Complete July 2013
- Install Live Fire Props and EOC Equipment July – August 2013
- Complete All Construction September 2013



FIRE TRAINING CENTER RIBBON CUTTING

Ribbon Cutting

- Thursday, October 3rd, 2013
- 4:00 PM – 5:00PM
- Opening Comments
- Ribbon Cutting
- Site Tours / Walk Abouts
 - Fire Personnel on site to answer questions at training elements
 - Emergency Management on site to answer questions about capabilities







2010 CITY BOND PROGRAM

RICHARDSON

ADMINISTRATIVE CODE REVIEW

City Council
Work Session
August 22, 2013

BACKGROUND

- The administrative code is established in Chapter 2 of the City Code of Ordinances and describes the responsibilities and duties of the city manager and department directors for the City of Richardson.
- The City Council is required to conduct a biannual review of the administrative code and make any amendments as needed.

ADMINISTRATIVE CODE STRUCTURE

- **Sec. 2-51**
 - Administrative Departments (description)
 - Organization Chart
- **Sec. 2-52 – City Manager**
- **Sec. 2-53 – Responsibility of department directors**
- **Sec. 2-54 – 2-68**
 - Director of community services
 - Director of development services
 - Director of health
 - Director of finance
 - Fire chief
 - Golf professional

ADMINISTRATIVE CODE STRUCTURE

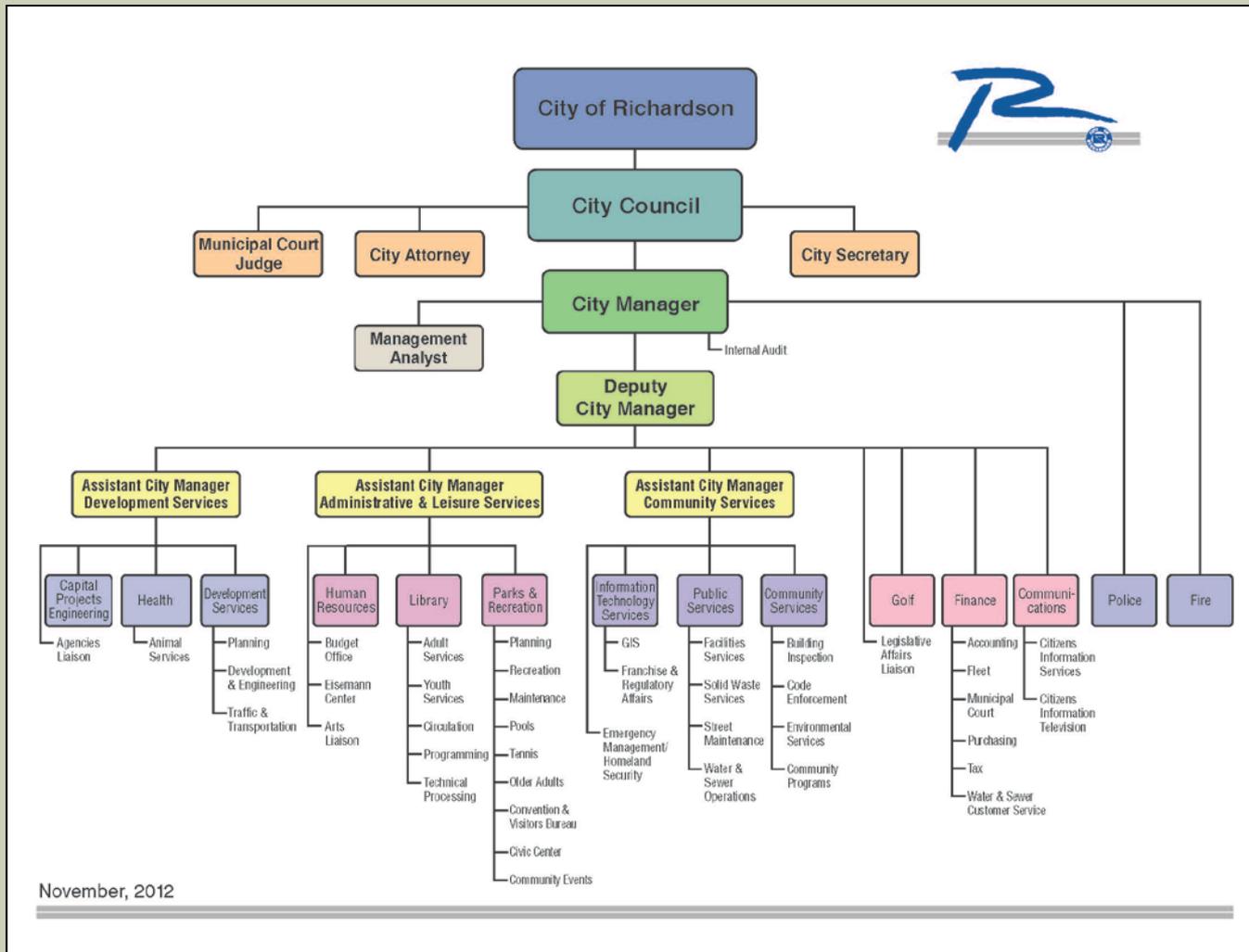
- **Sec. 2-54 – 2-68**
 - Director of library services
 - Director of parks and recreation
 - Director of human resources
 - Chief of police
 - Director of public services
 - Chief information officer
 - Director of capital projects/engineering
 - Director of communications

- **Sec. 2-69 – Biannual Review**

PROPOSED AMENDMENTS EXAMPLES

- **Sec. 2-51 (a)** – Modify the title following title to assistant city manager – administrative and leisure services
- **Sec. 2-51 (c)** – Modify to reflect the current organizational chart
- **Sec. 2-66 (b) (12)** – Director of capital projects/engineering: Add a bullet indicating the director will “manage and oversee the city’s drainage utility fund.”

PROPOSED AMENDMENTS



November, 2012

NEXT STEPS

- The Administrative Code will be placed on the September 9th City Council Meeting Agenda for renewal.
- Future biannual review will be on or before October 1, 2015.

**Update on
Proposal for Implementing a
Facility Maintenance Fee**

EISEMANN CENTER



**City Council Briefing
Monday, August 26, 2013**



Update on proposal for implementing a Facility Maintenance Fee

Overview

- **What is a Facility Maintenance Fee?**
- **Recap of Our Need for Implementing**
- **Updated Proposed Fee Structure**
- **Updated – Potential Annual Revenue**
- **Questions?**



What is a Facility Maintenance Fee?

- A monetary charge that is added to the price of every ticket sold/issued. It is not a tax, a surcharge, convenience charge or handling fee. Proceeds from facility fees go directly into an allocated fund/account line that may only be used for equipment purchases, repairs and maintenance needs of the Eisemann Center.

Are Facility Maintenance Fees common in the industry?

- Reports show that approximately 80% of Performing Arts Centers and multi-use venues in the U.S. have some form of a facility maintenance fee being charged.

What about events that are non-ticketed or admission is free?

- For these type events, a formula based on % of rental fees charged or on established ranges of estimated attendance or seats in the venue that is being rented may be used to determine the facility maintenance fee to be charged to the client.

Recapping Our Need for Implementing a Facility Maintenance Fee

- Now that the Eisemann Center has successfully met the needs of clients and patrons over the first ten years, looking ahead to the next ten years, it is clear that to keep the Center competitive more capital equipment and maintenance needs must be addressed.
- Technology continues to change rapidly as well, so for the Eisemann Center to remain competitive with other venues in the market, lighting, sound, AV and other theatrical support systems must be kept as up-to-date as possible.
- A Facility Maintenance Fee will establish a new revenue source that will help address planned and emergency maintenance and equipment needs that will occur. Fees collected may also be earmarked for specific capital projects and/or improvements that have been identified as part of the budgeting process.
- Implementing a Facility Maintenance Fee will require up to two years to be fully in place before funds will be available for use.
- Funds raised will help to strategically complement other budgeted and grant supported capital projects that are identified and funded.
- The sooner the fee is implemented the sooner this fund will be an option for addressing some of the growing list of capital equipment and maintenance needs of the building.



Proposed Facility Maintenance Fees

Ticketed Events:

- **\$1.50 per ticket**
 - Added to regular ticket price
 - Paid by patrons/consumers not clients
 - Current fees for internet & phone orders still apply
- **\$1.00 per ticket**
 - For All Tickets Issued on Consignment
 - For Complimentary Tickets Issued
 - Starting at 31 tkts or more in BoAT
 - Starting at 51 tkts or more in HPH
 - Paid by client on final invoice
- **10% of base rental fees (non-performance days)**
 - Applicable to non-performance days only
 - Paid by client on final invoice

Non-Ticketed Events:

- **10% of base rental fees for usage of space**
 - Added to clients' final invoice
- **School Performances (Exception)**
 - \$50 for performance
 - \$25 for each additional performance on the same day
- **COR Events**
 - \$25 for half day usage per venue
 - \$75 for full day usage per venue

All funds to be deposited into a special Eisemann Center Capital Projects Account Line, setup so that any unspent balances will carry over from year-to-year.

Updated Summary – Potential Annual Revenue – Based on FY 11-12 Usage

		Proposed Fee	Estimated	Prior Estimate
	# Tkts. Purchased	Per Ticket	NEW Total	7/15/2013
Ticketed Events - Performances	110,000	\$ 1.50	\$ 165,000.00	\$ 165,000.00
	Rent Paid	10% Fee		
Ticketed Events Non-Performance Days	\$ 73,307.00	10%	\$ 7,330.70	\$ -
	# Tkts. Consigned	Per Ticket		
Ticketed Events - Consignment	7,969	\$ 1.00	\$ 7,969.00	\$ -
	Rent Paid	10% Fee		
Non-Ticketed Events	\$ 98,302.00	10%	\$ 9,830.20	\$ 11,625.00
	1st Perf. @ \$50	Added Perf. @ \$25		
Non-Ticketed Events (School Perfs.)	6	2	\$ 350.00	\$ -
	# Full Days	Fee per Day		
COR - Wildflower Festival (example)	7	\$ 225.00	\$ 1,575.00	\$ -
TOTAL ESTIMATED FEES COLLECTED			\$ 192,054.90	\$ 176,625.00

- Propose implementing the fee effective with new bookings (ECP) and new rentals at start of FY 2013-14. Bookings and rentals already in place will not be subject to the fee as ticket prices and rental agreements are already established.
- First year may see only 25% of scheduled events subject to the Facility Maintenance Fee.
- By FY 2014-15 all rentals and ECP events will be subject to the fee.
- Funds available for capital and maintenance needs will equal what is raised during the prior FY. Spend '13-14 funds in '14-15, etc. This is to protect against doing projects using monies not yet raised

Recent Maintenance
July 29 – August 12



QUESTIONS?



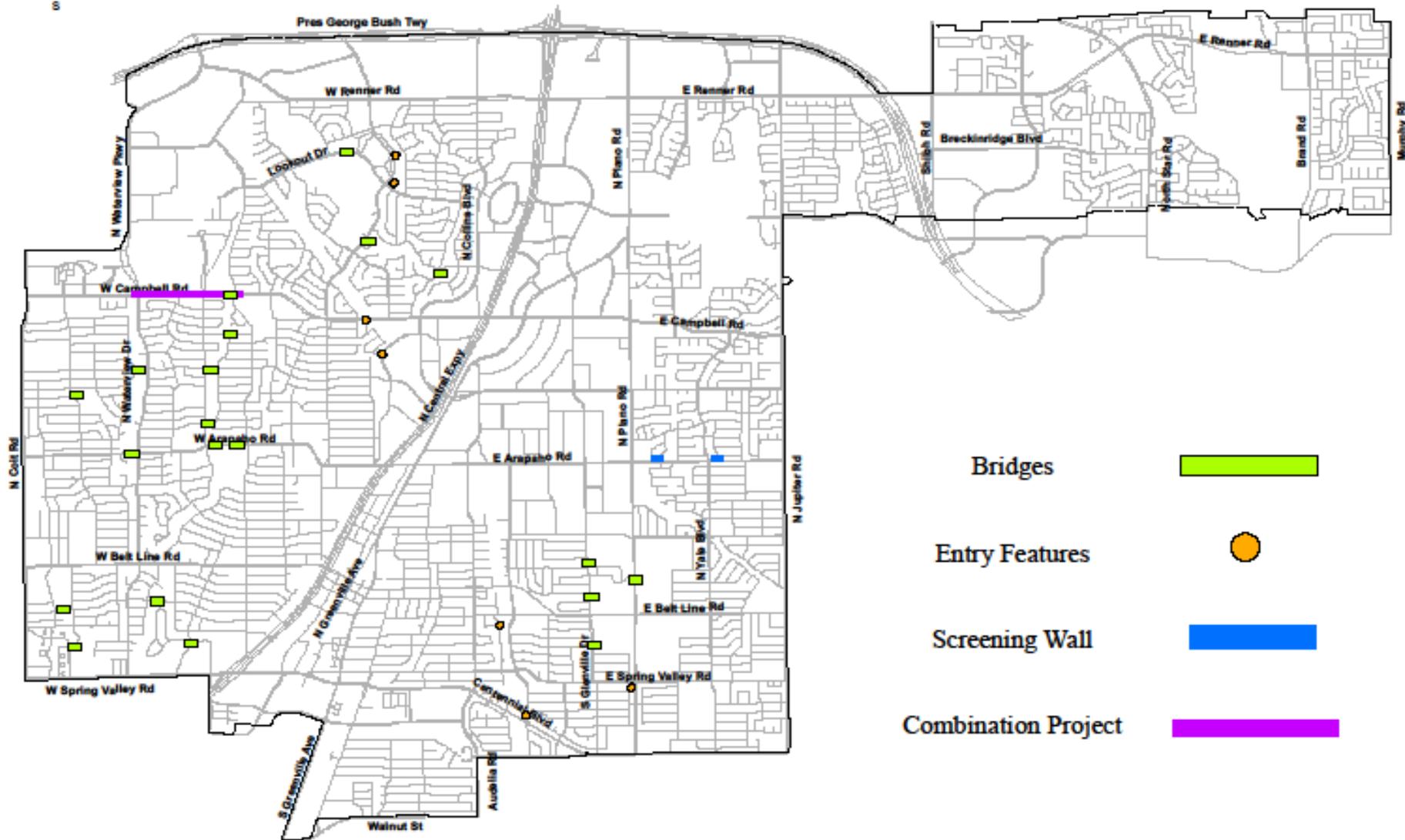
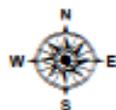
2010 NEIGHBORHOOD VITALITY PROGRAM UPDATE

City Council:
August 26, 2013

2010 NEIGHBORHOOD VITALITY PROGRAM

- The 2010 Bond Program allocated \$2,000,000 for Neighborhood Vitality Program projects
- In addition, \$1,000,000 of savings and interest earnings from the 2006 Neighborhood Vitality Program was made available
- Project selection was based on a Calls for Projects in the Fall of 2010 in which 25 neighborhoods submitted more than \$10.7 million in requests
- On January 24, 2011, City Council passed Resolution 11-01 finalizing the project selection process

Neighborhood Vitality Program: 2010



Bridges



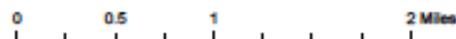
Entry Features



Screening Wall



Combination Project



**NORTH COLLEGE PARK,
DUCK CREEK & MARK TWAIN**

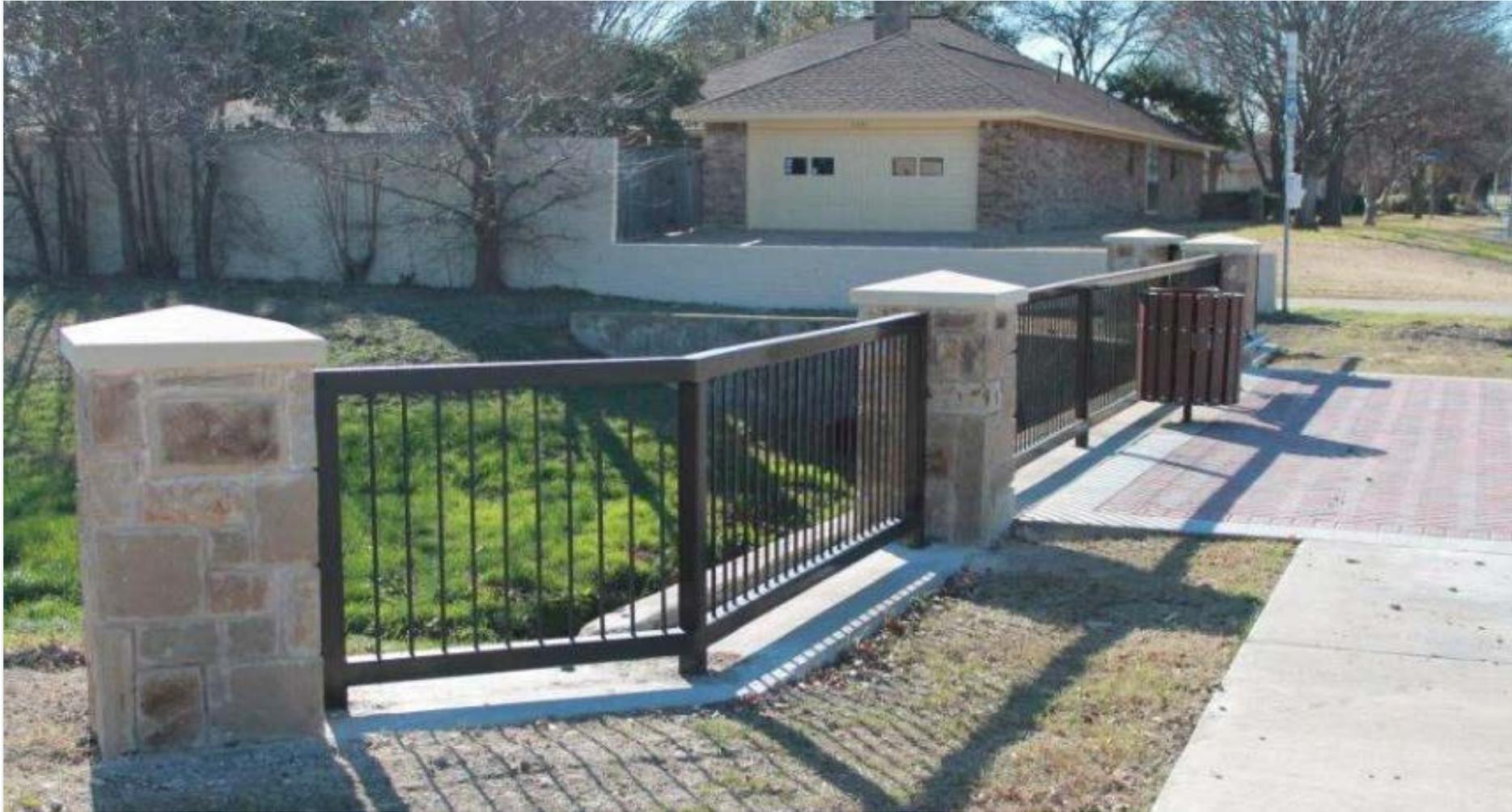
NORTH COLLEGE PARK



NORTH COLLEGE PARK



NORTH COLLEGE PARK



DUCK CREEK



DUCK CREEK



DUCK CREEK



MARK TWAIN



MARK TWAIN



MARK TWAIN

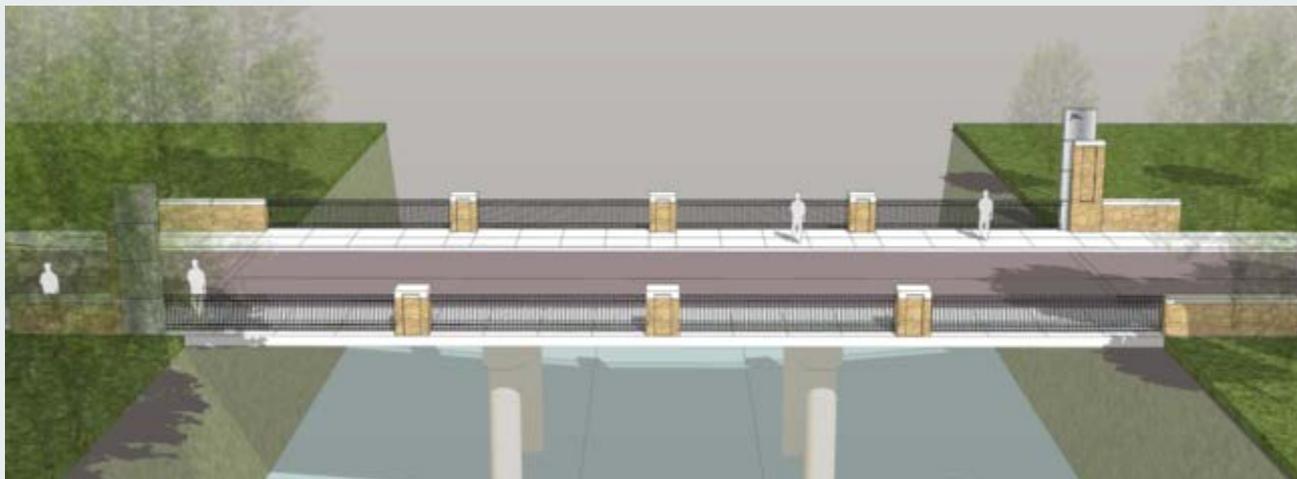


MARK TWAIN



COTTONWOOD HEIGHTS

DUMONT BRIDGE



DUBLIN CULVERT



WEATHERED CULVERT



DUMONT CULVERT



CANYON CREEK

CANYON CREEK BRIDGES



ARAPAHO BRIDGES

ARAPAHO BRIDGES



W. Fork of Cottonwood Creek – Just west of Waterview

ARAPAHO BRIDGES



Cottonwood Creek Tributary – Just west of Heights Recreation Center

ARAPAHO BRIDGES



Cottonwood Creek– Just east of Westshore

ARAPAHO BRIDGES

City of Richardson
Arapaho Rd.
Bridge Rail Concepts

Perspective View



Option A

ARAPAHO BRIDGES

City of Richardson
Arapaho Rd.
Bridge Rail Concepts

Perspective View



Option B

THE RESERVATION

MIMOSA DRIVE



MELROSE DRIVE



**COLLEGE PARK, WOODHAVEN TOWNHOMES,
TOWN NORTH PARK, CANYON CREEK RIDGE,
THE PINERY & ESTATES OF PRAIRIE CREEK**

COLLEGE PARK

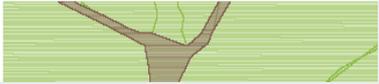


COLLEGE PARK

WOODHAVEN TOWNHOMES



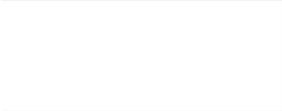
WOODHAVEN TOWNHOMES



CANYON CREEK RIDGE



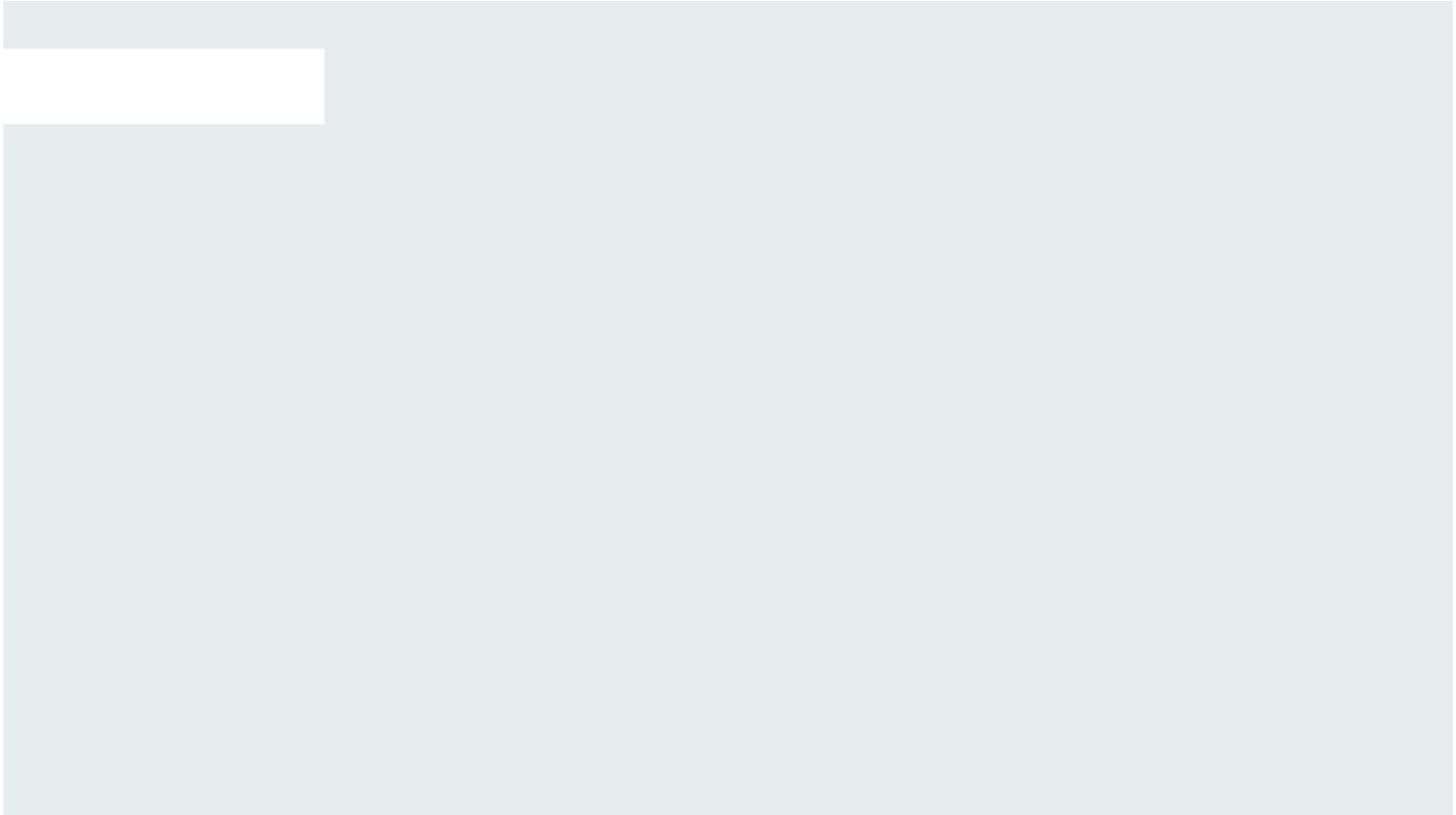
CANYON CREEK RIDGE



ESTATES OF PRAIRIE CREEK



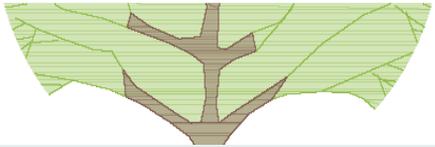
ESTATES OF PRAIRIE CREEK



TOWN NORTH PARK



TOWN NORTH PARK



THE PINERY



THE PINERY



STATUS OF OTHER PROJECTS

Neighborhood	Project Scope	Status
Duck Creek	1 bridge	Complete
North College Park	1 bridge	Complete
Mark Twain	2 bridges	Complete
Cottonwood Heights	4 bridges	Under Construction
Canyon Creek	3 bridges	Currently reviewing bids
College Park	End cap enhancements	Request bid authorization on 8-26
Town North Park	Entry feature	Request bid authorization on 8-26
Woodhaven Townhomes	Entry feature	Request bid authorization on 8-26
Canyon Creek Ridge	Entry feature	Request bid authorization on 8-26
The Pinery	Entry feature	Request bid authorization on 8-26
Estates of Prairie Creek	Entry feature	Request bid authorization on 8-26
Yale Park	Leave out screening wall	Request bid authorization on 8-26
The Reservation	2 bridges	Finalizing Concept
Arapaho	3 bridges	Finalizing Concept
Greenwood Hills/JJ Pearce	Leave out screening wall; 5 bridges	Hydraulics Study Underway

2010 NEIGHBORHOOD VITALITY PROGRAM UPDATE