

RICHARDSON CITY COUNCIL
JULY 8, 2013
WORK SESSION AT 6:00 PM; COUNCIL MEETING AT 7:30 PM
CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX

The Richardson City Council will conduct a Work Session at 6:00 p.m. on Monday, July 8, 2013 in the Richardson Room of the Civic Center, 411, W. Arapaho Road, Richardson, Texas. The Work Session will be followed by a Council Meeting at 7:30 p.m. in the Council Chambers. Council will reconvene the Work Session following the Council Meeting if necessary.

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

WORK SESSION – 6:00 PM, RICHARDSON ROOM

• **CALL TO ORDER**

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

The City Council will have an opportunity to preview items listed on the Council Meeting agenda for action and discuss with City Staff.

B. REVIEW AND DISCUSS THE NORTH TEXAS MUNICIPAL WATER DISTRICT WATER SUPPLY PLAN

C. REVIEW AND DISCUSS MAINTENANCE MANAGEMENT STRATEGIES: SCREENING WALLS, BRIDGE RAILINGS AND TRAFFIC SIGNS/MARKINGS

D. REPORT ON ITEMS OF COMMUNITY INTEREST

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after posting the agenda.

COUNCIL MEETING – 7:30 PM, COUNCIL CHAMBERS

1. INVOCATION – BOB TOWNSEND

2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – BOB TOWNSEND

3. MINUTES OF THE JUNE 24, 2013, AND JULY 1, 2013 MEETINGS

4. VISITORS

The City Council invites citizens to address the Council on any topic not already scheduled for Public Hearing. Citizens wishing to speak should complete a "City Council Appearance Card" and present it to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However, your concerns will be addressed by City Staff, may be placed on a future agenda, or by some other course of response.

5. CONSENT AGENDA:

All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be removed from the Consent Agenda and discussed separately.

- A. AUTHORIZE THE ADVERTISEMENT OF THE BID #56-13 – 2010 STREETS AND ALLEYS PHASE I (STREETS -100 GENTLE, 800 LOCKWOOD, 100-300 N. WEATHERRED) (ALLEYS - 200 THOMPSON DR., 800 LOCKWOOD, 200 WEATHERRED). BIDS TO BE RECEIVED BY THURSDAY, JULY 25, 2013 AT 2:00 P.M.

- B. CONSIDER AWARD OF THE FOLLOWING BIDS:
 - 1. BID #39-13 – WE REQUEST AUTHORIZATION TO ISSUE AN ANNUAL REQUIREMENTS CONTRACT TO PARADIGM TRAFFIC SYSTEMS FOR LED TRAFFIC SIGNAL & PEDESTRIAN INDICATIONS & ILLUMINATED STREET NAME SIGNS PURSUANT TO UNIT PRICES.

 - 2. BID #52-13 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER WITH INTELIGHT, INC., FOR A COOPERATIVE CONTRACT FOR TRAFFIC SIGNAL CONTROLLER SOFTWARE, LICENSES, WARRANTY/MAINTENANCE AND RELATED SERVICES THROUGH THE CITY OF FORT WORTH REQUEST FOR PROPOSAL #12-0056 IN THE AMOUNT OF \$54,320.

- **ADJOURN**

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL ON WEDNESDAY, JULY 3, 2013, BY 5:00 P.M.

AIMEE NEMER, CITY SECRETARY

THIS BUILDING IS WHEELCHAIR ACCESSIBLE. ANY REQUESTS FOR SIGN INTERPRETIVE SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING BY CALLING 972-744-4100 OR 972-744-4001.



City of Richardson
City Council Worksession
Agenda Item Summary



City Council Meeting Date: Monday, July 8, 2013

Agenda Item: Review and Discuss the North Texas Municipal Water District Water Supply Plan

Staff Resource: Don Magner, Assistant City Manager

Summary: Mr. Jim Parks, the Executive Director of the North Texas Municipal Water District (NTMWD), will provide an overview of several elements of the District's Water Supply Plan. Mr. Parks will be presenting the planning details of construction, expansion and mitigation projects to offset the loss of Lake Texoma supply to the current water system as well as to increase conservation efforts to meet future service demands.

Board/Commission Action: N/A

Action Proposed: Review and Discuss the North Texas Municipal Water District Water Supply Plan



City of Richardson
City Council Worksession
Agenda Item Summary



City Council Meeting Date: Monday, July 8, 2013

Agenda Item: Review and Discuss Maintenance Management Strategies: Screening Walls, Bridge Railings and Traffic Signs/Markings

Staff Resource: David Morgan, Deputy City Manager

Summary: In preparation of the 2013-14 City Budget development, city staff will provide a review of maintenance enhancement efforts related to screening walls, bridge railings and traffic signs/markings.

Board/Commission Action: N/A

Action Proposed: N/A

MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION AND COUNCIL MEETING
JUNE 24, 2013

- **Call to Order**

Mayor Maczka called the meeting to order at 6:01 p.m. with the following Council members present:

Laura Maczka	Mayor
Bob Townsend	Mayor Pro Tem
Mark Solomon	Councilmember
Scott Dunn	Councilmember
Paul Voelker	Councilmember
Steve Mitchell	Councilmember

Councilmember Kendal Hartley was absent.

The following staff members were also present:

Dan Johnson	City Manager
David Morgan	Deputy City Manager
Cliff Miller	Assistant City Manager Development Services
Don Magner	Assistant City Manager Community Services
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Samantha Woodmancy	Management Analyst
Aimee Nemer	City Secretary
Mick Massey	Director of Parks and Recreation
Dave Carter	Assistant Director of Development Services

WORK SESSION – 6:00 PM, RICHARDSON ROOM

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

Assistant City Manager Don Magner reviewed Item 5, SCB Case #13-05, Appletree Court.

B. REVIEW AND DISCUSS THE 2013 EDWARD BYRNE JUSTICE ASSISTANCE GRANT (JAG)

Chief Spivey reviewed the history of the Justice Assistance Grant and explained that the funds are allocated to the Neighborhood Policing Program. Chief Spivey stated that the grant funding is supplemental to the department budget for this program.

B. REVIEW AND DISCUSS THE US 75 CORRIDOR STUDY

Assistant Development Services Director Dave Carter reviewed this item for Council explaining the project schedule and public meeting schedule. Mr. Carter reviewed the preliminary alternatives for consideration, future and existing congestion levels, arterial and transit plan improvements, and specific Richardson focus areas. Mr. Carter explained that the project team would continue to focus and evaluate alternatives that meet the City's guiding principles for the US 75 Corridor project.

D. REVIEW AND DISCUSS THE NEXT GENERATION 911 CALL TAKE SYSTEM

Chief Spivey and Chief Information Officer Steve Graves reviewed this item for Council. Chief Spivey explained the history of the City's 9-1-1 System and how it works. CIO Graves explained the emerging technology and its capabilities compared to current technology capabilities. Mr. Graves reviewed the reasons to implement the new technology as well as the cost and funding strategy. He explained that the next steps would be the budget approval process, system purchase, and system installation.

E. REVIEW AND DISCUSS THE PLANS FOR OPENING OF THE NEW HEIGHTS FAMILY AQUATIC CENTER

Mick Massey, Director of Parks and Recreation, reviewed the status of the construction and plans for the grand opening of the Heights Family Aquatic Center to take place on July 12 at 10:00 a.m.

F. REVIEW AND DISCUSS A RECAP OF THE 2013 TEXAS LEGISLATIVE SESSION

This item was postponed for a future date.

G. REPORT ON ITEMS OF COMMUNITY INTEREST

There were no items of community interest reported.

COUNCIL MEETING – 7:30 PM, COUNCIL CHAMBERS

The Work Session was recessed at 7:28 and Council convened the Regular Meeting at 7:33 p.m.

1. **INVOCATION – STEVE MITCHELL**
2. **PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – STEVE MITCHELL**
3. **MINUTES OF THE JUNE 10, 2013 MEETING**

Council Action

Councilmember Mitchell moved to approve the Minutes as presented. Councilmember Voelker seconded the motion. A vote was taken and passed, 6-0 with Councilmember Hartley absent.

4. VISITORS

There were no visitors comments submitted.

ACTION ITEMS:

5. **CONSIDER THE REQUEST OF THE APPLETREE COURT FOR A VARIANCE TO THE CITY OF RICHARDSON CODE OF ORDINANCES CHAPTER 18, SECTION 18-96(23)(D)(II) TO ALLOW FOR TWO 29 FOOT AND 5 INCH REDUCTIONS OF THE 30 FOOT SETBACK REQUIREMENT TO ALLOW FOR A 14 FOOT TALL, 60 SQ. FT. POLE SIGN, WITH AN ELECTRONIC MESSAGING CENTER, TO BE 7 INCHES FROM THE EAST AND WEST ADJOINING PRIVATE PROPERTY LINES LOCATED AT 870 W. ARAPAHO ROAD; AND TAKE APPROPRIATE ACTION.**

Council Discussion

Councilmember Mitchell commented that he was not in favor of approving a variance for a pole sign at this location because the City in general has been moving away from allowing pole signs, the height of the proposed sign, the interference of the trees for visibility, the possibility of the trees being cut, and because there is a series of monument style signs in the immediate area.

The applicant, John Leonard, addressed Council. He explained that the trees would be trimmed to raise the canopy, not cut down. He also explained that the proposed sign was part of overall improvements and updates to the facility.

Council Action

Councilmember Solomon moved to approve as presented. Councilmember Dunn seconded the motion. A vote was taken and passed, 5-1, with Councilmember Mitchell voting in opposition and Councilmember Hartley absent.

6. CONSENT AGENDA:

A. AUTHORIZE THE ADVERTISEMENT OF THE BID #55-13 – 2010 ALLEY REHABILITATION PHASE V (1100 CARDINAL/1000 COIT/1222-1236 COMANCHE/1300-1336 CHIPPEWA). BIDS TO BE RECEIVED BY THURSDAY, JULY 18, 2013 AT 2:00 P.M.

B. CONSIDER AWARD OF BID #49-13 – WE RECOMMEND THE AWARD TO VA CONSTRUCTION, INC., FOR THE NEIGHBORHOOD PARK TRAILS IN THE AMOUNT OF \$160,000.50, WHICH INCLUDES ALTERNATES 1 & 2.

Council Action

Councilmember Townsend moved to approve the Consent Agenda as presented. Councilmember Solomon seconded the motion. A vote was taken and passed, 6-0 with Councilmember Hartley absent.

EXECUTIVE SESSION

In compliance with Section 551.087 of the Texas Government Code, Council will convene into a closed session to discuss the following:

- Deliberation Regarding Economic Development Negotiations
 - Commercial Development – US 75/Floyd Rd. Area

Council Action

Council convened into Executive Session at 8:00 p.m.

RECONVENE INTO REGULAR SESSION

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

Council Action

Council reconvened into Regular Session at 9:49 p.m. There was no action taken as a result of the Executive Session.

ADJOURNMENT

With no further business, the meeting was adjourned at 9:49 p.m.

MAYOR

ATTEST:

CITY SECRETARY

MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION MEETING
JULY 1, 2013

WORK SESSION – 6:00 P.M.:

• **Call to Order**

Mayor Maczka called the meeting to order at 6:00 p.m. with the following Council members present:

Laura Maczka	Mayor
Bob Townsend	Mayor Pro Tem
Mark Solomon	Councilmember
Scott Dunn	Councilmember
Kendal Hartley	Councilmember
Paul Voelker	Councilmember
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
David Morgan	Deputy City Manager
Cliff Miller	Assistant City Manager Development Services
Don Magner	Assistant City Manager Community Services
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Samantha Woodmancy	Management Analyst
Aimee Nemer	City Secretary
Steve Spanos	Director of Engineering
Jim Lockhart	Assistant Director of Engineering
Jerry Ortega	Director of Public Services
Travis Switzer	Assistant Director of Environmental Services
Taylor Patton	Management Intern

A. VISITORS

Ms. Elise Doherty addressed Council and requested an update on bridge construction in the Arapaho Heights neighborhood. She also expressed concerns with permissive and restrictive activities under the Stage 3 Water Restrictions. Ms. Doherty also commented on the tree-trimming requirements in easements and the City's tree-trimming procedures.

Mr. Bill McCalpin addressed Council and gave a history of the community service of Dot McCalpin and the establishment of the Dot McCalpin Memorial Scholarship. He then presented the scholarship from the Friends of the Library to Ms. Hermain Memon.

B. REVIEW AND DISCUSS THE CITY COUNCIL GOALS DEVELOPMENT PROCESS

City Manager Johnson introduced Rick Robinson, SDi, and gave a brief background on his work as a facilitator that assists organizations in developing goals and a plan to achieve those goals.

Mayor Maczka explained that the Council has a very good system in place for developing goals and stated she believes working with Mr. Robinson will take that process a step further and prepare the City for long term goals and an overall strategic plan.

Mr. Robinson introduced himself and gave his background and the philosophy of SDi. He also reviewed the process and deliverables to be expected. He explained that one-on-one sessions would be conducted with each councilmember and then two group sessions would be scheduled.

C. REVIEW AND DISCUSS THE DRAINAGE UTILITY FUND SUMMARY AND WORK PLAN

Jim Lockhart, Assistant Director of Engineering, reviewed the establishment of the Drainage Utility Fund, annual work plans and projects, a summary of revenues and expenditures, and key elements of the work plans and compliance measures.

D. REVIEW AND DISCUSS THE STREETS MANAGEMENT STRATEGY

Don Magner, Assistant City Manager, gave a comprehensive review of the City's streets management strategy, an assessment of the conditions of streets, proposed future strategies, and budget implications.

E. REPORT ON ITEMS OF COMMUNITY INTEREST

Mayor Maczka commended City Manager Johnson for his recent appointment as President of the Texas City Managers Association noting that it is a well-deserved appointment and beneficial for the City of Richardson.

EXECUTIVE SESSION

In compliance with Section 551.087 of the Texas Government Code, Council will convene into a closed session to discuss the following:

- Deliberation Regarding Economic Development Negotiations
 - Commercial Development – Telecom Pkwy./Research Dr. Area

Council Action

Council convened into Executive Session at 9:25 p.m. following a brief recess called at 9:18 p.m.

RECONVENE INTO REGULAR SESSION

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

Council Action

Council reconvened into Regular Session at 9:46 p.m. There was no action as a result of the Executive Session.

ADJOURNMENT

With no further business, the meeting was adjourned at 9:46 p.m.

MAYOR

ATTEST:

CITY SECRETARY

CITY OF RICHARDSON

TO: Dan Johnson - City Manager
THRU: Kent Pfeil - Director of Finance
FROM: Pam Kirkland - Purchasing Manager
SUBJECT: Bid Initiation Request #56-13
DATE: July 1, 2013

Request Council approval to initiate bids for the following:

2010 Streets and Alleys Phase I
(Streets – 100 Gentle, 800 Lockwood, 100-300 N. Weatherred)
(Alleys – 200 Thompson Dr., 800 Lockwood, 200 Weatherred)

Proposed Council approval date: July 8, 2013
Proposed advertising dates: July 10 & 17, 2013
Proposed bid due date: July 25, 2013 @ 2:00 p.m.
Proposed bid opening date: July 25, 2013 @ 2:30 p.m.
Engineer's estimated total cost: \$1,450,000 (including Alternate)
Account: 378-8702-585-7524, Project SD1020
548-5710-585-7524, Project WS1302



Pam Kirkland, CPPO, CPPB
Purchasing Manager


BY 

Kent Pfeil
Director of Finance

7/1/2013

Date

Approved: _____
Dan Johnson
City Manager

_____ Date



MEMO

TO: Dan Johnson, City Manager
THROUGH: Cliff Miller, Assistant City Manager *CM*
FROM: Steve Spanos, P.E., Director of Engineering *SS*
SUBJECT: Permission to Advertise 2010 Streets and Alleys I
(Gentle/Lockwood/Weatherred) – Bid No. 56-13
DATE: July 1, 2013

BACKGROUND INFORMATION:

The project entails removal and replacement of street paving, sidewalk, drainage, sanitary sewer and waterline in the 100 block of Gentle Drive, 800 block of Lockwood Drive and 100-300 block of N. Weatherred Drive and removal and replacement of alley pavement in the 100-300 block of N. Weatherred Drive. The alley paving in the 800 block of Lockwood Drive is included as an alternate.

FUNDING:

Funding is provided from 2010 G.O. Bonds and Water & Sewer C.O.'s.

SCHEDULE:

Capital Projects plans for this project to begin construction September 2013 and be completed by June 2014.

Cc: Padma Patla, P.E., Project Engineer

**NOTICE TO CONTRACTORS
CITY OF RICHARDSON**

**2010 STREETS AND ALLEYS PHASE I
(STREETS - 100 GENTLE, 800 LOCKWOOD, 100-300 N. WEATHERED)
(ALLEYS – 200 THOMPSON DR, 800 LOCKWOOD, 200 WEATHERED)
BID No. 56-13**

Sealed bids addressed to the Purchasing Manager, of the City of Richardson, Texas, will be received at the Office of the City Purchasing Department, Suite 101, City Hall, 411 West Arapaho Road, Richardson, Texas, until **2:00 pm on Thursday, July 25, 2013** and will be opened and read aloud in the **Capital Projects Conference Room 206**, 30 minutes later that same day, for furnishing all labor, materials, tools and equipment, and performing all work required including all appurtenances for:

This project consists of paving, sanitary sewer line, water line and storm drainage improvements within an existing residential subdivision. This will generally include removal and replacement of approximately 11,500 SY of concrete pavement including streets, sidewalks, driveways and alleys, installation of approximately 3,200 LF of 8" PVC water line, approximately 2,600 LF of PVC sanitary sewer line, and approximately 300 LF of storm drainage adjustments and curb inlet construction.

Proposals shall be accompanied by a certified or cashier's check on a state or national bank in an amount not less than five percent (5%) of the possible total of the bid submitted, payable without recourse to the City of Richardson, Texas, or an acceptable bid bond for the same amount from a reliable surety company as a guarantee that the bidder will enter into a contract and execute required Performance and Payment Bonds within ten (10) days after notice of award of contract. The notice of award of contract shall be given to the successful bidder within ninety (90) days following the opening of bids.

The successful bidder must furnish a Performance Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, a material and labor Payment Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, and a Maintenance Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, from a surety authorized under the laws of the State of Texas to act as a surety on bonds for principals.

The right is reserved, as the interest of the Owner may require, to reject any and all bids, to waive any informality in the bids received, and to select bid best suited to the Owner's best interest. The Contractor, to be successful in bidding this project, must have completed a minimum of three similar projects within the last five years.

A maximum of Two Hundred Thirty Five (235) calendar days for base bid and an additional Sixty (60) calendar days for the alternate will be allowed for construction.

A compact disc (CD) containing digital copies of the plans, specifications and proposal documents may be obtained at Capital Projects Department in Room 204, of the Richardson Civic Center/City Hall, 411 West Arapaho Road, Richardson, Texas, **beginning at 12:00 p.m. on Wednesday, July 10, 2013 upon a NON-REFUNDABLE FEE OF TWENTY FIVE DOLLARS (\$25.00)** per CD, payable to the City of Richardson, accompanied by the contractor's name, address, phone number, email address and FAX number. A printed copy of the documents can be also be obtained upon a **NON-REFUNDABLE FEE OF FIFTY DOLLARS (\$50.00)** per set. A maximum of two printed or CDs of plans per contractor.

A voluntary pre-bid conference will be held **Thursday, July 18, 2013 at 10:00 a.m., in the Capital Projects Conference Room 206, Richardson Civic Center/City Hall.**

By: /s/Laura Maczka, Mayor
City of Richardson
P. O. Box 830309
Richardson, Texas 75083

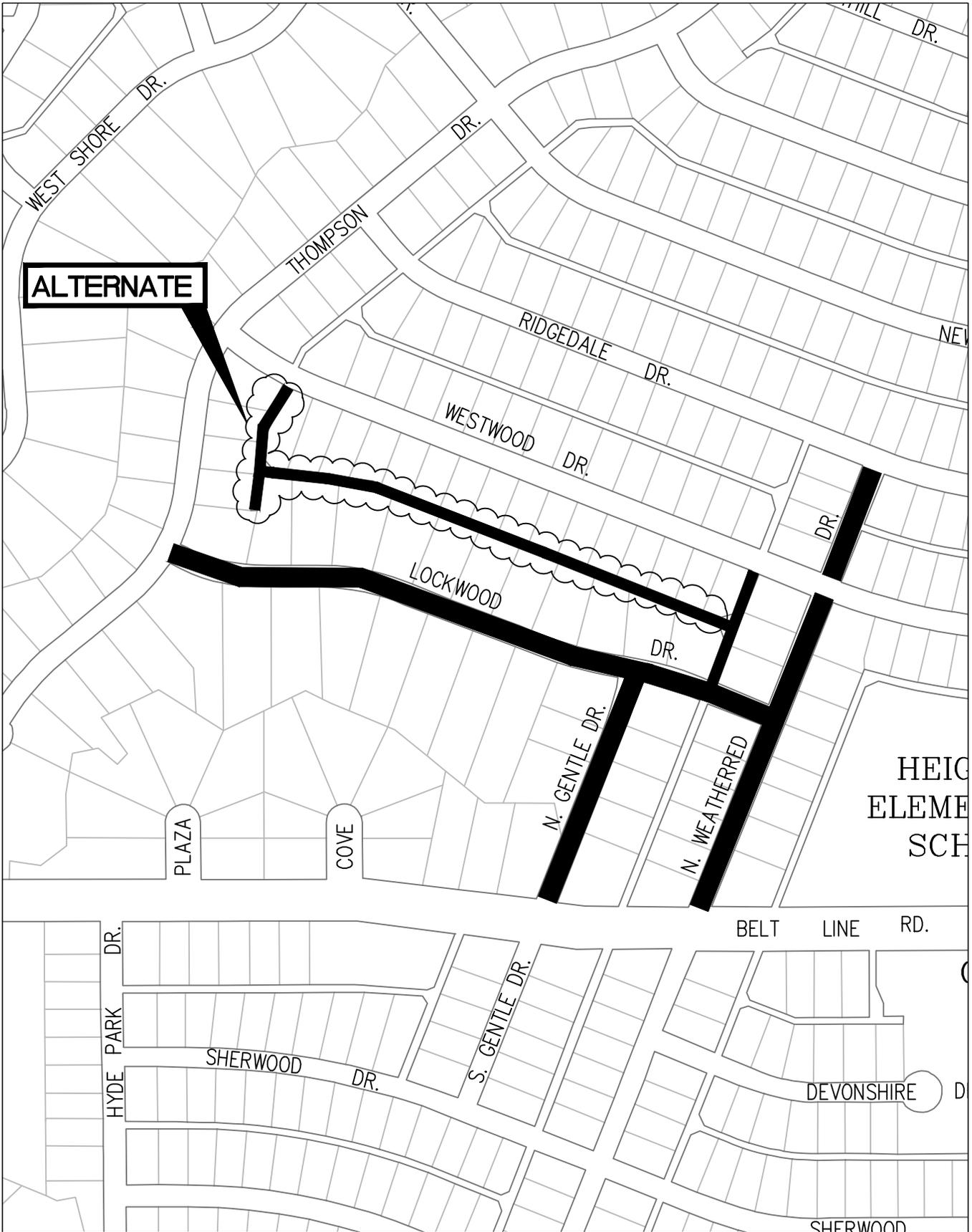
PROJECT SCHEDULE

2010 STREETS AND ALLEYS PHASE I (STREETS - 100 GENTLE, 800 LOCKWOOD, 100-300 N. WEATHERED) (ALLEYS – 200 THOMPSON DR, 800 LOCKWOOD, 200 WEATHERED)

BID No. 56-13

Agenda Paperwork to Advertise	Friday, June 28, 2013
Council Authorization to Advertise	Monday, July 8, 2013
Plans/Specs Available for Contractors	Wednesday, July 10, 2013
Advertise in Dallas Morning News	Wednesday, July 10, 2013
Advertise in Dallas Morning News	Wednesday, July 17, 2013
Pre Bid Meeting (10:00 am Room 206)	Thursday, July 18, 2013
Bids Received & Opened (by 2:00 open 2:30 pm Room 206)	Thursday, July 25, 2013
Agenda Paperwork to Award Contract	Friday, August 2, 2013
Council to Award Contract	Monday, August 12, 2013
Pre-Construction Meeting	~ Early September 2013
Project Start	~ September 2013
Project Completed 295 Calendar Days	~ June 2014

Project Manager: Padma Patla
Engineers Estimate: \$1.25M for Base Bid \$200,000 for Alternate Bid
Funding from Streets and Drainage
Account # 378-8702-585-7524 Project # SD1020
Account# 548-5710-585-7524 Project# WS1302



2010 BOND STREETS AND ALLEYS I
STREETS - 100 GENTLE, 800 LOCKWOOD, 100-300 N. WEATHERRED
ALLEYS - 200 THOMPSON, 800 LOCKWOOD, 200 WEATHERRED
SUMMER 2013



**CITY OF
 RICHARDSON
 TEXAS**





MEMO

DATE: July 1, 2013
TO: Kent Pfeil – Director of Finance
FROM: Pam Kirkland – Purchasing Manager 
SUBJECT: Award of Bid #39-13 for the Annual Requirements Contract for LED Traffic Signal & Pedestrian Indications & Illuminated Street Name Signs to Paradigm Traffic Systems pursuant to unit prices

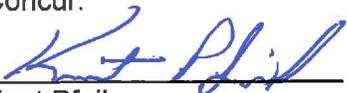
Proposed Date of Award: July 8, 2013

I concur with the recommendation of Robert Saylor – Traffic Engineering and Operations Manager, and request permission to issue an annual requirements contract to the second low bidder for LED traffic signal & pedestrian indications & illuminated street name signs to Paradigm Traffic Systems, pursuant to unit prices bid and outlined in Mr. Saylor's attached memo.

The term of the contract is for one (1) year with options for four (4) additional one (1) year renewal periods, if agreeable to both parties. The award of this contract allows the city to purchase the traffic indications and street name signs as the requirements and needs of the city arise on an annual basis and during any subsequent renewal period(s). Since the city is not obligated to pay for or use a minimum or maximum amount of video imaging systems, payment will be rendered pursuant to the unit prices bid.

Funding is provided from various bond and general fund accounts including 011-2071-531-4331. The bid was advertised in *The Dallas Morning News* on March 26, 2013 and April 1, 2013 and was posted on Bidsync.com. A prebid conference was held on April 4, 2013 and four vendors and two staff members were in attendance. Sixteen hundred seventy-nine electronic notices were distributed; thirty-three vendors viewed the bid; and four bids were received.

Concur:



Kent Pfeil

Attachments

Xc: Dan Johnson
David Morgan
Cliff Miller
Don Wagner
Shanna Sims-Bradish



MEMO

TO: Pam Kirkland, Purchasing Manager
FROM: Robert Saylor, P.E., PTOE – Traffic Engineering and Operations Manager
DATE: April 17, 2013

SUBJECT: Annual Contract for Traffic Signal LED Indications, Bid 39-13

I recommend that the City award the contract for Traffic Signal LED Indications to Paradigm Traffic Systems. I recommend that this be awarded as an annual contract with options to renew for four (4) additional years. The apparent low bidder, cnstruments is non-responsive as the company did not provide company, manufacturing, or testing information required by the specifications. When contacted, staff was told that the information requested was unavailable and requested the City to go to the next bidder.

Expenditures are estimated to be \$80,000.00 annually and will come from a number of General Fund and Bond accounts; however, most of the activity will be paid from account 011-20-71-531-43-31.

Thanks,
Robert Saylor, P.E., PTOE
Traffic Engineering and Operations Manager
City of Richardson
(972) 744-4324

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	*cnstruments		Consolidated Traffic		Iteris		Paradigm Traffic Systems	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	12" Ball LED traffic signal/red	50	ea	58.000	\$2,900.00	35.480	\$1,774.00	No	Bid	33.000	\$1,650.00
2	12" Ball LED traffic signal/amber	50	ea	58.000	\$2,900.00	37.630	\$1,881.50	No	Bid	37.000	\$1,850.00
3	12" Ball LED traffic signal/green	50	ea	63.000	\$3,150.00	40.860	\$2,043.00	No	Bid	34.000	\$1,700.00
4	12" Arrow LED traffic signal/red	50	ea	47.000	\$2,350.00	35.480	\$1,774.00	No	Bid	35.000	\$1,750.00
5	12 Arrow LED traffic signal/amber	50	ea	47.000	\$2,350.00	37.630	\$1,881.50	No	Bid	35.000	\$1,750.00
6	12" Arrow LED traffic signal/green	50	ea	50.000	\$2,500.00	37.630	\$1,881.50	No	Bid	46.000	\$2,300.00
7	16" X 18" LED Pedestrian countdown	50	ea	270.000	\$13,500.00	178.230	\$8,911.50	No	Bid	125.000	\$6,250.00
8	16" X 18" LED pedestrian countdown-w/com	50	ea	270.000	\$13,500.00	No	Bid	No	Bid	500.000	\$25,000.00
9	48" LED illuminated street name sign	50	ea	663.000	\$33,150.00	1357.500	\$67,875.00	1165.000	\$58,250.00	940.000	\$47,000.00
10	72" LED illuminated street name sign	50	ea	884.000	\$44,200.00	1762.500	\$88,125.00	1395.000	\$69,750.00	1275.000	\$63,750.00
11	96" LED illuminated street name sign	50	ea	1118.000	\$55,900.00	1921.250	\$96,062.50	1645.000	\$82,250.00	1545.000	\$77,250.00
12	Additional footage beyond 96" illum.SNS	1	ea	1118.000	\$1,118.00	248.750	\$248.75	300.000	\$300.00	1795.000	\$1,795.00
	*Bidder unable to provide required documentation and ask that the City contract with the next bidder.										
	**For evaluations purposes, item 8 is not being considered										
	TOTAL PRICE				\$164,018.00		\$272,458.25		\$210,550.00		\$207,045.00



MEMO

DATE: July 1, 2013

TO: Kent Pfeil – Director of Finance

FROM: Pam Kirkland – Purchasing Manager 

SUBJECT: Award of Bid #52-13 for a cooperative contract for Traffic Signal Controller Software, Licenses, Warranty/Maintenance and Related Services with Intelight, Inc. in the amount of \$54,320 through the City of Fort Worth Request for Proposal #12-0056

Proposed Date of Award: July 8, 2013

I concur with the recommendation of Robert Saylor – Traffic Engineering and Operations Manager, and request permission to issue a purchase order for Traffic Signal Controller Software Licenses, Warranty/Maintenance and Related Services with Intelight, Inc. in the amount of \$54,320, as outlined in Mr. Saylor's attached memo.

The City of Fort Worth, in conjunction with the City of Dallas and the City of Richardson, developed a request for proposal for software for the traffic signal controllers used by each of the agencies in an effort to enhance the controllers to provide more effective signal timing capabilities, as outlined in Mr. Saylor's attached memo. On January 15, 2013, the City of Fort Worth awarded RFP #12-0056 for traffic controller software licenses, warranty/maintenance and related services with Intelight, Inc. The City of Richardson's software enhancement portion is in the amount of \$54,230 and includes maintenance for three years. Pricing was also obtained for additional warranty/maintenance and support renewal options, as well as, specific optional software upgrades, which may be purchased at the City's option.

The City of Richardson and the City of Fort Worth have an existing interlocal agreement for cooperative purchasing as provided by Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

Funding is available in account 378-8702-585-7524, Project SD1202.

Concur:


Kent Pfeil

Attachments

Xc: Dan Johnson
David Morgan
Cliff Miller
Don Magner
Shanna Sims-Braddish



MEMO

TO: Pam Kirkland, Purchasing Manager

FROM: Robert Saylor, P.E., PTOE Traffic Engineering & Operations Manager

COPY: Dave Carter, Assistant Director of Development Services, Transportation
Mark Titus, P.E., PTOE Traffic Engineering Manager

SUBJECT: Cooperative purchase of Traffic Signal Controller Software Licenses, Maintenance and Related Services through City of Fort Worth RFP #12-0056

DATE: April 23, 2013

ACTION REQUESTED

Award a contract with Intelight, Inc. for the purchase of traffic signal controller software, maintenance and related services in accordance with the City of Fort Worth's contract in the amount of \$54,320. The initial contract will be in effect for 3 years and additional maintenance and support renewal options are available up to seven successive one-year terms, at the City's option.

BACKGROUND

The City is currently in the process of improving traffic signal operations city wide by upgrading traffic signal controllers to provide more effective signal timing capabilities. The City's of Dallas and Richardson joined with the City of Fort Worth in the request for proposal with the City of Fort Worth as the lead agency in the procurement. All participating agencies compiled the specifications and evaluated the four responses received and made the recommendation to award the contract to Intelight, Inc. On January 15, 2013, the City of Fort Worth's City Council approved the initial term for Traffic Signal Controller Software Licenses, Maintenance and Related Services with Intelight, Inc. This agreement with Intelight, Inc., will continue the improvement effort by providing the traffic signal controller software used by the advanced transportation controllers.

FUNDING

Funding is provided from the 2010 Street & Drainage G.O. account 378-8702-585-7524, Project SD1202. The initial software cost will be \$54,320.00, which includes maintenance for the first three years. Annual service renewals in years four through ten ranging from \$1,400.00 in year four to \$1,576.63 in year ten and, as shown in Table B-2, will be allocated through future budgets. The City of Fort Worth Request For Proposal also included pricing for various desirable features, as shown in Table B-3, should the participating entities want to purchase at a later date. The City of Richardson will fund some of those enhancements through future budget processes.

COUNCIL ACTION: Approved on 1/15/2013

DATE:	1/15/2013	REFERENCE NO.:	**P-11478	LOG NAME:	13P12-0056 ATC SOFTWARE AG
CODE:	P	TYPE:	CONSENT	PUBLIC HEARING:	NO
SUBJECT:	Authorize Execution of a Professional Services Agreement with Intelight, Inc., in the Amount Not to Exceed \$534,600.00 for the Initial Term for Traffic Signal Controller Software Licenses, Maintenance and Related Services for the Transportation Public Works Department (ALL COUNCIL DISTRICTS)				

RECOMMENDATION:

It is recommended that the City Council authorize execution of a professional services Agreement with Intelight, Inc., in the amount not to exceed \$534,600.00 for the initial term for traffic signal controller software, maintenance and related services for the Transportation Public Works Department.

DISCUSSION:

The City is currently in the process of improving traffic signal operations city wide by upgrading traffic signal controllers to provide more effective signal timing capabilities. On September 25, 2012 (P-11435), the City Council approved the purchase of advanced transportation controllers used to operate the traffic signal timing at signalized intersections. This professional services Agreement with Intelight, Inc., will continue the improvement effort by providing the traffic signal controller software used by the advanced transportation controllers. Intelight, Inc., will provide traffic signal controller software licenses, maintenance and related professional services to upgrade traffic signal capabilities and improve signal timing and maintenance.

The new traffic signal controllers and operating software include features that address many of the challenges of today and the future which cannot be effectively accommodated with existing technology, this includes bus and rail transit priority, improved emergency vehicle preemption, and signal timing that can automatically adapt to changing traffic demand along major arterials. The new software will also improve maintenance practices by allowing Staff to access the software through common web browsers for monitoring and response.

The software purchase cost is \$291,000.00. Related professional services are estimated to be up to \$243,600.00 for the first three year term.

RFP ADVERTISEMENT - The Request for Proposals (RFP) No. 12-0056 was advertised in the Fort Worth Star-Telegram on January 18, 2012, January 25, 2012, February 1, 2012 and February 8, 2012. The City of Fort Worth, in conjunction with the City of Dallas and the City of Richardson, advertised the RFP for traffic signal controller software. The City of Fort Worth was the lead agency for this procurement. Eighty-six vendors were notified from the Purchasing vendor database and six vendors were notified through email. On March 8, 2012, four proposals were received in response to the RFP.

The proposals were evaluated by an evaluation committee consisting of Staff from the Transportation and Public Works Department, the City of Richardson and the City of Dallas. The committee ranked the

proposals based on evaluation criteria, including ability to meet functional requirements, technical competency, compliance with published standards and specifications, innovative solutions, software development resources and experience. Based on the evaluation criteria, the committee determined that the two highest ranked vendors would be invited to the City for interviews and to present their software solution.

On May 9-10, 2012, the top two vendors were interviewed and presented their solutions to the evaluation committee. Based on the proposals, the presentations, and the interviews, the evaluation committee determined that Intelight, Inc., provides the best overall solution for the City, considering the relative importance of price and the other factors included in the RFP.

PRICE ANALYSIS - The City has no previous history for this type of purchase. The proposal provided by Intelight, Inc., was the lowest priced proposal of all proposals received for this RFP. Overall, price is determined to be fair and reasonable.

M/WBE - A waiver of the goal for M/WBE subcontracting requirements was requested by the Purchasing Division and approved by the M/WBE Office because the purchase of goods or services is from sources where subcontracting or supplier opportunities are negligible.

ADMINISTRATIVE CHANGE ORDER - An Administrative Change Order or increase may be made by the City Manager in the amount up to \$50,000.00 and does not require specific City Council approval as long as sufficient funds have been appropriated.

AGREEMENT TERM - This Agreement shall begin upon execution and remain in effect for a period of three years.

RENEWAL OPTIONS - Following the Initial Term, this Agreement may be renewed for maintenance and support for up to seven successive one-year terms at the City's option. The base maintenance fee shall be \$7,500.00, subject to a two percent annual increase. This action does not require specific City Council approval provided that the City Council has appropriated sufficient funds to satisfy the City's obligations during the renewal terms.

FISCAL INFORMATION/CERTIFICATION:

The Financial Management Services Director certifies that funds are available in the current capital budget, as appropriated, of the 2007 Critical Capital Projects Fund, and the Operating Budget, as appropriated, of the General Fund.

BQN\12-0056\AMG

TO Fund/Account/Centers

FROM Fund/Account/Centers

<u>C295 541200 201740085230</u>	<u>\$291,000.00</u>
<u>GG01 539120 0204001</u>	<u>\$243,600.00</u>

Submitted for City Manager's Office by: Susan Alanis (8180)

Originating Department Head: Lena Ellis (8517)

Additional Information Contact: Angela Gonzales (7648)
 Jack Dale (8357)

ATTACHMENTS

EXHIBIT B COMPENSATION

The Consultant shall be compensated for services and products as described in this Exhibit

1. Software Delivery

The Consultant shall be compensated for providing and delivering MaxTime Local Controller Software to the City based on the schedule provided in Table B-1 below. Compensation is based on acceptance and approval by the City.

Table B-1 – Software Delivery Compensation Schedule

Deliverable / Milestones	Fort Worth		Dallas*		Richardson*	
Initial Acceptance						
Version 1.6.8	\$116,400.00	40%	\$209,520.00	40%	\$21,728.00	40%
Training and Documentation	\$14,550.00	5%	\$26,190.00	5%	\$2,716.00	5%
Release Compensation						
Version 1.7	\$26,190.00	9%	\$26,190.00	5%	\$4,888.80	9%
Version 1.8	\$26,190.00	9%	\$26,190.00	5%	\$4,888.80	9%
Version 1.9	\$26,190.00	9%	\$26,190.00	5%	\$4,888.80	9%
Version 1.10	\$26,190.00	9%	\$26,190.00	5%	\$4,888.80	9%
Version 1.11	\$26,190.00	9%	\$26,190.00	5%	\$4,888.80	9%
Version 1.12	\$29,100.00	10%	\$26,190.00	5%	\$5,432.00	10%
Version 1.13		0%	\$52,380.00	10%		0%
Version 1.14		0%	\$78,570.00	15%		0%
Total Compensation	\$291,000.00	100%	\$523,800.00	100%	\$54,320.00	100%

* Compensation dependent upon approval by individual Cities. Compensation will be paid directly by participating agencies

2. Extended Maintenance and Support

The Consultant will be compensated for City requested annual extensions to the Maintenance and Support Agreement as shown in Table B-2.

Table B-2 - Extended Annual Maintenance and Support Compensation Schedule

Year	Fort Worth	Dallas*	Richardson*
4	\$7,500.00	\$11,500.00	\$1,400.00
5	\$7,650.00	\$13,770.00	\$1,428.00
6	\$7,803.00	\$14,045.40	\$1,456.56
7	\$7,959.06	\$14,326.31	\$1,485.69
8	\$8,118.24	\$14,612.83	\$1,515.41
9	\$8,280.61	\$14,905.09	\$1,545.71
10	\$8,446.22	\$15,203.19	\$1,576.63

* Compensation dependent upon approval by individual Cities. Compensation will be paid directly by participating agencies

3. Desirable Features

The Consultant shall be compensated for City requested desirable features as shown in Table B-3.

Table B-3 Desirable Features Compensation Schedule

Item	Feature Description	RFP Reference Number	Lump Sum Fee
	Primary Feature Request		
1	Vehicle Detector Desirable Configuration Features	17.1	\$2,640.00
2	Vehicle Detector Desirable Timing Features	17.2	\$1,760.00
3	Smooth Preempt	17.3	\$26,400.00
4	Traffic Adaptive Operation	17.4	\$35,200.00
5	Variable Mode of Left Turn Operation	17.5	\$22,000.00
6	Variable Lagging left Turn Splits	17.6	\$13,200.00
7	Traffic Responsive Flash Operation	17.7	\$13,200.00
8	Cycle-by-cycle Split Adjustments	17.8	\$13,200.00
9	Auxiliary Field Device Transition Table	17.9	\$13,200.00
10	Logs for Desirable Features	17.10	\$8,800.00
11	Intersection to Vehicle	17.11	\$8,800.00
12	Emergency Vehicle Volume and Density functionality	17.12	\$13,200.00

4. Additional Software Development Services

The Consultant will be compensated for anticipated additional software development services based as shown in Table B-4.

Table B-4: Compensation Schedule – Additional Development Services

Feature	Lump Sum Cost
Coordination Configuration Overlays	\$15,000.00
Front Panel Status Screen Update	\$15,000.00
Traffic Responsive Snapshot	\$7,000.00

Compensation for other additional software development services will be based on the hourly rates shown in Table B-5

Table B-5 – Hourly Rate Schedule

Staff Classification	Hourly Rate
Principal Engineer	\$150.00
Senior Engineer (PE)	\$125.00
Senior Developer/Technician	\$120.00
Developer/Technician	\$100.00

5. Total Compensation

The total compensation under the contract is shown in Table B-6.

Table B-6 – Total Compensation

Category	Compensation
Software License (Table B-1)	\$291,000.00
Maintenance and Support (B-2)	\$ 55,757.13
Desirable Features (Table B-3)	\$171,000.00
Defined Additional Features (Table B-4)	\$ 52,000.00
Undefined Additional Features	\$ 20,000.00
TOTAL COMPENSATION	\$590,357.13

P.O. DATE: 3/13/2013



CITY OF FORT WORTH Purchase Order

Blanket Order Number
PO-13-00076322
SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING PAPERS.

**V
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Vendor Number: 0000035067
INTELIGHT INC
3450 S BROADMONT DR STE 126
TUCSON, AZ 85713

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TRANSPORTATION & PUBLIC WORKS
TPW - TRAFFIC SERVICES
5001 JAMES AVE
FORT WORTH, TX 76115
Phone:

INVOICES: Direct invoices in DUPLICATE to the address shown.
STANDARD PURCHASING TERMS AND CONDITIONS set forth in the
City of Fort Worth's Bid or Quotation, are incorporated herein by
reference and become a part of this order.

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MAIL INVOICE IN DUPLICATE TO:
TRANSPORTATION & PUBLIC WORKS
TPW - TRAFFIC SERVICES
5001 JAMES AVE
FORT WORTH, TX 76115
Phone:

Bid No.: 12-0056				Payment Terms: Net 30			
				Shipping Terms:			
				Delivery Calendar Day(s) A.R.O.: 0			
Item	Requisition #	Quantity	Unit	Unit Price	Total		
1	City Secretary Contract No. 44249, executed on March 4, 2013, and M&C P-11478, approved by the City Council on January 15, 2013, authorized execution of a Professional Services Agreement between Intelight Inc and City of Fort Worth for Traffic Signal Controller Software Licences, Maintenance and Related Services for the Transportation Public Works Department. This Agreement shall begin March 12, 2013 and expire on March 11, 2016 with seven additional one-year options to renew, unless the Agreement is terminated by mutual parties under the termination provisions of the Agreement. All prices, terms and conditions of the Agreement shall be as stated in CSC. No. 44249. Upon accepting a release order from our user department/division for this agreement, please insure that you are provided a purchase order number and a release number. Invoices must be mailed to the ordering department/division releasing service/commodity and the invoice shall contain: 1) Bid number; 2) Department Purchase Order Number; 3) Release Number; 4) Department Name; 5) Address where service/commodity was delivered						
2	Class-Item 968-83 TOTAL COST OF OWNERSHIP OVER A 10-YEAR PROJECT LIFE.	1	EA	\$0.00	\$0.00		
LN/FY/Account Code		Dollar Amount					
//							
				TOTAL:	\$0.00		

APPROVED:

By: Harsh Oberoi

Phone#: (817) 392-6610

BUYER