

RICHARDSON CITY COUNCIL
APRIL 25, 2011
7:30 P.M.
CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX

1. **INVOCATION**
 2. **PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS**
 3. **MINUTES OF THE APRIL 11, 2011 MEETING**
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4. VISITORS. (THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY TOPIC NOT ALREADY SCHEDULED FOR PUBLIC HEARING. PRIOR TO THE MEETING, PLEASE COMPLETE A "CITY COUNCIL APPEARANCE CARD" AND PRESENT IT TO THE CITY SECRETARY. THE TIME LIMIT IS FIVE MINUTES PER SPEAKER.)
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PUBLIC HEARING ITEMS:

5. PUBLIC HEARING AND CONSIDER ORDINANCE NO. 3817, ADOPTING STANDARDS OF CARE FOR YOUTH PROGRAMS OFFERED BY THE RICHARDSON PARKS AND RECREATION DEPARTMENT.

ACTION TAKEN:

ACTION ITEMS:

6. CONSIDER RESOLUTION NO. 11-13, ESTABLISHING "RAYMOND D. NOAH MUNICIPAL COURT" AS THE OFFICIAL NAME OF THE RICHARDSON MUNICIPAL COURTS BUILDING.

ACTION TAKEN:

7. VARIANCE 11-05 WYNDHAM DATA CENTER: A REQUEST FOR AN APPROVAL OF A VARIANCE FROM ARTICLE III, SECTION 21-47(d), OPEN SPACE AND SCREENING, FOR THE EXISTING 114,688 SQ. FT. BANK OF AMERICA DATA CENTER. THE 11.79-ACRE SITE IS LOCATED AT THE SOUTHEAST CORNER OF WYNDHAM LANE AND INFOCOM DRIVE.

ACTION TAKEN:

8. A REQUEST BY AL FREED, REPRESENTING DAVID WEEKLY HOMES, FOR APPROVAL OF A REVISED SITE PLAN WITH EXCEPTIONS FOR THE BRICK ROW TOWNHOMES. THE 11.15-ACRE SITE IS LOCATED NORTH OF SPRING VALLEY ROAD, WEST SIDE OF GREENVILLE AVENUE AND REFLECTS THE DEVELOPMENT OF 127 REAR-ENTRY TOWNHOMES.

ACTION TAKEN:

ALL ITEMS LISTED UNDER ITEM 9 OF THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSIONS OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY:

9. CONSENT AGENDA:

- A. CONSIDER RESOLUTION NO. 11-14, APPROVING THE TERMS AND CONDITIONS OF THE ADVANCE FUNDING AGREEMENT FOR VOLUNTARY UTILITY RELOCATION CONTRIBUTIONS ON STATE HIGHWAY IMPROVEMENT PROJECTS, BY AND BETWEEN THE CITY OF RICHARDSON, TEXAS, AND THE STATE OF TEXAS, ACTING THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION, AND AUTHORIZING ITS EXECUTION BY THE CITY MANAGER.
- B. CONSIDER ADVERTISEMENT OF BID #40-11 – 2010 SIDEWALK REPAIR PROGRAM PHASE II (REGIONS 3 & 4). BIDS TO BE RECEIVED BY THURSDAY, MAY 19, 2011 AT 2:00 P.M.
- C. CONSIDER AWARD OF THE FOLLOWING BIDS:
 1. BID #29-11 – WE RECOMMEND THE AWARD TO CPS CIVIL FOR THE FIRE STATION NO. 4 PAVING IMPROVEMENTS IN THE AMOUNT OF \$920,237.
 2. BID #31-11 – WE RECOMMEND THE AWARD TO JRJ PAVING, LP, FOR THE HILL STREETS REHABILITATION (HILLCREST AVE./HILLSIDE AVE./EDGEHILL BLVD.) IN THE AMOUNT OF \$458,756.74.
 3. BID #42-11 – WE REQUEST AUTHORIZATION TO ISSUE A CO-OP PURCHASE ORDER TO PROFESSIONAL TURF PRODUCTS, L.P., FOR TWO (2) GREENSMOWERS FOR THE SHERRILL PARK GOLF COURSE THROUGH THE TEXAS LOCAL GOVERNMENT STATEWIDE PURCHASING COOPERATIVE BUYBOARD CONTRACT #292-08 FOR A TOTAL EXPENDITURE OF \$87,450.05.
 4. BID #43-11 – WE REQUEST AUTHORIZATION TO ISSUE A COOPERATIVE PURCHASE ORDER TO AT&T FOR FOUR (4) UNINTERRUPTABLE POWER SUPPLY UNITS FOR THE NEW RADIO SHELTERS THROUGH THE STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR) CONTRACT #DIR-SDD-1465 IN THE AMOUNT OF \$82,018.80.
 5. BID #44-11 – WE REQUEST AUTHORIZATION TO ISSUE A COOPERATIVE PURCHASE ORDER TO CRYSTAL COMMUNICATIONS, LTD. FOR THE TRAFFIC COMMUNICATIONS UPGRADE THROUGH THE STATE OF TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR) CONTRACT #DIR-SDD-1509 IN THE AMOUNT OF \$737,534.04.
 6. BID #45-11 – WE REQUEST AUTHORIZATION TO ISSUE A CO-OP PURCHASE ORDER TO SAM PACK'S FIVE STAR FORD FOR VARIOUS TRUCKS FOR PARKS & RECREATION (\$64,165.22), FLEET SERVICES (\$63,104.58), WATER & SEWER OPERATIONS (\$64,146.43), WATER & SEWER PRODUCTION (\$14,305.63), WATER & SEWER COLLECTION (\$25,944.08) THROUGH THE STATE OF TEXAS PROCUREMENT AND SUPPORT SERVICES CONTRACT #072-A1.
 7. BID #46-11 – WE REQUEST AUTHORIZATION TO ISSUE A CO-OP PURCHASE ORDER TO SAM PACK'S FIVE STAR FORD FOR THREE (3) HYBRID SUV'S FOR ANIMAL SERVICES (\$28,991), WATER & SEWER COLLECTION (\$28,991), AND WATER & SEWER METER SHOP (\$28,991) THROUGH THE TARRANT COUNTY CONTRACT #2010-004.

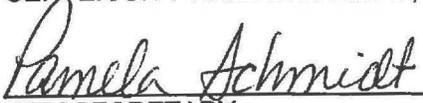
- D. AUTHORIZE THE CITY MANAGER TO EXECUTE CHANGE ORDER #2 TO PURCHASE ORDER #101257 IN THE AMOUNT OF \$124,544 TO COLE CONSTRUCTION, INC., FOR THE CITY HALL/CIVIC CENTER/LIBRARY SIDEWALK PROJECT.
- E. AUTHORIZE THE CITY MANAGER TO EXECUTE CHANGE ORDER #2 TO PURCHASE ORDER #101407 IN THE AMOUNT OF \$25,400 TO JIM BOWMAN CONSTRUCTION CO., REGARDING THE 2010 STREET REHAB CUSTER ROAD (FROM TYLER TO TWILIGHT TRAIL).
- F. AUTHORIZE THE CITY MANAGER TO EXECUTE CHANGE ORDER #2 TO INCREASE PURCHASE ORDER #101675 IN THE AMOUNT OF \$71,700 TO JIM BOWMAN CONSTRUCTION CO., FOR THE 2010 SIDEWALK REPAIR PROGRAM PHASE I.

THE RICHARDSON CITY COUNCIL WILL MEET AT 5:30 P.M. ON MONDAY, APRIL 25, 2011, IN THE RICHARDSON ROOM OF THE CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TEXAS. AS AUTHORIZED BY SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE CITY ATTORNEY ON ANY AGENDA ITEM LISTED HEREIN. THIS BUILDING IS WHEELCHAIR ACCESSIBLE. ANY REQUESTS FOR SIGN INTERPRETIVE SERVICES MUST BE MADE 48 HOURS AHEAD OF THE MEETING. TO MAKE ARRANGEMENTS, CALL 972-744-4000 VIA TDD OR CALL 1-800-735-2989 TO REACH 972-744-4000.

WORK SESSION – 6:00 P.M.:

- Call to Order
- A. Review and Discuss Items Listed on the City Council Meeting Agenda
- B. Review and Discuss an Update from the Richardson Independent School District
- C. Review and Discuss the Proposed 2011 – 2012 Eisemann Center Presents Season
- D. Review and Discuss the West Spring Valley Corridor Planned Development Ordinance Status
- E. Review and Discuss the North Texas Municipal Water District Stage 1 Water Conservation Plan Implementation
- F. Review and Discuss the Regional Transportation Council Board Appointment
- G. Report on Items of Community Interest

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL ON FRIDAY, APRIL 22, 2011, BY 5:00 P.M.


 CITY SECRETARY

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL
April 11, 2011
City of Richardson, Texas

A Regular Meeting of the City Council was held at 7:30 p.m., Monday, April 11, 2011 with a quorum of said Council present, to-wit:

Gary Slagel	Mayor
Bob Townsend	Mayor Pro Tem
Mark Solomon	Council member
John Murphy	Council member
Bob Macy	Council member
Steve Mitchell	Council member
Amir Omar	Council member

City staff present:

Bill Keffler	City Manager
Dan Johnson	Deputy City Manager
Michelle Thames	Assistant City Manager Administrative Services
David Morgan	Assistant City Manager Community Services
Cliff Miller	Assistant City Manager Development Services
EA Hoppe	Assistant to the City Manager
Pamela Schmidt	City Secretary

1. **INVOCATION**
2. **PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS**
3. **MINUTES OF THE MARCH 28, 2011 MEETING**

ACTION TAKEN: Mr. Murphy moved to approve the minutes as presented; second by Mr. Omar and the motion was approved with a unanimous vote.

4. **VISITORS.** (THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY TOPIC NOT ALREADY SCHEDULED FOR PUBLIC HEARING. PRIOR TO THE MEETING, PLEASE COMPLETE A "CITY COUNCIL APPEARANCE CARD" AND PRESENT IT TO THE CITY SECRETARY. THE TIME LIMIT IS FIVE MINUTES PER SPEAKER.)

No visitors.

5. **CONSIDER APPOINTMENTS TO THE TAX INCREMENT FINANCE ZONE #1 BOARD OF DIRECTORS.**

ACTION TAKEN: Mr. Solomon moved appointment of the following individuals to the TIF Board of Directors. Second by Mr. Macy and the motion was approved with a unanimous vote.

Reappoint Richard Ramey – term expiring 4/9/13
Reappoint Kimberly Aaron – term expiring 4/9/13

Reappoint Charles Bissell – term expiring 4/9/13
Reappoint Tony Reynolds – term expiring 4/9/13
Reappoint Hank Mulvihill – term expiring 4/9/13
Reappoint Paul Peck – term expiring 4/9/13
Reappoint Erik Wyse – term expiring 4/9/13

ACTION ITEMS:

6. CONSIDER ORDINANCE NO. 3816, APPOINTING GEORGE MCKEARIN AS A NEW ASSISTANT MUNICIPAL JUDGE OF THE MUNICIPAL COURT OF RECORD NO. 1 OF THE CITY OF RICHARDSON.

Mr. Keffler stated the ordinance would add a new assistant municipal judge for the Municipal Court consistent with State statutes regarding Courts of Record. The Ordinance would appoint George McKearin with an unexpired term of office to expire April 27, 2012.

ACTION TAKEN: Mr. Townsend moved approval of Ordinance 3816 appointing George McKearin as a new Assistant Municipal Judge of the Municipal Court of Record No. 1 of the City of Richardson; second by Mr. Mitchell and the motion was approved by a unanimous vote.

City Secretary Pam Schmidt administered the Oath of Office to Mr. McKearin and the Council expressed their appreciation for his service.

7. CONSIDER ORDINANCE NO. 3814, AUTHORIZING THE ISSUANCE OF CITY OF RICHARDSON, TEXAS, COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2011 AND RESOLVING OTHER MATTERS INCIDENT AND RELATED THERETO.

Mayor Slagel announced that Items 7 and 8 would be presented and discussed together but would have separate action. Mr. Keffler acknowledged the attendance of George Williford and Nick Baulich of First Southwest as well as Bob Dransfield of Fulbright & Jawroski, representing the City of Richardson relative to the bond issuances. Mr. Keffler provided background noting that discussion about the commitments of the sales began with the budget process in July 2010. The \$7.9 million commitment consisted of a little over \$3M of tax supported certificates and the remaining \$4.9 would be self supporting Certificates with the utility and solid waste operations. He specifically thanked Dan Johnson, Deputy City Manager and Kent Pfeil, Director of Finance, who have worked the process very closely with the First Southwest team. In addition, there is also a refunding of the 2003 adjustable rate General Obligation bond. He stated it would continue to have a maturity date of 2023. He asked Mr. Williford to brief the Council.

Mr. Williford advised that bids were received on the \$7.965M Certificates of Obligation meaning it was a competitive advertised sell of the issue and four bids were received from underwriting syndicates and the true interest costs rates ranged from 3.394% submitted by BOSC, Inc. to 3.484% submitted by Baird & Co., Inc. He stated the bulk of the issue, roughly \$3.5M, was water and sewer related and would be payable from water and sewer revenues. Also, \$1.380M is solid waste related and would be repaid from the Solid Waste Fund. He stated that as with all issues, the City is subject to questions and review of the rating agencies. He reported that both S&P and Moody's affirmed the AAA/Aaa ratings previously made. He stated that those are the highest ratings that can be obtained in the credit market by the rating agencies. He noted that Richardson is one of only five Texas cities that have a triple A rating by both of the rating

agencies. He pointed out that the rating agencies are very analytical and objective and so when they make an assessment or make comments, it is to be taken seriously because they are accountable to the entire market place. He stated that both of the rating agencies made comments during the course of the discussion that it was refreshing to hear the Richardson story and it was contrary to what they have been experiencing over the last couple of years with most other cities in Texas because Richardson has been more resilient than the other cities with economic development successes, values have held up better as well as the sales tax revenue. He particularly noted some of the comments as follows:

S&P's comments

- Strong tenured and responsive management
- Historical, very strong financial performance in part due to strong financial policies and practices;
- Moderate or manageable debt levels – the debt position is not over burdened or out of line with what would be deemed acceptable. The financial performance and reserve position remain very strong due to management's proactive approach.
- Diversity of the revenue sources
- Sales tax revenue above budget

Moody's comments

- Strong financial management with historical stability demonstrated by consistent fund balances
- Trend of eight consecutive years of operating surpluses in the General Fund
- Manageable debt position and believe the City's debt burden will remain moderate as prudent debt management practices continue
- Diversity of the tax base and noted that the City is the second largest employment center within the Metroplex

Mr. Williford stated that they also conducted comparative data and found that Richardson has the second highest taxable value per capita of all the cities in the Metroplex including Dallas and Fort Worth. Also, only five of the 12 comparative cities have a lower overall direct debt amount and the debt burden is not at all unmanageable or disproportionate. The City, at 2.9% of the value, that is the direct debt load or ratio, and is not out of line or unacceptable. He also noted that the rating outlook of stable or positive means the rating agencies expect the City will continue to operate and be well managed. He likened the need for debt with mortgaging a home. He felt that debt is a benefit because it puts in place a financial discipline and maintaining appropriate reserves.

Mr. Mitchell felt that there were some in the community that believe that the City has too much debt and asked Mr. Williford to address the metrics and the status of Richardson. Mr. Williford stated Richardson is in line with only 5 of its peers having a lower amount of debt and the second highest value per capita meaning that the debt as it relates to the taxable value is lower than most. He stated that the debt service is not out-of-line, especially noting that 11 cents was approved by the voters with the last two General Obligation authorizations. He advised that getting the voters' approval for the taxes was important to the rating agencies. He reiterated the analogy of the home mortgage when considering the need for debt.

Mr. Murphy noted that approval of the bond program with a tax increase illustrated the citizens' desire to reinvest in the City and asked if the rating agencies take that into consideration when considering the outlook of the city. Mr. Williford replied that the rating agencies want to know that the City has the means and a plan to secure the debt and he noted that over the last 10

years, Richardson has focused on essential purpose projects, which is important to the rating agencies as well.

Mr. Omar asked about the 2.9% and Mr. Williford replied that among Richardson's peer cities, it was average with several cities at a six or seven percent rate. From a debt perspective, the debt could double without it being disproportionately too high or have stressed the capacity. He reiterated that debt capacity is based on need and ability to handle the repayment.

With regard to the refunding issue, Mr. Williford stated it is just keeping the 2003 adjustable rate issue as is. He reported that they received five bids with direct placement where it will adjust every year and the City will still be able to take advantage of interest rates at the short end of the yield curve. The best bid was submitted by Frost Bank and the rate is set at 65% of 12 month LIBOR plus 1.43%. If it were done today, the rate would be 1.94%.

Bob Dransfield, Fulbright & Jawroski, Bond Counsel, stated the ordinances take care of the mechanics associated with the issuance of two obligations described by Mr. Williford. The ordinance establish the principal amounts, the interest rates that have either been bid or negotiated, and authorize the sale to those particular winning bidders or negotiated underwriters. In both instances, the information will be submitted to the Attorney General's Office for approval. The Certificates should be delivered in about a month so the scheduled closing date is May 11, 2011 and the closing of the refunding would be closer to June 15.

ACTION TAKEN: Mr. Omar moved approval of Ordinance No. 3814; second by Mr. Townsend and the motion was approved with a unanimous vote.

8. CONSIDER ORDINANCE NO. 3815, AUTHORIZING THE ISSUANCE OF CITY OF RICHARDSON, TEXAS, ADJUSTABLE RATE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2011 AND RESOLVING OTHER MATTERS INCIDENT AND RELATED THERETO.

ACTION TAKEN: Mr. Omar moved approval of Ordinance No. 3815; second by Mr. Mitchell and the motion was approved with a unanimous vote.

Mayor Slagel thanked Mr. Williford, Mr. Bulaich, Mr. Dransfield and staff for their work on the two items.

ALL ITEMS LISTED UNDER ITEM 9 OF THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSIONS OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY:

9. CONSENT AGENDA:

ACTION TAKEN: Mr. Murphy moved approval of the Consent Agenda; second by Mr. Omar and the motion was approved with a unanimous vote.

- A. Resolution No. 11-12 approving the terms and conditions of a Project Supplemental Agreement to the Master Agreement Governing Major Capital Transportation Improvement projects, by and between the City of Richardson, Texas, and the County of Dallas, Texas, for the purpose of participating in the Main Street/Belt Line

Road MCIP Project 12105 from Interurban Road to US 75, and authorizing its execution by the City Manager.

B. Award of the following bids:

1. Bid #35-11 – authorization to issue a Cooperative Annual Requirements Contract for office supplies to Staples Business Advantage in an estimated annual amount of \$175,000 pursuant to contract prices through the National Joint Powers Alliance.
2. Bid #36-11 – authorization to issue a co-op purchase order to Sam Pack’s Five Star Ford for a knuckleboom truck for the Solid Waste Department through the Texas Local Government statewide purchasing cooperative Buyboard contract #358-10 for a total expenditure of \$134,124.
3. Bid #37-11 – authorization to issue a co-op purchase order to Professional Turf Products for a high speed turf mower for the Parks & Recreation Department through the Texas Local Government statewide purchasing cooperative Buyboard contract #292-08 for a total expenditure of \$86,706.14.
4. Bid #39-11 – authorization to issue a co-op purchase order to Cummins Southern Plains, LLC for three diesel generators for the Information Services Department through the Houston-Galveston Area Council of Governments contract #GE02-10 in the amount of \$74,508.

Mayor Slagel announced that the Excellence in Education Foundation recognized City of Richardson, the City Council and Staff for receiving the Flame Award for working with the Richardson Independent School District and noted the critical nature of the partnership with RISD as well as UTDallas.

Mr. Omar stated the World Affairs Counsel has a Legislative Fellows Program that gives individuals from different countries an opportunity to come and view government in all levels. He recognized the attendance of Tagot Uganavich from the Kazakhstan Institute for Strategic Studies and Schokurt Abadav who is the Inspector of International Relations in the Law Department in the Direct Control Agency under the President of Tajikistan.

Mayor Slagel adjourned the meeting at 8:12 p.m.

MAYOR

ATTEST:

CITY SECRETARY



**City of Richardson
City Council Meeting
Agenda Item Summary**



Meeting Date: Monday, April 25, 2011

Agenda Item: *Visitors (The City Council invites citizens to address the Council on any topic not already scheduled for public hearing.)*

Staff Resource: Pamela Schmidt, City Secretary

Summary: Members of the public are welcome to address the City Council on any topic not already scheduled for public hearing. Speaker Appearance Cards should be submitted to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should avoid personal attacks, accusations, and characterizations.

In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However your concerns will be addressed by City staff, may be placed on a future agenda, or by some other course of resolution.

Board/Commission Action: N/A

Action Proposed: Receive comments by visitors.



ORDINANCE NO. 3817

AN ORDINANCE OF THE CITY OF RICHARDSON, TEXAS, ADOPTING STANDARDS OF CARE FOR YOUTH PROGRAMS OFFERED BY THE RICHARDSON PARKS AND RECREATION DEPARTMENT; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Texas Human Resource Code, Section 42.041 (b)(4), establishes requirements to exempt recreational programs operated by municipalities for elementary age (5-13) children from State child care licensing; and

WHEREAS, in order to receive exempt status for a youth recreation program, a municipality must adopt standards of care by ordinance after a public hearing for the program, then submit a copy of program standards, a notice of the public hearing for the program and a copy of the ordinance adopting the standards to the State; and

WHEREAS, the City Council after conducting a public hearing and affording a full and fair hearing to all citizens, and in the exercise of legislative discretion, has concluded that the attached standards of care should be approved.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That the standards of care for youth programs offered by the Parks and Recreation Department of the City of Richardson, Texas, attached hereto as Exhibit "A", are hereby adopted. As required by Texas Human Resource Code, Section 42.041(b)(14), the Standards adopted by this ordinance include staffing ratios; minimum staff qualifications; minimum facility, health, and safety standards; and mechanisms for monitoring and enforcing the adopted local standards.

SECTION 2. That all provisions of the ordinances of the City of Richardson in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Richardson not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3. That if any section, paragraph, clause or provision of this ordinance shall for any reason be held invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this ordinance.

SECTION 4. This ordinance shall take effect upon its passage and the publication of the caption, as the law and charter in such cases provide.

DULY PASSED by the City Council of the City of Richardson, Texas, on the ____ day of _____, 2011.

APPROVED:

MAYOR

CORRECTLY ENROLLED:

CITY SECRETARY

APPROVED AS TO FORM:



CITY ATTORNEY

(Reviewed by KBL/PGS:tlo:04-13-11:44830)

EXHIBIT "A"
CITY OF RICHARDSON YOUTH PROGRAMS
STANDARDS OF CARE

I. GENERAL INFORMATION/ADMINISTRATION

- A. Purpose: To provide basic childcare regulations for recreation activities operated by the Richardson Parks and Recreation Department. This will allow the department to qualify as exempt from requirements of the Texas Human Resources Code.
- B. Implementation: Program will be the responsibility of the Parks & Recreation Department, with a Day Camp Coordinator supervising the overall program and Day Camp Directors and Leaders administering the program on-site.
- C. Programs: Regulations apply to three (3) on-going summer programs:
- Summer Day Camp (Kinder & Elementary)
 - Summer Playground Program
- D. Other: Each site will make available for the public and staff a current copy of the Standards of Care. Parents of participants will be provided a copy of Standards of Care during the registration process.
- E. Program Sites:
- | | |
|--------------------------------|------------------------|
| Heights Recreation Center | 711 W. Arapaho Road |
| *Jess Harben Elementary School | 600 S. Glenville Drive |
- *RISD reserves the right to select an alternative site in case of summer repairs or maintenance requirements.
- F. Day Camp Objectives
1. To offer a program wide in scope and varied in activities of different recreational activities: sports, games, arts and crafts, education, drama, special events, field trips, tournaments, etc.
 2. To provide a pleasant and memorable experience in a loving atmosphere.
 3. To provide a safe environment always promoting good health and welfare for all.
 4. To teach children how to spend their leisure time wisely, in an effort to meet several needs: emotional, physical and social.
- G. Exemption Status: Once an exempt status is established, the Licensing Division will not monitor the recreational program. The Licensing Division will be responsible for investigating complaints of unlicensed childcare and for referring other complaints to the municipal authorities or, in the case of abuse/neglect allegation, to the local police authorities.
- H. Standards of Care Review: Standards will be reviewed annually and approved by the City Council after a public hearing is held to pass an ordinance regarding section 42.041(b)(14) of the Human Resources Code.
- I. Child Care Licensing will not regulate these programs nor be involved in any complaint investigation related to the program.

- J. Any parent, visitor or staff may register a complaint by calling Richardson Heights Recreation Center at 972-744-7855, Monday through Friday, 8:00 a.m. to 5:00 p.m.

II. STAFFING

A. Day Camp Director-Job Descriptions and Essential Job Functions

Essential Job Functions:

1. Assists in the planning, budget reporting, scheduling and implementation of the day camp program.
2. Supervise summer staff that includes Day Camp Leaders and Leaders in Training.
3. Implement lesson plans as needed and assist day camp staff with keeping activities on schedule.
4. Plan and lead activities such as sports, games, arts and crafts, music and field trips.
5. Prepare payroll and maintain budget information.
6. Keep attendance records and camper information forms.
7. Communicate courteously and effectively with the other city employees, citizens and program patrons.
8. Implement appropriate discipline procedures when necessary.
9. Attend mandatory staff training session and conduct staff meetings as required.

Qualifications:

1. Must be mature, responsible and able to complete duties with minimal supervision.
2. Must be able to communicate well with the public, and skilled at interacting with children.
3. Must be skilled in supervising children of varying age levels in a group setting.
4. Must have First Aid and CPR certification prior to start of camp.
5. Must have a valid Texas Class C Driver's License.
6. Must complete departmental day camp staff training.
7. Must have previous experience supervising children in a day camp setting.
8. Must have previous experience supervising staff.
9. Must have strong organizational skills and have the ability to adapt easily to change.
10. Must pass city criminal background check prior to hiring.

B. Day Camp Leader-Job Descriptions and Essential Job Functions

Essential Job Functions:

1. Supervise programs and activities of the program during all scheduled hours
2. Maintain supply inventory.
3. Effectively follow lesson plans and instructions from Director.
4. Complete incident and accident reports effectively relating to participating patrons.
5. Communicate courteously and effectively with the other city employees, citizens and program patrons.
6. Attend mandatory staff training session and conduct staff meetings as required.

Minimum Qualifications:

1. Must be mature, responsible and able to complete duties with minimal supervision.

2. Must be able to communicate well with the public, and skilled at interacting with children.
3. Must have experience working with children and the ability to cope with large groups of children and high noise levels.
4. Must have First Aid and CPR certification prior to start of camp.
5. Must be 16 years of age at the time of application.
6. Must complete departmental day camp staff training.
7. Must pass city criminal background check prior to hiring.
8. Knowledge or skills in recreational games, sports, crafts and other activities.

C. Other Requirements

1. Staff must complete the mandatory training program of at least 25 hours, in addition to planning hours with site staff prior to the start of camp. This training includes a departmental orientation, customer service, behavioral issues and discipline, as well as practical skills on activities for children in games, songs and crafts.
2. Staff must exhibit competency, good judgment and self-control throughout the duration of the camp.
3. Staff should relate to the children with courtesy, respect, acceptance and patience.
4. Staff shall not abuse or neglect children.

D. Criminal Background Checks: Criminal background checks will be conducted on prospective Day Camp employees.

E. A prospective employee will be subject to a drug test prior to hiring.

F. Staffing Ratios: The staff ratio will be 1 staff member per 10 children, ages 5-13 while on site and 1 staff member per 6 children off site.

III. FACILITY STANDARDS

A. Emergency evacuation and relocation plans will be posted at each facility.

B. Day Camp Directors and Leaders will inspect sites frequently for any sanitation or safety concerns. Those concerns should be passed on to the Camp Supervisor.

C. Each camp must have a first aid kit. This shall be checked and stocked on a weekly basis by the on site Camp Directors. It shall include at the minimum bandages, first aid cream, rubber gloves, Neosporin, alcohol wipes, hot/cold packs, gauze, tweezers, ace bandages and scissors.

D. In a situation where evacuation is necessary, the first priority of staff is to make sure all participants are in a safe location.

E. Program sites will be inspected annually by the Fire Marshall. Each Facility Manager is responsible for compliance with Fire Marshall's directives.

- F. The recommended number of fire extinguishers shall be inspected prior to camp and indicate that they are properly charged.
- G. Medication will only be administered with written parental consent. Prescription medications shall be left with staff in their original container, labeled with the child's name, date, directions and physician's name. Medication shall be dispensed only as stated on the bottle, and not past the expiration date.
- H. Non-prescription medicine with the child's name and date on the medication may be brought if in the original container. Non-prescription medication will only be administered with written parental consent.
- I. Each indoor site shall have adequate indoor toilets and lavatories located such that children can use them independently and program staff can supervise as needed. Outdoor sites shall provide portable toilets based on number of children attending each day. Ratio of toilet to children will be 1:17.
- J. All participants must wear appropriate footwear daily. Sandals and flip flops will be allowed only in the pool area.

IV. SERVICE STANDARDS-Day Camp Staff

This information will be provided to each staff as a part of the day camp manual:

- A. Camp staff shirts, shorts and tennis shoes are to be worn at all times.
- B. City issued employee I.D. should be worn and clearly visible at all times except during swim time.
- C. Camp participants and parents will be treated with respect at all times.
- D. Camp staff will take it upon themselves to resolve complaints. Do not refer a customer to another staff person. If you are unable to resolve the complaint on the spot, take the customer's name and phone number, investigate complaint resolution and then follow up with the customer.
- E. Camp staff will keep parents informed of camp activities. A weekly schedule will be distributed on the Monday of each week and extra copies will be kept with the sign in log daily.
- F. Camp staff will note details of behavior of campers (accomplishments, discipline problems, general activities, etc.) and update parents on a daily basis if there is a problem.
- G. Camp staff will monitor the sign in/out log at all times.
- H. Camp staff will clean rooms after each activity. Floors will be swept/vacuumed, tables and chairs stacked, supplies put away. This is extremely important due to the fact that rooms are used throughout the day by other groups.

- I. Camp staff will spend 100% of their time actively involved with campers and/or parents.

V. OPERATIONAL ISSUES

- A. Emergency Phone numbers are kept with the Day Camp Director on field trips. Those numbers include fire, police, and ambulance services.
- B. A Day Camp Manual is given to every Day Camp Director and Leader. An additional manual will be located at each site where all staff can have access to the manual, which outlines the following:
 - 1. Discipline Issues
 - 2. City Rules and Regulations
 - 3. Forms that must be filled out
 - 4. Service Standards
 - 5. Game/activity leadership
 - 6. Ways to interact with children
- C. Sign in-sign out sheets will be used every day. Only adults listed on sign-in/out release will be allowed to pick up children. An authorized person must enter the building, present appropriate identification and sign the sheet in order for staff to release the child.
- D. Emergency evacuation and relocation plans will be posted at each facility.
- E. Parents will be notified regarding planned field trips and provided the required release forms.
- F. Enrollment information will be kept and maintained on each child and shall include:
 - 1. Child's name, birth date, home address, home telephone number, physician's phone number and address and phone numbers where parents may be reached during the day.
 - 2. Names and telephone numbers of persons to whom the child can be released.
 - 3. Field trip release form as needed.
 - 4. Liability waiver.
 - 5. Parental consent to administer medication, medical information and release on participant.
- G. Staff shall immediately notify the parent or other person authorized by the parent when the child is injured or has been involved in any situation that placed the child at risk.
- H. Staff shall notify parents or authorized persons of children in the facility when there is an outbreak of a communicable disease in the facility that is required to be reported to the County Department of Health. Staff must notify parents of children in a group when there is an outbreak of lice or other infestation in the group.
- I. Discipline:
 - 1. Discipline and guidance of children will be implemented in a consistent manner based on the Richardson Parks & Recreation Behavior Modification and Re-Enforcement Policy:
 - a. **First Offense** – warning
 - b. **Second Offense** – separation/time out (5 min.)

- c. **Third Offense** – removal from activity (10 min.)
 - d. **Fourth Offense** – removal from activity and sent to Director (20 min.)
 - e. **Fifth Offense** – severe clause; removal of child from program
2. Under no circumstances will there be cruel or harsh punishment or treatment.
 3. Incident reports will be filled out on any disciplinary cases, and information is to be shared with parents when picking up the child or sooner, when extreme cases occur. Continued disciplinary problems will result in the participant being asked to leave the program.
 4. A deliberate action of harm to any camper or leader, vandalism, possession of a concealed weapon or controlled substance, emotional outbursts or tantrums, uncooperative attitude or any severe discipline problem disruptive to the program will result in immediate measures to remove the child from camp.

J. **Illness or Injury**

1. Parents shall be notified in cases of illness or injury.
2. An ill child will not be allowed to participate if the child is suspected of having a temperature and/or accompanied by behavior changes or other signs or symptoms until medical evaluation indicates that the child can be included in the activities. In the event an injury cannot be administered through basic first aid, staff will call 911.
3. When an injury occurs, an incident report shall be filled out immediately. The form shall be filled out completely with the original sent to the Community Events Supervisor's office and a copy kept in the Day Camp files.

VI. GENERAL GUIDELINES FOR CHILDREN

As a part of the Day Camp Manual, staff will be given the following information:

- A. Children must stay off of tables, counter tops, ping pong tables, etc.
- B. Children should walk in the building. Running is permitted only in designated areas.
- C. Bouncing and throwing balls is permitted only in the gym.
- D. Active games using equipment that can cause damage to window, shades, lights, and ceilings must be played only in the gym.
- E. Children must show respect for staff and each other.
- F. Children must wear shoes at all times.
- G. Children must be contained and not allowed to filter in with the general public. You must know where each and every child is **AT ALL TIMES**.

VII. ACTIVITIES

- A. Activities for each group will be planned according to the participant age, interest and ability. The activities should be flexible and promote social and educational advancement.

- B. A weekly calendar of activities will be posted for parents the Monday of that week of camp.
- C. When taking field trips, staff will:
 - 1. Count everyone before they leave the program site as well as prior to leaving the field trip site.
 - 2. Carry medical information on each child and necessary medications with them on the trip.
 - 3. Carry a first aid kit.
 - 4. Carry a cell phone for emergency use.
 - 5. Encourage participants to wear camp shirts so that children are easily identified.

VIII. MONITORING AND ENFORCEMENT

Standards of care established by the City of Richardson will be monitored and enforced by City of Richardson Departments responsible for their respective areas as identified:

- A. Health and safety standards will be monitored and enforced by the City's Police, Fire, Health and Code Enforcement Departments.
- B. Staff and program issues will be monitored and enforced by the Richardson Parks and Recreation Department. The Day Camp Coordinator shall visit each site on a daily basis. Camp Directors are responsible for visually checking the camp activities on a daily basis. When this staff is not available, another full-time staff person is responsible for the daily check.

RESOLUTION NO. 11-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, ESTABLISHING “RAYMOND D. NOAH MUNICIPAL COURT” AS THE OFFICIAL NAME OF THE RICHARDSON MUNICIPAL COURTS BUILDING; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Raymond D. “Ray” Noah was born on October 15, 1932, in Hobbs, New Mexico, and is one of Richardson’s most distinguished residents; and

WHEREAS, Ray Noah attended the University of Texas-El Paso where he earned a Bachelor degree in Business Administration in 1957 and Southern Methodist University where he earned his Juris Doctorate degree in 1966; and

WHEREAS, this distinguished 49-year Richardson resident faithfully served on the Richardson City Council as Mayor from 1968 to 1983; and

WHEREAS, on December 9, 1991, Ray Noah was appointed to his first of ten consecutive judicial terms, serving as Associate Judge from 1991–1994 and Presiding Judge from 1994–Present; and

WHEREAS, with a great passion for law, he has contributed greatly to the cause of justice in Richardson in many ways, most notably through establishing the Richardson Municipal Court as a Municipal Court of Record in 1998, as well as serving the legal community through his membership in the American, State, Collin County, Dallas, and Richardson Bar Associations and active participation in the U.S. Supreme Court, U.S. District Court, Northern District of Texas, U.S. District Court-Eastern District of Texas, U.S. Claims Court, and U.S. Court of Appeals for the Federal Circuit; and

WHEREAS, his achievements and contributions during more than four decades of public service extend far beyond the courtroom, including North Central Texas Council of Government’s Regional Transportation Council; Richardson Chamber of Commerce Board of Directors; Richardson Symphony Orchestra President and Board of Directors; University of Texas at Dallas Advisory Boards; Dallas Area Rapid Transit Board of Directors, as well as many others too numerous to list.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That Judge Noah’s long and outstanding career of service to the City of Richardson should be memorialized in an appropriate manner.

SECTION 2. That the building located at 2100 E. Campbell Road is hereby named “Raymond D. Noah Municipal Court” in honor of the extraordinary contributions of Judge Ray Noah.

SECTION 3. That the Richardson City Council is authorized and directed to procure and provide for the placement of any and all signs and markings as may be determined appropriate by such officers to so designate the building.

SECTION 4. That all provisions of the resolutions of the City of Richardson, Texas, in conflict with the provisions of this resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this resolution shall remain in full force and effect.

SECTION 5. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this resolution be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said resolution which shall remain in full force and effect.

SECTION 6. That this resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson, Texas, on this the ____ day of _____, 2011.

CITY OF RICHARDSON, TEXAS

MAYOR

APPROVED AS TO FORM:

ATTEST:



CITY ATTORNEY
(PGS:4-20-11:48921)

CITY SECRETARY



**City of Richardson
City Council Meeting
Agenda Item Summary**



City Council Meeting Date: Monday, April 25, 2011

Agenda Item: VAR 11-05 Bank of America Wyndham Datacenter

Staff Resource: Susan Smith
Asst. Director of Development Services – Dev. & Eng.

Summary The applicant is requesting approval of two (2) variances to Chapter 21, Subdivision and Development Code of the City of *Richardson Code of Ordinances* (Article III, Section 21-47(d)). The first variance is to allow a 2' Ameristar gauntlet extension to the top of the existing and proposed 6' high masonry screening wall along the east property line. The second variance is to allow an 8' high wrought-iron Ameristar-style fence in lieu of the required 6' masonry screening wall along the south property line adjacent to Fire Station No. 5.

Board/Commission Action: VAR 11-05 On April 5, 2011, the City Plan Commission unanimously recommended approval of the requests as presented.

Action Proposed The City Council may approve the requests as presented, approve with conditions, or deny.

VARIANCE 11-05

Attachments:

1. Staff Report
2. Applicant Statement
3. Locator
4. Variance Exhibit
5. Wall Extension Rendering
6. Excerpt from April 5, 2011 CPC minutes
7. Notice of Variance Request
8. Notification List
9. Notification Map

**CITY COUNCIL
BACKGROUND INFORMATION
April 25, 2011**

Variance 11-05

SUMMARY

Owner: Bank of America

Applicant: Jason Abt, Syska Hennessy Group, Inc.

Project Name: Bank of America Wyndham Data Center

Location: Southeast corner of Wyndham Lane and Infocom Drive

Request: The applicant is requesting approval of two (2) variances to Chapter 21, Subdivision and Development Code of the City of *Richardson Code of Ordinances* (Article III, Section 21-47(d)). The first variance is to allow a 2'-0" Ameristar gauntlet extension to the top of the existing and proposed 6' high masonry screening wall along the east property line. The second variance is to allow an 8' high wrought-iron Ameristar-style fence in lieu of the required 6-foot masonry screening wall along the south property line where adjacent to Fire Station No. 5.

CPC Action: On April 5, 2011, the City Plan Commission unanimously recommended approval of the requests as presented.

Notification: This request is not a public hearing and specific notification is not required by State law. As a courtesy, adjacent property owners received written notification.

Correspondence: No correspondence has been received to date.

DEVELOPMENT SUMMARY

Land Area: 11.79 acres (513,537 square feet)
Lot 1A (North): 7.38 acres
Lot 2A (South): 4.41 acres

Zoning:	PD Planned Development District (Ord. 2587-A, Tract R-13B)
Existing Development:	
Lot 1A:	Existing 114,688 sq. ft. data center
Lot 2A:	Undeveloped
Adjacent Land Use; Zoning:	
North (across Infocom)	The Shire Phase II (under construction); zoned Planned Development
East	Spring Pointe Apartments and Church of the Nazarene; zoned A-950-M (Apartment District)
South	Fire Station No. 5; zoned A-950-M (Apartment District), and an undeveloped tract; zoned Planned Development
West (<i>across Wyndham Lane</i>)	Undeveloped; zoned Planned Development District

BACKGROUND INFORMATION

Staff Background: Bank of America owns the 114,688 sq. ft. data center located at the southeast corner of Wyndham Lane and Infocom Drive and a 4.41-acre undeveloped site on the south side of this facility. The data center is currently secured by a 6' tall wrought iron fence along the north and west sides, a 6' high masonry screening wall along the east side and a vinyl-coated chain link fence along the south side. No development is being proposed for the undeveloped site at this time.

Bank of America desires to implement a new perimeter security fence that will encompass the data center and the undeveloped site to the south. The applicant proposes to:

- Demolish and replace the existing wrought iron fence along the north, west and south sides with an 8' high Ameristar gauntlet style wrought iron fence
- Extend the existing 6' high masonry screening wall along the east side of the undeveloped site to its south property line. In addition, a 2'-0" Ameristar gauntlet extension will be added to the top of both the existing and the

proposed 6' high masonry screening wall along the east property line.

VAR 11-05
Article III, Section 21-47(d)
[Screening and Open
Space]:

The Subdivision and Development Code requires a minimum 6-foot high masonry-screening wall where a non-residential development abuts to residentially zoned property. In the first variance, the applicant's request is to add a 2'-0" non-masonry extension (Ameristar gauntlet) to the top of the existing and proposed 6' masonry walls along the east side, which is abutting an apartment complex and a church (see wall detail attached). In the second variance, applicant requests that an 8' wrought-iron security fence be permitted in lieu of the required masonry screening wall along a portion of the south property line where is abutting the City of Richardson Fire Station No. 5 which is currently zoned Apartment District. There is existing vegetation in this particular area, consisting of two (2) 18" and 10" Hackberries, two (2) 10" Cottonwood trees, one (1) 6" Texas Ash and several Eastern Red Cedars. The applicant proposes to remove the trees that will interfere with the proposed fence. The City recommends that the applicant replace the removed the trees with Eastern Red Cedars or similar trees on the north side of the fence.

Since 2001, there have been seven (7) variances approved to the masonry screening wall requirement. Of these variances, four (4) were related to the development or expansion of a religious facility. The remaining three (3) variances were for non-residential uses developing adjacent to City owned property, such as a park, open-space, or a fire station.



Memorandum

CORGAN ASSOCIATES, INC.
401 NORTH HOUSTON STREET
DALLAS, TX 75202
TEL. 214 748 2000
FAX 214 653 8281
www.corgan.com

To Mr. Mohamed Bireima
City of Richardson
P.O. Box 830309
Richardson, TX 75083-0309

Date 29 March 2011

From Reanell McClure

Project Wyndham DC, 1A & 2A, Block A
Re Variance Statement

Code of Ordinances, Chapter 21, Article III, Sec. 21-47d: "In the event a nonresidential use backs or sides upon a residential, duplex, or apartment district, a masonry wall, not less than six feet in height, shall be constructed upon the non-residential property. The construction of this screening wall must be completed prior to a building permit being issued for the principal structure on the nonresidential property."

The Existing security measures at this facility have not successful in keeping non-authorized persons from entering the facility property; Due to the critical nature of Data Centers, and Bank of America's Security Standards we have 3 variance request:

Variance 1. To allow a 2'-0" Ameristar Gauntlet Style Extension, not to exceed 8'-0" total, to the top of both of the:

- a. The Existing 6'-0" high Masonry Wall along the East property line of Lot 1A, and
- b. The Proposed 6'-0" high Masonry Wall along the East property line of Lot 2A.

Variance 2. To the Ordinance indicated above on Lot 2A, Block A, for not providing a masonry screen wall. Specifically, North of The City of Richardson Fire Station #5, along the Southeast corner of this site.

- a. We are proposing an 8'-0" Ameristar Gauntlet style wrought iron fence, located 10'-0" off of the property line, along the Southeast property line. We propose to use a low-water, low-maintenance landscape material between the property line and the fence to limit the required maintenance.
- b. Also, the Site directly South of Lot 2A, and directly to the West of the City Fire Station #5, has recently applied for a similar variance that was approved.

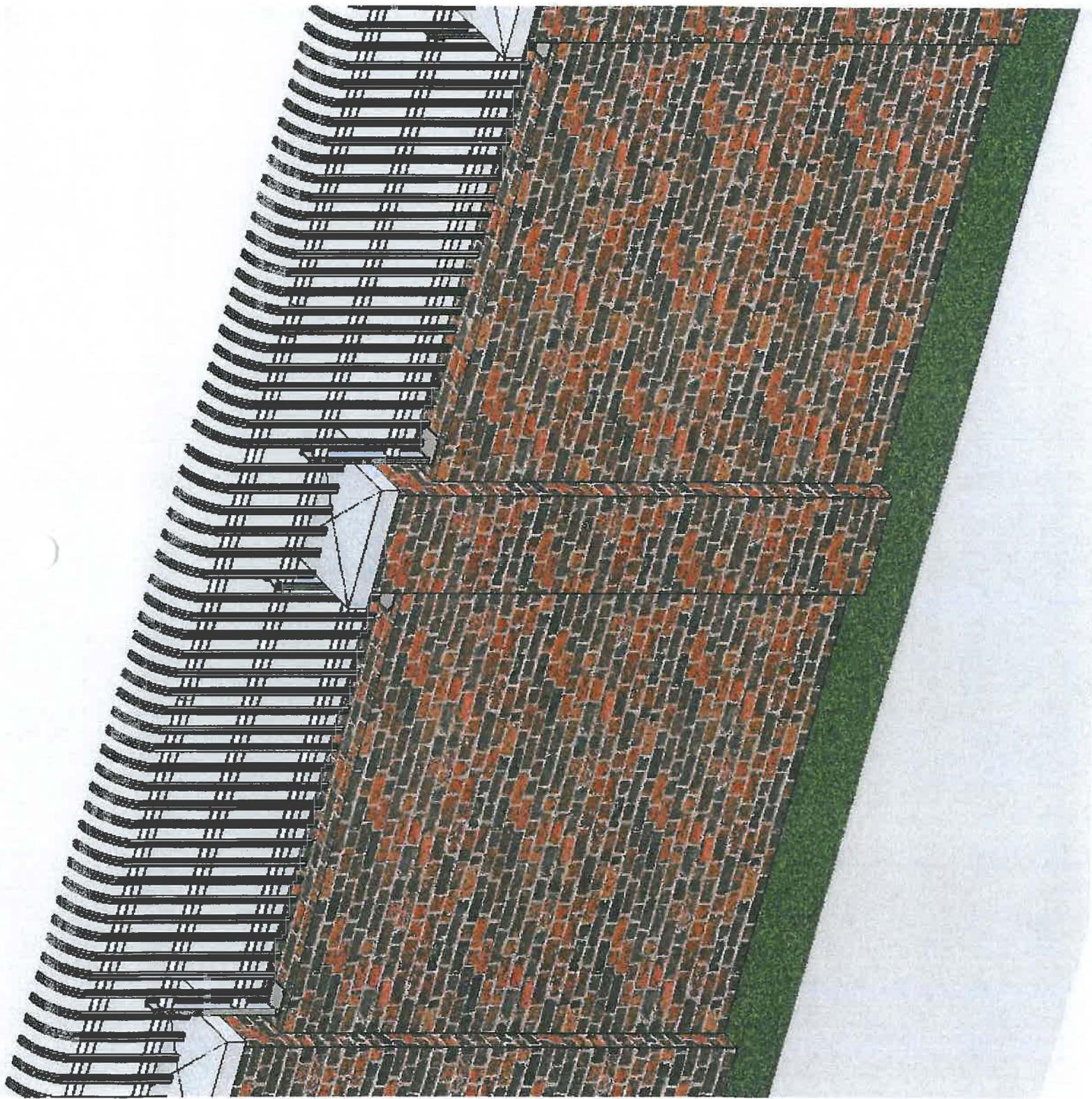
We appreciate your consideration of this variance request. Please see the attached Variance Exhibits: A01-00 Overall Site Plan, dated 03.25.2011, and a rendering of the 6'-0" Brick fence with the Gauntlet Extension.

End of Memorandum



**VAR 11-05 Bank of America Data Center
3500 & 3510 Wyndham Lane**





Mr. Roberts replied that it could not happen without the applicant coming back before the Commission with a request to revise their development plan.

Motion: Commissioner DePuy made a motion to recommend approval Item 2 as presented; second by Commissioner Frederick. Motion passed 7-0.

- 3. Variance 11-05, Wyndham Data Center:** A request for an approval of a variance from Article III, Section 21-47(d), *Open Space and Screening*, for the existing 114,688 square foot Bank of America data center. The 11.79-acre site is located at the southeast corner of Wyndham Lane and Infocom Drive.

Mr. Bireima stated that Bank of America (B of A) was requesting approval of two variances: first, to add a two foot Ameristar gauntlet extension to the top of the required 6-foot masonry screen wall along the eastern property line; and second, to allow an 8-foot wrought iron fence in lieu of the required 6-foot masonry screening wall along the south property line adjacent to Fire Station Number 5.

Bireima said B of A was proposing to demolish the existing 6-foot high wrought iron fence surrounding the data center and replace it with a new 8-foot Ameristar-style wrought iron fence that would enclose the data center and the adjacent undeveloped site to the south.

Mr. Bireima pointed out that there were existing trees, largely Hackberries and Eastern Red Oaks, within the proposed fence area, and that the applicant was proposing to remove the trees that would interfere with the proposed fence and staff had recommended replacing those trees with Eastern Red Cedars, or similar trees approved by the City, on the north side of the fence.

Commissioner Bouvier asked what the City's standard was on maintenance of wrought iron fences and did the Commission have to add a recommendation to maintain the fence at a certain level.

Mr. Bireima replied that there were no requirements as far as painting the fences, but the Commission could make a recommendation to maintain it at a certain level.

Mr. Chavez added that the City's Community Services Department would handle any maintenance issues through their normal code enforcement efforts; however, if the Commission wanted to add some language to their recommendation it could simply state that the fence should be maintained and painted throughout its lifetime.

Chairman Gantt said he was under the impression that since Community Services was now inspecting commercial building they would keep track of the state of maintenance of the fence.

Ms. Smith agreed that any issues would be handled through the code enforcement process, and the manufacturing details specified the type of paint to be used on the fence should it become rusty or in need of maintenance.

Commissioner Maxwell asked if there was an irrigation system in place where the new trees would be planted.

Mr. Bireima replied that since the site was undeveloped, there was no irrigation in place. However, the applicant will, at a later date, present a landscape plan to the Commission for approval that will show the type of trees to be planted and how they will be irrigated.

Ms. Smith added that under the City codes, all landscaped areas must be irrigated, but the remaining area of the undeveloped land will not have to be irrigated until such time it is developed.

Chairman Gantt asked to confirm that only five trees would be removed, and would the five new trees be Eastern Red Cedars.

Ms. Smith replied that if the variance was approved, the applicant would come back before the Commission for approval of landscape plans and it was at that time the type of trees would be addressed.

Motion: Commissioner Frederick made a motion to recommend approval of Item 3 as presented; second by Commissioner Bright. Motion passed 7-0.

PUBLIC HEARINGS

4. **Zoning File 11-04:** A request by the City of Richardson to rezone approximately 198 acres north of West Spring Valley Road, between Coit Road and Central Expressway, extending north to Dumont Drive, from PD, A-950-M, D-1400-M, R-1500-M, LR-M(1), LR-M(2), C-M, O-M and MU to PD Planned Development.

Ms. Heid prefaced her presentation with comments pointing to the large number of people who worked with her on the project including consultants, business owners, property owners, developers, residents living in the Corridor who did not own property, residents from nearby neighborhoods, institutions (i.e., church and schools), banks, City staff, and officials from the City of Dallas and the Richardson Chamber of Commerce.

Ms. Heid said that the purpose of the zoning application was to lay the foundation for redevelopment in the West Spring Valley Corridor (the Corridor). She noted the City of Richardson was the applicant for the proposed rezoning, but did not own any developable property in the area; nonetheless, the City is responsible for protecting the health, safety and welfare of the citizens. Over the years the City had received comments regarding the



**NOTICE OF VARIANCE REQUEST
RICHARDSON CITY PLAN COMMISSION**

An application has been received by the City of Richardson for variances to Chapter 21, Subdivision and Development Ordinance.

VAR No./Name: VAR 11-05 / Bank of America Wyndham Data Center
Property Owner: Bank of America
Applicant: Jason Abt/ Syska Hennessy
Location: 3500 & 3510 Wyndham Lane
Request: Article III, Section 21-47(d):
(1) To allow a 2-foot wrought-iron extension to top of the required 6-foot masonry screening along the east property line;
(2) To allow an 8-foot Ameristar-style wrought-iron fence in lieu of the required masonry screening wall along the south property line where adjacent to Fire Station #5; and
(3) To waive the requirement to install masonry screening wall along the last 10 foot of the east property line.

The City Plan Commission will consider this application on:

**TUESDAY, APRIL 5, 2011
7:00 p.m.
City Council Chambers
Richardson City Hall, 411 W. Arapaho Road
Richardson, Texas**

As a courtesy, adjacent property owners who may be affected by this request are receiving written notification of this meeting; as such ownership appears on the last approved city tax roll.

PROCESS FOR PUBLIC INPUT: This item is not a public hearing and specific notification is not required by State law.

While all interested persons are invited to attend the meeting, those wanting their views to be made a part of the public record, may send signed, written comments, referencing the file number above, prior to the date of the hearing to: Development Services Department, P.O. Box 830309, Richardson, TX 75083.

The City Plan Commission may recommend approval of the request as presented, recommend approval with additional conditions or deny. Final approval of this application requires action by the City Council.

AGENDA: The City Plan Commission agenda for this meeting will be posted on the City of Richardson website the Saturday prior to the meeting. For a copy of the agenda, please go to:
http://www.cor.net/PublicNotices/Notices/CPC/Current_Agenda-Action.html.

For additional information, please contact the Department of Development Services at 972-744-4240 and reference this variance number.

Date Mailed: March 25, 2011

BUSH/75 PARTNERS LP
4801 W LOVERS LANE
DALLAS, TX 75209-3137

SPRING POINTE TIC LLC & ETAL
548 STATE HIWAY 155
SAINT GERMAIN, WI 54558-9754

RICHARDSON CHURCH OF
THE NAZARINE
2101 E RENNER ROAD
RICHARDSON, TX 75082-2209

3650 SHIRE LLC
3600 SHIRE BLVD STE 212
RICHARDSON, TX 75082-2236

SHIRE DEVELOPMENT LLC
14307 HUGHES LANE
DALLAS, TX 75254-8501

VAR 11-05
Notification List

VAR 11-05

Pres George Bush Hwy

Subject Properties

Notified Properties

3510 WYNDHAM LN

3500 WYNDHAM LN

Wyndham Ln

Shire Blvd

Infocom Dr

Jupiter Rd

E Renner Rd

Wessex Cir

Whitney Dr

Wyndham Ln

Whitney Dr

Wyndmere Dr

Wareham

Mendover Ct

Rd N Jupiter Rd

**VAR 11-05 Notification Map
3500 & 3510 Wyndham Lane**

Updated By: mbireima, Update Date: March 24, 2011
File:DS\Mapping\Cases\Var\2011\VAR11-05\VAR11-05.mxd



CITY OF
RICHARDSON
TEXAS



**City of Richardson
City Council Meeting
Agenda Item Summary**



City Council Meeting Date: Monday, April 25, 2011

Agenda Item: VAR 11-05 Bank of America Wyndham Datacenter

Staff Resource: Susan Smith
Asst. Director of Development Services – Dev. & Eng.

Summary The applicant is requesting approval of two (2) variances to Chapter 21, Subdivision and Development Code of the City of *Richardson Code of Ordinances* (Article III, Section 21-47(d)). The first variance is to allow a 2' Ameristar gauntlet extension to the top of the existing and proposed 6' high masonry screening wall along the east property line. The second variance is to allow an 8' high wrought-iron Ameristar-style fence in lieu of the required 6' masonry screening wall along the south property line adjacent to Fire Station No. 5.

Board/Commission Action: On April 5, 2011, the City Plan Commission unanimously recommended approval of the requests as presented.
VAR 11-05

Action Proposed The City Council may approve the requests as presented, approve with conditions, or deny.

VARIANCE 11-05

Attachments:

1. Staff Report
2. Applicant Statement
3. Locator
4. Variance Exhibit
5. Wall Extension Rendering
6. Excerpt from April 5, 2011 CPC minutes
7. Notice of Variance Request
8. Notification List
9. Notification Map

**CITY COUNCIL
BACKGROUND INFORMATION
April 25, 2011**

Variance 11-05

SUMMARY

Owner: Bank of America

Applicant: Jason Abt, Syska Hennessy Group, Inc.

Project Name: Bank of America Wyndham Data Center

Location: Southeast corner of Wyndham Lane and Infocom Drive

Request: The applicant is requesting approval of two (2) variances to Chapter 21, Subdivision and Development Code of the City of *Richardson Code of Ordinances* (Article III, Section 21-47(d)). The first variance is to allow a 2'-0" Ameristar gauntlet extension to the top of the existing and proposed 6' high masonry screening wall along the east property line. The second variance is to allow an 8' high wrought-iron Ameristar-style fence in lieu of the required 6-foot masonry screening wall along the south property line where adjacent to Fire Station No. 5.

CPC Action: On April 5, 2011, the City Plan Commission unanimously recommended approval of the requests as presented.

Notification: This request is not a public hearing and specific notification is not required by State law. As a courtesy, adjacent property owners received written notification.

Correspondence: No correspondence has been received to date.

DEVELOPMENT SUMMARY

Land Area: 11.79 acres (513,537 square feet)
Lot 1A (North): 7.38 acres
Lot 2A (South): 4.41 acres

Zoning:	PD Planned Development District (Ord. 2587-A, Tract R-13B)
Existing Development:	
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Lot 2A:	Undeveloped
Adjacent Land Use; Zoning:	
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South	Fire Station No. 5; zoned A-950-M (Apartment District), and an undeveloped tract; zoned Planned Development
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BACKGROUND INFORMATION

Staff Background:

Bank of America owns the 114,688 sq. ft. data center located at the southeast corner of Wyndham Lane and Infocom Drive and a 4.41-acre undeveloped site on the south side of this facility. The data center is currently secured by a 6' tall wrought iron fence along the north and west sides, a 6' high masonry screening wall along the east side and a vinyl-coated chain link fence along the south side. No development is being proposed for the undeveloped site at this time.

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- Demolish and replace the existing wrought iron fence along the north, west and south sides with an 8' high Ameristar gauntlet style wrought iron fence
- Extend the existing 6' high masonry screening wall along the east side of the undeveloped site to its south property line. In addition, a 2'-0" Ameristar gauntlet extension will be added to the top of both the existing and the

proposed 6' high masonry screening wall along the east property line.

VAR 11-05
Article III, Section 21-47(d)
[Screening and Open
Space]:

The Subdivision and Development Code requires a minimum 6-foot high masonry-screening wall where a non-residential development abuts to residentially zoned property. In the first variance, the applicant's request is to add a 2'-0" non-masonry extension (Ameristar gauntlet) to the top of the existing and proposed 6' masonry walls along the east side, which is abutting an apartment complex and a church (see wall detail attached). In the second variance, applicant requests that an 8' wrought-iron security fence be permitted in lieu of the required masonry screening wall along a portion of the south property line where is abutting the City of Richardson Fire Station No. 5 which is currently zoned Apartment District. There is existing vegetation in this particular area, consisting of two (2) 18" and 10" Hackberries, two (2) 10" Cottonwood trees, one (1) 6" Texas Ash and several Eastern Red Cedars. The applicant proposes to remove the trees that will interfere with the proposed fence. The City recommends that the applicant replace the removed the trees with Eastern Red Cedars or similar trees on the north side of the fence.

Since 2001, there have been seven (7) variances approved to the masonry screening wall requirement. Of these variances, four (4) were related to the development or expansion of a religious facility. The remaining three (3) variances were for non-residential uses developing adjacent to City owned property, such as a park, open-space, or a fire station.



Memorandum

CORGAN ASSOCIATES, INC.
401 NORTH HOUSTON STREET
DALLAS, TX 75202
TEL. 214 748 2000
FAX 214 653 8281
www.corgan.com

To Mr. Mohamed Bireima
City of Richardson
P.O. Box 830309
Richardson, TX 75083-0309

Date 29 March 2011

From Reanell McClure

Project Wyndham DC, 1A & 2A, Block A

Re Variance Statement

Code of Ordinances, Chapter 21, Article III, Sec. 21-47d: "In the event a nonresidential use backs or sides upon a residential, duplex, or apartment district, a masonry wall, not less than six feet in height, shall be constructed upon the non-residential property. The construction of this screening wall must be completed prior to a building permit being issued for the principal structure on the nonresidential property."

The Existing security measures at this facility have not successful in keeping non-authorized persons from entering the facility property; Due to the critical nature of Data Centers, and Bank of America's Security Standards we have 3 variance request:

Variance 1. To allow a 2'-0" Ameristar Gauntlet Style Extension, not to exceed 8'-0" total, to the top of both of the:

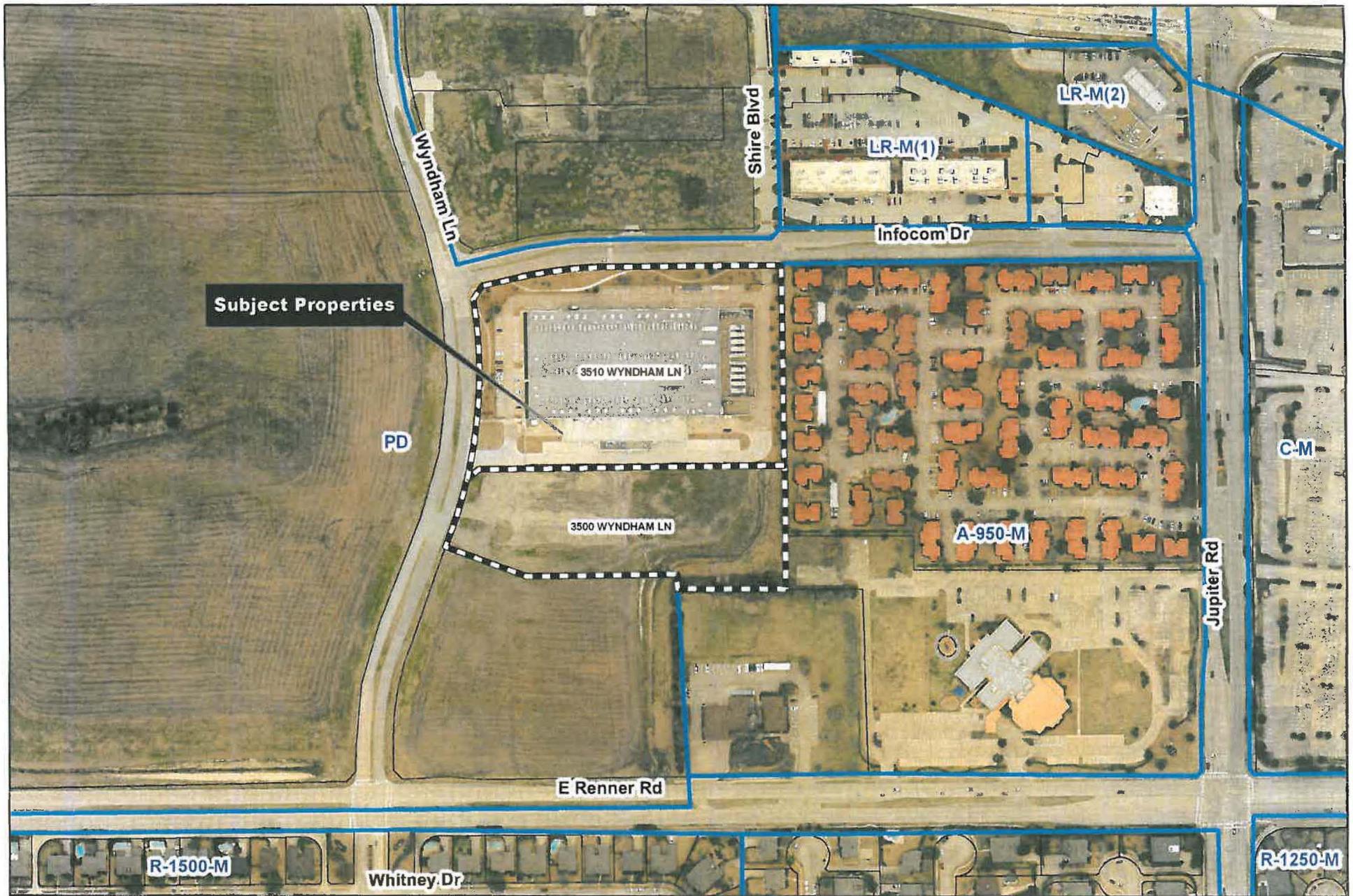
- a. The Existing 6'-0" high Masonry Wall along the East property line of Lot 1A, and
- b. The Proposed 6'-0" high Masonry Wall along the East property line of Lot 2A.

Variance 2. To the Ordinance indicated above on Lot 2A, Block A, for not providing a masonry screen wall. Specifically, North of The City of Richardson Fire Station #5, along the Southeast corner of this site.

- a. We are proposing an 8'-0" Ameristar Gauntlet style wrought iron fence, located 10'-0" off of the property line, along the Southeast property line. We propose to use a low-water, low-maintenance landscape material between the property line and the fence to limit the required maintenance.
- b. Also, the Site directly South of Lot 2A, and directly to the West of the City Fire Station #5, has recently applied for a similar variance that was approved.

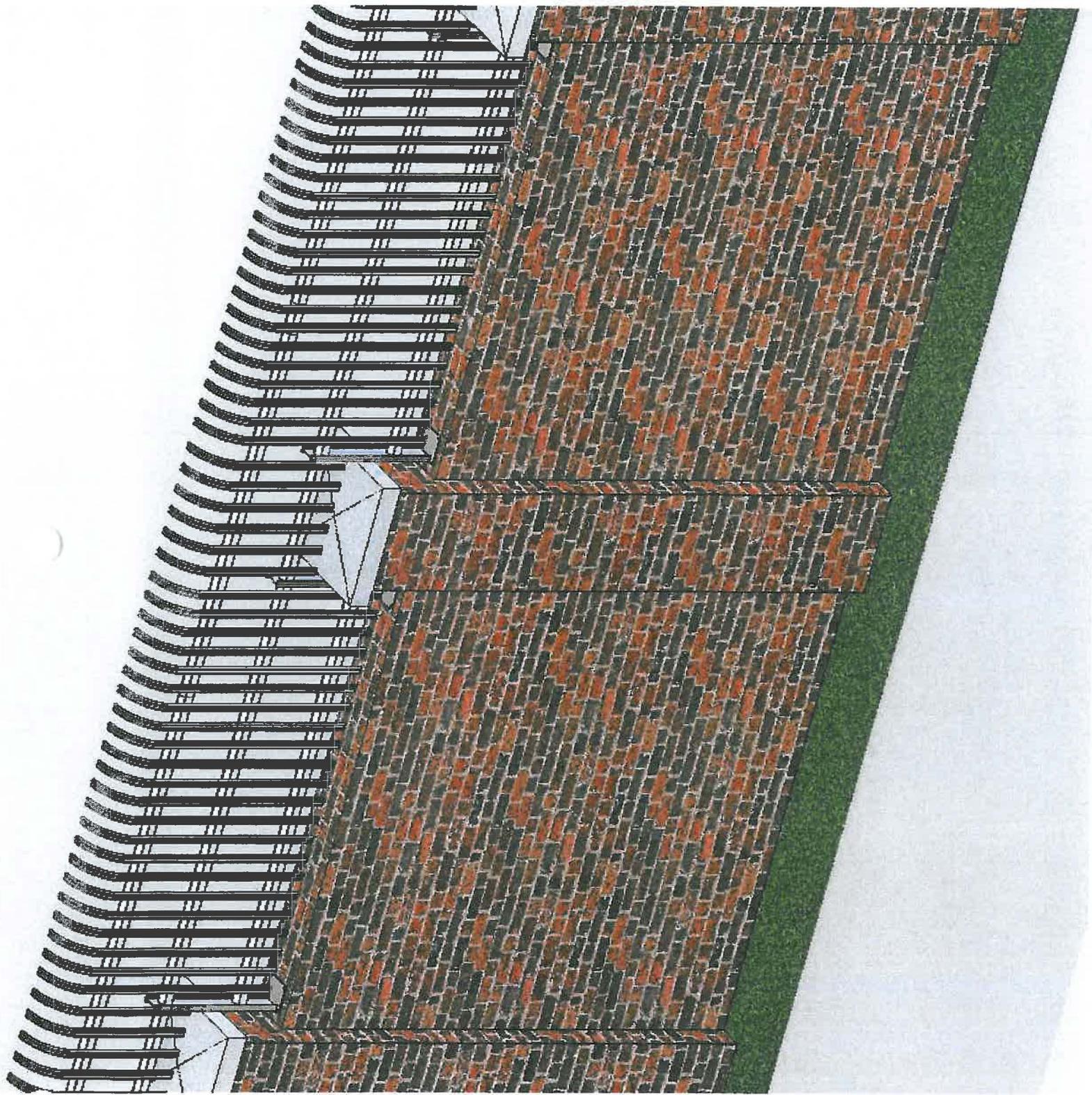
We appreciate your consideration of this variance request. Please see the attached Variance Exhibits: A01-00 Overall Site Plan, dated 03.25.2011, and a rendering of the 6'-0" Brick fence with the Gauntlet Extension.

End of Memorandum



**VAR 11-05 Bank of America Data Center
3500 & 3510 Wyndham Lane**





Mr. Roberts replied that it could not happen without the applicant coming back before the Commission with a request to revise their development plan.

Motion: Commissioner DePuy made a motion to recommend approval Item 2 as presented; second by Commissioner Frederick. Motion passed 7-0.

- 3. Variance 11-05, Wyndham Data Center:** A request for an approval of a variance from Article III, Section 21-47(d), *Open Space and Screening*, for the existing 114,688 square foot Bank of America data center. The 11.79-acre site is located at the southeast corner of Wyndham Lane and Infocom Drive.

Mr. Bireima stated that Bank of America (B of A) was requesting approval of two variances: first, to add a two foot Ameristar gauntlet extension to the top of the required 6-foot masonry screen wall along the eastern property line; and second, to allow an 8-foot wrought iron fence in lieu of the required 6-foot masonry screening wall along the south property line adjacent to Fire Station Number 5.

Bireima said B of A was proposing to demolish the existing 6-foot high wrought iron fence surrounding the data center and replace it with a new 8-foot Ameristar-style wrought iron fence that would enclose the data center and the adjacent undeveloped site to the south.

Mr. Bireima pointed out that there were existing trees, largely Hackberries and Eastern Red Oaks, within the proposed fence area, and that the applicant was proposing to remove the trees that would interfere with the proposed fence and staff had recommended replacing those trees with Eastern Red Cedars, or similar trees approved by the City, on the north side of the fence.

Commissioner Bouvier asked what the City's standard was on maintenance of wrought iron fences and did the Commission have to add a recommendation to maintain the fence at a certain level.

Mr. Bireima replied that there were no requirements as far as painting the fences, but the Commission could make a recommendation to maintain it at a certain level.

Mr. Chavez added that the City's Community Services Department would handle any maintenance issues through their normal code enforcement efforts; however, if the Commission wanted to add some language to their recommendation it could simply state that the fence should be maintained and painted throughout its lifetime.

Chairman Gantt said he was under the impression that since Community Services was now inspecting commercial building they would keep track of the state of maintenance of the fence.

Ms. Smith agreed that any issues would be handled through the code enforcement process, and the manufacturing details specified the type of paint to be used on the fence should it become rusty or in need of maintenance.

Commissioner Maxwell asked if there was an irrigation system in place where the new trees would be planted.

Mr. Bireima replied that since the site was undeveloped, there was no irrigation in place. However, the applicant will, at a later date, present a landscape plan to the Commission for approval that will show the type of trees to be planted and how they will be irrigated.

Ms. Smith added that under the City codes, all landscaped areas must be irrigated, but the remaining area of the undeveloped land will not have to be irrigated until such time it is developed.

Chairman Gantt asked to confirm that only five trees would be removed, and would the five new trees be Eastern Red Cedars.

Ms. Smith replied that if the variance was approved, the applicant would come back before the Commission for approval of landscape plans and it was at that time the type of trees would be addressed.

Motion: Commissioner Frederick made a motion to recommend approval of Item 3 as presented; second by Commissioner Bright. Motion passed 7-0.

PUBLIC HEARINGS

4. **Zoning File 11-04:** A request by the City of Richardson to rezone approximately 198 acres north of West Spring Valley Road, between Coit Road and Central Expressway, extending north to Dumont Drive, from PD, A-950-M, D-1400-M, R-1500-M, LR-M(1), LR-M(2), C-M, O-M and MU to PD Planned Development.

Ms. Heid prefaced her presentation with comments pointing to the large number of people who worked with her on the project including consultants, business owners, property owners, developers, residents living in the Corridor who did not own property, residents from nearby neighborhoods, institutions (i.e., church and schools), banks, City staff, and officials from the City of Dallas and the Richardson Chamber of Commerce.

Ms. Heid said that the purpose of the zoning application was to lay the foundation for redevelopment in the West Spring Valley Corridor (the Corridor). She noted the City of Richardson was the applicant for the proposed rezoning, but did not own any developable property in the area; nonetheless, the City is responsible for protecting the health, safety and welfare of the citizens. Over the years the City had received comments regarding the



**NOTICE OF VARIANCE REQUEST
RICHARDSON CITY PLAN COMMISSION**

An application has been received by the City of Richardson for variances to Chapter 21, Subdivision and Development Ordinance.

VAR No./Name: VAR 11-05 / Bank of America Wyndham Data Center
Property Owner: Bank of America
Applicant: Jason Abt/ Syska Hennessy
Location: 3500 & 3510 Wyndham Lane
Request: Article III, Section 21-47(d):
(1) To allow a 2-foot wrought-iron extension to top of the required 6-foot masonry screening along the east property line;
(2) To allow an 8-foot Ameristar-style wrought-iron fence in lieu of the required masonry screening wall along the south property line where adjacent to Fire Station #5; and
(3) To waive the requirement to install masonry screening wall along the last 10 foot of the east property line.

The City Plan Commission will consider this application on:

**TUESDAY, APRIL 5, 2011
7:00 p.m.
City Council Chambers
Richardson City Hall, 411 W. Arapaho Road
Richardson, Texas**

As a courtesy, adjacent property owners who may be affected by this request are receiving written notification of this meeting; as such ownership appears on the last approved city tax roll.

PROCESS FOR PUBLIC INPUT: This item is not a public hearing and specific notification is not required by State law.

While all interested persons are invited to attend the meeting, those wanting their views to be made a part of the public record, may send signed, written comments, referencing the file number above, prior to the date of the hearing to: Development Services Department, P.O. Box 830309, Richardson, TX 75083.

The City Plan Commission may recommend approval of the request as presented, recommend approval with additional conditions or deny. Final approval of this application requires action by the City Council.

AGENDA: The City Plan Commission agenda for this meeting will be posted on the City of Richardson website the Saturday prior to the meeting. For a copy of the agenda, please go to:
http://www.cor.net/PublicNotices/Notices/CPC/Current_Agenda-Action.html.

For additional information, please contact the Department of Development Services at 972-744-4240 and reference this variance number.

Date Mailed: March 25, 2011

BUSH/75 PARTNERS LP
4801 W LOVERS LANE
DALLAS, TX 75209-3137

SPRING POINTE TIC LLC & ETAL
548 STATE HIWAY 155
SAINT GERMAIN, WI 54558-9754

RICHARDSON CHURCH OF
THE NAZARINE
2101 E RENNER ROAD
RICHARDSON, TX 75082-2209

3650 SHIRE LLC
3600 SHIRE BLVD STE 212
RICHARDSON, TX 75082-2236

SHIRE DEVELOPMENT LLC
14307 HUGHES LANE
DALLAS, TX 75254-8501

VAR 11-05
Notification List

VAR 11-05

Pres George Bush Hwy

Subject Properties

Notified Properties

3510 WYNDHAM LN

3500 WYNDHAM LN

Wyndham Ln

Shire Blvd

Infocom Dr

Jupiter Rd

E Renner Rd

Wessex Cir

Whitney Dr

Wyndham Ln

Whitney Dr

Wyndmere Dr

Wareham

Mendover Cr

Jupiter Rd

**VAR 11-05 Notification Map
3500 & 3510 Wyndham Lane**

Updated By: mbireima, Update Date: March 24, 2011
File:DS\Mapping\Cases\Var\2011\VAR11-05\VAR11-05.mxd



CITY OF
RICHARDSON
TEXAS



**City of Richardson
City Council Meeting
Agenda Item Summary**



City Council Meeting Date: Monday, April 25, 2011
Agenda Item: Brick Row Townhomes
Staff Resource: Israel B. Roberts
Development Review Manager

Summary

The applicant is requesting approval of a revised site plan for the Brick Row Townhomes with an 10" exception from the minimum required sidewalk width for townhome units No. 122 and 123 (Lots 3A and 4A, Block I).

Due to the porch elevations on townhomes No. 122 and 123 above the established sidewalk elevation and minimum design criteria for steps per building code, the steps to access the townhomes extend into the required sidewalk by approximately 10". The applicant is requesting an additional 10" exception to already reduced sidewalk width for these two instances only. The resulting designated sidewalk, as defined by Ordinance No. 3588, will be 3'-2"; however, since the adjacent Amenity Zone has no obstructions (tree wells, furniture, etc.) directly in front of these two townhomes, an 8'-2" walkable area remains for pedestrians.

Board/Commission Action:
VAR 11-03

On April 5, 2011, the City Plan Commission unanimously recommended approval of the request.

Action Proposed

The City Council may approve the requests as presented, approve with conditions, or deny.

Brick Row Townhomes

Attachments:

1. Site Plan Staff Report
2. Locator
3. Applicant's Statement
4. Exhibit
5. Site Plan
6. CPC Minutes from April 5, 2011

**CITY COUNCIL
BACKGROUND INFORMATION
April 25, 2011**

Revised Site Plan

PROJECT SUMMARY

Project:

Brick Row Townhomes

Staff Comments:

The applicant is requesting approval of a revised site plan for the Brick Row Townhomes with an 10" exception from the minimum required sidewalk width for townhome units No. 122 and 123 (Lots 3A and 4A, Block D).

The proposed revised site plan reflects the development of 127 townhomes.

Per Ordinance No. 3588, the townhome area of the Brick Row development requires a six (6) foot Amenity Zone, which is the area between the back of the curbline and the sidewalk where street trees and furniture are located, and a six (6) foot sidewalk. Exceptions to these standards may be requested and approved by the City Council only upon recommendation from the City Plan Commission.

In March 2008, the City Council approved exceptions to permit a reduced Amenity Zone of five (5) feet [*one (1) foot reduction*] and a reduced sidewalk width of four (4) feet [*two (2) foot reduction*] for the subject townhome lots.

Due to the porch elevations on townhomes No. 122 and 123 above the established sidewalk elevation and minimum design criteria for steps per building code, the steps to access the townhomes extend into the required sidewalk by approximately 10". The applicant is requesting an additional 10" exception to already reduced sidewalk width for these two instances only. The resulting designated sidewalk, as defined by Ordinance No. 3588, will be 3'-2"; however, since the adjacent Amenity Zone has no obstructions (tree wells, furniture, etc.) directly in front of these two townhomes, an 8'-2" walkable area remains for pedestrians.

The distance between the façade of the townhomes and the sidewalk is approximately 34". This distance is adequate to turn the subject stairwell to the side and not encroach into the designated sidewalk area; however, per the applicants statement, this is not a preferred design since the front door to the townhomes is the widest door accessing the home and makes it difficult for the delivery and installation of furniture and appliances for potential and existing occupants.

No other revisions are being proposed to the remainder of the townhome section of this development.

CPC Action: On April 5, 2011, the City Plan Commission unanimously recommended approval of the request.

BACKGROUND

Legal Description: *Lot 3A and 4A, Block I of the McKamy Park Addition*

Use: Townhomes

Zoning: (PD) Planned Development District under Ordinance #3588

Approved Exceptions:
(Subject lots only)

5' x 5' trees wells (6' x 6' per ordinance) – coordinates with the reduced 5-foot Amenity Zone width
7' yard (11' by ordinance)
Build to Line: 12' (17' by ordinance)

Parking Summary:

<i>Parking Ratio</i>	2.5 per unit
<i>Parking Required</i>	318 spaces
<i>Parking Provided</i>	334 spaces
	254 garage spaces (2 per garage)
	80 guest spaces



**Brick Row Townhomes
Lots 3A and 4A, Block I (Unites No. 122 and 123)**



David Weekley Homes

Dallas/Ft. Worth Office
5121 W. JULESS
CANTON, TEXAS 75014
1-800-243-5100
FAX 817-247-9900

March 10, 2011

To Whom It May Concern,

This letter is written to request permission for the stairs constructed at 739 and 743 Matthew Place in Brick Row / Centennial Park be allowed to remain in there current form.

When I read the community requirements, I read the definition of sidewalk, which stated that a sidewalk is "A paved surface intended for pedestrians" and that "A minimum six foot wide unobstructed continuous sidewalk constructed of scored concrete shall be provided". Therefore, after my interpretation, before I installed the steps, I made sure this was the case. What I did not understand, was that technically the "sidewalk" ended four feet from the edge of the paved area and the concrete area beyond this was technically not "Sidewalk". I mistakenly included this area when I measured the area.

The specifics are this:

The front porch at both addresses is 28 inches above the sidewalk. In order to install steps with allowable treads and risers, the steps must encroach onto the sidewalk approximately 10 inches.

One option which has been discussed has been to turn the steps to the side. If this is done, the steps will be 34" wide, which will create a scenario where a standard refrigerator will not fit between the rail and the wall and it would have to be lifted over the rail at the front of the landing which would be over six feet high.

No practical option exists to remedy this situation based on the height of the porch and the distance to the sidewalk. There are no options other than what we have done to provide safe access to these homes.

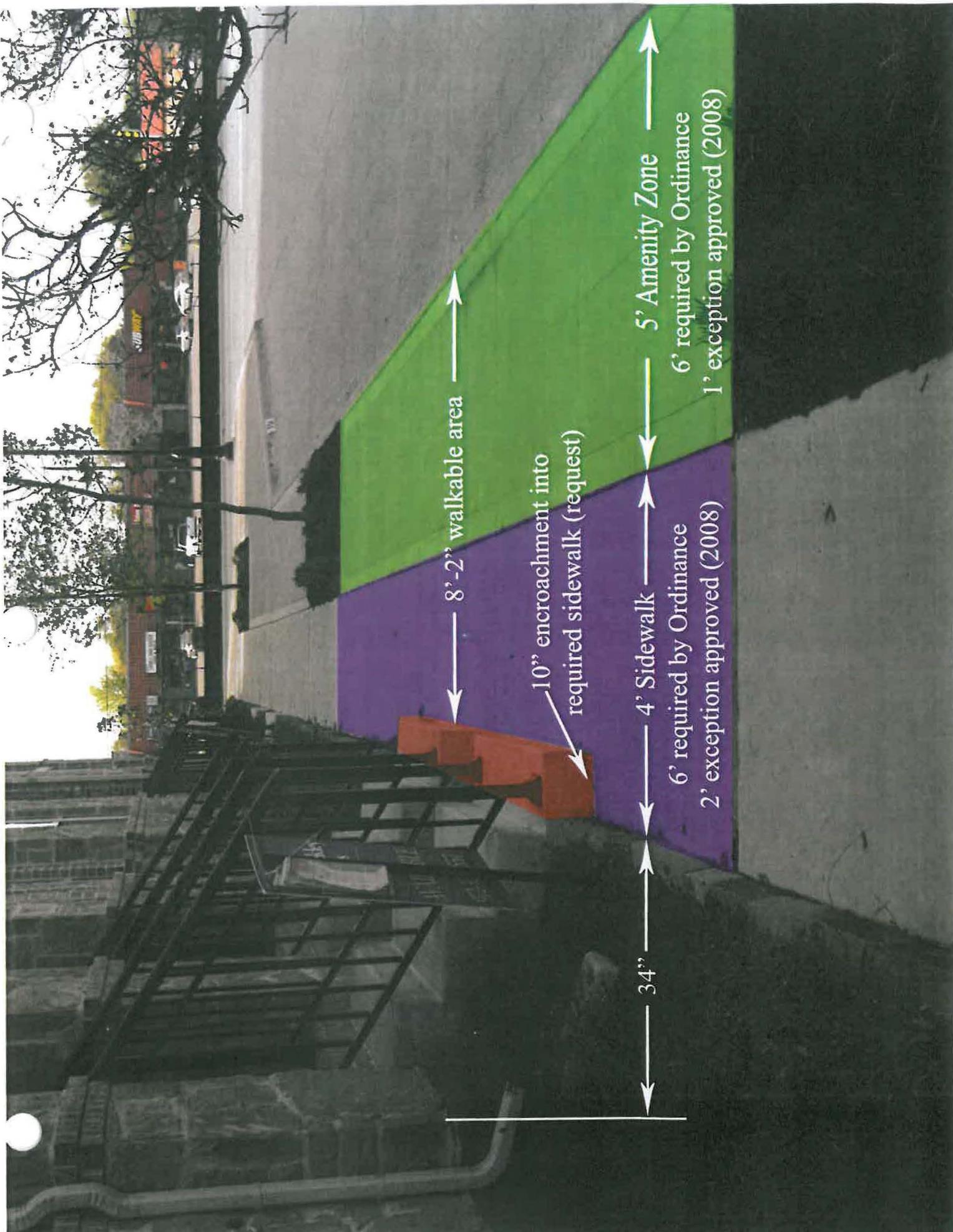
I have attached pictures that may help you better understand this request.

Thank you for your consideration.

Please call me at 214-507-3001 or e-mail at afreed@dwhomes.com if you have any questions.

Respectfully,

Al Freed
David Weekley Homes



8'-2" walkable area

10" encroachment into required sidewalk (request)

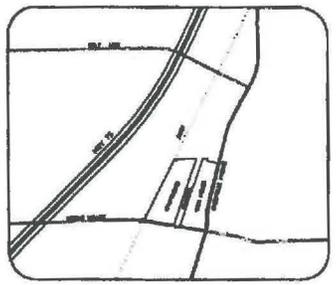
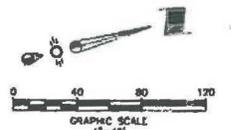
5' Amenity Zone

6' required by Ordinance
1' exception approved (2008)

4' Sidewalk

6' required by Ordinance
2' exception approved (2008)

34"



LEGEND

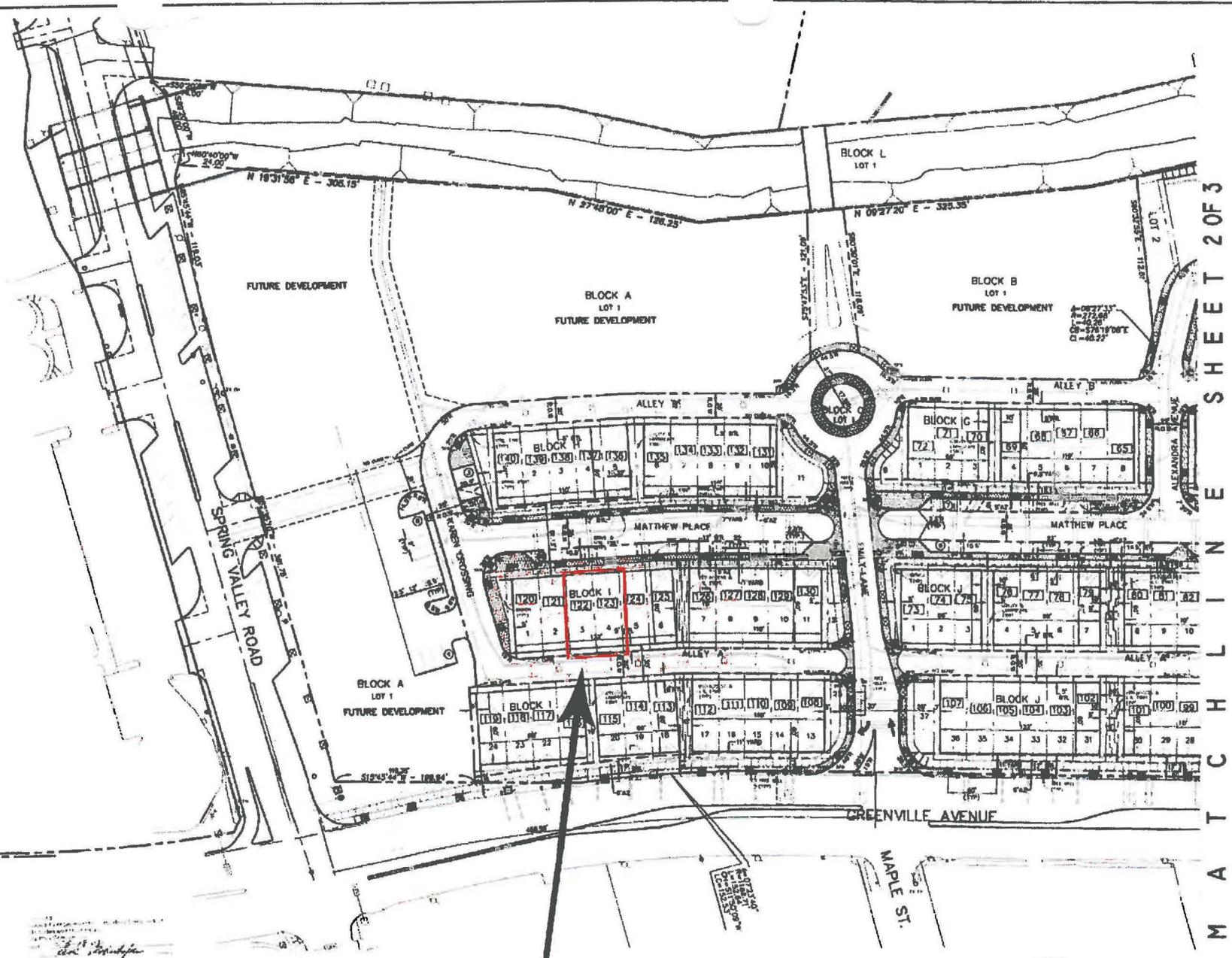
- Proposed Centerline of Street or Alley
- Proposed Sanitary Sewer
- Proposed Sanitary Sewer Service
- Proposed Water
- Proposed Water Service
- Proposed Fire Hyd. Assem
- Proposed Storm Sewer
- Proposed Scored Conc. Sidewalk
- Parking Count
- Proposed Barrier Free Ramp
- Specialty Pavers
- Amenity Zone Scored Conc. Paving
- Landscape Area
- Tree Wall
- Tree Crotch
- Street Light
- Townhome Unit No.
- BTL (Build To Line)
- AZ (Amenity Zone)

1. All Paving Dimensions Are To The Back Of Curb Unless Otherwise Noted. In Areas Where No Curb Exists (Such As Allies), Dimensions Are To The Edge Of Pavement.
2. The Existing Utilities Shown On These Plans Are Taken From City Records. The Contractor Shall Field Verify Existing Horizontal and Vertical Locations Of Utilities And Report Any Discrepancies To The Engineer Immediately.

BENCHMARKS:
CITY OF RICHARDSON CONTROL MONUMENT NO. D-4
ALUMINUM DISK IN THE NORTHWEST CORNER OF THE INTERSECTION OF THE CENTERLINE OF FLOYD ROAD AND THE WEST CURB LINE EXTENSION OF THE SOUTHBOUND FRONTAGE ROAD OF U.S. HIGHWAY 75.
ELEV=815.705

CITY OF RICHARDSON CONTROL MONUMENT NO. E-7
ALUMINUM DISK IN THE NORTHWEST CORNER OF THE HOSE RACK AREA FOR THE CITY OF RICHARDSON FIRE STATION NO. 1 AT THE INTERSECTION OF MAIN ST. AND GREENVILLE AVE.
ELEV=832.533

Note:
- Refer To Development Plans For Grading Details.
- Refer To Landscape Plans.
- Refer To Landscape Plans For Details Outdoor Lighting.



Subject Townhomes

OWNER
Centennial Park Richardson, Ltd.
5956 Sherry Lane,
Suite 1200
Dallas, Texas 75225
Contact: Chris Ray
Tel: (214) 360-7880
Fax: (214) 360-7891

M A T C H L I N E S H E E T 2 0 F 3

CPC Minutes from April 5, 2011:

Revised site plan for Brick Row Townhomes: A request for approval of a revised site plan with exceptions for the Brick Row Townhomes. The 11.5-acre site is located north of Spring Valley Road, west side of Greenville Avenue and reflects the development of 127 rear-entry townhomes.

Mr. Roberts advised that the original plans were approved in 2008 with a number of exceptions to the base standard planned development, two of which were to reduce the amenity zone of 6 feet to 5 feet; and secondly, to reduce the sidewalk width from 6 feet to 4 feet. At this time the request was for a 10-inch encroachment into the required sidewalk for two of the townhomes to accommodate the front stairs.

Roberts reported that all the other townhomes on the street met the current requirements and staff had suggested there was enough room to turn the stairs to the side with a 90 degree angle, but the applicant replied that option would prove to be prohibitive when moving furniture or large appliances into the townhome.

Commissioner Frederick asked if the stairs were turned would they cross over the downspout.

Mr. Roberts that was correct, they would have to figure out another way to reroute the drainage.

Commissioner Bright asked if staff had any concerns about the stairs jutting out into the sidewalk and being a safety hazard.

Mr. Roberts replied that was still at least an 8-foot walkable area that met accessibility requirements; however, if there was anything less than three feet there might be a concern, but there were no tree wells or sidewalk furniture within the amenity zone.

Commissioner DePuy said she did not think the stairs should be turned to the side and there should have been better planning on the developer's part.

Commissioner Hand stated he agreed with Ms. DePuy, but wanted it on the record that this request should not become a precedence to intrude into the sidewalk or amenity zones.

Chairman Gantt asked if there was a possibility that the amenity zone could change into a non-walkable area and therefore pose a possible safety hazard.

Mr. Roberts replied that it could not happen without the applicant coming back before the Commission with a request to revise their development plan.

Motion: Commissioner DePuy made a motion to recommend approval Item 2 as presented; second by Commissioner Frederick. Motion passed 7-0.

RESOLUTION NO. 11-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF THE ADVANCE FUNDING AGREEMENT FOR VOLUNTARY UTILITY RELOCATION CONTRIBUTIONS ON STATE HIGHWAY IMPROVEMENT PROJECTS, BY AND BETWEEN THE CITY OF RICHARDSON, TEXAS, AND THE STATE OF TEXAS, ACTING THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION; AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has been presented a proposed Advance Funding Agreement by and between the City of Richardson, Texas, and the State of Texas, acting through the Texas Department of Transportation, which provides for relocating and adjusting the City's water and wastewater facilities during the construction of the Galatyn Parkway Extension at US 75, attached as Exhibit "A" and incorporated herein by reference; and

WHEREAS, upon full review and consideration of the Agreement, and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the City Manager should be authorized to execute the Advance Funding Agreement on behalf of the City of Richardson, Texas;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That the Advance Funding Agreement for Voluntary Utility Relocation Contributions on State Highway Improvement Projects, which provides for relocating and adjusting the City's water and wastewater facilities during the construction of the Galatyn Parkway Extension at US 75, attached hereto as Exhibit "A", having been reviewed by the City Council of the City of Richardson, Texas, and found to be acceptable and in the best interest of the City and its citizens, be, and the same is hereby, in all things approved, and the City Manager is hereby authorized to execute the Advance Funding Agreement (and any amendments thereto, including any related instruments) on behalf of the City of Richardson, Texas.

SECTION 2. That this Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson,
Texas, on this the 15th day of April, 2011.

CITY OF RICHARDSON, TEXAS

MAYOR

ATTEST:

APPROVED AS TO FORM:

Peter H Smith

CITY ATTORNEY

(PGS:04-06-11:48679)

CITY SECRETARY

Exhibit "A"

CSJ # 0918-45-821
ROW/Utility CSJ #0918-47-009
District # 18 (Dallas District)
Code Chart 64 # 35200
Project: Galatyn Parkway Extension from
US 75 to Palisades Boulevard in Richardson
Dallas County
CFDA # 20.205

THE STATE OF TEXAS §
COUNTY OF TRAVIS §

**ADVANCE FUNDING AGREEMENT FOR VOLUNTARY UTILITY RELOCATION
CONTRIBUTIONS ON STATE HIGHWAY IMPROVEMENT PROJECTS**

THIS AGREEMENT IS MADE BY AND BETWEEN the State of Texas, acting through the Texas Department of Transportation ("State") and the City of Richardson ("Utility"),

WITNESSETH

WHEREAS, Transportation Code, Chapters 201, 221, 227 and 361, authorize the State to lay out, construct, maintain, and operate a system of streets, roads and highways that comprise the State Highway System; and,

WHEREAS, Transportation Code, Chapter 203, Subchapter E, Transportation Code §227.015, Transportation Code, §203.092 authorize the State to regulate the placement of public utility facilities along a state highway; and,

WHEREAS, Texas Transportation Commission Minute Order Number 111552 authorizes the State to undertake and complete a highway improvement generally described as construction improvements to include extending the existing grade separation of Galatyn Parkway Extension from US 75 to Palisades Boulevard ("Project"); and,

WHEREAS, Utility possesses facilities that are affected by the abovementioned highway improvement, and Utility and the State agree that it is more economical and/or efficient for such relocation to be effected by including said contract in the State's highway construction contract; and,

NOW THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them kept and performed as hereafter set forth, the State and Utility do agree as follows:

AGREEMENT

Article 1. Time Period Covered

This agreement becomes effective when signed by the last party whose signing makes the agreement fully executed, and the State and Utility will consider it to be in full force and effect until the Project described herein has been completed and accepted by all parties or unless terminated, as hereinafter provided.

Exhibit "A"

CSJ # 0918-45-821
ROW/Utility CSJ #0918-47-009
District # 18 (Dallas District)
Code Chart 64 # 35200
Project: Galatyn Parkway Extension from
US 75 to Palisades Boulevard in Richardson
Dallas County
CFDA # 20.205

Article 2. Project Funding and Work Responsibilities

- A. The State will authorize the performance of only those Project items of work which are eligible for relocation reimbursements or for which Utility has requested and has agreed to pay for as described in Attachment A - Payment Provision and Work Responsibilities, which is attached to and made a part of this contract.

In addition to identifying those items of work to be paid for by payments to the State, Attachment A - Payment Provision and Work Responsibilities, also specifies those Project items of work that are the responsibility of Utility and will be carried out and completed by Utility, at no cost to the State.

- B. If the Utility will perform any work under this contract for which reimbursement will be provided by or through the State, the Utility must complete training before a letter of authority is issued. Training is complete when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled *Local Government Project Procedures Qualification for the Texas Department of Transportation*. The Utility shall provide the certificate of qualification to the State. The individual who receives the training certificate may be an employee of the Utility or an employee of a firm that has been contracted by the Utility to perform oversight of the Project. The State in its discretion may deny reimbursement if the Utility has not designated a qualified individual to oversee the Project.
- C. Whenever funds from the American Recovery and Reinvestment Act of 2009 (ARRA) are distributed to a Utility, the Utility must complete its Schedule of Expenditures of Federal Awards (SEFA) and the Data Collection Form (SF-SAC), as required by OMB Circular A-133, and separately identify any ARRA expenditures for Federal Awards.
- D. Payment under this contract beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this contract shall be terminated immediately with no liability to either party.

Article 3. Termination

This agreement may be terminated in the following manner:

- ◆ by mutual written agreement and consent of both parties
- ◆ by either party upon the failure of the other party to fulfill the obligations set forth herein
- ◆ by the State if it determines that the performance of the Project or utility work is not in the best interest of the State.

If the agreement is terminated in accordance with the above provisions, Utility will be responsible for the payment of Project costs incurred by the State on behalf of Utility up to the time of termination.

Exhibit "A"

CSJ # 0918-45-821
ROW/Utility CSJ #0918-47-009
District # 18 (Dallas District)
Code Chart 64 # 35200
Project: Galatyn Parkway Extension from
US 75 to Palisades Boulevard in Richardson
Dallas County
CFDA # 20.205

Article 4. Right of Access

If Utility is the owner of any part of the Project site, Utility shall permit the State or its authorized representative access to the site to perform any activities required to execute the work.

Article 5. Adjustments Outside the Project Site

Utility will provide for all necessary right-of-way and utility adjustments needed for performance of the work on sites not owned or to be acquired by the State.

Article 6. Responsibilities of the Parties and Indemnity

Utility acknowledges that it is not an agent, servant, employee of the State, nor is it engaged in a joint enterprise, and it is responsible for its own acts and deeds and for those of its agents or employees during the performance of the work on the Project.

To the extent permitted by law, Utility agrees to indemnify and hold harmless the State, its agents and employees, from all suits, actions or claims and from all liability and damages for any and all injuries or damages sustained by any person or property in consequence with the performance of design, construction, maintenance or operation of the utility facility. Such indemnity includes but is not limited to any claims or amounts arising or recovered under the "Worker's Compensation Law", the Texas Tort Claims Act, Chapter 101, Texas Civil Practice and Remedies Code; or any other applicable laws or regulations, all as time to time may be amended.

Article 7. Sole Agreement

In the event the terms of the agreement are in conflict with the provisions of any other existing agreements between Utility and the State, the latest agreement shall take precedence over the other agreements in matters related to the Project.

Article 8. Successors and Assigns

The State and Utility each binds itself, its successors, executors, assigns, and administrators to the other party to this agreement and to the successors, executors, assigns, and administrators of such other party in respect to all covenants of this agreement.

Article 9. Amendments

By mutual written consent of the parties, the scope of work and payment provisions of this agreement may be amended prior to its expiration.

Exhibit "A"

CSJ # 0918-45-821
ROW/Utility CSJ #0918-47-009
District # 18 (Dallas District)
Code Chart 64 # 35200
Project: Galatyn Parkway Extension from
US 75 to Palisades Boulevard in Richardson
Dallas County
CFDA # 20.205

Article 10. Inspection and Conduct of Work

Unless otherwise specifically stated in Attachment A - Payment Provision and Work Responsibilities, to this contract, the State will supervise and inspect all work performed hereunder and provide such engineering inspection and testing services as may be required to ensure that the Project is accomplished in accordance with the approved plans and specifications. All correspondence and instructions to the contractor performing the work will be the sole responsibility of the State. Unless otherwise specifically stated in Attachment A to this contract, all work will be performed in accordance with the *Utility Accommodation Rules* as set forth in 43 *Texas Administrative Code* §21.31 et. seq. adopted by the State and incorporated herein by reference, or special specifications approved by the State.

Article 11. Maintenance

Upon completion of the Project, Utility will assume responsibility for the maintenance of the completed utility facility unless otherwise specified in Attachment A to this agreement.

Article 12. Notices

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified or U.S. mail, postage prepaid or sent by electronic mail, (electronic notice being permitted to the extent permitted by law but only after a separate written consent of the parties), addressed to such party at the following addresses:

Utility:	State:
City of Richardson Attn: Relocations Section 411 West Arapaho Road Richardson, Texas 75083	Director of Contract Services Texas Department of Transportation 125 E. 11th Austin, Texas 78701

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that such notices shall be delivered personally or by certified U.S. mail and such request shall be honored and carried out by the other party.

Article 13. State Auditor's Provision

The State Auditor may conduct an audit or investigation of any entity receiving funds from TxDOT directly under the contract or indirectly through a subcontract under the contract. Acceptance of funds directly under the contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds.

Exhibit "A"

CSJ # 0918-45-821
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Dallas County
CFDA # 20.205

An entity that is the subject of an audit or investigation must provide the State Auditor with access to any information the State Auditor considers relevant to the investigation or audit.

The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in OMB Circular A-133.

Whenever ARRA, funds are used and the Utility is performing any work, either directly or through a contractor, it must comply with the following provisions. If a Utility is receiving ARRA funds, but is not performing any work, the following provisions apply, if appropriate, and to the extent necessary to comply with ARRA regulations.

In accordance with Section 902 of the ARRA, should this agreement involve the expenditure of ARRA funds, then the U.S. Comptroller General and its representatives shall have the authority to:

- a. examine any records of the contractor or any of its subcontractors, or any State or local agency administering such contract, that directly pertain to, and involve transactions relating to the contract or subcontract; and
- b. interview any officer or employee of the contractor or any of its subcontractors, or any State or local agency administering the contract regarding such contracts.

Nothing in the section previously mentioned shall be interpreted to limit or restrict in any way the existing authority of the Comptroller General.

In accordance with Section 1515(a) of the ARRA, with respect to each contract or grant awarded using covered funds, any representative of an appropriate inspector general appointed under Section 3 or 8G of the Inspector General Act of 1978 (5 U.S.C. App.), is authorized:

- a. to examine any records of the contractor or grantee, any of its subcontractors or subgrantees, or any State or local agency administering such contract that pertain to and involve transactions relating to the contract, subcontract, grant, or subgrant; and
- b. to interview any officer or employee of the contractor, grantee or subgrantee, or agency regarding such transactions.

Section 1515(b) further provides that nothing in the section previously mentioned shall be interpreted to limit or restrict in any way the existing authority of an inspector general.

Exhibit "A"

CSJ # 0918-45-821
ROW/Utility CSJ #0918-47-009
District # 18 (Dallas District)
Code Chart 64 # 35200
Project: Galatyn Parkway Extension from
US 75 to Palisades Boulevard in Richardson
Dallas County
CFDA # 20.205

The ARRA requires that the Contractor report monthly employment information for its firm as well as that of all of its subcontractors. The Contractor, similarly, shall include this reporting requirement in all of its subcontracts. Failing to include the requirement in agreements with subcontractors can serve as grounds for contract termination.

Form FHWA-1589, Monthly Employment Report, promulgated by the Federal Highway Administration (FHWA), captures the necessary monthly employment information and shall be submitted by the Contractor on a regular basis to the LG (Utility). It is the responsibility of the LG to obtain this form from the prime Contractor and any subcontractors and, the LG shall verify the accuracy, completeness, and reasonableness of the data contained in the form. The LG shall ensure that this form is submitted by the LG to the State according to the policies and at the direction of the State.

In order to meet any other FHWA and ARRA reporting requirements, the LG shall provide to the State all information requested by the State, including data or information in possession of contractors and subcontractors for completing other necessary reporting forms, and the information shall be submitted in the manner required and according to all due dates as set by the State.

Furthermore, the ARRA mandates that the U.S. Comptroller General's Office shall have authority to examine the records of the contractor, subcontractor, or local agency relating to the project at any time.

Article 14. Debarment Certifications

The parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this agreement, the [Contractor, Utility, Engineer, or whatever] certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify its eligibility to receive Federal funds and, when requested by the State, to furnish a copy of the certification.

Article 15. Signatory Warranty

The signatories to this agreement warrant that each has the authority to enter into this agreement on behalf of the party they represent.

Exhibit "A"

CSJ # 0918-45-821
ROW/Utility CSJ #0918-47-009
District # 18 (Dallas District)
Code Chart 64 # 35200
Project: Galatyn Parkway Extension from
US 75 to Palisades Boulevard in Richardson
Dallas County
CFDA # 20.205

IN WITNESS WHEREOF, THE STATE AND THE UTILITY have executed duplicate counterparts to effectuate this agreement.

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

FOR UTILITY – City of Richardson

Name _____

By _____ Date _____

Typed or Printed Name and Title _____

Attest:

By _____ Date _____

Exhibit "A"

CSJ # 0918-45-821
ROW/Utility CSJ #0918-47-009
District # 18 (Dallas District)
Code Chart 64 # 35200
Project: Galatyn Parkway Extension from
US 75 to Palisades Boulevard in Richardson
Dallas County
CFDA # 20.205

ATTACHMENT A Payment Provision and Work Responsibilities

Description of the Work Items

The parties agree that the existing water and wastewater improvements shall be relocated and adjustments shall be made along Galatyn Parkway Extension from US 75 to Palisades Boulevard. The abovementioned facilities shall be owned, operated, and maintained by Utility from and after completion and final acceptance by the State and Utility. The estimated total construction cost for the relocated and adjusted facilities is \$34,877.00. The parties agree that it is their intent to complete the relocation improvements within this estimate of cost.

Actual Cost Agreement

Utility will be responsible for paying all costs associated with the planning, specification, and estimate (PS&E) development, and construction of the proposed utility work to the extent such is not reimbursed pursuant to state law. All the costs associated with construction of the water and wastewater improvement items for the Project shall be provided as defined under the Standard Utility Agreement, Utility Joint Use Agreement, and/or the Agreement to Contribute Funds executed between the State and Utility, which are attached to and made a part of this contract.

Schedule of Payments

At least forty five (45) days prior to the date set for receipt of the construction bids, the Utility shall remit its remaining financial share for the State's estimated construction oversight and construction costs. Utility must advance to the State one hundred percent (100%) of its share of the estimated Project utility construction costs. The amount to be advanced for the utility improvements is estimated to be \$34,877.00. (See Attachment B – Estimated Utility Costs)

In the event the State determines that additional funding is required by the Utility at any time during the Project, the State will notify the Utility in writing. The Utility is responsible for 100% of the authorized project cost and any overruns. The Utility will make payment to the State within thirty (30) days from receipt of the State's written notification.

Whenever funds are paid by the Utility to the State under this agreement, the Utility will remit a warrant made payable to the "Texas Department of Transportation Trust Fund." The warrant will be deposited by the State in an escrow account to be managed by the State. Until the final project accounting, funds in the escrow account may only be applied by the State to the Project.

Upon completion of the Project, the State will perform an audit of the Project costs. Any funds due by the Utility, the State, or the Federal Government will be promptly paid by the owing party.

Exhibit "A"

CSJ # 0918-45-821
ROW/Utility CSJ #0918-47-009
District # 18 (Dallas District)
Code Chart 64 # 35200
Project: Galatyn Parkway Extension from
US 75 to Palisades Boulevard in Richardson
Dallas County
CFDA # 20.205

Work Responsibilities

The **Utility** shall provide the following services under this contract:

- Responsible for engaging the services of a Texas Registered Professional Engineer to prepare drawings and technical specifications for waterline relocations and adjustments along Galatyn Parkway Extension from US 75 to Palisades Boulevard.

Utility will provide the plans and specifications to the State to include in the current planning specifications and estimate package being prepared by representatives of TxDOT's East Dallas Area Office.

- Secure all necessary permitting as may be required for the installation of the water and wastewater improvements.
- Arrange and coordinate with the contractor, through the State, materials and equipment testing, rejection of all work not conforming to minimum requirements of the construction contract documents, maintenance of the proposed water and wastewater improvements during construction, and the relocation of water and wastewater improvements and connection of services to customers.
- Advise the State of work that Utility determines should be corrected or rejected.
- Arrange, observe, and inspect all acceptance testing and notify the State of the results of these activities.
- Provide inspection services for the construction, notify the State of defects and deficiencies in the work, and observe actions of the contractor to correct such defects and deficiencies.
- Assume all responsibility for the maintenance of the existing water and wastewater improvements during and upon completion of the construction contract.
- Ensure all Texas Commission on Environmental Quality (TCEQ) and all other regulatory rules, regulations and laws are strictly adhered to.
- Prepare and submit both a certificate of substantial completion and a list of observed items requiring completion or correction for the relocations and adjustments to the Project Engineer for his concurrence.
- Utility agrees that all construction activities performed by Utility's staff for the relocations and adjustments will be coordinated through the Project Engineer.

The **State** shall provide the following services under this contract:

- Combine the water and wastewater improvements relocation and adjustment plans with the plans being prepared for the Project.
- Review and approve the final construction plans prior to any construction-related activities. In order to ensure federal and/or state funding eligibility, projects must be authorized by the State prior to advertising for construction.
- Advertise for construction bids, issue bid proposals, receive and tabulate the bids and award and administer the contract for construction of the Project.

Exhibit "A"

CSJ # 0918-45-821
ROW/Utility CSJ #0918-47-009
District # 18 (Dallas District)
Code Chart 64 # 35200
Project: Galatyn Parkway Extension from
US 75 to Palisades Boulevard in Richardson
Dallas County
CFDA # 20.205

- Negotiate and administer all field changes and change orders required for the Project. All change orders increasing construction costs for Utility's Project shall be submitted to Utility for review and approval together with an evaluation. Utility agrees to review and either approve or disapprove all change orders within five (5) business days after receipt of such order unless Utility Board's approval is necessary in which case Utility shall bring the item to Utility Board as soon as reasonably possible.
- Provide overall project management to supervise the day-to-day activities of the construction and monitor the activities of the contractor to promote the timely and efficient completion of the Project in accordance with the approved Plans and Specifications and construction schedule.
- Conduct field observations and coordinate with Utility's inspectors and the contractor to cure defects and deficiencies in the construction prior to final acceptance.
- Make timely payment to the contractor for work performed in connection with the Project.
- Ensure access and permit Utility's inspectors and other authorized representatives to inspect the waterline construction at all times.
- Conduct and coordinate final inspection of the Project in the presence of Utility's Engineer and Inspector, transmit final list of items to be completed or repaired and observe contractor correction of same.
- Maintain job file.

Exhibit "A"

CSJ # 0918-45-821
 ROW/Utility CSJ #0918-47-009
 District # 18 (Dallas District)
 Code Chart 64 # 35200
 Project: Galatyn Parkway Extension from
 US 75 to Palisades Boulevard in Richardson
 Dallas County
 CFDA # 20.205

**ATTACHMENT B
 Estimated Utility Costs**

Based on various calculations, following are those amounts due and payable for Utility District's costs associated with this project.

Description	Amount
Total Estimated costs	\$28,436.00
Less Betterment Amount Due to Utility	\$0.00
Amount of Total Utility Relocation Costs	\$28,436.00
Estimated Amount Eligible for Reimbursement - (calculated eligibility ratio - %) (See Attachment C for breakdown and calculation)	\$0.00
Amount of Utility Adjustment Due from Utility	\$28,436.00
Right of Way - Contribution of Funds to the State (Participation - Estimated 10% of Estimated Amount Eligible for Reimbursement)	\$0.00
Estimated Amount to be Included in Construction Agreement	
A. Betterment	\$0.00
B. Utility Adjustment - (non-reimbursable items)	\$28,436.00
Mobilization (10% of Construction)	\$2,847.00
Engineering and Contingency (11.5% of Construction)	\$3,597.00
TOTAL DUE TO STATE FROM UTILITY	\$ 34,877.00
Betterment Ratio Calculation - N/A	
Estimated Betterment Costs - N/A	
1.	
2.	
Betterment Calculation:	
Total Cost of Betterment (Estimated)	\$0.00
Total Cost of Project (Estimated)	\$0.00
Betterment Percentage for Final Cost determination:	
<u>N/A</u> % of Final Cost of relocation	
Determination of Betterment: Comparison of estimated cost to replace "as is" versus estimated costs associated with the betterment	
Item A: N/A	
Item B: N/A	

Exhibit "A"

CSJ #0918-45-299
District # 18 – Dallas District
Code Chart 64 #35200
Project: Various Intersections (CMAQ #8)
CFDA #: 20.205

IN WITNESS WHEREOF, THE STATE AND THE LOCAL GOVERNMENT have executed duplicate counterparts to effectuate this agreement.

THE LOCAL GOVERNMENT – City of Richardson

By: _____
Signature

Printed/Typed Name

Printed/Typed Title

Date

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By: _____

Janice Mullenix
Director of Contract Services
Texas Department of Transportation

Date

ATTACHMENT C-1

BUDGET ESTIMATE AND SOURCE OF FUNDS

The Local Government will contribute a \$829,437.50 towards the development and construction of various specific projects identified in Attachment B of the original agreement.

The State has described the project amounts to be as follows:

Description	Total Estimate Cost	Federal Participation		State Participation		Local Participation	
		Funding Share %	Actual Participation	Funding Share %	Actual Participation	Funding Share %	Estimated Cost
Construction / Engineering & Contingencies (by Local Government)	\$3,997,187.50	80%	\$3,197,750.00	0%	\$0	20%	\$799,437.50
TOTAL - Construction	\$3,997,187.50		\$3,197,750.00		\$0		\$799,437.50
Direct State Costs (Inspection & Oversight - by State) (Est. @ 3.75% of Construction)	\$150,000.00	80%	\$120,000.00	0%	\$0	20%	\$30,000.00
TOTAL	\$4,147,187.50		\$3,317,750.00		\$0		\$829,437.50
Total Amount Due to TxDOT	\$30,000.00						
Amount Paid to Date	\$24,853.63						
Amount due at time of execution of this Amend	\$5,146.37						

This is an estimate. The final amount of Local Government participation will be based on actual costs.

Federal amount is fixed at \$3,317,750.00. The City of Richardson will be responsible for all charges over the federal maximum.

City's Total Participation (20%) = \$829,437.50

15

Exhibit "A"

CITY OF RICHARDSON

TO: Bill Keffler - City Manager
THRU: Kent Pfeil - Director of Finance
FROM: Pam Kirkland - Purchasing Manager
SUBJECT: Bid Initiation Request # 40-11
DATE: April 19, 2011

Request Council approval to initiate bids for the following:

2010 Sidewalk Repair Program Phase II (Regions 3 & 4)

Proposed Council approval date: April 25, 2011
Proposed advertising dates: April 27, 2011 & May 4, 2011
Proposed bid due date: Thursday, May 19, 2011 – 2:00 p.m.
Proposed bid opening date: Thursday, May 19, 2011 – 2:30 p.m.
Engineer's estimated total cost: \$690,000
Account: 378-8703-585-7524 – Project #NV1003



Pam Kirkland, CPPO, CPPB
Purchasing Manager



Kent Pfeil
Director of Finance



Date

Approved: _____
Bill Keffler
City Manager

Date



MEMO

TO: Bill Keffler, City Manager
THROUGH: Cliff Miller, Assistant City Manager *CM*
FROM: Steve Spanos, P.E., Director of Engineering *SS*
SUBJECT: Permission to Advertise Bid #40-11 – 2010 Sidewalk Repair Program Phase II
(Regions 3 & 4)
DATE: April 14, 2011

BACKGROUND INFORMATION:

The Phase II Sidewalk Repair Project includes removal and replacement of existing residential 4' sidewalk and driveway approach pavement. Sidewalk repairs will vary in size at any particular location. The work will also include the construction of barrier free ramps and other appurtenances related to sidewalk and driveway approach repairs including 6" concrete curb, sod, water meter adjustments and sidewalk grinding and or cutting.

FUNDING:

Funding is provided from Neighborhood Vitality 2010 G.O Bonds.

SCHEDULE:

Capital Projects Department plans to begin construction for this project late June 2011 and completed by early October 2011.

Cc: Padma Patla, P.E., Project Engineer

Office\Agenda\Executive\Adv\Sidewalk II 40-11.doc

**NOTICE TO CONTRACTORS
CITY OF RICHARDSON**

2010 Sidewalk Repair Program Phase II

**Region 3 – Bound by Renner Road, Synergy Park & Floyd Road, Lookout Drive, Custer Road
Region 4 – Bound by Arapaho Road, Floyd Road, Belt Line Road, US 75**

BID # 40-11

Sealed bids addressed to the Honorable Mayor and City Council of the City of Richardson, Texas, will be received at the Office of the City Purchasing Manager, Suite 101, City Hall, 411 West Arapaho Road, Richardson, Texas, until **Thursday 2:00 p.m. on May 19, 2011**, and will be opened and read aloud in the **Capital Projects Conference Room 206**, 30 minutes later that same day, for furnishing all labor, materials, tools and equipment, and performing all work required including all appurtenances for:

The Phase II Sidewalk Repair Project is estimated to remove and replace approximately 98,000 SF of existing residential 4' sidewalk and 11,000 SF of driveway approach pavement. Sidewalk repairs will vary in size from as small as twenty square feet to hundreds of square feet at any particular location. The work will also include the construction of approximately 150 barrier free ramps and other appurtenances related to sidewalk and driveway approach repairs including 6" concrete curb, sod, water meter adjustments and sidewalk grinding and or cutting.

Proposals shall be accompanied by a certified or cashier's check on a state or national bank in an amount not less than five percent (5%) of the possible total of the bid submitted, payable without recourse to the City of Richardson, Texas, or an acceptable bid bond for the same amount from a reliable surety company as a guarantee that the bidder will enter into a contract and execute required Performance and Payment Bonds within ten (10) days after notice of award of contract. The notice of award of contract shall be given to the successful bidder within ninety (90) days following the opening of bids.

The successful bidder must furnish a Performance Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, a material and labor Payment Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, and a Maintenance Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, from a surety authorized under the laws of the State of Texas to act as a surety on bonds for principals.

The right is reserved, as the interest of the Owner may require, to reject any and all bids, to waive any informality in the bids received, and to select bid best suited to the Owner's best interest. The Contractor, to be successful in bidding this project, must have completed a minimum of three similar projects within the last five years.

A maximum of One Hundred and Five (105) calendar days will be allowed for construction.

One set of plans, specifications and bid documents may be secured from the Office of the City Engineer, Capital Projects Department in Room 204, of the Richardson Civic Center/City Hall, 411 West Arapaho Road, Richardson, Texas, **beginning at 12:00 p.m. on Tuesday, April 26, 2011** upon a **NON-REFUNDABLE FEE OF Fifty Dollars (\$50.00) per set**, payable to the City of Richardson, accompanied by the contractor's name, address, phone number, email address and FAX number. Maximum of two sets of plans per contractor.

A voluntary Pre-Bid Meeting will be held Tuesday at 10:00 a.m., May 10, 2011 in the Capital Projects Conference Room 206, Richardson Civic Center/City Hall.

By:/s/Gary Slagel, Mayor
City of Richardson
P. O. Box 830309
Richardson, Texas 75083

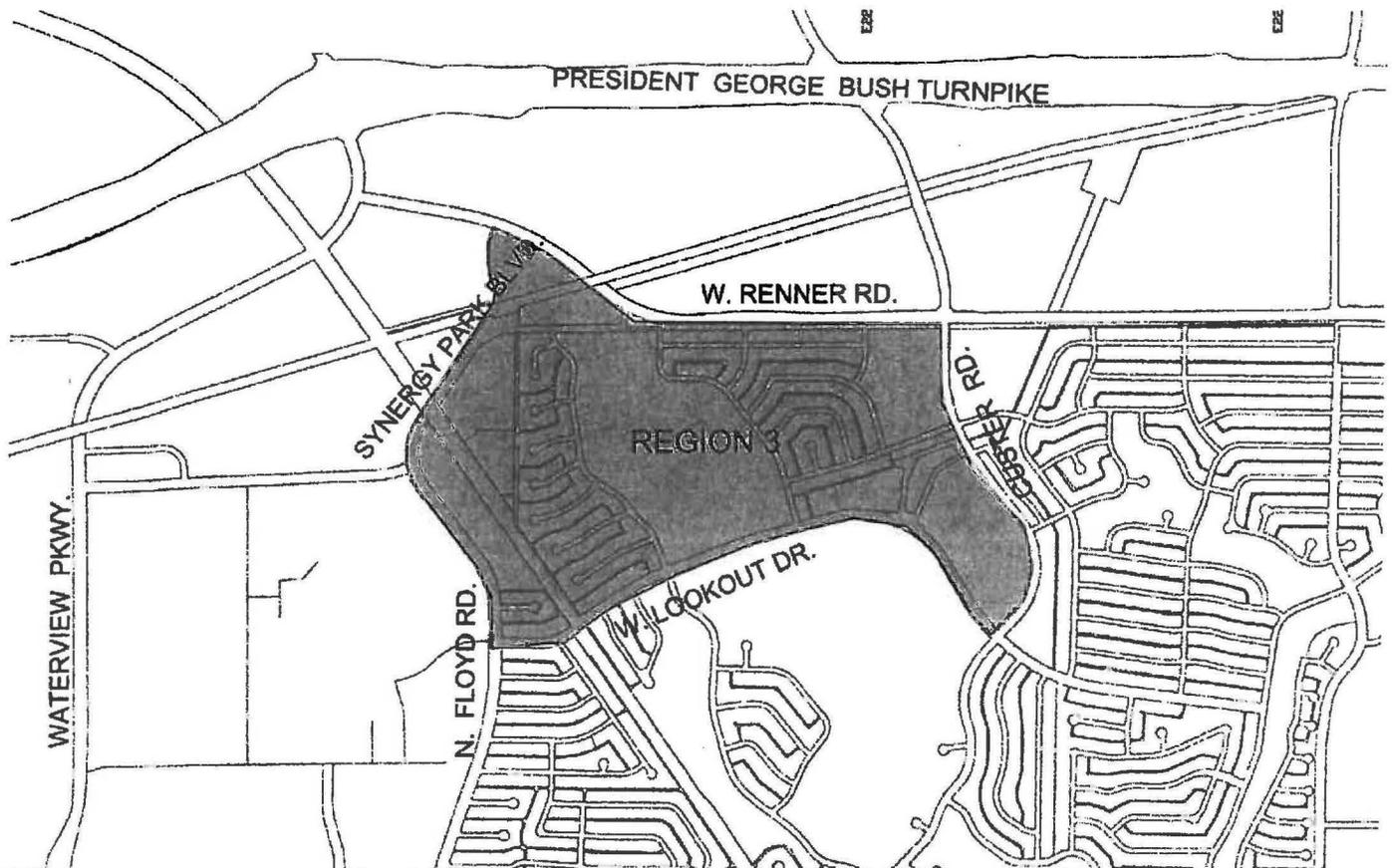
PROPOSED PROJECT SCHEDULE

2010 SIDEWALK REPAIR PROGRAM PHASE II (REGIONS 3 & 4)

BID #40-11

Agenda Paperwork to Advertise	Friday, April 15, 2011
Council Authorization to Advertise	Monday, April 25, 2011
Plans/Specs Available for Contractors	Tuesday, April 26, 2011
Advertise in Daily Commercial Record	Wednesday, April 27, 2011
Advertise in Daily Commercial Record	Wednesday, May 4, 2011
Pre Bid Meeting (Room 206 - 10:00 a.m.)	Tuesday, May 10, 2011
Bids Received & Opened (2:00 open @ 2:30 Room 206)	Thursday, May 19, 2011
Agenda Paperwork to Award Contract	Friday, June 3, 2011
Council to Award Contract	Monday, June 13, 2011
Pre-Construction Meeting	~ 3 rd week of June 2011
Project Start	~ Late June 2011
Project 105 Calendar Days	~ Early October 2011

*Project Manager: Padma Patla, P.E.
Engineers Estimate: \$ 690,000
Account # 378-8703-585-7524-Project# NV1003*



SIDEWALK REPAIR PROGRAM
PHASE II - REGIONS 3 & 4
APRIL 2011



CITY OF
 RICHARDSON
 TEXAS



MEMO

DATE: April 19, 2011
TO: Kent Pfeil – Director of Finance
FROM: Pam Kirkland – Purchasing Manager *Pam*
SUBJECT: Award of Bid #29-11 for the Fire Station No. 4 Paving Improvements to CPS Civil in the amount of \$920,237

Proposed Date of Award: April 25, 2011

I concur with the recommendation of Steve Spanos, Director of Engineering, and request permission to award a contract to the low bidder, CPS Civil, for the above referenced construction in the amount of \$920,237.

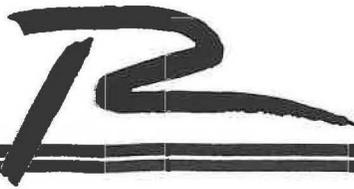
Funding is provided from G.O. and Water and Sewer Bonds. A prebid conference was held on March 24, 2011 and fourteen bids were solicited and six bids were received.

Concur:


Kent Pfeil

ATTACHMENTS

Xc: Bill Keffler
Dan Johnson
Michelle Thames
David Morgan
Cliff Miller



MEMO

TO: Bill Keffler, City Manager
THROUGH: Cliff Miller, Assistant City Manager *CGM*
FROM: Steve Spanos, P.E., Director of Engineering *SS*
SUBJECT: Award Bid #29-11 to CPS Civil
Fire Station No. 4 Paving Improvements
DATE: April 15, 2011

ACTION REQUESTED:

Council to consider award of Bid #29-11 to CPS Civil, for the Fire Station No. 4 Paving Improvements in the amount of \$920,237.00.

BACKGROUND INFORMATION:

On April 5, 2011, the Capital Projects Department opened bids for the subject project. The attached bid tabulation certifies that the apparent low bidder is CPS Civil, in the amount of \$920,237.00.

Staff as well as the Finance Department have reviewed CPS Civil financials, ratings for the bonding company, insurance company and references, and recommend awarding the Fire Station No. 4 Paving Improvements to CPS Civil in the amount of \$920,237.00.

BACKGROUND INFORMATION:

The Fire Station No. 4 Paving Improvements project will modify existing parking, sidewalks, lighting and utilities at the Huffhines Park Ball Fields and Apollo Junior High School in preparation for the construction of the new Fire Station No. 4 that will be bid later this spring. The project includes the construction of over 15,000 square yards of new parking and sidewalk pavement, modifying existing driveway and median openings, installing new water and sewer utilities and various landscape and lighting improvements at Huffhines Park and Apollo Junior High School.

FUNDING:

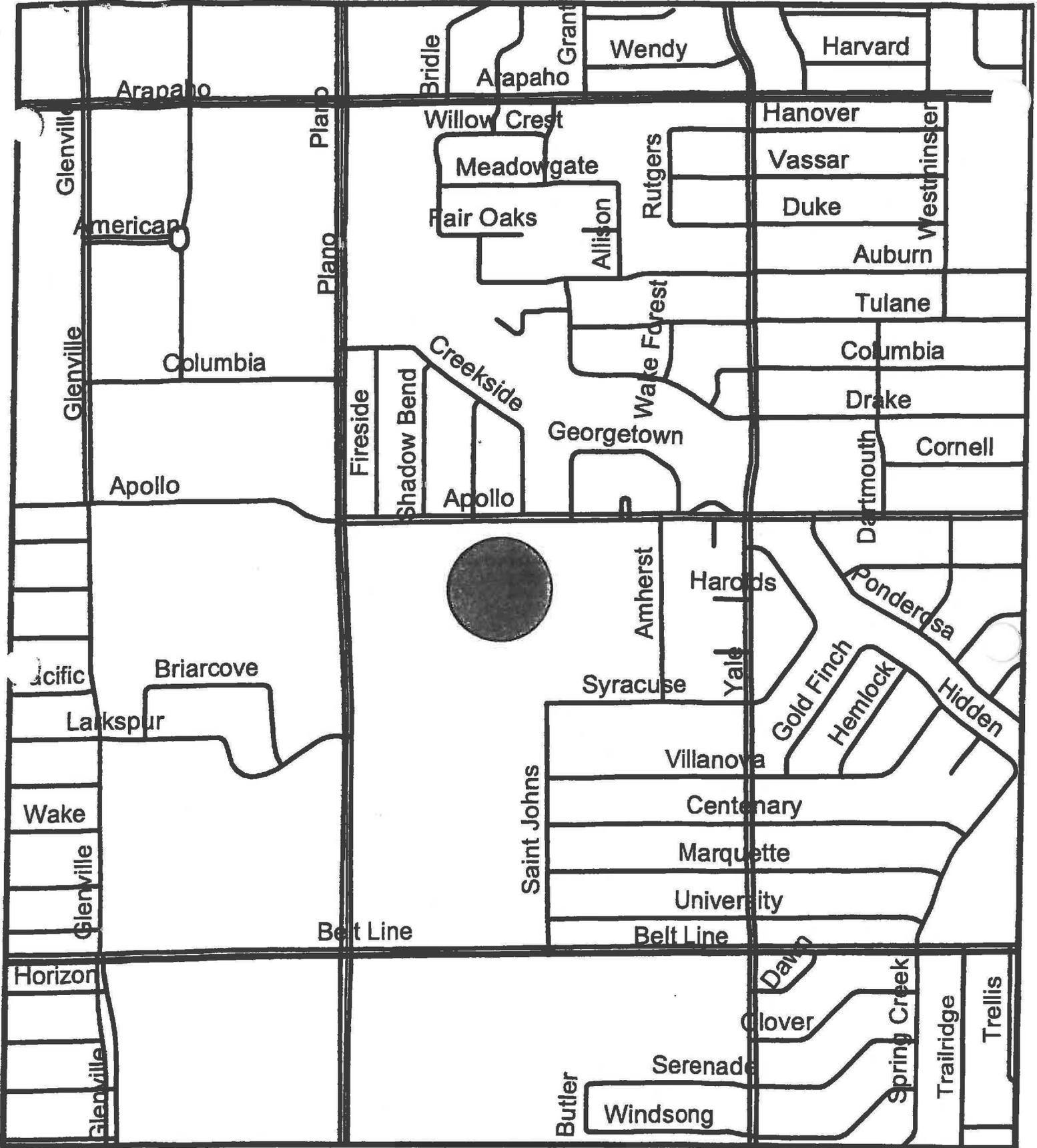
Funding is provided through the G.O. and Water & Sewer Bonds.

SCHEDULE:

Construction will begin in June 2011 as soon as school is out and be completed by the end of Summer 2011.

**FIRE STATION NO. 4
PAVING IMPROVEMENTS
BID NO. 1
BID OPENING: TUESDAY, APRIL 5, 2011 @ 2:30**

ITEM NO.	DESCRIPTION	EST QTY	UNIT	CPS Civil		JRJ Paving, LP		North Texas Contracting, Inc.		Jim Bowman Construction Co., LP		Jeske Construction Co.		Catas, Courtney & Roebuck, Inc.		AVERAGES	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization per SS 19	1	LS	\$45,000.00	\$45,000.00	\$3,980.00	\$3,980.00	\$7,000.00	\$7,000.00	\$61,000.00	\$61,000.00	\$10,100.00	\$10,100.00	\$130,000.00	\$130,000.00	\$42,843.33	\$42,843.33
2	Remove Existing Pavement Including Full Depth Saw Cut	13650	SY	\$7.00	\$94,563.00	\$8.70	\$117,528.30	\$5.00	\$67,545.00	\$8.40	\$112,984.80	\$10.00	\$135,090.00	\$12.00	\$162,108.00	\$8.68	\$117,303.15
3	Barrier Free Ramps	23	EA	\$1,100.00	\$25,300.00	\$500.00	\$11,500.00	\$200.00	\$4,600.00	\$400.00	\$8,200.00	\$1,200.00	\$27,600.00	\$800.00	\$18,400.00	\$700.00	\$18,100.00
4	Install Separate Curb & Gutter & 24" Luc-out	759	LF	\$30.00	\$22,770.00	\$20.00	\$15,180.00	\$6.00	\$4,554.00	\$20.00	\$15,180.00	\$23.00	\$17,457.00	\$20.00	\$15,180.00	\$19.83	\$15,053.50
5	4" Class "A" 3000 PSI Reinforced Concrete	9,454	SY	\$4.00	\$37,816.00	\$3.52	\$33,278.08	\$4.00	\$37,816.00	\$3.60	\$34,034.40	\$5.00	\$47,270.00	\$6.00	\$47,270.00	\$4.19	\$39,580.75
6	8" Class "A" 3000 PSI Reinforced Concrete Pavement	10819	SY	\$30.00	\$324,570.00	\$28.90	\$312,869.10	\$38.00	\$411,122.00	\$28.40	\$307,256.80	\$40.00	\$432,760.00	\$34.00	\$367,846.00	\$33.22	\$359,371.12
7	7" Class "C" 3500 PSI Reinforced Concrete Pavement Including Curb, Expansion Joints, Sealant (Fire Lane)	2,565	SY	\$32.00	\$81,780.00	\$34.44	\$87,994.20	\$38.00	\$99,645.00	\$33.00	\$84,315.00	\$43.00	\$109,865.00	\$36.00	\$81,880.00	\$38.24	\$82,583.20
8	9" Reinforced Concrete Pavement to City of Richardson Standards Including Curb, Expansion Joints, Sealant (Public ROW)	869	SY	\$36.00	\$24,084.00	\$51.00	\$34,119.00	\$50.00	\$33,450.00	\$41.50	\$27,763.50	\$49.00	\$32,781.00	\$39.00	\$28,091.00	\$44.42	\$29,714.75
9	Brick Pavers	869	SY	\$50.00	\$44,950.00	\$52.89	\$47,548.11	\$70.00	\$62,930.00	\$70.00	\$62,930.00	\$67.00	\$60,233.00	\$78.00	\$70,122.00	\$64.85	\$58,116.85
10	Existing Power Pole Removal & Replacement	2	EA	\$4,300.00	\$8,600.00	\$1,489.55	\$2,979.10	\$2,000.00	\$4,000.00	\$1,850.00	\$3,700.00	\$2,100.00	\$4,200.00	\$4,400.00	\$8,800.00	\$2,658.59	\$5,317.18
11	Existing Street Light Std. Removal & Replacement	2	EA	\$4,500.00	\$9,000.00	\$3,516.24	\$7,032.48	\$2,000.00	\$4,000.00	\$3,600.00	\$7,200.00	\$3,200.00	\$6,400.00	\$4,800.00	\$9,600.00	\$3,636.04	\$7,272.08
12	Existing Fire Hydrant Removal	1	EA	\$500.00	\$500.00	\$62.75	\$62.75	\$80.00	\$80.00	\$50.00	\$50.00	\$22.00	\$22.00	\$1,500.00	\$1,500.00	\$883.79	\$883.79
13	Traffic Control	1	LS	\$11,000.00	\$11,000.00	\$3,150.00	\$3,150.00	\$3,000.00	\$3,000.00	\$8,000.00	\$8,000.00	\$12,000.00	\$12,000.00	\$15,000.00	\$15,000.00	\$8,691.87	\$8,691.87
14	Remove Existing 10" Curb Storm Water Inlet	1	EA	\$500.00	\$500.00	\$924.00	\$924.00	\$1,000.00	\$1,000.00	\$600.00	\$600.00	\$800.00	\$800.00	\$1,500.00	\$1,500.00	\$887.33	\$887.33
15	Install 10" Recessed Curb Storm Water Inlet	1	EA	\$3,000.00	\$3,000.00	\$2,772.00	\$2,772.00	\$3,500.00	\$3,500.00	\$2,800.00	\$2,800.00	\$3,800.00	\$3,800.00	\$4,000.00	\$4,000.00	\$3,312.00	\$3,312.00
16	Install 18" Class III RCP	50	LF	\$50.00	\$2,500.00	\$94.50	\$4,725.00	\$70.00	\$3,500.00	\$55.00	\$2,750.00	\$81.00	\$3,050.00	\$70.00	\$3,500.00	\$66.75	\$3,337.50
17	Install 18" 30 deg. Horizontal Bend	1	EA	\$100.00	\$100.00	\$105.00	\$105.00	\$250.00	\$250.00	\$100.00	\$100.00	\$380.00	\$380.00	\$300.00	\$300.00	\$205.83	\$205.83
18	Install 18"x12" 45 deg. Wye Connection	1	EA	\$150.00	\$150.00	\$157.50	\$157.50	\$250.00	\$250.00	\$125.00	\$125.00	\$600.00	\$600.00	\$300.00	\$300.00	\$263.75	\$263.75
19	Connect 18" Class III RCP to Existing 18" Storm Pipe	1	EA	\$700.00	\$700.00	\$446.25	\$446.25	\$500.00	\$500.00	\$300.00	\$300.00	\$380.00	\$380.00	\$1,000.00	\$1,000.00	\$554.38	\$554.38
20	Remove Existing Grate Inlet	1	EA	\$500.00	\$500.00	\$692.50	\$692.50	\$500.00	\$500.00	\$100.00	\$100.00	\$600.00	\$600.00	\$1,200.00	\$1,200.00	\$597.08	\$597.08
21	Install No. 24 Grate Inlet	2	EA	\$1,700.00	\$3,400.00	\$324.25	\$648.50	\$1,300.00	\$2,600.00	\$1,320.00	\$2,640.00	\$4,500.00	\$9,000.00	\$2,000.00	\$4,000.00	\$1,940.71	\$3,881.42
22	Install No. 20 Grate Inlet	1	EA	\$1,500.00	\$1,500.00	\$651.00	\$651.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$4,000.00	\$4,000.00	\$1,800.00	\$1,800.00	\$1,725.17	\$1,725.17
23	Install 12" Class III RCP	178	LF	\$45.00	\$8,010.00	\$63.53	\$11,308.34	\$65.00	\$11,570.00	\$40.00	\$7,120.00	\$45.00	\$8,010.00	\$45.00	\$8,010.00	\$50.59	\$9,004.72
24	Install 12" 45 deg. Horizontal Bend	1	EA	\$100.00	\$100.00	\$84.00	\$84.00	\$150.00	\$150.00	\$85.00	\$85.00	\$330.00	\$330.00	\$200.00	\$200.00	\$158.17	\$158.17
25	Connect to Existing 4" Diameter Sanitary Sewer Manhole	1	EA	\$1,500.00	\$1,500.00	\$582.75	\$582.75	\$1,000.00	\$1,000.00	\$925.00	\$925.00	\$380.00	\$380.00	\$2,500.00	\$2,500.00	\$1,081.29	\$1,081.29
26	Adjust Existing 4" Diameter Sanitary Sewer Manhole Rim Elevation	1	EA	\$1,500.00	\$1,500.00	\$1,905.75	\$1,905.75	\$800.00	\$800.00	\$300.00	\$300.00	\$270.00	\$270.00	\$1,250.00	\$1,250.00	\$1,004.29	\$1,004.29
27	Install 6" Sanitary Sewer	520	LF	\$20.00	\$10,400.00	\$31.40	\$16,328.00	\$40.00	\$20,800.00	\$32.50	\$16,900.00	\$35.00	\$18,200.00	\$30.00	\$15,600.00	\$31.48	\$16,371.33
28	Install Sinec Cleanout	5	EA	\$250.00	\$1,250.00	\$396.00	\$1,980.00	\$350.00	\$1,750.00	\$350.00	\$1,750.00	\$110.00	\$550.00	\$500.00	\$2,500.00	\$326.50	\$1,632.50
29	Install Double Cleanout	2	EA	\$300.00	\$600.00	\$346.50	\$693.00	\$500.00	\$1,000.00	\$380.00	\$760.00	\$165.00	\$330.00	\$750.00	\$1,500.00	\$406.82	\$813.82
30	Install 8" Sanitary Sewer Plug	2	EA	\$200.00	\$400.00	\$26.25	\$52.50	\$100.00	\$200.00	\$110.00	\$220.00	\$85.00	\$170.00	\$100.00	\$200.00	\$103.64	\$207.08
31	Remove Existing Water Meter and Service Line. Kill Service Line at 30" Water Main	1	EA	\$2,600.00	\$2,600.00	\$1,711.50	\$1,711.50	\$2,000.00	\$2,000.00	\$1,650.00	\$1,650.00	\$280.00	\$280.00	\$3,000.00	\$3,000.00	\$1,873.58	\$1,873.58
32	Water Meter and Irrigation Control Valve Removal, Relocation, and Reconnection (at Future Fire Station App. Bay Drive)	1	EA	\$2,000.00	\$2,000.00	\$2,068.50	\$2,068.50	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$1,100.00	\$1,100.00	\$4,500.00	\$4,500.00	\$2,111.42	\$2,111.42
33	Water Meter and Irrigation Control Valve Removal, Relocation, and Reconnection (at Median Cut) Including Irrigation Heads Relocations as Required	1	EA	\$2,000.00	\$2,000.00	\$2,068.50	\$2,068.50	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$1,100.00	\$1,100.00	\$5,500.00	\$5,500.00	\$2,278.08	\$2,278.08
34	Install 8" Water Line with Mechanical Joint Fittings	32	LF	\$85.00	\$2,720.00	\$253.58	\$8,114.56	\$80.00	\$2,560.00	\$238.00	\$7,616.00	\$44.00	\$1,408.00	\$60.00	\$1,920.00	\$128.76	\$4,096.43
35	Install 8" Water Line with Mechanical Joint Fittings	89	LF	\$40.00	\$3,560.00	\$100.59	\$8,952.51	\$70.00	\$6,230.00	\$80.00	\$7,120.00	\$38.00	\$3,382.00	\$50.00	\$4,450.00	\$83.10	\$5,615.75
36	Install 3" Water Line	22	LF	\$25.00	\$550.00	\$79.80	\$1,755.60	\$50.00	\$1,100.00	\$52.00	\$1,144.00	\$27.00	\$639.00	\$25.00	\$550.00	\$43.13	\$848.83
37	Install Fire Hydrant	2	EA	\$2,500.00	\$5,000.00	\$2,803.25	\$5,606.50	\$3,500.00	\$7,000.00	\$2,070.00	\$4,140.00	\$2,700.00	\$5,400.00	\$3,500.00	\$7,000.00	\$2,662.21	\$5,324.42
38	Install 2" Domestic Water Meter	1	EA	\$2,000.00	\$2,000.00	\$1,181.25	\$1,181.25	\$1,500.00	\$1,500.00	\$2,970.00	\$2,970.00	\$750.00	\$750.00	\$2,600.00	\$2,600.00	\$1,833.54	\$1,833.54
39	Install Special Hanson 30"x8" Tapping Sleeve Assembly for a 30" RCCP and 8" PVC Connection	1	EA	\$5,000.00	\$5,000.00	\$6,914.25	\$6,914.25	\$7,000.00	\$7,000.00	\$7,650.00	\$7,650.00	\$10,300.00	\$10,300.00	\$8,000.00	\$8,000.00	\$7,477.38	\$7,477.38
40	Install 8" Water Valve	1	EA	\$800.00	\$800.00	\$1,002.75	\$1,002.75	\$1,500.00	\$1,500.00	\$995.00	\$995.00	\$700.00	\$700.00	\$1,500.00	\$1,500.00	\$1,082.98	\$1,082.98
41	Install 8" Water Valve	1	EA	\$1,000.00	\$1,000.00	\$1,365.00	\$1,365.00	\$1,700.00	\$1,700.00	\$1,420.00	\$1,420.00	\$700.00	\$700.00	\$1,700.00	\$1,700.00	\$1,314.17	\$1,314.17
42	Existing Parking Lot Light Pole Removal & Replacement (Including New Concrete Base)	8	EA	\$4,083.00	\$32,664.00	\$3,380.96	\$27,047.84	\$1,000.00	\$8,000.00	\$1,120.00	\$8,960.00	\$1,970.00	\$15,760.00	\$2,300.00	\$18,400.00	\$2,308.00	\$18,471.97
43	Electrical Conduit & Conductor to Relocated Light Pole	1	LS	\$30,000.00	\$30,000.00	\$15,058.35	\$15,058.35	\$10,000.00	\$10,000.00	\$11,100.00	\$11,100.00	\$29,890.00	\$29,890.00	\$21,500.00	\$21,500.00	\$19,591.39	\$19,591.39
44	Existing Fence Removal & Replacement	1	LS	\$500.00	\$500.00	\$5,125.00	\$5,125.00	\$2,000.00	\$2,000.00	\$4,650.00	\$4,650.00	\$600.00	\$600.00	\$5,600.00	\$5,600.00	\$3,078.17	\$3,078.17
45	Existing Signage Removal	1	LS	\$500.00	\$500.00	\$100.00	\$100.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$900.00	\$900.00	\$2,000.00	\$2,000.00	\$833.33	\$833.33
46	Existing Tree Removal (Over 4" Caliper Diameter)	8	EA	\$300.00	\$2,400.00	\$734.00	\$5,872.00	\$1,500.00	\$12,000.00	\$300.00	\$2,400.00	\$900.00	\$7,200.00	\$4,000.00	\$32,000.00	\$672.33	\$5,378.67
47	Existing Basketball Goal Removal	1	LS	\$200.00	\$200.00	\$100.00	\$100.00	\$2,000.00	\$2,000.00	\$500.00	\$500.00	\$300.00	\$300.00	\$250.00	\$250.00	\$558.33	\$558.33
48	Existing Pavement Markings Removal	1	LS	\$1,400.00	\$1,400.00	\$13,888.35	\$13,888.35	\$5,000.00	\$5,000.00	\$23,300.00	\$23,300.00	\$24,150.00	\$24,150.00	\$7,500.00	\$7,500.00	\$12,539.73	\$12,539.73
49	Protect Site Signage per SS.22	1	LS	\$400.00	\$400.00	\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$1,483.33	\$1,483.33
50	HC Parking Signage per Section 10 14 00 Signage	1	LS	\$2,500.00	\$2,500.00	\$4,725.00	\$4,725.00	\$4,000.00	\$4,000.00	\$4,725.00	\$4,725.00	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$3,825.00	\$3,825.00
51	Pavement Markings per Section 32 17 00	1	LS	\$4,000.00	\$4,000.00	\$14,051.31	\$14,051.31	\$5,000.00	\$5,000.00	\$14,050.00	\$14,050.00	\$14,870.00	\$14,870.00	\$3,800.00	\$3,800.00	\$9,285.22	\$9,285.22
52	Wheel Stops per Section 32 17 00 Paving Specialties	4	EA	\$30.00	\$120.00	\$47.25	\$188.80	\$200.00	\$800.00	\$							



**Fire Station No. 4
 Site Improvements
 (Huffhines Park and RISD)**

 Project Location



MEMO

DATE: April 19, 2011
TO: Kent Pfeil – Director of Finance
FROM: Pam Kirkland – Purchasing Manager *Pam*
SUBJECT: Award of Bid #31-11 for the Hill Streets Rehabilitation (Hillcrest Ave/Hillside Ave/Edgehill Blvd) to JRJ Paving, LP, in the amount of \$458,756.74

Proposed Date of Award: April 25, 2011

I concur with the recommendation of Steve Spanos, Director of Engineering, and request permission to award a contract to the low bidder, JRJ Paving, LP, for the above referenced construction in the amount of \$458,756.74.

Funding is provided from account 377-8702-585-7524, Project #SD0639. A prebid conference was held on March 29, 2011 and eight bids were solicited and four bids were received.

Concur:


Kent Pfeil

ATTACHMENTS

Xc: Bill Keffler
Dan Johnson
Michelle Thames
David Morgan
Cliff Miller



MEMO

TO: Bill Keffler, City Manager
THROUGH: Cliff Miller, Assistant City Manager *CM*
FROM: Steve Spanos, P.E., Director of Engineering *SS*
SUBJECT: Award Bid #31-11 to JRJ Paving, LP
Hill Streets Rehabilitation (Hillcrest Ave/Hillside Ave/Edgehill Blvd)
DATE: April 15, 2011

ACTION REQUESTED:
Council to consider award of Bid #31-11 to JRJ Paving, LP, for the Hill Streets Rehabilitation (Hillcrest Ave/Hillside Ave/Edgehill Blvd) for a total amount of \$458,756.74.

BACKGROUND INFORMATION:
On April 5, 2011, the Capital Projects Department opened bids for the subject project. The attached bid tabulation certifies that the apparent low bidder is JRJ Paving, LP, in the amount of \$458,756.74.

References and financials are not required at this time since JRJ Paving, LP, recently completed the Campbell Road at Plano Road Intersection Improvements.

The asphalt pavement, along Hillcrest Avenue, Hillside Avenue and Edgehill Boulevard from Greenville Avenue to Dorothy Lane, will be rehabilitated. This project consists of recycling the existing asphalt roadway, re-grading the ditches, and replacing the driveway approaches. Recycling the roadway includes removing the top 2" of asphalt, remixing and compacting the remaining asphalt and base, and then overlaying the entire roadway with 2" of new asphalt.

FUNDING:
Funding is provided from Streets & Drainage Account 377-8702-585-7524 Project #SD0639.

SCHEDULE:
Capital Projects Department plans to begin construction for this project early May 2011 and completed by September 2011.

Cc: Henry Drexel, P.E., Senior Project Engineer

HILL STREETS REHABILITATION

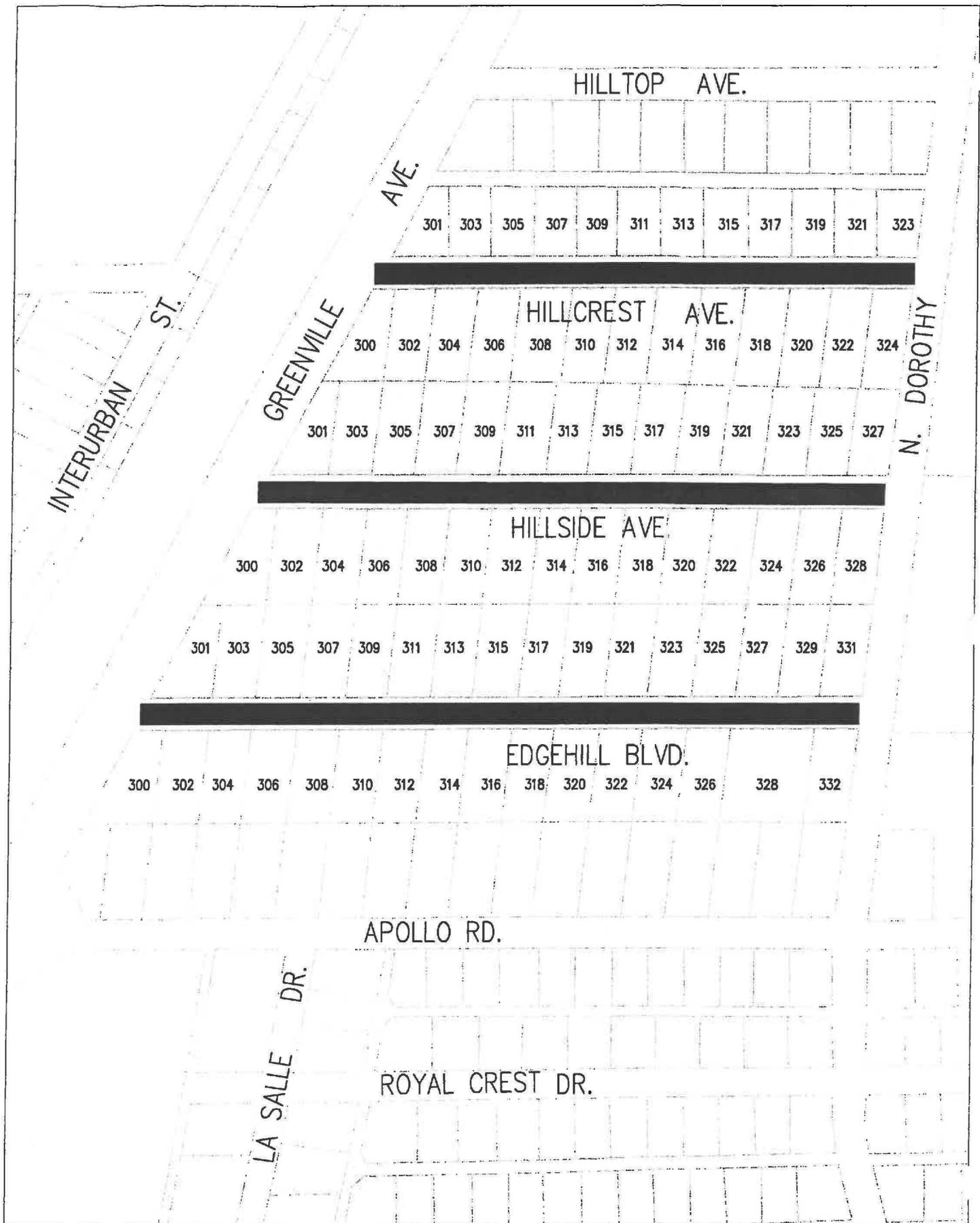
BID # 31-11

BID OPENING: APRIL 5, 2011

ITEM NO.	DESCRIPTION	EST QTY	UNIT	JRJ PAVING, LP		TRICON SERVICES, INC.		JIM BOWMAN CONSTRUCTION CO., LP		TEXAS STANDARD CONSTRUCTION		AVERAGES	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION/ ROW PREP	1	LS	\$18,691.00	\$18,691.00	\$18,900.00	\$18,900.00	\$66,800.00	\$66,800.00	\$22,000.00	\$22,000.00	\$31,547.75	\$31,547.75
2	UNCLASSIFIED EXCAVATION	570	CY	\$15.66	\$8,926.20	\$5.00	\$2,850.00	\$20.00	\$11,400.00	\$20.00	\$11,400.00	\$15.17	\$8,644.05
3	MILL, REM & DISP 2" ASPHALT	8728	SY	\$1.77	\$15,448.56	\$2.25	\$19,638.00	\$1.77	\$15,448.56	\$2.00	\$17,456.00	\$1.95	\$16,997.78
4	6" PRE-PULVERIZATION OF BASE	7548	SY	\$1.17	\$8,831.16	\$3.00	\$22,644.00	\$2.21	\$16,681.08	\$6.00	\$45,288.00	\$3.10	\$23,361.06
5	6" DEEP CEMENT APPLICATION	8431	SY	\$3.36	\$28,328.16	\$3.70	\$31,194.70	\$3.05	\$25,714.55	\$3.00	\$25,293.00	\$3.28	\$27,832.80
6	ROLLING AND MICRO-CRACKING	8431	SY	\$0.25	\$2,107.75	\$0.45	\$3,793.95	\$0.32	\$2,697.92	\$2.00	\$16,862.00	\$0.76	\$6,365.41
7	2" TYPE "D" ASPHALT	7725	SY	\$7.38	\$57,010.50	\$10.00	\$77,250.00	\$7.40	\$57,165.00	\$12.00	\$92,700.00	\$9.20	\$71,031.38
8	8" CLASS "C" CONC PAVEMENT	421	SY	\$36.00	\$15,156.00	\$40.00	\$16,840.00	\$38.25	\$16,103.25	\$45.00	\$18,945.00	\$38.81	\$16,761.06
9	8" CLASS "C" CONC CURB	258	LF	\$3.00	\$774.00	\$5.00	\$1,290.00	\$2.25	\$580.50	\$2.00	\$516.00	\$3.06	\$790.13
10	18" CURB AND GUTTER	67	LF	\$20.00	\$1,340.00	\$26.00	\$1,742.00	\$15.00	\$1,005.00	\$25.00	\$1,675.00	\$21.50	\$1,440.50
11	5" CLASS "A" CONC DRIVEWAY	2662	SY	\$30.37	\$80,844.94	\$35.00	\$93,170.00	\$36.00	\$95,832.00	\$45.00	\$119,790.00	\$36.59	\$97,409.24
12	4" CLASS "A" CONC SIDEWALK	330	SF	\$6.50	\$2,145.00	\$5.00	\$1,650.00	\$4.00	\$1,320.00	\$5.00	\$1,650.00	\$5.13	\$1,691.25
13	4" CL "A" CONC SDWK & STEPS	1	LS	\$544.00	\$544.00	\$1,500.00	\$1,500.00	\$540.00	\$540.00	\$2,000.00	\$2,000.00	\$1,148.00	\$1,148.00
14	6" WIDTH CONC RET WALL	108	FF	\$21.00	\$2,226.00	\$16.00	\$1,696.00	\$36.00	\$3,816.00	\$35.00	\$3,710.00	\$27.00	\$2,862.00
15	REM & DISP CONC DRIVEWAY	2345	SY	\$7.11	\$16,672.95	\$7.00	\$16,415.00	\$5.25	\$12,311.25	\$12.00	\$28,140.00	\$7.84	\$18,384.80
16	PORTLAND CEMENT	201	TON	\$103.50	\$20,803.50	\$115.00	\$23,115.00	\$107.00	\$21,507.00	\$140.00	\$28,140.00	\$116.38	\$23,391.38
17	FULL DEPTH SAWCUT	320	LF	\$2.20	\$704.00	\$5.00	\$1,600.00	\$2.00	\$640.00	\$1.00	\$320.00	\$2.55	\$816.00
18	DOWEL TO EXIST PAVEMENT	239	LF	\$2.52	\$602.28	\$7.00	\$1,673.00	\$2.50	\$597.50	\$8.00	\$1,912.00	\$5.01	\$1,196.20
19	TYPE "F" ADA RAMP	6	EA	\$750.00	\$4,500.00	\$400.00	\$2,400.00	\$300.00	\$1,800.00	\$850.00	\$5,100.00	\$575.00	\$3,450.00
20	DITCH EXCAV & SHAPING	2640	CY	\$9.67	\$25,528.80	\$10.00	\$26,400.00	\$16.00	\$42,240.00	\$28.00	\$73,920.00	\$15.92	\$42,022.20
21	15" RCP	102	LF	\$78.17	\$8,075.34	\$130.00	\$13,260.00	\$107.00	\$10,914.00	\$45.00	\$4,590.00	\$90.29	\$9,209.84
22	18" RCP	30	LF	\$97.65	\$2,929.50	\$200.00	\$6,000.00	\$110.00	\$3,300.00	\$55.00	\$1,650.00	\$115.66	\$3,469.86
23	STD 6'-0" CURB INLET	2	EA	\$2,467.50	\$4,935.00	\$2,300.00	\$4,600.00	\$2,100.00	\$4,200.00	\$2,500.00	\$5,000.00	\$2,341.68	\$4,683.75
24	STD 10'-0" CURB INLET	4	EA	\$2,887.50	\$11,550.00	\$2,700.00	\$10,800.00	\$2,625.00	\$10,500.00	\$3,000.00	\$12,000.00	\$2,803.13	\$11,212.50
25	REM & DISP CURB INLET	6	EA	\$630.00	\$3,780.00	\$500.00	\$3,000.00	\$400.00	\$2,400.00	\$750.00	\$4,500.00	\$570.00	\$3,420.00
26	CLEAN EXISTING CURB INLET	3	EA	\$315.00	\$945.00	\$750.00	\$2,250.00	\$300.00	\$900.00	\$750.00	\$2,250.00	\$528.75	\$1,588.25
27	CONNECTION TO EXISTING RCP	5	EA	\$288.75	\$1,443.75	\$200.00	\$1,000.00	\$100.00	\$500.00	\$500.00	\$2,500.00	\$272.19	\$1,360.94
28	CONNECT EXIST 15" TO INLET	1	EA	\$367.50	\$367.50	\$200.00	\$200.00	\$100.00	\$100.00	\$500.00	\$500.00	\$291.88	\$291.88
29	15' SAFETY HEADWALLS	12	EA	\$1,260.00	\$15,120.00	\$850.00	\$10,200.00	\$1,260.00	\$15,120.00	\$900.00	\$10,800.00	\$1,067.50	\$12,810.00
30	BARRICADING	1	LS	\$2,226.00	\$2,226.00	\$4,000.00	\$4,000.00	\$6,000.00	\$6,000.00	\$20,000.00	\$20,000.00	\$8,056.50	\$8,056.50
31	SWPPP	1	LS	\$2,100.00	\$2,100.00	\$2,047.00	\$2,047.00	\$2,000.00	\$2,000.00	\$500.00	\$500.00	\$1,661.75	\$1,661.75
32	PROJECT SIGNAGE	3	EA	\$383.25	\$1,149.75	\$650.00	\$1,950.00	\$450.00	\$1,350.00	\$600.00	\$1,800.00	\$520.81	\$1,562.44
33	BLOCK SOD	94160	SF	\$0.61	\$57,437.60	\$0.44	\$41,430.40	\$0.45	\$42,372.00	\$0.40	\$37,664.00	\$0.48	\$44,726.00
34	REPAIR WATER/SEWER LINE	7	EA	\$787.50	\$5,512.50	\$500.00	\$3,500.00	\$400.00	\$2,800.00	\$2,500.00	\$17,500.00	\$1,046.88	\$7,328.13
35	CONSTRUCTION CONTINGENCY	1	LS	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
TOTAL BASE BID CONTRACTOR'S BID					\$458,756.74 SAME		\$499,999.05 SAME		\$526,455.61 SAME		\$668,071.00 SAME		\$538,320.60

ENGINEERS ESTIMATE FOR BASE BID:
\$642,000

CERTIFIED BY: 
Steve Spanos, P.E., Director of Engineering



HILL STREETS PROJECT
MAY 2011



CITY OF
RICHARDSON
TEXAS





MEMO

DATE: April 18, 2011

TO: Kent Pfeil – Director of Finance

FROM: Pam Kirkland – Purchasing Manager 

SUBJECT: Award of Bid #42-11 for the co-op purchase of two (2) greensmowers for the Sherrill Park Golf Course to Professional Turf Products, L.P. for a total expenditure of \$87,450.05 through the Texas Local Government Statewide Purchasing Cooperative Buyboard Contract #292-08

Proposed Date of Award: April 11, 2011

I concur with the recommendation of Steve Greenhaw – Sherrill Park Maintenance Superintendent to issue a purchase order for the above referenced greensmowers to Professional Turf Products, L.P. in the amount of \$87,450.05.

The above referenced greensmowers have been bid through the Texas Local Government Statewide Purchasing Cooperative (Buyboard) Contract #292-08. The City of Richardson is a member of the Texas Local Government Statewide Purchasing Cooperative through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

A total of \$87,450.05 is available in account 313-9756-583-7401, Project #313-132 for this expenditure.

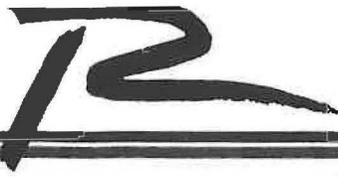
Concur:



Kent Pfeil

ATTACHMENTS

Xc: Bill Keffler
Dan Johnson
Michelle Thames
David Morgan
Cliff Miller



MEMO

To: Pam Kirkland

From: Steve Greenhaw

Date: April 18, 2011

RE: Equipment recommendation for golf department

It is my recommendation to purchase the Reelmaster 6700 and the Greensmaster 3150 from Professional Turf Products, with the amount not to exceed \$87,450.05. These two purchases will be made through the BuyBoard program, contract #292-08. The line item to fund these purchases will be 313-9756-583-7401, project #313-132. If you have any questions, please contact me at your earliest convenience.



Professional Turf Products, L.P.
 1010 N. Industrial Blvd.
 Euless, Texas 76039
 (888) 776-8873 ext. 5128 // Fax (817) 785-1901
 Submitted by: Michael R. Loter
 loterm@proturf.com



Quotation

Ship To	Sherrill Park GC (City of Richardson)		Date	4/4/2011
Corp. Account	GSA / BUYBOARD		Sales Tax Rate	
Contact	Steven Greenhaw		Setup, Service and Delivery	
Address	2001 E Lookout Dr		Trade-in Allowance	
City	Richardson		Finance	No
State	TX	Comments:	Corporate Account	Yes
Zip	75082-3222			
Telephone	(972) 234-1416			
Fax				

Qty.	Part/Model#	Description	Unit Price	Extension
Reel Mowers				
1	03808	Reelmaster 6700-D 4WD	\$ 40,932.52	\$ 40,932.52
7	03864	11 Blade DPA Cutting Unit	\$ 2,326.46	\$ 16,285.22
1	04551	Light Kit	\$ 263.76	\$ 263.76
7	03688	Powered Rear Roller Brush	\$ 441.44	\$ 3,090.08
			Reel Mowers	\$ 60,571.58

Summary

New Equipment

Reel Mowers	\$ 60,571.58
Setup, Service and Delivery	\$ 770.00
New Equipment Total	\$ 61,341.58

Terms & Conditions:

1. Pricing, including finance options, valid for 30 days from time of quotation.
 2. After 30 days all prices are subject to change without notice.
 3. Used and Demo equipment is in high demand and availability is subject to change.
 - A. Upon firm customer commitment to purchase, said equipment availability will be determined and "locked".
 - B. In the event equipment is unavailable at time of order, PTP will employ every resource to secure an acceptable substitute.
 - C. PTP strongly advises the customer to issue a firm PO as quickly as possible after acceptance of quotation.
- made.



Professional Turf Products, L.P.
 1010 N. Industrial Blvd.
 Euless, Texas 76039
 (888) 776-8873 ext. 5128 // Fax (817) 785-1901
 Submitted by: Michael R. Loter
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Quotation

Ship To	Sherrill Park GC (City of Richardson)		Date	4/4/2011
Corp. Account	GSA / BUYBOARD		Sales Tax Rate	
Contact	Steven Greenhaw		Setup, Service and Delivery	
Address	2001 E Lookout Dr		Trade-In Allowance	
City	Richardson		Finance	No
State	TX	Comments:	Corporate Account	Yes
Zip	75082-3222			
Telephone	(972) 234-1416			
Fax				

Qty.	Part/Model #	Description	Unit Price	Extension
Greens Mowers				
1	04357	Greensmaster 3150-Q	\$ 19,476.37	\$ 19,476.37
3	04611	11 Blade Cutting Unit (w/out Front Rollers)	\$ 1,764.19	\$ 5,292.57
1	04626	Narrow Wiehle Roller (.200" Spacing) (Set of 3)	\$ 794.44	\$ 794.44
1	105-8336	Light Kit (GR3150)	\$ 195.09	\$ 195.09
			Greens Mowers	\$ 25,758.47

Summary

New Equipment

Greens Mowers	\$ 25,758.47
Setup, Service and Delivery	\$ 350.00
New Equipment Total	\$ 26,108.47

Terms & Conditions:

1. Pricing, including finance options, valid for 30 days from time of quotation.
2. After 30 days all prices are subject to change without notice.
3. Used and Demo equipment is in high demand and availability is subject to change.
 - A. Upon firm customer commitment to purchase, said equipment availability will be determined and "locked".
 - B. In the event equipment is unavailable at time of order, PTP will employ every resource to secure an acceptable substitute.
 - C. PTP strongly advises the customer to issue a firm PO as quickly as possible after acceptance of quotation made.



MEMO

DATE: April 18, 2011

TO: Kent Pfeil – Director of Finance

FROM: Pam Kirkland – Purchasing Manager *Pam*

SUBJECT: Award of Bid #43-11 for the cooperative purchase of four (4) uninterruptable power supply units for the new radio shelters from AT&T in the amount of \$82,018.80 through the State of Texas Department of Information Resources (DIR) Contract #DIR-SDD-1465

Proposed Date of Award: April 25, 2011

I concur with the recommendation of Steve Graves, Chief Information Officer and formally request authorization to issue a purchase order to AT&T for four (4) uninterruptable power supply units for the new radio shelters in the amount of \$82,018.80.

AT&T is a contract vendor through the State of Texas Department of Information Resources cooperative purchasing program, Contract #DIR-SDD-1465. The City of Richardson participates in this program through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

Funding is provided in the following accounts:

230-0540-581-7401

546-0540-581-7401

592-0540-581-7401, Project IS1002

Concur:

A handwritten signature in black ink, appearing to read 'Kent Pfeil'.

Kent Pfeil

ATTACHMENTS

Xc: Bill Keffler
Dan Johnson
Michelle Thames
David Morgan
Cliff Miller



DATE: April 8, 2011
TO: Pam Kirkland, Purchasing Manager
FROM: Steve Graves, Chief Information Officer
SUBJECT: 2010-11 Radio Shelter UPS Purchase

SG

I recommend using AT&T to purchase four APC Symmetra UPS's for our new radio shelters. The new UPS's will be placed at Palisades Central II building, Centennial and Holly water towers and the NTMWD Shiloh Pumpstation Site. Total cost for the equipment is \$82,018.80. Funding is provided using account numbers 230-0540-581-74.01, 546-0540-581-74.01 and 592-0540-581-74.01 project number IS1002. This purchase is being made using the State of Texas DIR contract number DIR-SDD-1465.



AT&T
Chris Witt
Fax 214-464-1977
Office 214-464-1404

prepared by: Christopher Witt
214-464-1404

Date: Wednesday, March 23, 2011
TO: City of Richardson- APC Quote
Quote#: DIR-SDD-1465

Steve Graves

<u>Product Number</u>	<u>Product Description</u>	<u>Qty</u>	<u>List Price</u>	<u>Unit Price</u>	<u>Extended Price</u>
SYA16K16PXR	SYMMETRA LX 16KVA SCALABLE TO 16KVA N+1/EXT-RUN TWR 208/240V	4	\$ 23,040.00	\$ 14,054.00	\$ 56,216.00
SYBT5	SYMMETRA LX 4KVA BATTERY MODULE NO RETURN	16	\$ 469.00	\$ 378.20	\$ 6,051.20
SYPM4KP	POWER MODULE SYMMETRA LX 4KVA 208/240V NON-RETURNABLE	4	\$ 1,625.00	\$ 1,381.65	\$ 5,526.60
WBEXTWAR3YR-SP-08	3YR EXTENDED WARRANTY 24X7	4	\$ 5,925.00	\$ 2,653.45	\$ 10,613.80
WSTRUP5X8-SY-16	START-UP SERVICE 8X5 FOR SYMMETRA/ MATRIX-UPS/ SUDP	4	\$ 1,150.00	\$ 902.80	\$ 3,611.20
	Total			\$	82,018.80



MEMO

DATE: April 18, 2011

TO: Kent Pfeil – Director of Finance

FROM: Pam Kirkland – Purchasing Manager *Pam*

SUBJECT: Award of Bid #44-11 for the cooperative purchase of the Traffic Communications Upgrade from Crystal Communications, Ltd. in the amount of \$737,534.04 through the State of Texas Department of Information Resources (DIR) Contract #DIR-SDD-1509

Proposed Date of Award: April 25, 2011

I concur with the recommendation of Steve Graves, Chief Information Officer and formally request authorization to issue a purchase order to Crystal Communications, Ltd. for the Traffic Communications Upgrade in the amount of \$737,534.04.

Crystal Communications, Ltd. is a contract vendor through the State of Texas Department of Information Resources cooperative purchasing program, Contract #DIR-SDD-1509. The City of Richardson participates in this program through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

Funding is provided in account 378-8702-585-7524, Project SD1027.

Concur:


Kent Pfeil

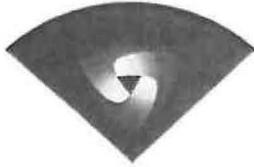
ATTACHMENTS

Xc: Bill Keffler
Dan Johnson
Michelle Thames
David Morgan
Cliff Miller



DATE: April 8, 2011
TO: Pam Kirkland, Purchasing Manager
FROM: Steve Graves, Chief Information Officer *SGraves*
SUBJECT: Traffic Communications Upgrade Purchase

I recommend using Crystal Communications, Ltd. to purchase our new Alvarion WiMax wireless communication system. IT will be placing Alvarion wireless equipment to provide broadband highspeed wireless data and video service at each of our Traffic signal intersections. This system will also provide growth and expansion for future wireless needs. Total cost for the equipment, and installation services is \$737,534.04. Funding is provided using account numbers 378-8702-585-75.24 project number SD1027. This purchase is being made using the State of Texas DIR contract number DIR-SDD-1509.



**CRYSTAL
COMMUNICATIONS**

ALL PRICES INCLUDE GROUND SHIPPING COSTS
ALL MATERIAL SUBJECT TO RE-STOCKING FEES

Pricing based on 100% of material being purchased from Crystal Communications, Ltd.

Crystal Communications, Ltd.
Quotation for the City of Richardson, Texas

March 22, 2011

POC: Steve Gravel Brian Davis

POC: Jim Lomas
Crystal Communications, Ltd.
(m) 713-543-0531
(o) 281-361-6199

Item	Description	MFR	Part Number	Qty	Last Price	City of Richardson Cost	EXT COST
Base Station Equipment							
1	BMAX Extreme BTS, single sector, 2nd order diversity, 4.9-5.35GHz band, attached 90 degrees dual slant antenna. Mounting kit included. Indoor Unit (IDU) and Indoor to outdoor cable are NOT included and should be ordered separately.	Alvarion 949002	XTRM-BS-1DIV-4.9-90DS	29	\$ 6,895.00	\$ 5,033.35	\$ 145,967.15
2	Power over Ethernet cable for connecting between Extreme PoE power supply and Extreme base station unit, 50m length. Should be ordered along with Extreme PoE power supply.	Alvarion 935026	XTRM-CBL-BS-POE-50	29	\$ 150.00	\$ 109.50	\$ 3,175.50
3	Indoor AC/DC PoE standard power for the Extreme base-station unit. 110/220 VAC INPUT. 70W,55V/1.27A DC OUTPUT. AC power cord NOT INCLUDED and should be ordered separately.	Alvarion 950400	AC/DC SP POE Indoor	29	\$ 105.00	\$ 76.65	\$ 2,222.85
4	Indoor AC power cord, US standard, 110V, 1.83m	Alvarion 735307	AC Power cord US	29	\$ 8.00	\$ 5.84	\$ 169.36
5	Standard GPS antenna kit, including antenna, 3M cable, pole mount bracket, mounting band and lightning protector, for BTS side. (Note: There is a cable required to connect the other Base Stations. Part number or price not available at this time)	Alvarion 935030	GPS Antenna Kit	10	\$ 690.00	\$ 503.70	\$ 5,037.00
6	Extreme base-station GPS chaining cable - 5m. CB1851 - CABLE,5M 4 Pairs 24# D-Jack RJ45*2 Boot	Alvarion 935010	XTRM-CBL-GPS-CHAIN-5	19	\$ 30.00	\$ 21.90	\$ 416.10
7	TT-ALPU-ALVR surge suppressor, Alvarion with 55V Ethernet and DC TVSS-UL Listed	Alvarion 1101-640	ALPU-ALV	29	\$ 225.00	\$ 164.25	\$ 4,763.25
Subscriber units							
8	Discount for 100 unit pack. 1 data Subscriber Unit with 16dbi integrated dual slant antenna. Outdoor radio unit 4.9-5.9 GHz, unlimited data rate, 2xRX diversity. Indoor Unit (IDU) and indoor to outdoor cable are NOT included and should be ordered separately.	Alvarion 950307*100	XTRM-SU-OD-1D-4.9-UL-A	1	\$ 41,000.00	\$ 29,930.00	\$ 29,930.00
9	1 data Subscriber Unit with 16dbi integrated dual slant antenna. Outdoor radio unit 4.9-5.9 GHz, unlimited data rate, 2xRX diversity. Indoor Unit (IDU) and indoor to outdoor cable are NOT included and should be ordered separately.	Alvarion 950307	XTRM-SU-OD-1D-4.9-UL-A	50	\$ 430.00	\$ 313.90	\$ 15,695.00
10	BreezeMAX Extreme subscriber unit standard Indoor unit - BreezeMAX Data Bridge Indoor Module with one 10/100 Base-T Data Port. Cable to Mains is NOT included and should be ordered separately.	Alvarion 960003	XTRM-SU-IDU-1D	150	\$ 30.00	\$ 21.90	\$ 3,285.00
11	Indoor AC power cord, US standard, 110V, 1.83m	Alvarion 735307	AC Power cord US	150	\$ 8.00	\$ 5.84	\$ 876.00
12	Indoor unit to outdoor unit baseband cable for use with BU-DS.11, BU-DS.11.D, RB-DS.11, RB-DS.11.D, BA VL, B-MAX Terminating connectors: RJ 45 ruggedized Length: 20 m	Alvarion 811654	CBL-BB/20	150	\$ 48.00	\$ 35.04	\$ 5,256.00
13	SU Alignment Unit for PRO CPE-SA/SE	Alvarion 735702	SAU LOK 10 pack	1	\$ 280.00	\$ 204.40	\$ 204.40

Item	Description	MFL	Part Number	Qty	Last Price	City of Richardson Cost	EXT COST
Additional Equipment for Coverage Augmentation and Spares							
14	BMAX Extreme BTS, single sector, 2nd order diversity, 4.9-5.35GHz band, attached 90 degrees dual slant antenna. Mounting kit included. Indoor Unit (IDU) and Indoor to outdoor cable are NOT included and should be ordered separately.	Alvarion 949002	XTRM-BS-1DIV-4.9-90DS	3	\$ 6,895.00	\$ 5,033.35	\$ 15,100.05
15	Power over Ethernet cable for connecting between Extreme PoE power supply and Extreme base station unit, 50m length. Should be ordered along with Extreme PoE power supply.	Alvarion 935026	XTRM-CBL-BS-POE-50	3	\$ 150.00	\$ 109.50	\$ 328.50
16	Indoor AC/DC PoE standard power for the Extreme base-station unit. 110/220 VAC INPUT. 70W,55V/1.27A DC OUTPUT. AC power cord NOT INCLUDED and should be ordered separately.	Alvarion 950400	AC/DC SP POE Indoor	3	\$ 105.00	\$ 76.65	\$ 229.95
17	Indoor AC power cord, US standard, 110V, 1.83m	Alvarion 735307	AC Power cord US	3	\$ 8.00	\$ 5.84	\$ 17.52
18	Standard GPS antenna kit, including antenna, 3M cable, pole mount bracket, mounting band and lightning protector, for BTS side. (Note: There is a cable required to connect the other Base Stations. Part number or price not available at this time)	Alvarion 935030	GPS Antenna Kit	1	\$ 690.00	\$ 503.70	\$ 503.70
19	Extreme base-station GPS chaining cable - 5m. CB1851 - CABLE,5M 4 Pairs 24# D.Jack RJ45*2 Boot	Alvarion 935010	XTRM-CBL-GPS-CHAIN-5	2	\$ 30.00	\$ 21.90	\$ 43.80
20	TT-ALPU-ALVR surge suppressor, Alvarion with 55V Ethernet and DC TVSS-UL Listed	Alvarion 1101-640	ALPU-ALV	3	\$ 225.00	\$ 164.25	\$ 492.75
21	1 data Subscriber Unit with 16dbi integrated dual slant antenna. Outdoor radio unit 4.9-5.9 GHz, unlimited data rate, 2xRX diversity. Indoor Unit (IDU) and Indoor to outdoor cable are NOT included and should be ordered separately.	Alvarion 950307	XTRM-SU-OD-1D-4.9-UL-A	10	\$ 430.00	\$ 313.90	\$ 3,139.00
22	BreezeMAX Extreme subscriber unit standard Indoor unit - BreezeMAX Data Bridge Indoor Module with one 10/100 Base-T Data Port. Cable to Mains is NOT Included and should be ordered separately.	Alvarion 960003	XTRM-SU-IDU-1D	10	\$ 30.00	\$ 21.90	\$ 219.00
23	Indoor AC power cord, US standard, 110V, 1.83m	Alvarion 735307	AC Power cord US	10	\$ 8.00	\$ 5.84	\$ 58.40
24	Indoor unit to outdoor unit baseband cable for use with BU-DS.11, BU-DS.11.D, RB-DS.11, RB-DS.11.D, BA VL, B-MAX Terminating connectors: RJ 45 ruggedized Length: 20 m	Alvarion 811654	CBL-BB/20	10	\$ 48.00	\$ 35.04	\$ 350.40

Item	Description	MPT	Part Number	Qty	List Price	City of Richardson Cost	EXT COST
AlvariStar Basic							
25	AlvariSTAR Enterprise Server SW License includes embedded Database and License for: 2 BTSs and 2 client. Not including Server HW.	Alvarion 712246	AlvariSTAR Enterprise Server SW License	1	\$ 1,600.00	\$ 1,168.00	\$ 1,168.00
26	Management fee per Extreme Unit (single sector)	Alvarion 715725	Management license Fee per Extreme Unit (single sector) that is managed via the AlvariSTAR	29	\$ 550.00	\$ 401.50	\$ 11,643.50
STAR-ACS (CPE Manager)							
27	STAR-ACS Server SW License, Includes License for 5 clients Includes license for 10 CPEs. (Capacity - up to 500K CPEs). Does not include Oracle Database	Alvarion 715737	STAR-ACS Server SW License	1	\$ 450.00	\$ 328.50	\$ 328.50
28	Management license Fee per single CPE that is managed via the STAR-ACS	Alvarion 715711	STAR-ACS Server SW License	150	\$ 12.00	\$ 8.76	\$ 1,314.00
AlvariCRAFT (EMS-Installer Assistance Tool)							
29	AlvariCRAFT Graphical LCT for single Field Technician license use. AlvariCRAFT manages single BST. AlvariCRAFT plus includes internal Oracle Database.	Alvarion 715729	AlvariCRAFT Graphical LCT plus	1	\$ 2,500.00	\$ 1,825.00	\$ 1,825.00
Alvarion Support and Software Maintenance							
30	24X7 support and Software Maintenance, including Network Management Software (without RMA) Base Stations (10 sites with 29 sectors) per year	Alvarion		1		\$ 14,551.80	\$ 14,551.80
31	24X7 support and Software Maintenance, including Network Management Software (without RMA) Subscriber Units (150 units) per Year	Alvarion		1		\$ 1,453.85	\$ 1,453.85
Optional Extended Warranty/RMA Support							
32	24X7 support and Software Maintenance, including Network Management Software (with RMA) Base Stations (10 sites with 29 sectors) Per year, after first year.	Alvarion		1		\$ 6,236.50	\$ 6,236.50
33	24X7 support and Software Maintenance, including Network Management Software (with RMA) Subscriber Units (150 units) Per year, after first year.	Alvarion		1		\$ 1,163.08	\$ 1,163.08
Implementation, Engineering and Consulting							
34a	Project Management (PM) coordinate project execution, control and monitoring. Single Point of Contact for COR.	Alvarion		1	\$ -	\$ -	\$ -
34b	Subject Matter Expert (SME) Install NMS (AlvariSTAR, StarACS & StarQuality) and integrate into COR Network. Consult on Network Design and Configurations. *	Alvarion		1	\$ 21,313.80	\$ 15,985.35	\$ 15,985.35
34c	Alvarion Network Optimization (Capture Network Performance with NMS Tool, AlvariSTAR, StarQuality, analyze results and provide report for recommendations for improvement, post installation. Note: Adding the 10 BST may require revising the RNP.	Alvarion		1	\$ 12,954.60	\$ 9,715.95	\$ 9,715.95

Item	Description	MFT	Part Number	Qty	List Price	City of Richardson Cost	EXI COST
	Total 34a; 34b & 34c above	Alvarion			\$ 34,268.40	\$ 25,701.30	\$ 25,701.30

* On COR provided servers

BST Installation and Commissioning (10 Sites, 29 Sectors)							
35a	Site Survey and Electromagnetic Survey (At each Base Station site; Evaluate physical install requirements for the BTS site, create material BOM and drawings ** At each BST measure RF spectrum for potential interfering signals, evaluate the noise floor environment (may require RNP update).	Alvarion		10	\$ 3,818.88	\$ 2,864.16	\$ 28,641.60
35b	Site Installation * Install BTS antenna, radios, cables, lightning protection and weather proofing on WT and or building top.	Alvarion		10	\$ 9,637.92	\$ 7,228.44	\$ 72,284.40
35c	Site Commissioning (Commission the BTS radios to meet project requirements; provide Alvarion System Configuration File.) Installation Qualification Test (At each BTS site; inspect Installation, run verification tests to validate BTS equipment installed, commissioned, and fully functional.)	Alvarion		10	\$ 1,617.84	\$ 1,213.38	\$ 12,133.80
	Total 35a; 35b & 35c above (9 BST locations)	Alvarion			\$ 15,074.64	\$ 11,305.98	\$ 113,059.80

* BST installation materials not included in this quote. Typical material costs estimated to be \$2,000.00 per site. Actual material costs will be determined after the site surveys are completed. Any site improvements, if required, are not included in this quote. ** Simple drawings not A&E type drawings.

CPE Installation and Commissioning							
36a	Site Survey (At each CPE site; evaluate physical install requirements for the CPE equipment)	Alvarion		1	\$ 33,271.56	\$ 24,953.67	\$ 24,953.67
36b	Site RF Survey (Run RF signal check at each traffic intersection to validate where the CPE will be mounted)	Alvarion		1	\$ 26,744.04	\$ 20,058.03	\$ 20,058.03
36c	Site Installation (Installation material included, Install CPE antenna, Radios, cables, lightning protection, and weatherproofing on traffic light structure.) *	Alvarion		1	\$ 311,864.04	\$ 233,898.03	\$ 233,898.03
36d	Site Commissioning (Commission the CPE radios to meet project requirements; provide Alvarion System Configuration File.)	Alvarion		1	\$ 23,863.68	\$ 17,897.76	\$ 17,897.76
36e	Installation Qualification Test (At each CPE site; inspect Installation, run verification tests to validate CPE equipment installed, commissioned, and fully functional.)	Alvarion		1	\$ 14,400.72	\$ 10,800.54	\$ 10,800.54
	Total 36a, 36b, 36c, 36d & 36e above (150 locations)	Alvarion			\$ 410,144.04	\$ 307,608.03	\$ 307,608.03

Item	Description	MFI	Part Number	Qty	List Price	City of Richardson Cost	EXT COST
<p>* Typical installation materials are included for traffic intersections (10 Ft. pole, cable, connectors, mounts and hardware. (any site improvements, if required, are not included.) ** Alvarion follows MUTCD operations, coordinates with COR for lane blocks and scheduling. Any additional COR requirements for labor or materials for traffic control at intersections, are not included.</p> <p style="text-align: center;">Alvarion Training</p>							
37a	WiMax CASS "BreezeMax Extreme Certified Alvarion System Specialist". Includes T&A (Onsite course at COR office, designed for COR engineering system support specialists. Includes PPT slides and hands on lab exercise. Certification of successful Training completion.	Alvarion		1	\$ 23,760.00	See note below	#VALUE!
37b	WiMax CASO "BreezeMax Extreme Certified Alvarion System Operator". Includes T&A. (Onsite course at COR office, designed for COR network operations center (NOC) support personnel. Covers AlvariSTAR, StarACS, and StarQuality for installation, configuration, data analysis and report generation. Includes PPT slides and hands on lab exercise. Certificate of successful Training completion.	Alvarion		1	\$ 15,840.36	See note below	#VALUE!
Total 37a & 37b above		Alvarion			\$ 39,600.36	\$ 14,000.00	\$ 14,000.00

Note 1: The two 3 day training sessions have been combined into one 5 day session. Also, the training has been discounted to a total of \$14,000.00 which includes Travel and Expenses.

\$ 737,534.04

Note 2: The pricing is from our Texas DIR contract, DIR-SDD-1509.

TOTAL



MEMO

DATE: April 18, 2011

TO: Kent Pfeil – Director of Finance

FROM: Pam Kirkland – Purchasing Manager *Pam*

SUBJECT: Award of Bid #45-11 for the co-op purchase of various trucks for Parks & Recreation (\$64,165.22), Fleet Services (\$63,104.58), Water & Sewer Operations (\$64,146.43), Water & Sewer Production (\$14,305.63), Water & Sewer Collection (\$25,944.08), to Sam Pack's Five Star Ford through the State of Texas Procurement and Support Services Contract #072-A1

Proposed Date of Award: April 25, 2011

I concur with the recommendations of Ernest Ramos - Fleet and Materials Manager, Dan Baker – Superintendent of Parks, and Richard Boston – Utility Systems Manager, and request permission to issue a purchase order for various trucks as specified in the attached quotations to Sam Pack's Five Star Ford in the total amount of \$231,665.94.

Sam Pack's Five Star Ford is the contract vendor on Contract #072-A1 through the State of Texas Procurement and Support Services. The City of Richardson is a member of the State of Texas Cooperative Purchasing Program through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

Listed below are the budget figures for each vehicle, which includes additional make ready items that are not part of this purchase:

Parks & Recreation	1 Ton Crew Cab Dump Truck	230-3061-581-7421, #PM1153	\$ 39,000
Parks & Recreation	Cargo Van	230-3061-581-7421, #PM1155	43,000
Fleet Services	¾ Ton Pickup w/Serv. Body	230-7020-581-7421, #FL1102	38,000
Fleet Services	¾ Ton Pickup	230-7020-581-7421, #FL1105	27,000
Fleet Services	¾ Ton Pickup	230-7020-581-7421, #FL0016	27,000
Water & Sewer Oper.	¾ Ton Pickup	511-5211-503-7421	30,000
Water & Sewer Oper.	Crane Truck	511-5211-503-7421	42,000
Water & Sewer Prod.	Crane Truck	511-5220-503-7421	30,000
Water & Sewer Coll.	¾ Ton Pickup w/Serv. Body	511-5521-503-7421	<u>27,000</u>
Total			\$303,000

Concur:

Kent Pfeil
Kent Pfeil

ATTACHMENTS

Xc: Bill Keffler
Dan Johnson
Michelle Thames
David Morgan
Cliff Morgan



MEMO

DATE: April 8, 2011
TO: Pam Kirkland, Purchasing Manager
FROM: Ernie Ramos, Fleet & Materials Manager
RE: Capital Equipment Purchase, Various Trucks for Various Departments
Via State Contract 072-A1

I have reviewed the existing contract referenced above and recommend purchasing various truck configurations with accessories from Sam Pack's Five Star Ford for an amount not to exceed \$231,665.94. I have reviewed and approved the quote with options listed from Sam Pack's Five Star Ford.

The contact at Sam Pack's Five Star Ford is Mr. Alan Rosner, and he can be reached at (888) 835-3389, or E-mail: alanrosner@spford.com, or fax: (972) 245-5278. Please order the Vehicles with accessories as specified in the attached quotes. The funding for these purchases are funded from the following accounts and project #'s.

231-3061-581-7421, Project # PM1153, Quote # 888C, \$30,387.05 available funding \$39,000 replacing Unit #

231-3061-581-7421, Project # PM1155, Quote # 930G, \$33,778.17 available funding \$43,000 replacing Unit # 34230.

231-7020-581-7421, Project # FL1102, Quote # 870C, \$24,534.86 available funding \$38,000 replacing Unit # 71202.

231-7020-581-7421, Project # FL1105, Quote # 870C, \$19,284.86 available funding \$27,000 replacing Unit # 7142.

231-7020-581-7421, Project # FL1106, Quote # 870C, \$19,284.86 available funding \$27,000 replacing Unit # 7143.

511-5211-503-7421, Quote # 870C, \$25,944.08 available funding \$30,000 replacing Unit # 52014.

511-5211-503-7421, Quote # 875C, \$38,202.35 available funding \$42,000 replacing Unit # 52016.

511-5220-503-7421, Quote # 844B, \$14,305.63 available funding \$30,000 replacing Unit # 54023.

511-5521-503-7421, Quote # 870C, \$25,944.08 available funding \$27,000 replacing Unit # 57014.

Note: There are no project numbers assigned to vehicles being purchased from the Water Fund.

Attachment/s: Copies State Contract Quotes, (7-pages)
 Copies of State Contract pertaining to quotes identified above:
 (24-pages)
 Letter from Sam Pack's Ford, (1-page)

CC: Ben Hill, Assistant Superintendent of Parks Maintenance
 Bobby Kinser, Assistant Superintendent of Parks Maintenance
 Dan Baker, Parks Maintenance Superintendent
 Michael Massey, Director of Parks and Recreation
 Richard Boston, P.E., Utility Systems Manager
 Joe Travers, Assistant Director of Public Services-Field Operations
 Jerry Ortega, Director of Public Services
 Kent Pfeil, Director of Finance



MEMO

TO: Pam Kirkland
FROM: Dan Baker – Superintendent of Parks
DATE: April 12, 2011
SUBJECT: Trucks Purchase - Parks - 2011

Parks Maintenance Division concurs with Ernie Ramos' recommendation for the following purchase:

231-3061-581-7421, Project # PM1153, Quote # 888C, \$30,387.05 available funding \$39,000 replacing Unit #

231-3061-581-7421, Project # PM1155, Quote # 930G, \$33,778.17 available funding \$43,000 replacing Unit # 34230.

The contact for the purchase is Alan Rosner @ Sam Packs Five Star Ford.



MEMO

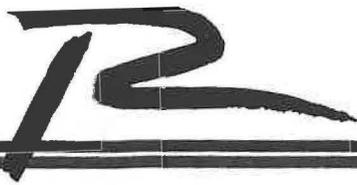
fax 972 744-5814 ; ph 972 744-4411
richard.boston@cor.gov

TO: Pam Kirkland, Purchasing Manager
FROM: Richard Boston, P.E., Utility System Manager/Engineer
DATE : April 15, 2011
SUBJECT : Pickup Trucks for the Water Division, State Contract #072-A1

I recommend purchase of the following pickup trucks(4) for the Water Division from the State Contract # 072-A1, Sam Pack's Five Star Ford:

- 1) 511- 5211-503-7421, Ford F250, Quote 870C, \$25,944.08
- 2) 511-5211-503-7421, Ford F350 Reg. Cab w/Utility Body & Crane, Quote 875C, @ \$38,202.35
- 3) 511-5220-503-7421, Ford Ranger, Ext. Cab, Quote 844B, \$14,305.63
- 4) 511-5521-503-7421, Ford F250, Quote 870C, \$25,944.08

Funds were budgeted and are available in the accounts noted above. Let me know if anything else is needed. Requisitions are being made for each item!



MEMO

DATE: April 18, 2011

TO: Kent Pfeil – Director of Finance

FROM: Pam Kirkland – Purchasing Manager *Pam*

SUBJECT: Award of Bid #46-11 for the co-op purchase of three (3) hybrid SUV's for Animal Services (\$28,991), Water & Sewer Collection (\$28,991), and Water & Sewer Meter Shop (\$28,991) to Sam Pack's Five Star Ford through the Tarrant County Contract #2010-004

Proposed Date of Award: April 25, 2011

I concur with the recommendations of Ernest Ramos - Fleet and Materials Manager, Bill Alsup – Director of Health, and Richard Boston – Utility Systems Manager, and request permission to issue a purchase order for three (3) Ford Escape Hybrid SUV's, as specified in the attached quotations, to Sam Pack's Five Star Ford for a total amount of \$86,973.

The City of Richardson and Tarrant County have an existing interlocal agreement for cooperative purchasing as provided by Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

The above referenced expenditures were budgeted as follows:

Animal Services	231-4513-581-7421, #AN1102	\$ 42,000
Water & Sewer Collections	511-5521-503-7421	30,000
Water & Sewer Meter Shop.	511-5230-503-7421	<u>30,000</u>
Total		\$102,000

Concur:

Kent Pfeil
 Kent Pfeil

ATTACHMENTS

- Xc: Bill Keffler
- Dan Johnson
- Michelle Thames
- David Morgan
- Cliff Morgan



MEMO

DATE: April 8, 2011
TO: Pam Kirkland, Purchasing Manager
FROM: Ernie Ramos, Fleet & Materials Manager *E.R.*
RE: Capital Equipment Purchase, Hybrid SUV's for Various Departments,
Tarrant County Contract, # 2010-004

I have reviewed the existing contract referenced above and recommend purchasing three (3) Ford Hybrid Escape Sport Utility Vehicles with accessories for \$28,991 each, from Sam Pack's Five Star Ford for an amount not to exceed \$86,973.00. I have reviewed and approved the quote with options listed from Sam Pack's Five Star Ford.

The contact at Sam Pack's Five Star Ford is Mr. Alan Rosner, and he can be reached at (888) 835-3389, or E-mail: alanrosner@spford.com, or fax: (972) 245-5278. Please order the Ford Hybrid Escapes Sport Utility Vehicles with accessories as specified in the attached quote. The funding for these purchases is funded from the following accounts and project #'s.

231-4513-581-7421, Project # AN1102, \$28,991, available funding \$42,000, unit being downsized, replacing Unit #4505.

511-5230-503-7421, \$28,991, available funding \$30,000, unit being downsized, replacing Unit # 53040.

511-5521-503-7421, \$28,991, available funding \$30,000, unit being downsized, replacing Unit # 57007.

Attachment/s: Tarrant County Quote, Sports Utility Vehicles with accessories, (1-page)
Buyboard Contract Pricing, (4-pages)

CC: Dennis Wooten, Assistant Director of Health-Animal Services
Bill Alsup, Director of Health
Richard Boston, P.E., Utility Systems Manager
Joe Travers, Assistant Director of Public Services-Field Operations
Jerry Ortega, Director of Public Services
Kent Pfeil, Director of Finance



MEMO

TO: PAM KIRKLAND, PURCHASING MANAGER

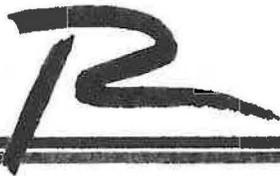
CC: DENNIS WOOTEN, ASSISTANT DIRECTOR OF HEALTH – ANIMAL SERVICES

FROM: BILL ALSUP, DIRECTOR OF HEALTH *BA*

DATE: APRIL 18, 2010

SUBJECT: VEHICLE PURCHASE

I concur with Ernie Ramos's recommendation to replace unit 4505 with a Hybrid Ford Escape and authorize utilization of account number 231-4513-581-7421 project number AN1102 in the amount of \$28,991.



MEMO

fax 972 744-5814 ; ph 972 744-4411
richard.boston@cor.gov

TO: Pam Kirkland, Purchasing Manager
FROM: Richard Boston, P.E., Utility System Manager/Engineer
DATE : April 15, 2011
SUBJECT : Two Hybrid SUV's for the Water Division, Tarrant County Contract #2010-004

I recommend the following vehicles (2) be purchased under the Tarrant County Contract # 2010-004, from Sam Pack's Five Star Ford as noted below:

(1) 511-5230-503-7421, Bid Price \$28,991, Ford Hybrid Escape Sport Utility Vehicle with accessories. (Available funding \$30,000)

(2) 511-5521-503-7421, Bid Price \$28,991, Ford Hybrid Escape Sport Utility Vehicle with accessories. (Available funding \$30,00)

Let me know if anything else is needed. Thanks!



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

41

DATE: 8/10/2010

SUBJECT: **BID NO. 2010-004 - ANNUAL CONTRACT FOR PURCHASE OF HYBRID VEHICLES - COUNTYWIDE - VARIOUS VENDORS - EXERCISE FIRST AND FINAL OPTION FOR RENEWAL - SAME FIRM FIXED PRICED AND OPTIONAL ITEMS PRICING**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court approve renewal of Bid No. 2010-004, Annual Contract for Purchase of Hybrid Vehicles, to the following for the first and final optional twelve (12) month period at the same firm fixed prices and optional items pricing:

Primary	Caldwell Country Chevrolet	9 of 29 Items
	Philpott Ford	9 of 29 Items
	Sam Pack's Five Star Ford	1 of 29 Items
Secondary	Reliable Chevrolet	2 of 29 Items
	Sam Pack's Five Star Ford	2 of 29 Items
	Philpott Ford	1 of 29 Items
Alternate	Sam Pack's Five Star Ford	1 of 29 Items

BACKGROUND:

On December 8, 2009, through Court Order #107101, the Commissioners Court awarded Bid No. 2010-004, Annual Contract for Purchase of Hybrid Vehicles, Countywide to the following vendors:

Primary	Philpott Ford	8 of 29 Items
	Caldwell Country Chevrolet	5 of 29 Items
	Graff Chevrolet	4 of 29 Items
	Planet Ford	1 of 29 Items
	Sam Pack's Five Star Ford	1 of 29 Items
Secondary	Caldwell Country Chevrolet	4 of 29 Items
	Philpott Ford	2 of 29 Items
	Sam Pack's Five Star Ford	1 of 29 Items

SUBMITTED BY: Purchasing

PREPARED BY: Tim Jones

APPROVED BY:



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: _____ DATE: 8/10/2010 PAGE 2 OF 41

Alternate	Classic Chevrolet	2 of 29 Items
	Reliable Chevrolet	2 of 29 Items
	Sam Pack's Five Star Ford	1 of 29 Items

The awards were based upon low bid per item and contained an option to renew for one (1) additional twelve (12) month period at the same prices.

Graff Chevrolet and Planet Ford elected not to renew this contract. Classic Chevrolet verbally declined to renew this contract. Caldwell Country Chevrolet, agreed in writing to accept primary award for Items 2, 3, 4, and 5. Philpott Ford, agreed in writing to accept primary award for Item 9. Reliable Chevrolet agreed in writing to accept secondary award for Items 2 and 3. Sam Pack's Five Star Ford agreed in writing to accept secondary award for Item 9. Items 4 and 5 will not have a secondary award.

The remaining vendors notified Purchasing in writing that their prices will remain firm through November 17, 2011 or the build out dated for 2011 year models whichever occurs first. The Transportation Services Department notified Purchasing in writing that they are pleased with the above listed vendors.

Therefore, it is the joint recommendation of Transportation Services and Purchasing that the Commissioners Court approve the renewal of Bid No. 2010-004, Annual Contract for Purchase of Hybrid Vehicles, for another twelve (12) month period.

FISCAL IMPACT:

The costs associated with this action are unknown at this time. This action simply sets the price for the items. Expenses since December 2009 were approximately \$58,851. Orders are on an as needed basis.

Bid No. 2010-004, Annual Contract for Purchase of Hybrid Vehicles
Bid Award Recommendation (P) = Primary (S) = Secondary (A) = Alternate

		Caldwell Country Chevrolet Caldwell, TX HUB-No	Classic Chevrolet Grapevine, TX HUB-No	Graff Chevrolet Grand Prairie, TX HUB-No	Grand Prairie Ford Grand Prairie, TX HUB-No	Philpott Ford Nederland, TX HUB-No	Planet Ford Caldwell, TX HUB-No	Reliable Chevrolet Richardson, TX HUB-No	Sam Pack's Five Star Ford Carrollton, TX HUB-No	Texas Motor Ford Fort Worth, TX HUB-No	Vandergriff Chevrolet Arlington, TX HUB-No
	<i>Note: The estimated MPG for each vehicle is shown as City XX / Highway XX</i>										
8	Ford Escape, 4WD, Hybrid, 4 Cylinder, 2.5L Engine MPG 29/27	NB	NB	NB	26,395.00	28,899.00	24,726.00	NB	28,991.00	29,729.00	NB
	Option A: Air Conditioning	NB	NB	NB	NC	NC	NC	NB	NC	NC	NB
	Option B: Cruise & Tilt Wheel	NB	NB	NB	NC	NC	NC	NB	NC	NC	NB
	Option C: Power Windows & Locks	NB	NB	NB	NC	NC	NC	NB	NC	NC	NB
	Make and Model	NB	NB	NB	Escape Hybrid	Escape Hybrid	Fusion Hybrid	NB	Escape Hybrid	Escape Hybrid	NB
	Delivery Time	NB	NB	NB	60-90 Days	90-150 Days	120 Days	NB	100-120 Days	90-120 Days	NB
	Warranty	NB	NB	NB	36 Months	36 Months	36 Months	NB	36 Months	36 Months	NB
	TOTAL ITEM 8:	NB	NB	NB	26,395.00 (P)	28,899.00 (S)	24,726.00 (*)	NB	28,991.00 (A)	29,729.00	NB

(*) The apparent second low bid received from Planet Ford failed to meet specifications for Item 8 because vendor bid incorrect vehicle per the bid specifications.



TARRANT COUNTY
PURCHASING DEPARTMENT

JACK BEACHAM, C.P.M., A.P.P.
PURCHASING AGENT

KOB COX, C.P.M., A.P.P.
ASSISTANT

November 24, 2009

Alan Rosner
Sam Pack's Five Star Ford
1635 IH-35E
Carrollton, Texas 75006

Re: Bid No. 2010-004, Annual Contract for Purchase of Hybrid Vehicles

Dear Mr. Rosner,

On November 17, 2009, Tarrant County Commissioners Court awarded your company the alternate award for Item 8 of Bid No. 2010-004, Annual Contract for Purchase of Hybrid Vehicles. The primary vendor has elected to withdraw their bid for Item 8. Does Sam Pack's Five Star Ford wish to accept the secondary award for Item 8 of Bid No. 2010-004, Annual Contract for Purchase of Hybrid Vehicles?

If you agree to the primary award for Item 8 pricing from your original award will apply.

Please check one of the following, sign and return this letter via fax to 817-212-3048.

Yes, Sam Pack's Five Star Ford desires to accept the secondary award for Item 8, of Bid No. 2010-004.

No, Sam Pack's Five Star Ford does not wish to accept the secondary award for Item 8, of Bid No. 2010-004.

Name: ALAN ROSNER Signature: [Signature] Date: 11/24/09

If you have any questions, I can be reached by telephone at (817) 884-2620, or by fax at (817) 212-3048. My e-mail address is ljones@tarrantcounty.com.

Respectfully,

[Signature]
Tim Jones
Senior Buyer



MEMO

DATE: April 19, 2011
TO: Kent Pfeil – Director of Finance
FROM: Pam Kirkland – Purchasing Manager *Pam*
SUBJECT: Change Order to increase purchase order 101257 to Cole Construction, Inc. for work necessary to correct unknown conditions and aesthetic deficiencies in the amount of \$124,544

Proposed Date of Award: April 25, 2011

I concur with the recommendation of Joe Travers – Assistant Director of Public Services, and request permission to increase the above referenced contract in the amount of \$124,544 for work necessary to correct unknown conditions and aesthetic deficiencies discovered during the course of the project, as outlined in the attached memo.

Texas Local Government Code Chapter 252.048 allows for change orders to contracts if plans or specifications are necessary after or during the performance of the contract to decrease or increase the quantity of work to be performed or of materials, equipment or supplies to be furnished. The contract may not be increased by more than 25% of the original contract amount or decreased more than 25% without the consent of the contractor. Change orders over \$25,000 must be approved by the governing body of the municipality and the total contract price may not be increased unless additional funds are appropriated for that purpose from available funds.

Funding will be provided from the following accounts:

313-9744-583-7524	\$62,594
011-2060-531-4532	39,975
011-2060-531-4533	21,975

Concur:

Kent Pfeil
 Kent Pfeil

Approved:

 Bill Keffler

ATTACHMENTS

Xc: Bill Keffler
 Dan Johnson
 Michelle Thames
 David Morgan
 Cliff Miller



MEMO

TO: Pam Kirkland, Purchasing Manager
FROM: Jerry Ortega, Director of Public Services
Joe Travers, Assistant Director of Public Services
SUBJECT: Change Order #2 to Increase Purchase Order #101257
Cole Construction-City Hall/Civic Center/Library Sidewalk Repair
DATE: April 15, 2011

ACTION REQUESTED

Process change order #2 to increase Purchase Order #101257.

ACCOUNT SUMMARY

Original Purchase Order	\$977,600.00
Change Order #1	7,320.00
Change Order #2	124,544.00
Total Authorized Contract Amount	<u>\$1,109,464.00</u>

BACKGROUND INFORMATION

The additions will consist of work necessary to correct unknown conditions and aesthetic deficiencies discovered during the course of the project. This includes replacement of concrete and landscaping damaged due to conditions beyond the Contractor's control.

Additionally, \$61,950 in parking lot repairs is included to correct failures and tripping hazards in City Hall and Library Parking Lots. With concrete crews already on-site, the Contractor was able to provide a very competitive price for these repairs.

Funding will be provided from:

313-9744-583-7524	\$62,594
011-2060-531-4532	\$39,975
011-2060-531-4533	\$21,975

Description	Amount	Funding Source
• Modifications to the west entry	2,352	#313-090
• Additional sod east of Library	2,454	#313-090
• Replaced deteriorating walls at band stand	13,790	#313-090
• Rebuilt storm inlet and corner on northeast corner	15,376	#313-090
• Conduit repair and installation of two new pedestrian fixtures	16,365	#313-090
• Dock modifications	4,315	#313-090
• Repair Jasmine Beds south and East of City Hall	7,942	#313-090
• To correct possible tripping-clean sweep all repairs in parking lots	61,950	Streets
Total Change Order Request	\$124,544	

FUNDING AND LINE ITEM INFORMATION:

Funding will be provided from:

313-9744-583-7524	\$62,594
011-2060-531-4532	\$39,975
011-2060-531-4533	\$21,975

If there is any questions, comments, or if you need additional information, please let me know.

APPROVED

Bill Keffler, City Manager

Cc: Carolyn Kaplan, Capital Projects Accountant
Office/Change Order/Contractor/City hall sidewalk2



MEMO

DATE: April 19, 2011
TO: Kent Pfeil – Director of Finance
FROM: Pam Kirkland – Purchasing Manager *Pam*
SUBJECT: Change Order to increase purchase order 101407 to Jim Bowman Construction Company for additional waterline, pavement, and traffic button repairs, high early strength concrete mix, an additional waterline connection and lane striping redesign in the amount of \$25,400

Proposed Date of Award: April 25, 2011

I concur with the recommendation of Steve Spanos – Director of Engineering, and request permission to increase the above referenced contract in the amount of \$25,400, for the additional work outlined above and in the attached memo.

Texas Local Government Code Chapter 252.048 allows for change orders to contracts if plans or specifications are necessary after or during the performance of the contract to decrease or increase the quantity of work to be performed or of materials, equipment or supplies to be furnished. The contract may not be increased by more than 25% of the original contract amount or decreased more than 25% without the consent of the contractor. Change orders over \$25,000 must be approved by the governing body of the municipality and the total contract price may not be increased unless additional funds are appropriated for that purpose from available funds.

Funding will be provided from account 377-8702-585-7524, Project #SD0635.

Concur:

Kent Pfeil

Kent Pfeil

Approved:

Bill Keffler

ATTACHMENTS

Xc: Bill Keffler
Dan Johnson
Michelle Thames
David Morgan
Cliff Miller



MEMO

TO: Pam Kirkland, Purchasing Manager
FROM: Steve Spanos, P.E., Director of Engineering *JHL for*
SUBJECT: Change Order #2 to increase Purchase Order #101407
2010 Street Rehab Custer Road (from Tyler to Twilight Trail)
DATE: April 18, 2011

ACTION REQUESTED:

City Council authorizing the City Manager to execute Change Order #2 to Purchase Order #101407 in the amount of \$25,400.00 to Jim Bowman Construction Co., regarding the 2010 Street Rehab Custer Road (from Tyler to Twilight Trail).

ACCOUNT SUMMARY:

Original Purchase Order	\$439,603.40
Change Order #1	8,975.00
Change Order #2	25,400.00
Total Authorized Contract Amount	<u>\$473,978.40</u>

BACKGROUND INFORMATION:

The City of Richardson requested Jim Bowman Construction Co. to make additional waterline, pavement and traffic button repairs not included in the original scope of work. The reconstruction of the northbound lane required the use of a high early strength concrete mix and an additional waterline connection was uncovered that was not shown on the water and sewer maps. Additionally, the lane striping and traffic buttons were redesigned and required additional work.

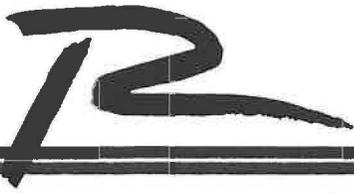
FUNDING INFORMATION:

Funding is provided from Account #377-8702-585-7524 project SD0635.

APPROVED

Bill Keffler, City Manager

Cc: Jim Dulac, P.E., Senior Project Engineer
Carolyn Kaplan, Capital Project Accountant
MM: Office/Agenda Reports/CO Council/Executive Memo/Custer Rd



MEMO

DATE: April 19, 2011
TO: Kent Pfeil – Director of Finance
FROM: Pam Kirkland – Purchasing Manager *Pam*
SUBJECT: Change Order to increase purchase order 101675 to Jim Bowman Construction Company for 15,000 square feet of additional sidewalk repairs and 110 linear feet of sidewalk with an integral retaining wall in the amount of \$71,700

Proposed Date of Award: April 25, 2011

I concur with the recommendation of Steve Spanos – Director of Engineering, and request permission to increase the above referenced contract in the amount of \$71,700, for the additional work outlined above and in the attached memo.

Texas Local Government Code Chapter 252.048 allows for change orders to contracts if plans or specifications are necessary after or during the performance of the contract to decrease or increase the quantity of work to be performed or of materials, equipment or supplies to be furnished. The contract may not be increased by more than 25% of the original contract amount or decreased more than 25% without the consent of the contractor. Change orders over \$25,000 must be approved by the governing body of the municipality and the total contract price may not be increased unless additional funds are appropriated for that purpose from available funds.

Funding will be provided from account 378-8703-585-7524, Project #NV1002.

Concur:

Kent Pfeil
Kent Pfeil

Approved:

Bill Keffler

ATTACHMENTS

Xc: Bill Keffler
Dan Johnson
Michelle Thames
David Morgan
Cliff Miller



MEMO

TO: Pam Kirkland, Purchasing Manager

FROM: Steve Spanos, P.E., Director of Engineering *SS* *CPM*

SUBJECT: Change Order #2 to Increase Purchase Order #101675
2010 Sidewalk Repair Program Phase I
Jim Bowman Construction Co.

DATE: April 18, 2011

ACTION REQUESTED

Process Change Order #2 to Increase Purchase Order #101675.

ACCOUNT SUMMARY

Original Purchase Order	\$938,200.00
Change Order #1	23,306.00
Change Order #2	71,700.00
Total Authorized Contract Amount	<u>\$1,033,206.00</u>

BACKGROUND INFORMATION

The sidewalk repair regions required an additional \$71,700 more than originally estimated. The City of Richardson requested Jim Bowman Construction Co. to perform 15,000 square feet of sidewalk repairs in excess of the originally estimated quantities, at the contract price of \$4.23 per square foot. Additionally, the project required 110 linear feet of sidewalk, with an integral retaining wall at \$75.00 per linear foot. The additional work is still within the initial budget limits, due to favorable unit prices within the contract.

FUNDING AND LINE ITEM INFORMATION:

Funding will be provided from Account #378-8703-585-7524-Project #NV1002

If there are any further questions, comments, or if you need additional information, please let me know.

APPROVED

Bill Keffler, City Manager

Cc: Carolyn Kaplan, Capital Projects Accountant
Jim Dulac, P.E., Senior Project Engineer
Office/Agenda Reports/CO Council/Executive Memo/SRP I – CO2



**City of Richardson
City Council Meeting
Agenda Item Summary**



Meeting Date: Monday, April 25, 2011

Agenda Item: Review and Discuss Item Listed on the City Council Meeting Agenda

Staff Resource: Bill Keffler, City Manager

Summary: The City Council will have an opportunity to preview and discuss with City Staff the agenda items that will be voted on at the City Council Meeting immediately following the Work Session.

Board/Commission Action: Various, if applicable.

Action Proposed: No action will be taken.



**City of Richardson
City Council Meeting
Agenda Item Summary**



Meeting Date: Monday, April 25, 2011

Agenda Item: Review and Discuss Item Listed on the City Council Meeting Agenda

Staff Resource: Bill Keffler, City Manager

Summary: The City Council will have an opportunity to preview and discuss with City Staff the agenda items that will be voted on at the City Council Meeting immediately following the Work Session.

Board/Commission Action: Various, if applicable.

Action Proposed: No action will be taken.



**City of Richardson
City Council Worksession
Agenda Item Summary**



Worksession Meeting Date: Monday, April 25, 2011

Agenda Item: Review and Discuss an Update from the Richardson Independent School District

Staff Resource: Bill Keffler – City Manager

Summary: Members of the Richardson Independent School District Board of Trustees and District staff will provide the City Council with an update of RISD current events including the upcoming May 2011 RISD Bond election.

Board/Commission Action: N/A

Action Proposed: Review and Discuss an Update from the Richardson Independent School District



**City of Richardson
City Council Worksession
Agenda Item Summary**



Worksession Meeting Date: Monday, April 25, 2011

Agenda Item: Review and Discuss the proposed 2011-2012 Eisemann Center Presents Season

Staff Resource: Bruce MacPherson, Managing Director – Eisemann Center

Summary: City staff will provide the City Council with an overview of the proposed Eisemann Center Presents 2011-2012 Series including event specific information for the Main Stage Productions, the Family Theater Series and the Viewpoint Bank Theater Comedy Series and related special events.

Board/Commission Action: N/A

Action Proposed: Review and Discuss the proposed 2011-2012 Eisemann Center Presents Season



**City of Richardson
City Council Work Session
Agenda Item Summary**



Work Session Meeting Date: Monday, April 25, 2011

Agenda Item: Review and Discuss West Spring Valley Corridor PD Ordinance Status

Staff Resource: Monica Heid, Community Projects Manager
Cliff Miller, Asst. City Mgr. /Development Services

Summary: On Monday evening, staff will provide a brief update on the status of the West Spring Valley PD ordinance. The City Plan Commission has completed their deliberations and recommended approval on a vote of 6 to 1 (Henderson opposed). Staff will do a review of the structure and approach of the PD and discuss issues raised during the public hearings by the community and the Commission members as well as the CPC's recommendation. The Council hearing has been advertised for May 2. Should an additional meeting be required, May 9 has been reserved.

Board/Commission Action: N/A

Action Proposed: No action will be taken.



**City of Richardson
City Council Work Session
Agenda Item Summary**



Work Session Meeting Date: Monday, April 25, 2011

Agenda Item: Review and Discuss NTMWD Stage 1, Water Conservation Plan Implementation

Staff Resource: Cliff Miller, Asst. City Mgr. /Development Services
Jerry Ortega, Director of Public Services

Summary: The North Texas Municipal Water District has requested its member cities to implement their Water Conservation Plan Stage 1 on April 19, 2011. Stage 1 of the Plan is being implemented as a result of invasive zebra mussels being found in Lake Texoma and Sister Grove Creek. The NTMWD has voluntarily ceased pumping raw water supplies from Lake Texoma in order to prevent the zebra mussel from reaching Lake Lavon. Since 22.5% of the water rights allotment to the NTMWD comes from Lake Texoma, member cities have been asked to pro-actively begin their water conservation efforts. At this point, the NTMWD does not have a firm date for resumption of pumping from Lake Texoma; however they continue to collaborate with federal and state agencies to hopefully resume pumping in late 2011.

Board/Commission Action: N/A

Action Proposed: No action will be taken.



**City of Richardson
City Council Worksession
Agenda Item Summary**



City Council Meeting Date: Monday, April 25, 2011

Agenda Item: Review and Discuss the Regional Transportation Council Board Appointment

Staff Resource: Bill Keffler, City Manager

Summary
The City of Richardson shares a Board seat on the Regional Transportation Council with the cities of Addison, Sachse, Wylie and Murphy.

Richardson City Councilman John Murphy currently holds this appointment.

Board/Commission Action: N/A

Action Proposed Receive Presentation; Council Review and Discussion



**City of Richardson
City Council Meeting
Agenda Item Summary**



Meeting Date: Monday, April 25, 2011

Agenda Item: Items of Community Interest

Staff Resource: Bill Keffler, City Manager

Summary: The City Council will have an opportunity to address items of community interest, including:

Expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City of Richardson or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after the posting of the agenda.

Board/Commission Action: NA

Action Proposed: No action will be taken.

