

**RICHARDSON CITY COUNCIL**  
**SEPTEMBER 26, 2011**  
**7:30 P.M.**  
**CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX**

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1. **INVOCATION – SCOTT DUNN**
  2. **PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – SCOTT DUNN**
  3. **MINUTES OF THE SEPTEMBER 12, 2011 MEETING**
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4. VISITORS. (THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY TOPIC NOT ALREADY SCHEDULED FOR PUBLIC HEARING. PRIOR TO THE MEETING, PLEASE COMPLETE A "CITY COUNCIL APPEARANCE CARD" AND PRESENT IT TO THE CITY SECRETARY. THE TIME LIMIT IS FIVE MINUTES PER SPEAKER.)
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5. VARIANCES 11-09, 11-10 AND 11-11 FOR CORPORATE SQUARE: A REQUEST FOR APPROVAL OF THREE (3) VARIANCES FROM THE SUBDIVISION AND DEVELOPMENT CODE LOCATED AT 1100 EXECUTIVE DRIVE, 1200 W. EXECUTIVE DRIVE, AND 1201 E. EXECUTIVE DRIVE:
  - A. ARTICLE III, SECTION 21-30(a.1), APPROVAL STANDARDS FOR NON-RESIDENTIAL DISTRICT LANDSCAPE PLANS, TO PERMIT A REDUCED LANDSCAPE PERCENTAGE FOR PROPOSED LOT 1A;
  - B. ARTICLE III, SECTION 21-30(a.1), APPROVAL STANDARDS FOR NON-RESIDENTIAL DISTRICT LANDSCAPE PLANS, TO PERMIT A REDUCED LANDSCAPE PERCENTAGE FOR PROPOSED LOT 3; AND
  - C. ARTICLE III, SECTION 21-52(i), OFF-STREET PARKING, TO ALLOW A REDUCTION IN REQUIRED PARKING FOR AN EXISTING OFFICE/WAREHOUSE BUILDING ON PROPOSED LOT 1A.

**ACTION TAKEN:**

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ALL ITEMS LISTED UNDER ITEM 6 OF THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSIONS OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY:

6. **CONSENT AGENDA:**
  - A. **CONSIDER THE FOLLOWING ORDINANCES:**
    1. **ORDINANCE NO. 3837, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 2 ADMINISTRATION, ARTICLE III ADMINISTRATIVE CODE; BY AMENDING SECTION 2-51(b) TO ADD COMMUNITY SERVICES AND REMOVE BUILDING INSPECTION AND NEIGHBORHOOD SERVICES; BY AMENDING SECTIONS 2-54, 2-58, 2-60, 2-62, 2-65 AND 2-68 BY AMENDING THE DUTIES OF THE CHIEF BUILDING OFFICIAL, THE FIRE CHIEF, DIRECTOR OF LIBRARY SERVICES, DIRECTOR OF HUMAN RESOURCES, CHIEF INFORMATION OFFICER AND DIRECTOR OF COMMUNICATIONS; BY COMBINING SECTION 2-54, CHIEF BUILDING OFFICIAL, AND SECTION 2-67, DIRECTOR OF NEIGHBORHOOD SERVICES, INTO THE NEW SECTION 2-54, DIRECTOR OF COMMUNITY SERVICES, AND DELETING SECTION 2.67, BY UPDATING THE ORGANIZATIONAL CHART.**

2. ORDINANCE NO. 3838, APPROVING A NEGOTIATED RESOLUTION BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC” OR “STEERING COMMITTEE”) AND ATMOS ENERGY CORP., MID-TEX DIVISION (“ATMOS MID-TEX” OR “COMPANY”) REGARDING THE COMPANY’S FOURTH ANNUAL RATE REVIEW MECHANISM (“RRM”) FILING IN ALL CITIES EXERCISING ORIGINAL JURISDICTION; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT AND FINDING THE RATES TO BE SET BY THE ATTACHED TARIFFS TO BE JUST AND REASONABLE; REQUIRING THE COMPANY TO REIMBURSE CITIES’ REASONABLE RATEMAKING EXPENSES; REPEALING CONFLICTING RESOLUTIONS OR ORDINANCES; REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND THE STEERING COMMITTEE’S LEGAL COUNSEL.

B. CONSIDER THE FOLLOWING RESOLUTIONS:

1. RESOLUTION NO. 11-29, NOMINATING WAYNE MAYO AS A CANDIDATE FOR ELECTION TO THE BOARD OF DIRECTORS OF COLLIN CENTRAL APPRAISAL DISTRICT.
2. RESOLUTION NO. 11-30, NOMINATING MICHAEL HURTT AS A CANDIDATE FOR ELECTION TO THE BOARD OF DIRECTORS OF DALLAS CENTRAL APPRAISAL DISTRICT.
3. RESOLUTION NO. 11-31, ADOPTING THE CITY OF RICHARDSON 2011-2013 CITY COUNCIL NEAR TERM ACTION ITEMS.

- C. AUTHORIZE THE CITY MANAGER TO EXECUTE CHANGE ORDER TO INCREASE PURCHASE ORDER 110170 TO ESTRADA CONCRETE COMPANY FOR ADDITIONAL WORK PERFORMED DUE TO HIGH NUMBER OF CONCRETE FAILURES RESULTING FROM EXTREME HEAT IN THE AMOUNT OF \$410,000 PURSUANT TO UNIT PRICES AWARDED IN BID #56-10.

THE RICHARDSON CITY COUNCIL WILL MEET AT 5:30 P.M. ON MONDAY, SEPTEMBER 26, 2011, IN THE RICHARDSON ROOM OF THE CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TEXAS. AS AUTHORIZED BY SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE, THIS MEETING MAY BE CONVENED INTO CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF SEEKING CONFIDENTIAL LEGAL ADVICE FROM THE CITY ATTORNEY ON ANY AGENDA ITEM LISTED HEREIN. THIS BUILDING IS WHEELCHAIR ACCESSIBLE. ANY REQUESTS FOR SIGN INTERPRETIVE SERVICES MUST BE MADE 48 HOURS AHEAD OF THE MEETING. TO MAKE ARRANGEMENTS, CALL 972-744-4000 VIA TDD OR CALL 1-800-735-2989 TO REACH 972-744-4000.

WORK SESSION – 6:00 P.M.:

- Call to Order
- A. Review and Discuss Items Listed on the City Council Meeting Agenda
- B. Review and Discuss the Cottonwood Art Festival
- C. Review and Discuss the Breckinridge Recreation Center Study
- D. Review and Discuss the Friends Garden and Sculpture Donation by the Friends of the Richardson Public Library
- E. Review and Discuss the 2011 Richardson Reads One Book Program

- F. Review and Discuss the Richardson Arts Commission's 2011 – 2012 Arts Grant Funding Recommendations
- G. Report on Items of Community Interest

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL ON FRIDAY, SEPTEMBER 23, 2011, BY 5:00 P.M.

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CITY SECRETARY

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL**  
**September 12, 2011**  
**City of Richardson, Texas**

A Regular Meeting of the City Council was held at 7:30 p.m., Monday, September 12, 2011 with a quorum of said Council present, to-wit:

Bob Townsend	Mayor
Laura Maczka	Mayor Pro Tem
Mark Solomon	Council member
Scott Dunn	Council member
Kendal Hartley	Council member
Steve Mitchell	Council member
Amir Omar	Council member

City staff present:

Bill Keffler	City Manager
Dan Johnson	Deputy City Manager
Michelle Thames	Assistant City Manager Administrative Services
David Morgan	Assistant City Manager Community Services
Cliff Miller	Assistant City Manager Development Services
Samantha Woodmancy	Management Analyst
Pamela Schmidt	City Secretary
Kent Pfeil	Director of Finance

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1. **INVOCATION – MARK SOLOMON**
2. **PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – MARK SOLOMON**
3. **MINUTES OF THE AUGUST 22, 2011 AND AUGUST 29, 2011 MEETINGS**

ACTION TAKEN: Mr. Omar moved approval of the minutes as posted; second by Ms. Maczka and the motion was approved with a unanimous vote.

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4. **VISITORS.** *(THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY TOPIC NOT ALREADY SCHEDULED FOR PUBLIC HEARING. PRIOR TO THE MEETING, PLEASE COMPLETE A "CITY COUNCIL APPEARANCE CARD" AND PRESENT IT TO THE CITY SECRETARY. THE TIME LIMIT IS FIVE MINUTES PER SPEAKER.)* **None.**
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5. **CONSIDER ORDINANCE NO. 3835, APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012.**

Mr. Keffler referred to the previous meetings and presentations pertaining to the proposed budget for fiscal year 2011-2012, and explained the process and needed action. He made note that the information has been posted on the City's website. The public hearing held on August 29, 2011 completed the public hearing requirement. Before the Council are two ordinances and an additional consideration regarding property tax revenue. He stated that Ordinance No 3835

adopts the budget for FY 2011-2012 and enables the various transfers of appropriations budgeted from one account classification to another within the same department as well as transfer of appropriations from one department or activity to another within the same fund.

Mr. Mitchell acknowledge that the Council has witnesses good times and lean times and noted that Richardson has always come out ahead of other cities in large part due to the efforts of Mr. Keffler and his staff as far a maintaining a very solid budget. He complimented Mr. Keffler and the staff for submitting a lean budget, noting the lower number of employees and constant tax rate with an expansion of services. He felt it was the mark of a professional team. He stated he still questions the timing of compensation increases because of the economy, but felt Richardson was fortunate to have the staff that is here and noted the need to maintain the level of professionalism among the staff. He stated he supports the budget wholeheartedly.

**ACTION TAKEN:** Mr. Solomon moved to approve Ordinance No. 3835 adopting the City budget for the year 2011-2012; second by Mr. Hartley and the motion was approved with a unanimous vote.

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**6. CONSIDER ORDINANCE NO. 3836, LEVYING THE AD VALOREM TAXES FOR THE YEAR 2011 (FISCAL YEAR 2011-2012) AT A RATE OF \$0.63516 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF RICHARDSON AS OF JANUARY 1, 2011.**

Mr. Solomon echoed the comments previously made by Mr. Mitchell and particularly noted conversations he has had with elected officials in other communities. He felt it was commendable that the City has been able to hold the same tax rate for many years while maintaining the level of services. Mr. Mitchell also noted the impact of inflation on the City's budget.

**ACTION TAKEN:** Mr. Solomon moved to approve Ordinance No. 3836 levying the tax rate for the year 2011-2012; second by Ms. Maczka and the motion was approved with a unanimous vote.

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**7. CONSIDER INCREASING THE PROPERTY TAX REVENUE THROUGH THE ADOPTION OF THE PROPOSED PROPERTY TAX RATE OF \$0.63516 PER \$100 OF ASSESSED VALUATION.**

Mr. Keffler stated action on this item is required by the Texas Local Government Code to specifically outline the tax revenue differences from the previous year and reiterates that the tax rate of \$0.63516 per \$100 of assessed valuation remains the same. He stated that the tax rate earns \$614,781 more in tax revenue than was earned last year, which is a 0.99% increase. Of that amount, \$562,911 is from new property value that was added to the tax roll.

Mr. Omar underscored that although the rate increases the property tax revenue, the actual tax rate remains the same and noted the opportunity of adding additional property to the roll.

**ACTION TAKEN:** Mr. Omar moved to increase the property tax revenue through the adoption of the proposed property tax rate of \$0.63516 per \$100 of assessed valuation; second by Mr. Hartley and the motion was approved with a unanimous vote.

On behalf of the City staff, Mr. Keffler stated that they take very seriously the confidence placed in them by the Council with the passage of the budget. He recognized the members of the staff involved in the development of the budget and stated the staff fully recognize the consequences of the economy and the fiscal demands as a result of it, and take nothing for granted. He acknowledged the confidence and commitment to the City team of 950 employees. He thanked the Council for their time in consideration of the budget.

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ALL ITEMS LISTED UNDER ITEM 8 OF THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSIONS OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY:

**8. CONSENT AGENDA:**

**ACTION TAKEN:** Mr. Omar moved approval of the Consent Agenda as presented; second by Mr. Mitchell and the motion was approved with a unanimous vote.

**A. Consider the following Resolutions:**

1. Resolution No. 11-25 establishing inspection fees for buildings and apartment building units as authorized by Sections 6-326(a) and (c) of the Code of Ordinances.
2. Resolution No. 11-26 amending the ambulance service user fees as provided by Section 10-1 (b) of the Code of Ordinances.
3. Resolution No. 11-27 establishing revised fees and charges for the removal of garbage and refuse within the City.
4. Resolution No. 11-28 establishing fees and charges for Sherrill Park Golf Course.

**B. Advertisement of the following bids:**

1. Bid #65-11 – Terrace Drive & East Tyler Street Paving, Drainage & Utility Rehabilitation. Bids to be received by Thursday, October 6, 2011 at 2:00 p.m.
2. Bid #66-11 – Park Shelter Roof Replacement. Bids to be received by Thursday, September 29, 2011 at 2:00 p.m.

**C. Award of the following bids:**

1. Bid #63-11 – authorization to issue a Cooperative Annual Requirements Contract to Legacy Contracting, LP dba Control Specialists, LP for water and wastewater pumping facilities maintenance through the City of Plano Bid 2011-210-C pursuant to unit prices.
2. Bid #64-11 – authorization to issue a Cooperative Annual Requirements Contract to Insituform Technologies, Inc., for the 2011 Trenchless Sewer Repair Project

pursuant to unit prices bid through the Local Government Purchasing Cooperative (Buyboard) Contract #354-10.

Mayor Townsend adjourned the meeting at 7:50 p.m.

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MAYOR

ATTEST:

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CITY SECRETARY



City of Richardson  
City Council Meeting  
Agenda Item Summary



**Meeting Date:** Monday, September 26, 2011

**Agenda Item:** Visitors *(The City Council invites citizens to address the Council on any topic not already scheduled for public hearing.)*

**Staff Resource:** Pamela Schmidt, City Secretary

**Summary:** Members of the public are welcome to address the City Council on any topic not already scheduled for public hearing. Speaker Appearance Cards should be submitted to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should avoid personal attacks, accusations, and characterizations.

In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However your concerns will be addressed by City staff, may be placed on a future agenda, or by some other course of resolution.

**Board/Commission Action:** N/A

**Action Proposed:** Receive comments by visitors.



City of Richardson  
City Council Meeting  
Agenda Item Summary



**City Council Meeting Date:** Monday, September 26, 2011

**Agenda Item:** VAR 11-09, 11-10 and 11-11 Corporate Square

**Staff Resource:** Israel B. Roberts  
Development Review Manager.

**Summary** In order to subdivide the subject site into two (2) legal lots of record, the applicant is requesting approval of three (3) variances to Chapter 21, Subdivision and Development Code of the City of *Richardson Code of Ordinances*. Two variances request a reduction in landscape percentage for the two proposed lots. The third variance is a request for a reduction in parking for proposed Lot 1A.

**Board/Commission Action:** Sept 6, 2011, the City Plan Commission unanimously recommended approval of the requests as presented.

**Action Proposed** The City Council may approve the requests as presented, approve with conditions, or deny.

## **VARIANCE 11-09, 11-10, and 11-11**

### **Attachments:**

1. Staff Report
2. Applicant's Statement
3. Locator
4. Variance Exhibits
5. Excerpt from September 6, 2011 CPC minutes
6. Notice of Variance Request
7. Notification List
8. Notification Map

**CITY PLAN COMMISSION  
BACKGROUND INFORMATION  
September 26, 2011**

**Variance 11-09, 11-10, and 11-11**

**SUMMARY**

**Owner:** Technology Properties IV, LLC

**Applicant:** Mark Aston, Maverick Commercial

**Project Name:** Executive Drive Variances  
1100 Executive Drive  
1200 W. Executive Drive  
1201 E. Executive Drive

**Request:** In order to subdivide existing Lot 1, Block 2 of the Corporate Square Addition into two (2) legal lots of record, the applicant is requesting approval of three (3) variances from Chapter 21, of the Subdivision and Development Code. Two (2) of the variances request's is to allow a reduced landscape percentage on the resulting subdivided lots. When the complex was developed in 1974, the landscape requirements for the I-M(1) Industrial District required a minimum of 2.0% of the site be dedicated for landscaping. As approved, the site was developed with 4.49% landscaping, exceeding the minimum requirements of that time. In 1984, the minimum landscape percentage requirement was increased to 7%. Since the site was built to exceed the minimum landscape requirements at the time of development, the applicant requests that the site be permitted to be subdivided with a reduced landscape percentage of 4.3% for proposed Lot 1A, and 4.6% for proposed Lot 3.

The third variance is a request for a reduction to the minimum number of required parking spaces for the 35,300 square foot building located at 1100 Executive Drive (proposed Lot 1A). The applicant is requesting a seventeen (17) space parking variance for proposed Lot 1A. Based upon the proposed lot line and the established parking ratio for office (1:250 sf), and warehouse (1:1000 sf), proposed Lot 1A requires 119 parking spaces, but only 102 are provided. The

proposed seventeen (17) space parking variance represents a 14.2% reduction in the number of required parking spaces.

**CPC Action:** On September 6, 2011, the City Plan Commission unanimously recommended approval of the requests as presented.

**Notification:** This request is not a public hearing item; therefore, written notification is not required by State Law. As a courtesy, adjacent property owners affected by the variance request received written notification.

**Correspondence:** To date, no correspondence has been received.

**DEVELOPMENT SUMMARY**

**Land Area:** 6.78 acres (295,772 sq. ft)

**Zoning:** I-M(1) Industrial District

**Existing Development:** 1100 Executive Drive: 35,300 sf office/warehouse  
1200 W. Executive Drive: 29,250 sf office/warehouse  
1201 E. Executive Drive: 29,250 sf office/warehouse  
332 total parking spaces  
4.49% (13,288 square feet) landscaping

**Adjacent Land Use, Zoning:**

<b>North</b>	Office/warehouse; I-M(1) Industrial District
<b>East</b>	Office/warehouse; I-M(1) Industrial District
<b>South</b>	Office/warehouse; I-M(1) Industrial District
<b>West</b>	Office/warehouse; I-M(1) Industrial District

**BACKGROUND INFORMATION**

**Background:**

*VAR 11-09 & 11-10  
Article III, Section 21-30(a.1)  
[Non-residential district  
landscape plan]:*

This section of the Subdivision and Development Code requires a minimum of seven (7) percent of the gross land area of a site with a total building square footage of less than 75,000, to be designated for landscaping. In this case, the applicant desires to subdivide Lot 2, Block 2 of the Corporate Square Addition into two (2) lots (Lots 1A and 3) to facilitate

the sale of proposed Lot 1A. When the complex was developed in 1974, the landscape requirements for the I-M(1) Industrial District required a minimum of 2.0% of the site be dedicated for landscaping. As approved, the site was developed with 4.49% landscaping, exceeding the minimum requirements of that time. When the minimum required landscape percentage was increase to 7% in 1984, the subject site became legally non-conforming in regard to the landscape percentage. Since the site was built to exceed the minimum landscape requirements at the time of development, and that no new development is proposed, the applicant requests that the site be permitted to be subdivided with a reduced landscape percentage of 4.3% for proposed Lot 1A and 4.6% for proposed Lot 3.

Since 2001, there have been no variance requests for a reduction in landscape percentage.

*VAR 11-11*  
*Article III, Section 21-52(i)*  
*[Off-street Parking]:*

Under the Subdivision and Development Ordinance, required off-street parking spaces for all uses must be provided in accordance with the gross floor area of the buildings on the subject property. In order to facilitate the sale of the proposed Lot 1A, the applicant is requesting a seventeen (17) space variance for the existing 35,300 square foot office/warehouse building located on proposed Lot 1A. Since the building is 100% vacant, the applicant used the current finished layout of the interior, to calculate the number of required spaces for the building. Based upon the current parking ratios for office (1:250 sf) and warehouse (1:1000 sf), the building requires 119 parking spaces (28,000 sf of office and 7,300 sf of warehouse), however, due to the location of the proposed new lot line, only 102 spaces would be provided on Lot 1A. The proposed seventeen (17) space variance represents a 14.2% reduction.

Since there is a surplus of 38 parking spaces on proposed Lot 3, a shared parking agreement between the two proposed lots or a realignment of the proposed lot line separating Lots 1A and 3, could be implemented to meet the parking requirements for Lot

1A, however, according to the statement, the applicant feels these two options limit the use and marketability of Lot 3.

Below, staff has attached a list of similar parking variances to provide the Commission with a historical perspective of previously approved cases.

<b>OFFICE/INDUSTRIAL</b> (sorted by variance percentage)			
<b>PROJECT</b>	<b>LOCATION</b>	<b>REDUCTION GRANTED</b>	<b>DATE</b>
Medical Office Building	205 E. Main	6-space <b>(38%)</b> variance (16 required by code, 10 existing spaces provided)	8-2002
Henderson Technologies	909 N. Bowser	33 space <b>(34%)</b> variance (96 required by code, 63 provided)	8-1997
General Packaging Corp.	200 E. Arapaho	Modified ratios: 1/250 – office; 1/1400 – warehouse <b>(30% reduction in parking requirement for warehouse area only)</b>	12-1986
Compucon Addition (office)	251 Renner Parkway	74-space <b>(30%)</b> variance (246 required, 172 provided). Subject to shared parking agreement with adjacent property (Heights Baptist Church) for use of 74 excess spaces.	4-2008
Office/warehouse	1399 Executive Dr. West	Modified ratio: 1/415 for print shop use (60 required at 1/333, 54 provided), equals <b>10%</b> reduction	4-1990
Creekview Corporate Center II	1300 E. Lookout	45 space <b>(8%)</b> variance (558 required, 513 provided). Subject to shared parking agreement with adjacent property (Creekview I) for use of 45 excess spaces.	3-2002
Office/warehouse/cold storage	401 N. Grove	Modified ratios: 1/25,000 for cold storage; 2,500 for warehouse; office parked per code	7-1984
Office/warehouse	1360-1420 Presidential	Modified ratio: 1 space/500 s.f. overall – office/warehouse use	12-1986
Nortel/BNR	1130 E. Arapaho	10 space variance	3-1987
T.I. Wafer Fab (parking reduction granted by zoning special condition)	300 W. Renner Road	Modified ratios: 1/375 office; 1/2500 mfg.; no spaces required for mechanical area and cafeteria. Results in 20% reduction in office parking and 84% reduction in mfg.; <b>(66% reduction overall)</b> . Also deferred construction of 150 spaces (15% of total required by modified ratios) required with Ph. I until construction of Ph. II.  In addition, received a deferral of 230 spaces (additional 23%) in Ph. I until finish-out of additional office space. Additional spaces to be provided as needed with additional finish-out. Overall deferral of <b>37%</b> of spaces required with modified ratios.	01-2004 (Ord. 3447)  12-2004
Collins Technology Park	1232 Alma Road	Reduced parking ratio: 1 space/3,000 s.f. for data center. The City typically parks data center as warehouse at 1 space/1,000 s.f. <b>(33% reduction from typical warehouse ratio)</b>	07-2007



August 26, 2011

CITY OF RICHARDSON  
Development Services Department  
411 W. Arapaho Road  
Richardson, Texas 75080

RE: Executive Drive Variance Request

To whom it may concern:

The property located at 1100 Executive Drive West and 1101 Executive Drive East, 1200-1236 Executive Drive West and 1201-1237 Executive Drive East consists of three (3) existing office flex buildings that were developed in 1974. In order to facilitate the sale of a portion of the site (proposed Lot 1A) to a potential user/owner, a replat of the site must be approved. Unfortunately, since the site was developed in 1974, the resulting subdivided property will not comply with the parking and landscape requirements of the current ordinance.

The ownership of the above referenced property is requesting the following three (3) variances from the Subdivision and Development Code.

- VAR 11-09: Request for a reduced landscape area of 4.3% for proposed Lot 1A.
- VAR 11-10: Request for a reduced landscape area of 4.6% for proposed Lot 3.
- VAR 11-11: Request for a seventeen (17) spaces parking variance for proposed Lot 1A.

When this site was developed, in 1974, only 2.5% of the site was required to be landscaped per the I-M(1) Industrial District. At that time, the subject site exceeded the minimum landscaping requirements of the district with 4.49% of the site being dedicated for landscaping. In 1984, the minimum landscape percentage for this site was revised upward to 7%. Unfortunately, this site was not designed for the new landscape requirements; therefore, we are requesting a variance (VAR 11-09 and VAR 11-10) to the minimum required landscaping percentage for both of the proposed new lots.

Ownership is also requesting a variance (VAR 11-11) for a reduction in parking for proposed Lot 1A. Due to the existing site design and the desire to permit the proposed lots to act as individual developments upon the sale of proposed Lot 1A, a 17 space variance is needed.

A revised lot line configuration to meet parking and entering into a shared parking lot agreement is not feasible for the following reasons:

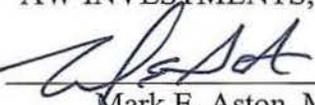
- Interferes with Lot 3's use of the property
- Significantly impacts the marketability of Lot 3

Should you have any questions, please do not hesitate to call me at 972-889-4400.

Sincerely,

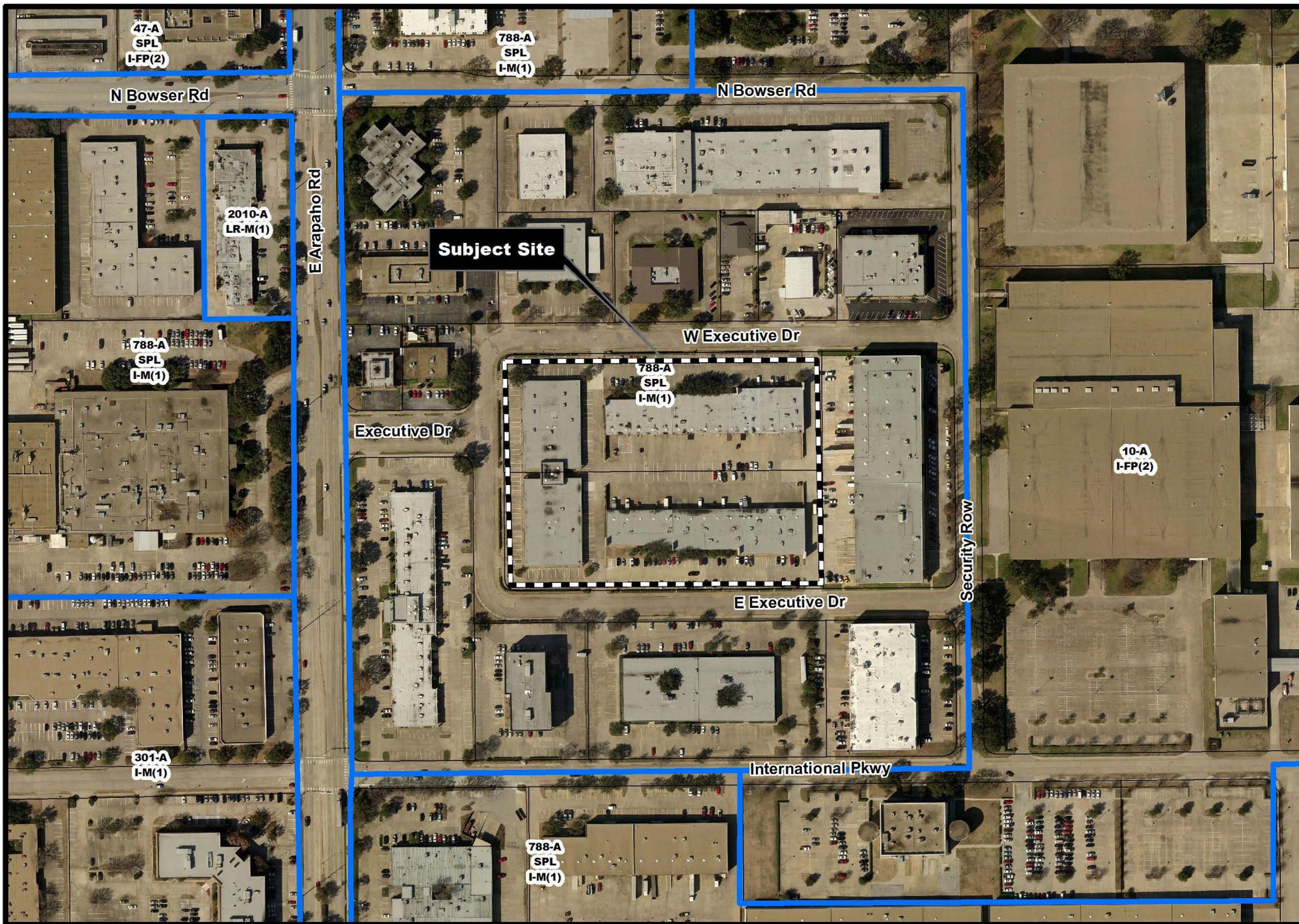
MAVERICK COMMERCIAL REAL ESTATE, L.P.

By: AW INVESTMENTS, L.C., its General Partner

By: 

Mark E. Aston, Manager

MA/skb



**Executive Drive Variances  
VAR 11-09, 11-10, & 11-11**



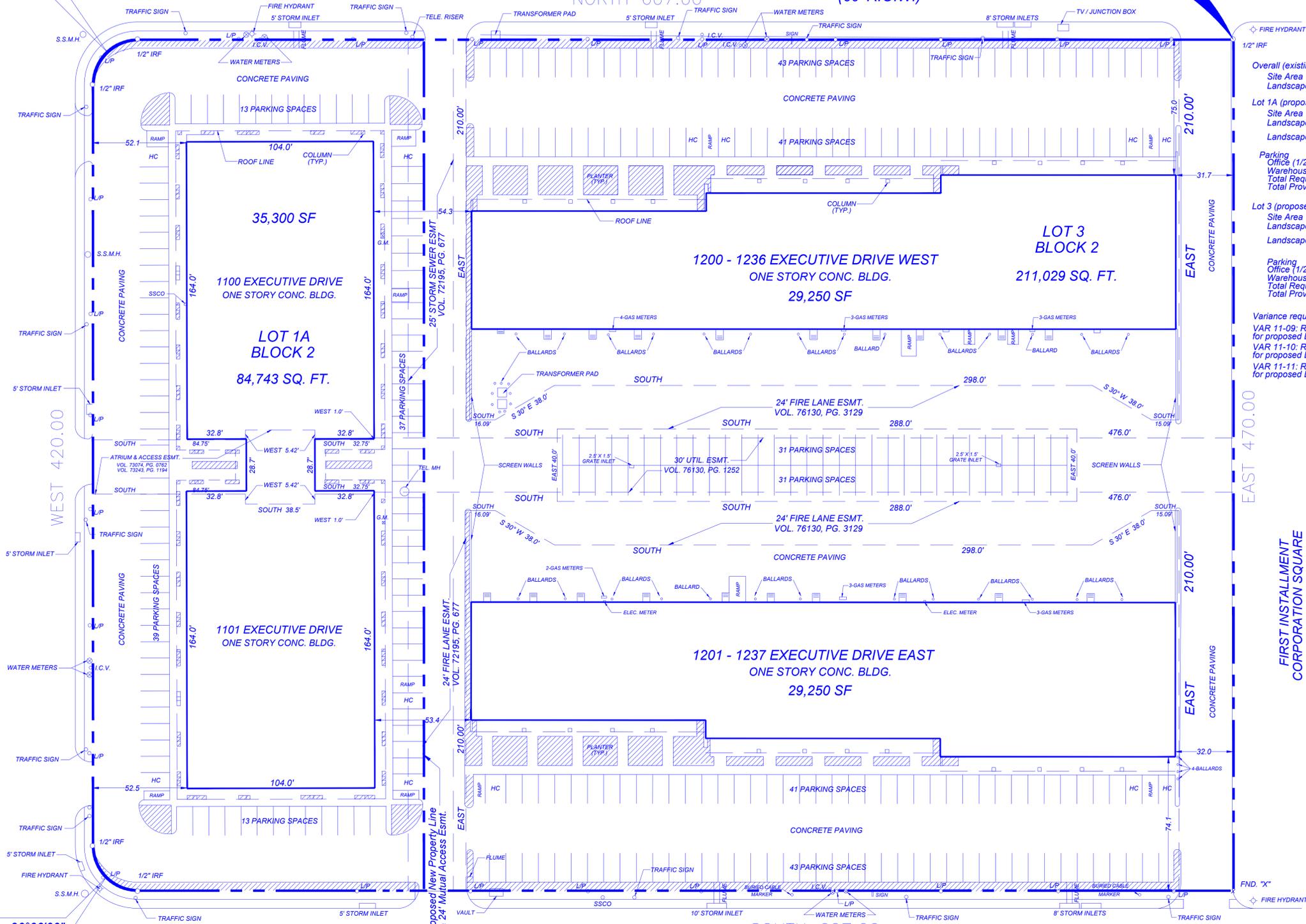
# SURVEY PLAT

## EXECUTIVE DRIVE WEST

P.O.B.

$\Delta = 90^{\circ}00'00''$   
 $L = 39.27'$   
 $R = 25.00'$   
 $T = 25.00'$

NORTH 607.00 (60' R.O.W.)



Overall (existing)	
Site Area	295,772 sf
Landscape Area (%)	13,288 sf (4.49%)
Lot 1A (proposed)	
Site Area	84,743 sf
Landscape Area Required (7%)	5,932 sf
Landscape Area (%)	3,653 sf (4.31%)
	- 2,279 sf deficient
Parking	
Office (1/250 sf): 28,000 sf	112
Warehouse (1/1000 sf): 7,300 sf	7
Total Required:	119
Total Provided:	102 (17 spaces deficient)
Lot 3 (proposed)	
Site Area	211,029 sf
Landscape Area Required (7%)	14,772 sf
Landscape Area (%)	9,635 sf (4.6%)
	- 5,137 sf deficient
Parking	
Office (1/250 sf): 44,325 sf	177
Warehouse (1/1000 sf): 14,775 sf	15
Total Required:	192
Total Provided:	230 (38 surplus spaces)
Variance requests:	
VAR 11-09: Request for a reduced landscape area of 4.3% for proposed Lot 1A	
VAR 11-10: Request for a reduced landscape area of 4.6% for proposed Lot 3	
VAR 11-11: Request for a 17 spaces parking variance for proposed Lot 1A	

EXECUTIVE DRIVE

$\Delta = 90^{\circ}00'00''$   
 $L = 39.27'$   
 $R = 25.00'$   
 $T = 25.00'$

1100 - 1101 Executive to Enter into a Joint Dumpster Agreement with 1200 - 1237 Executive

EXECUTIVE DRIVE EAST  
 (60' R.O.W.)

SOUTH 607.00

LEGEND	
	1/2" Steel / Iron Rod Set w/ Red Cap Stamped "4597"
	Subdivision Boundary
	Internal Lot Line
	Original Lot Line
	Map Records Dallas County, Texas
	Deed Records Dallas County, Texas
	Existing Centerline
	R.O.W. DEDICATION

I hereby certify that on the 6TH day of NOV., 20 07, this survey being a copyright protected product was made on the ground and this survey plat has been prepared as per the field notes thereby produced, and it properly represents the facts as found on the ground. This survey plat has been prepared in accordance with, and in substantial compliance with, all rules and regulations promulgated by the Texas Board of Professional Land Surveying. Unless otherwise noted, the surveyor has relied solely on the record data provided in the title commitment for the determination of the boundaries of the land parcel surveyed and for any easements of record which may be shown or addressed on the survey. The survey shows visible easements, conflicts, encroachments or protrusions apparent on the ground.

Revised 8/1/2011  
 GF No. 07R09558A SJ8  
 Scale: 1" = 30'  
 JOB NO. 07-3613

**HARRY ROWELL**  
 & Associates, INC.  
 Surveying & Engineering  
 © 1989 Harry Rowell  
 2410 Square Place Ste. E  
 Farmers Branch, Texas 75234 (972) 247-5533

THIS PROPERTY DOES NOT LIE IN A 100 YEAR FLOOD HAZARD AREA ACCORDING TO THE F.E.M.A. FLOOD INSUR. RATE MAP COMM. PANEL NO. 480184 0205 J  
 THIS PROPERTY LIES IN ZONE "X"

CPC Minutes from September 6, 2011:

**Variations 11-09, 11-10 and 11-11 for Corporate Square:** A request for approval of three (3) variations from the Subdivision and Development Code located at 1100 Executive Drive, 1200 W. Executive Drive, and 1201 E. Executive Drive:

- a. Article III, Section 21-30(a.1), *Approval standards for non-residential district landscape plans*, to permit a reduced landscape percentage for proposed Lot 1A;
- b. Article III, Section 2130(a.1), *Approval standards for non-residential district landscape plans*, to permit a reduced landscape percentage for proposed Lot 3; and
- c. Article III, Section 21-52(i), *Off-street Parking*, to allow a reduction in required parking for an existing office/warehouse building on proposed Lot 1A.

Mr. Roberts advised that in order to subdivide and replat Lot 1, Block A, variations were being requested to maintain the existing levels of landscaping on the two proposed lots, and to reduce the number of required parking spaces on Lot 1A. He noted that the current ordinance requires 7% landscaping and the existing lot had a total of 8.9%, but once the property was subdivided into two lots – Lot 1A and Lot 3, the landscape percentage would be 4.3% and 4.6% respectively.

Mr. Roberts gave a brief history of the property noting that when the site was originally developed the landscaping was well above the 2% required; however, in 1984 when the City code was amended there was an increase in the landscape requirement to 7% so the original percentage was grandfathered in.

In closing his comments, Mr. Roberts said staff had proposed the options of realigning the proposed lot line to facilitate the transfer of some of the parking spaces and a shared parking agreement, but the applicant was requesting the variance to make the properties as independent as possible and therefore more marketable.

Commissioner Linn asked if some of the existing buildings were vacant, and why the applicant was subdividing the property. He also wanted to know if the applicant had considered increasing the landscaping to improve the marketability.

Mr. Roberts replied that the building on proposed Lot 1A was completely vacant, and they were subdividing the property in hopes of possibly selling Lot 1A in the future.

Regarding increasing the landscaping, Roberts replied staff had presented options to increase the amount of landscaping; however, the cost associated with cutting concrete, hauling it away, rebuilding new curb lines, and installing irrigation was prohibitive.

Commissioner Maxwell asked what the square footage was of the buildings on Lot 1A, how would the reduction in parking affect another type of business that would have to be parked at a different rate, and did the City require loading docks for warehouses.

Mr. Roberts replied there were 28,300 square feet of finished office space and approximately 7,000 square feet of finished warehouse space. He added that once the buildings on Lot 1A

started to fill with tenants, a parking analysis would be performed and if the amount of warehouse space increased that would reduce the parking ratio, but as long as the parking requirement was below 102 spaces there would be no problem.

Regarding loading docks, Mr. Roberts replied there was no City requirement for loading docks for warehouses.

Commissioner Hand asked if any correspondence had been received from the public.

Mr. Roberts replied the staff had not received any correspondence on the item.

With no further questions or comments, Chairman Gantt called for the motion.

**Motion:** Commissioner DePuy made a motion to recommend approval of Item 3 as presented; second by Commissioner Bright. **Motion passed 7-0.**



**NOTICE OF VARIANCE REQUEST  
RICHARDSON CITY PLAN COMMISSION**

An application has been received by the City of Richardson for variances to Chapter 21, Subdivision and Development Ordinance.

**VAR No./Name:** VAR 11-09, 11-10, 11-11/Corporate Square  
**Property Owner:** Technology Partners IV, LLC  
**Applicant:** Mark Aston, Technology Partners IV, LLC  
**Location:** 1201 W. Executive Drive and 1200 E. Executive Drive  
**Request:** Request for approval of three (3) variances from the Subdivision and Development Code:

1. Article III, Section 21-30(a.1) [*Approval standards for non-residential district landscape plans*] to permit a reduced landscape percentage for proposed Lot 1A.
2. Article III, Section 21-30(a.1) [*Approval standards for non-residential district landscape plans*] to permit a reduced landscape percentage for proposed Lot 3.
3. Article III, Section 21-52(i) [*Off-Street Parking*] to allow a reduction in required parking for an existing office/warehouse building on proposed Lot 1A.

The City Plan Commission will consider this application on:

**TUESDAY, SEPTEMBER 6, 2011  
7:00 p.m.  
City Council Chambers  
Richardson City Hall, 411 W. Arapaho Road  
Richardson, Texas**

As courtesy, adjacent property owners who may be affected by this request are receiving written notification of this meeting; as such ownership appears on the last approved city tax roll.

**PROCESS FOR PUBLIC INPUT:** This item is not a public hearing and specific notification is not required by State law.

While all interested persons are invited to attend the meeting, those wanting their views to be made a part of the public record, may send signed, written comments, referencing the file number above, prior to the date of the hearing to: Development Services Department, P.O. Box 830309, Richardson, TX 75083.

The City Plan Commission may recommend approval of the request as presented, recommend approval with additional conditions or recommend denial. Final approval of this application requires action by the City Council.

**AGENDA:** The City Plan Commission agenda for this meeting will be posted on the City of Richardson website the Saturday prior to the meeting. For a copy of the agenda, please go to:  
<http://www.cor.net/DevelopmentServices.aspx?id=11512>

For additional information, please contact the Department of Development Services at 972-744-4240 and reference this variance number.

Date Posted and Mailed: August 26, 2011

GREENBRIAR HOLDINGS  
HOUSTON STE 730  
8214 WESTCHESTER DR STE 730  
DALLAS, TX 75225-6199

GOTSDINGER ALEXANDER &  
INNA GOLDSHMID  
8104 AMBIANCE WAY  
PLANO, TX 75024-6835

JUNIOR ACHIEVEMENT OF DLS  
1201 EXECUTIVE DR W  
RICHARDSON, TX 75081-2232

STOLK PPTIES LLC  
2705 TULIP DR  
RICHARDSON, TX 75082-4245

RICHARDSON I S D  
PO BOX 830625  
RICHARDSON, TX 75083-0625

C & P TMS GROUP LP P S  
1200 EXECUTIVE DR E STE 168  
RICHARDSON, TX 75081-2263

COMMERCE EXECUTIVE JV  
ATTN ROY GREENBERG  
903 N BOWSER RD STE 170  
RICHARDSON, TX 75081-2877

C&P TMS GROUP LP PS  
1200 EXECUTIVE DR E STE 168  
RICHARDSON, TX 75081-2263

INTERNATIONAL CHEM CRETE CO  
800 SECURITY ROW # 1  
RICHARDSON, TX 75081-2200

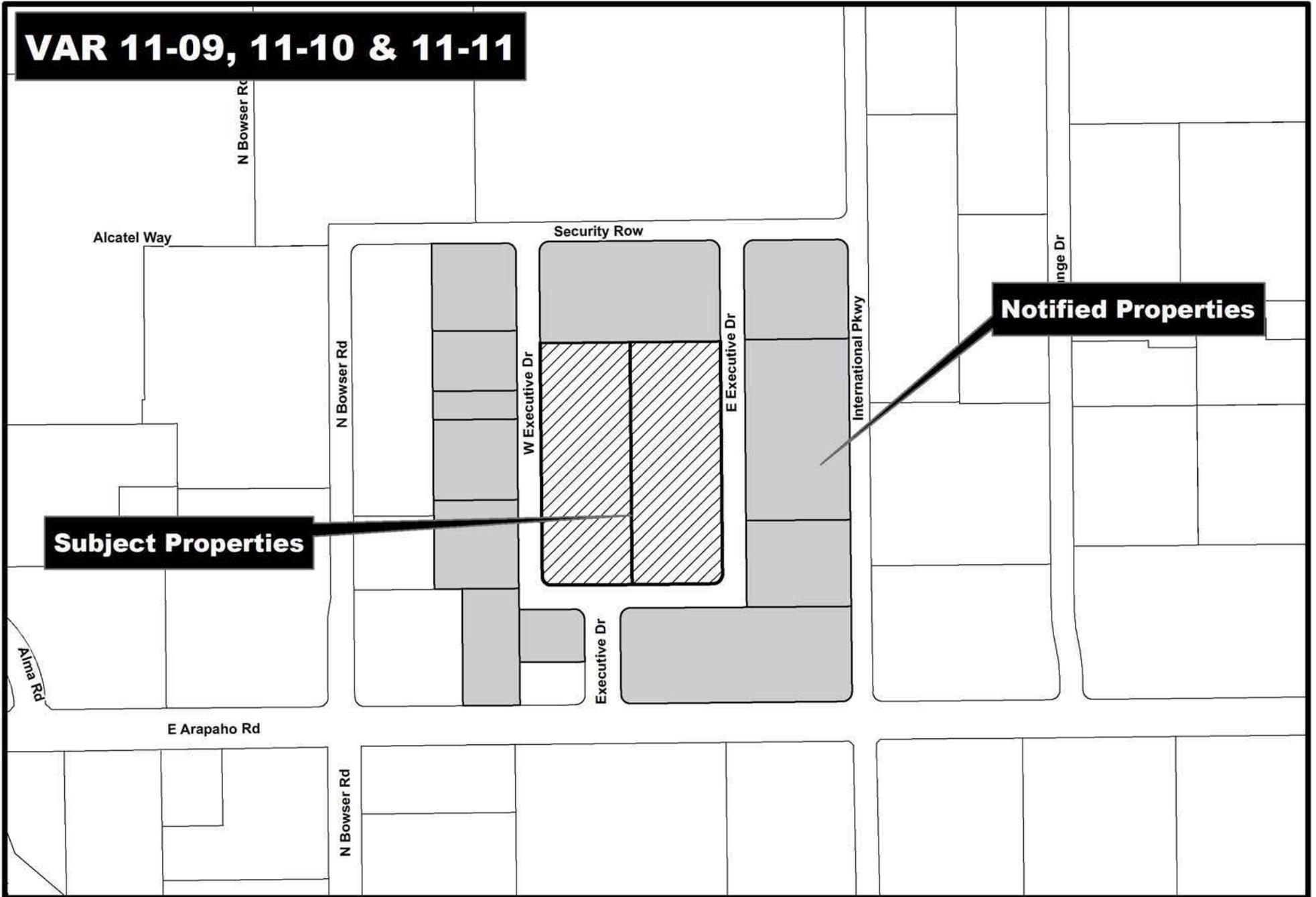
BELSLEY OFFICE PARK PS  
PO BOX 851025  
RICHARDSON, TX 75085-1025

INTERNATIONAL BUDDHIST  
PROGRESS SOCIETY DALLAS  
1111 INTERNATIONAL PKWY  
RICHARDSON, TX 75081-2319

DISCOVER & GROW PROPERTIES  
1075 EXECUTIVE DR E  
RICHARDSON, TX 75081-2224

VAR 11-09, 10, & 11  
Notification List

# VAR 11-09, 11-10 & 11-11



**Subject Properties**

**Notified Properties**

## VAR 11-09, 11-10 & 11-11 Notification Map 1200 W Executive Dr & 1201 E Executive Dr

Updated By: shacklett, Update Date: August 25, 2011  
File: DSI\Mapping\Cases\Var\2011\VAR11-09\VAR11-09 11-10 11-11.mxd



**ORDINANCE NO. 3837**

**AN ORDINANCE OF THE CITY OF RICHARDSON, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF RICHARDSON, BY AMENDING CHAPTER 2 ADMINISTRATION, ARTICLE III ADMINISTRATIVE CODE; BY AMENDING SECTION 2-51(b) TO ADD COMMUNITY SERVICES AND REMOVE BUILDING INSPECTION AND NEIGHBORHOOD SERVICES; BY AMENDING SECTIONS 2-54, 2-58, 2-60, 2-62, 2-65 AND 2-68 BY AMENDING THE DUTIES OF THE CHIEF BUILDING OFFICIAL, THE FIRE CHIEF, DIRECTOR OF LIBRARY SERVICES, DIRECTOR OF HUMAN RESOURCES, CHIEF INFORMATION OFFICER AND DIRECTOR OF COMMUNICATIONS; BY COMBINING SECTION 2-54, CHIEF BUILDING OFFICIAL, AND SECTION 2-67, DIRECTOR OF NEIGHBORHOOD SERVICES, INTO THE NEW SECTION 2-54, DIRECTOR OF COMMUNITY SERVICES, AND DELETING SECTION 2.67, BY UPDATING THE ORGANIZATIONAL CHART; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Richardson, Texas, has conducted the biannual review of the administrative code and has desired to amend the administrative code; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:**

**SECTION 1.** That Chapter 2, Administration, Article III, Administrative Code be and the same is hereby amended in part to read as follows:

**“ARTICLE III. ADMINISTRATIVE CODE**

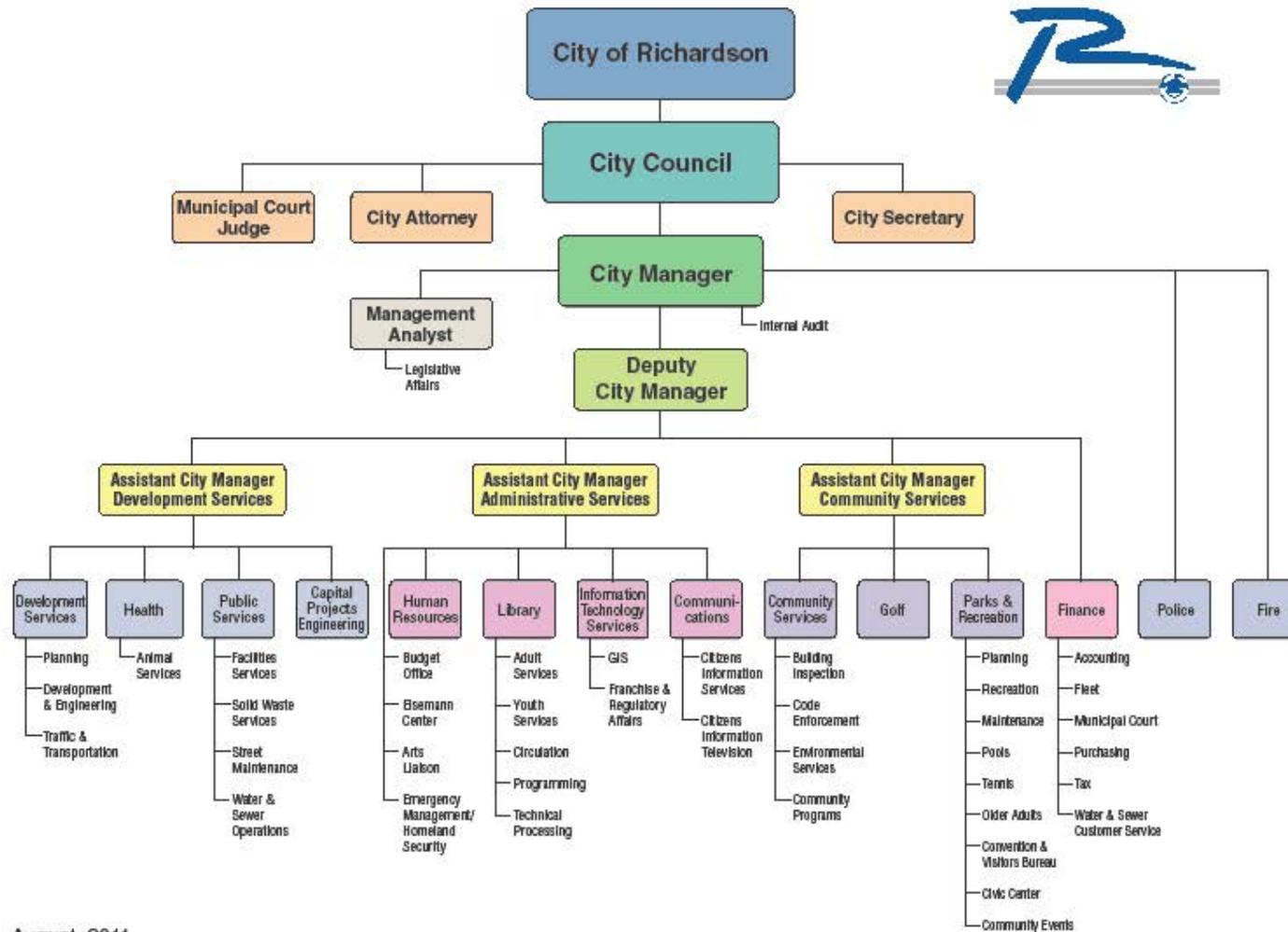
**Sec. 2-51. Administrative departments.**

(a) The administrative departments of the City are hereby created and placed under control of the city manager as set forth in the organization chart below. The city manager is served by a deputy city manager, an assistant city manager-development services, an assistant city manager-administrative services and an assistant city manager-community services. As a representative for the city manager, the deputy city manager is the second ranking administrator for the City and serves as the acting city manager in the absence of the city manager, unless otherwise designated. The responsibilities of the deputy city manager and three assistant city managers include the daily supervision, direction and coordination of administrative departments assigned to the deputy city manager or assistant city manager by the city manager. For purposes of this administrative code, the city manager, the deputy city manager and assistant city managers are interchangeable in the terms of authority vested in them in their discretion of the administrative departments.

(b) The following administrative departments of the city are under control of the city manager:

- (1) Community Services.
- (2) Development Services.
- (3) Health.
- (4) Finance.
- (5) Fire.
- (6) Golf.
- (7) Library.
- (8) Parks and Recreation.
- (9) Human Resources.
- (10) Police.
- (11) Public Services.
- (12) Information Technology Services.
- (13) Capital Projects Engineering.
- (14) Communications.

(c) Administrative code organization chart below



August, 2011

**Sec. 2-52. City manager.**

(a) The city manager or designee shall have those powers and duties provided in the City Charter and as otherwise provided by the city council or by ordinance.

(b) The purpose of this section is to delegate authority to the city manager or designee to make purchases, execute contracts and approve change orders and contracts for expenditures without further approval of the city council for all budgeted items not exceeding limits set by the city council.

(c) Whenever this Code, another city ordinance, or a city council resolution delegates a duty, power, or function to a specific employee who is responsible to the city manager, that duty, power or function may at the discretion of the city manager, as a chief administrative and executive officer of the city, also be performed or exercised by the deputy city manager or an assistant city manager or other city employee designated by the city manager to perform or exercise that duty, power or function.

(d) A contract for personal or professional services, if provided in the budget, may be authorized by the city manager by administrative action without further council action.

(e) If a contract was awarded pursuant to competitive bids or competitive sealed proposals, with one or more renewal options, the city manager may by administrative action, without further city council action, exercise each renewal option and authorize a contract for the specified renewal term.

(f) No expenditure exceeding \$25,000.00 or a greater amount if allowed by state law, may be made without competitive bids, competitive sealed proposal or pursuant to design build process unless such expenditure falls within one of the general exemptions provided by Section 252.022 of the Texas Local Government Code, as amended. In the event of an emergency, an expenditure may be made without competitive bids or competitive sealed proposals provided, such emergency is declared by the city manager and approved or ratified by the city council, or such emergency is declared by the city council in its resolution authorizing execution of the contract.

(g) The city manager is authorized to approve change orders subject to any restrictions imposed by state law provided however there are budgeted funds to cover any increase in cost to the City.

(h) The city manager is granted actual and express authority to make purchases, execute contracts and approve change orders for the city. The city manager has implied authority to do what is proper, usual, and necessary to exercise the authority that has been expressly delegated to the city manager by ordinance, including, but not limited to appointing a purchasing agent or other designee to sign and execute purchase orders, contracts and change orders on behalf of the city manager.

(i) The city manager is authorized to waive or reduce city development fees as a component of the city's economic development program. As a portion of the city's economic development program, the city manager is authorized to execute contracts or other legal instruments pursuant to Section 380 of the Texas Local Government Code, as amended, for amounts up to \$300,000 per project. The city manager is further authorized to execute contracts or other legal instruments, to participate in public works infrastructure construction in municipal rights-of-way or dedicated public easements as a portion of the city's economic development program, for amounts up to \$300,000 per project. Participation in excess of these amounts requires the approval of the city council. Funding for these components of the city's economic development program will be provided through the General Government Special Projects Fund, and the Water and Sewer Utility Special Projects Fund.

(j) The city manager is authorized to initiate the process for contracts pertaining to public improvements or the maintenance of public property. For purposes of Section 21.02 of the City Charter, contracts for public improvements or the maintenance of public property shall mean contracts for projects identified in the city's annual capital improvement program and requiring schematic plans. Plans and specifications for capital equipment do not require city council approval to initiate competitive bids.

**Sec. 2-53. Responsibility of department directors.**

The directors of departments are appointed by the city manager and shall be immediately responsible to the city manager for the administration of their departments. Their advice in writing may be required by the city manager on all matters affecting their departments. They shall prepare departmental estimates, which shall be open to public inspection, and they shall make all their reports and recommendations concerning their departments at stated intervals or when requested by the city manager.

**Sec. 2-54. Director of community services.**

(a) The Director of Community Services shall manage and coordinate programs related to promoting and protecting the vitality, integrity, health and safety of the community, including: administration and enforcement of the City's building, plumbing, electrical, and mechanical codes; nuisance, zoning and sign ordinances; minimum property standards regulations; community enhancement initiatives; and environmental programs. Coordinate the implementation of reinvestment plans with city staff and community/development stakeholders.

(b) The duties of the Director of Community Services shall include the following:

(1) Serve as Chief Building Official.

(2) Direct inspectors and office personnel in the matter of administering all aspects of the Residential, Rental Registration, Commercial and Apartment Inspection Programs as well as authorizing the issuance of permits for and overseeing the inspect of commercial and residential construction, development and redevelopment.

- (3) Serve as staff liaison to the Building & Standards Commission, Sign Control Board of Adjustment and Environmental Advisory Commission.
- (4) Oversee and coordinate neighborhood relations activities, including providing regular advice and counsel to neighborhood associations, providing regular training opportunities for neighborhood leaders, and providing regular communication on code enforcement activity to all interested.
- (5) Oversee and coordinate neighborhood enhancement activities, including approving home improvement projects for an incentive, approving neighborhood sign toppers, and directing staff in the matter of administering all aspects of neighborhood assessment and vitality exercises.
- (6) Direct inspectors and office personnel in the matter of administering all aspects of the Volunteer Assistance Program, the Graffiti Abatement Program, and the Recreational Vehicle Parking Variance Program.
- (7) Coordinate the implementation of reinvestment plans with city staff and community/development stakeholders.
- (8) Oversee and coordinate programs to promote environmental sustainability and energy efficiency.
- (9) Direct the administration detail of the department, including the selection, training and utilization of personnel; requisitioning of supplies, materials and equipment; and the preparation of records and reports.
- (10) Prepare and administer the annual budget and collection of fees for the department.

**Sec. 2-55. Director of development services.**

(a) The director of development services shall, under the direction of the designated assistant city manager, administer the operation of the development services, planning, development and engineering, and traffic and transportation divisions. The director of development services is responsible for providing professional counsel and technical advice on matters relating to policy and program development with respect to each of these areas.

(b) The duties of the director of development services shall include the following:

- (1) Act as principal staff liaison and provide technical assistance including the development of technical reports to the city plan commission and city

council on land development issues, special projects, programs and policies and provide staff assistance to the board of adjustment.

- (2) Oversee and coordinate activities of the planning division of the development services department, including zoning and special permit applications, activity, comprehensive planning, demo-graphics, special studies, transit-oriented development, and mapping services.
- (3) Oversee and coordinate activities of the development and engineering division of the development services department, including subdivision review, site plan, landscaping plan, building elevation and civil engineering plan review and conducting special projects.
- (4) Oversee and coordinate activities of the traffic and transportation division of the development services department, including transportation planning, traffic modeling, signal coordination operations, inter-agency cooperation and field service operations.
- (5) Provide direction to planners, development engineers and transportation engineers.
- (6) Interface with consultants, other government agencies, the business community and the general public on matters of mutual interest.
- (7) Implement, revise and create development and transportation related ordinances, policies and guidelines as necessary.
- (8) Represent the city at state and regional planning and transportation meetings.
- (9) Direct the administrative detail of the department, including the selection, training and utilization of personnel; requisitioning of supplies, materials and equipment; and the preparation of records and reports; coordinate work of the divisions within the department.
- (10) Prepare and administer the annual budget and collection of fees for the department.

**Sec. 2-56. Director of health.**

(a) The director of health shall, under the direction of the designated assistant city manager, be responsible for executing an environmental health program for the city and for overseeing animal control.

(b) The duties of the director of health shall include the following:

- (1) Recommend and prepare regulations and ordinances in specific areas of environmental health.
- (2) Enforce the laws of the state, the provisions of the Charter and all ordinances relating to public health.
- (3) Direct inspection of every part of the city and its environs with a view of maintaining sanitary conditions.
- (4) Provide and conduct training programs for department staff.
- (5) Investigate and take measures, including the exercise of power of quarantine and detention, to prevent the development and spreading of contagious and infectious diseases inimical to the public health and safety.
- (6) Regulate the sanitary condition of all morgues, cemeteries, crematories and burial places within the limits of the city and disposition of dead bodies of persons and animals.
- (7) Administer the industrial pretreatment sewage program as required by federal and state law.
- (8) Cooperate with municipal, state and federal health officials on mutual environmental health matters.
- (9) Prepare and administer the annual department budget.
- (10) Administer household hazardous waste collection program.
- (11) Conduct vector control activities.
- (12) Serve as local rabies control authority, as required by the Texas Health and Safety Code.
- (13) Administer the Phase II Storm Water Management program and coordinate with the Texas Commission on Environmental Quality to ensure compliance.

**Sec. 2-57. Director of finance.**

(a) The director of finance shall, under the direction of the deputy city manager, administer the operation of the department of finance, including accounting, tax, purchasing, water and sewer customer service, fleet and materials management, municipal court, and the administration of the financial affairs of the city in the various departments placed under control of the finance department.

- (b) The duties of the director of finance shall include the following:
- (1) Direct general finance operations.
  - (2) Monitor and revise finance procedures.
  - (3) Control the custody and disbursement of city funds and monies according to ordinances and regulations of the city council.
  - (4) Oversee the assessment and collection of such taxes, including special assessments, as may be levied by ordinance.
  - (5) Formulate financial policies under the guidance of the city manager.
  - (6) Prepare and administer the annual department budget.
  - (7) Oversee billing and collection of revenues for utility service and miscellaneous receivables.
  - (8) Oversee the city's procurement process.
  - (9) Oversee administration of the city's municipal court.
  - (10) Oversee operation of the city's garage and warehouse.

**Sec. 2-58. Fire chief.**

(a) The fire chief shall, under the direction of the city manager, administer the operation of the fire department. The fire chief shall plan, organize and direct the city's fire prevention, fire suppression, emergency medical services, hazardous material response and special operations programs.

- (b) The duties of the fire chief shall include the following:
- (1) Direct the office of the fire marshal in administrative activities, including inspections, investigations and fire prevention and education.
  - (2) Direct the administrative activities of the department, including the selection, training, assignment, utilization and disciplining of personnel.
  - (3) Direct the requisitioning of materials, supplies and equipment, and the preparation of records and reports.
  - (4) Direct fire and life safety programs consistent with the needs of the community.

- (5) Assist in planning the city's fire defenses and the location, layout and construction of new stations and the training center.
- (6) Respond to and take command at major incidents as needed.
- (7) Support the preparation of the city's emergency management plan and related plan maintenance and management.
- (8) Direct the selection, maintenance, repair, improvement and replacement of firefighting equipment, trucks and apparatus.
- (9) Prepare special studies for the city manager on various phases of departmental operation.
- (10) Prepare and administer annual department budget.
- (11) Represent the city at meetings and functions for the purpose of promoting fire and life safety.
- (12) Direct the delivery of emergency medical services to include emergency transport to medical facilities.
- (13) Direct the operation of the department in the delivery of emergency services related to fire suppression, technical rescue and hazardous materials response.
- (14) Oversee the review of plans and inspections for fire suppression, detection and alarms systems for all new constructions, remodels and renovations.
- (15) Support communications and emergency dispatch of fire, rescue and emergency medical services.

**Sec. 2-59. Golf professional.**

- (a) The golf professional shall, under the direction of the designated assistant city manager, supervise and manage the city's municipal golf course.
- (b) The duties of the golf professional shall include the following:
  - (1) Collect all green fees.
  - (2) Be responsible for all golf course operations, including supervision of assistant golf professionals, golf course maintenance supervisor, concessionaire, and other golf course personnel.
  - (3) Prepare and administer the annual budget for the golf course.

- (4) Be responsible for employment of an individual or firm to provide concession services and execution of the concession services and execution of the concession contract providing food and beverage services.
- (5) Be responsible for reports and records.
- (6) Be responsible for the project management of any improvements.

**Sec. 2-60. Director of library services.**

(a) The Director of Library Services shall, under the direction of the designated assistant city manager, plan and administer the program of library services.

(b) The duties of the library director shall include the following:

- (1) Care, maintenance and operation of the library facilities in the city.
- (2) Advise the library board pertaining to planning, development and operation of the library facilities.
- (3) Recommend and supervise library personnel.
- (4) Inform the public of services and solicit suggestions from the public to increase effectiveness of library services.
- (5) Conduct studies of local conditions and needs for library services and prepare manuals, bulletins and reviews on library issues.
- (6) Prepare and administer annual budget and collection of fees for the department.
- (7) Interface with other governmental agencies, school districts, universities, and the business community to integrate planning, and programs into the city's programs.
- (8) Prepare all necessary reports to the Texas State Library and other entities.

**Sec. 2-61. Director of parks and recreation.**

(a) The director of the parks and recreation department shall, under the direction of the designated assistant city manager, administer the operation of the parks and recreation department. The director of parks and recreation shall be the chief administrative officer in charge of the care, maintenance and operation of the city parks and recreation facilities.

- (b) The duties of the director of parks and recreation shall include the following:
- (1) Plan, coordinate and direct the operation and maintenance of the various facilities of the department, including parks, recreation programs, community events, convention and visitors bureau, tennis center, senior center, civic center, swimming pools and playgrounds.
  - (2) Direct the administrative detail of the department, including the selection, training and utilization of personnel; requisitioning of supplies, materials and equipment; and the preparation of records and reports.
  - (3) Study the needs of the community relative to parks and recreation facilities and programs and make recommendations for the development of needed services and facilities.
  - (4) Coordinate the activities of the department with the programs of other local agencies involved in recreation, rendering technical assistance and soliciting suggestions from the general public to improve or increase effectiveness of services.
  - (5) Collaborate with the city's consulting engineers on the layout and design of new facilities, including park areas, playgrounds and recreation buildings.
  - (6) Advise the parks and recreation commission pertaining to planning, development and operation of the parks and recreation programs.
  - (7) Attend and participate in public functions and meetings to explain and promote the parks and recreation programs.
  - (8) Prepare and administer the annual budget and collect fees of the department.
  - (9) Interfaces with other governmental agencies, school districts, universities, and the business community to integrate planning, programs and construction into the city's programs.
  - (10) Interface with professional consultants to develop plans and specifications for park developments.
  - (11) Investigate various funding mechanisms and the preparation of grants.
  - (12) Develop and promote community events and festivals.

**Sec. 2-62. Director of human resources.**

(a) The director of human resources shall, under the direction of the designated assistant city manager administer the operation of the human resources department. The director of human resources shall plan and direct the human resources and the civil service programs for the city.

(b) The duties of the director of human resources shall include the following:

- (1) Manage and direct personnel recruitment and testing.
- (2) Confer with city manager, civil service board, department directors and employees on personnel matters.
- (3) Maintain classification and pay plan, recommending changes when appropriate.
- (4) Recommend changes in human resources policies and procedures as needed.
- (5) Administer employee benefit programs, including health insurance, workers compensation and retirement, make referrals to the employee assistance program when needed, and oversee the wellness program.
- (6) Plan and coordinate in-service training programs.
- (7) Coordinate with other department heads regarding the city's safety program.
- (8) Review and administer a risk management program covering structures, equipment and contents of all city property and make recommendations to the city manager for increases, decreases, deletions or other changes.
- (9) Administer the city civil service system and prepare civil service board agenda and attend regular and special board meetings.
- (10) Prepare and administer annual department budget.

**Sec. 2-63. Chief of police.**

(a) The chief of police shall, under the direction of the city manager, administer the operation of the police department. The chief of police is responsible for planning, organizing and directing the city's crime prevention and law enforcement services.

(b) The duties of the chief of police shall include the following:

- (1) Promulgate rules, regulations, and procedures for the operation of the police department and the conduct of personnel.
- (2) Analyze the law enforcement problems of the city and the personnel and facilities required to maintain the proper level of police services.
- (3) Determine the relative importance of the various types of police activity and the proportionate manpower and equipment to devote to each.
- (4) Direct the development of formal and in-service programs for the training of police personnel.
- (5) Confer with the city manager on departmental activities and policies, long-range programs and coordination of departmental activities with those of other departments and public agencies.
- (6) Prepare and administer annual department budget.
- (7) Supervise the training, counseling and disciplining of police personnel.
- (8) Research and study of modern practices in police work.

**Sec. 2-64. Director of public services.**

(a) The director of public services shall, under the direction of the designated assistant city manager, administer the public services department. The department consists of water, sewer, street, solid waste services, and facilities services.

(b) The duties of the director of public services shall include the following:

- (1) Plan, supervise and coordinate the design, construction and maintenance of water, sewer, street and building facilities.
- (2) Schedule the most efficient use of manpower and equipment.
- (3) Review work in progress and upon completion.
- (4) Prepare estimates on construction jobs and related improvements.
- (5) Coordinate work of the divisions of the department.
- (6) Prepare and administer annual department budget and reports.
- (7) Supervise training, counseling and disciplining of personnel.

- (8) Prepare specifications and approve purchases of materials, supplies and equipment.
- (9) Confer with city manager on ordinances and policies.
- (10) Provide liaison support for contractual utility service of water, wastewater, and solid waste received from the North Texas Municipal Water District and other regional entities.

**Sec. 2-65. Chief information officer.**

(a) The chief information officer shall, under the direction of the designated assistant city manager, direct the operations of the city's information technology services department and provide leadership on the city's technology initiatives.

(b) The duties of the chief information officer shall include the following:

- (1) Manage the process of identifying and evaluating current and emerging technologies.
- (2) Evaluate and assess the technology needs of the city.
- (3) Develop recommendations on the allocation of technology resources.
- (4) Oversee the citywide technology procurement process.
- (5) Direct the implementation of technology initiatives.
- (6) Ensure that all city facilities and operations receive high-quality information technology support.
- (7) Oversee and direct and City's external and internal WEB including design, content and application development to support all City departments.
- (8) Oversee and direct the geographic information system development and application to support all city departments.
- (9) Oversee the administrative duties for franchise and regulatory affairs of public utilities, right-of-way regulations, public utility rate regulation and right-of-way franchise and license relations.
- (10) Coordinate technology partnerships with vendors and the business community.
- (11) Develop and enforce information services policies and procedures.

- (12) Prepare and administer annual department budget.

**Sec. 2-66. Director of capital projects/engineering.**

(a) The Director of capital projects/engineering shall, under the direction of the designated assistant city manager, administer the operations of capital projects/engineering and provide general control of the city's Capital Improvement Program.

(b) The duties of the director of capital projects/engineering shall include the following:

- (1) Direct and coordinate the city's development and implementation of the capital improvement program.
- (2) Coordinate the project planning, phasing and orderly development of the capital infrastructure of the City of Richardson.
- (3) Monitor the funding for the capital improvement program, golf account, water and sewer, street rehabilitation and development contract participation.
- (4) Prepare recommendations for future street, drainage and bond program projects.
- (5) Process/acquire necessary easements and rights-of-way.
- (6) Make effective presentations to the city council, homeowners and/or other groups relevant to each program.
- (7) Administer use of floodplains, provide liaison with other Federal, State, and County governmental agencies and utility firms.
- (8) Supervise and participate in review of engineering and development plans and contract documents of public works projects for capital projects and other city departments.
- (9) Manage departments' annual operating budget.
- (10) Provide input for the Standard Specifications for Public Works Construction-North Central Texas Council of Government.
- (11) Oversee utility franchise and fiber optic right-of-way permits within the city.

**Sec. 2-67 Intentionally left blank.**

**Sec. 2-68 Director of communications.**

(a) The director of communications shall, under the direction of the assistant city manager for administrative services, administer the operation of the communications department. The director of communications shall plan and direct the communications and public information activities for the city.

(b) The duties of the director of communications shall include the following:

- (1) Manage and direct all of the city's communications activities, both internally and externally, ensuring consistency in messaging, and protection of the city brand.
- (2) Administer and direct the communications department, directing and evaluating subordinates involved in the supervising and producing of video, print and electronic media for internal or external use.
- (3) Prepare and present departmental reports, recommendations and budgets at stated intervals and when requested by the city manager's office.
- (4) Confer with assistant city managers, deputy city manager, city manager, department directors and employees on communications strategies and key messages.
- (5) Develop an annual communications plan for the city and ensure compliance with the plan throughout the year, recommending changes in communications policies and procedures when appropriate.
- (6) Assist other city departments with the development of department-specific communications plans, policies and procedures, ensuring alignment with the city communications plan.
- (7) Direct and manage the preparation of presentations, written/graphic support materials and video projects for the City Council and city manager's office.
- (8) Direct the preparation of news releases as required and serve as the primary general media contact.
- (9) Assist City departments in the review of all publications produced for distribution to mass audiences.
- (10) Coordinate closely with Information Services regarding content for the City's internet and intranet websites.

- (11) Manage the use of outside public relations, marketing or advertising agencies, as needed.
- (12) Coordinate communications activities for city festivals and events, and assist with the planning of press conferences, city facility groundbreaking and ribbon-cuttings, and other communications-related events as appropriate.
- (13) Handle crisis communications on the city's behalf, developing a crisis communications plan, recommending changes as needed and training city departments on crisis response policies and procedures.
- (14) Prepare applications for national, state and local awards and other public recognitions of city initiatives.
- (15) Prepare and administer annual department budget.

**Sec. 2-69. Biannual review.**

On or before October 1, 2013, and thereafter on a biannual basis, the city council will review this administrative code to incorporate any needed changes since its last amendment.

**Secs. 2-70 - 2-85. Reserved.”**

**SECTION 2.** That all provisions of the ordinances of the City of Richardson in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Richardson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 3.** That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal or invalid.

**SECTION 4.** That this Ordinance shall take effect immediately from and after its passage, as the law and Charter in such case provide.

**DULY PASSED** by the City Council of the City of Richardson, Texas, on the 26th day of September, 2011.

APPROVED:

---

MAYOR

CORRECTLY ENROLLED:

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CITY SECRETARY

APPROVED AS TO FORM:

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CITY ATTORNEY  
(PGS:09-22-11:51093)

**ORDINANCE NO. 3838**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS (“CITY”) APPROVING A NEGOTIATED RESOLUTION BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC” OR “STEERING COMMITTEE”) AND ATMOS ENERGY CORP., MID-TEX DIVISION (“ATMOS MID-TEX” OR “COMPANY”) REGARDING THE COMPANY’S FOURTH ANNUAL RATE REVIEW MECHANISM (“RRM”) FILING IN ALL CITIES EXERCISING ORIGINAL JURISDICTION; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT AND FINDING THE RATES TO BE SET BY THE ATTACHED TARIFFS TO BE JUST AND REASONABLE; REQUIRING THE COMPANY TO REIMBURSE CITIES’ REASONABLE RATEMAKING EXPENSES; REPEALING CONFLICTING RESOLUTIONS OR ORDINANCES; REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND THE STEERING COMMITTEE’S LEGAL COUNSEL; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Richardson, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

**WHEREAS**, the City is a member of the Atmos Cities Steering Committee (“ACSC” or “Steering Committee”), a coalition of approximately 154 similarly situated cities served by Atmos Mid-Tex that have joined together to facilitate the review of and response to natural gas issues affecting rates charged in the Atmos Mid-Tex service area (such participating cities are referred to herein as “ACSC Cities”); and

**WHEREAS**, pursuant to the terms of the agreement settling the Company’s 2007 Statement of Intent to increase rates, ACSC Cities and the Company worked collaboratively to develop a Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process controlled in a three year experiment by ACSC Cities as a substitute to the current GRIP process instituted by the Legislature; and

**WHEREAS**, the City took action in 2008 to approve a Settlement Agreement with Atmos Mid-Tex resolving the Company’s 2007 rate case and authorizing the RRM Tariff; and

**WHEREAS**, the 2008 Settlement Agreement contemplates reimbursement of ACSC Cities’ reasonable expenses associated with RRM applications; and

**WHEREAS**, the Steering Committee and Atmos Mid-Tex agreed to extend the RRM process in reaching a settlement in 2010 on the third RRM filing; and

**WHEREAS**, on or about April 1, 2011, the Company filed with the city its fourth annual RRM filing, requesting to increase natural gas base rates by \$15.7 million; and

**WHEREAS**, ACSC coordinated its review of Atmos Mid-Tex’s RRM filing by designating a Settlement Committee made up of ACSC representatives, assisted by ACSC attorneys and consultants, to resolve issues identified by ACSC in the Company’s RRM filing; and

**WHEREAS**, independent analysis by ACSC's rate expert concluded that Atmos Mid-Tex is unable to justify an increase over current rates except for undisputed costs of \$6.6 million to cover the steel service line replacement program initiated in 2010; and

**WHEREAS**, the ACSC Settlement Committee, as well as ACSC lawyers and consultants, recommend that ACSC Cities approve the attached rate tariffs ("Attachment A" to this Ordinance), which will increase the Company's revenue requirement by \$6.6 million to extend current recovery of incremental direct costs of the steel service line replacement program authorized by ACSC Cities in ordinances passed in 2010; and

**WHEREAS**, the attached tariffs implementing new rates are consistent with the negotiated resolution reached by ACSC Cities and are just, reasonable, and in the public interest.; **NOW, THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:**

**SECTION 1.** That the findings set forth in this Ordinance are hereby in all things approved.

**SECTION 2.** That the City Council finds the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable and new tariffs, which are attached hereto and incorporated herein as Exhibits "A", are just and reasonable and are hereby adopted.

**SECTION 3.** That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC Cities in processing the Company's rate application.

**SECTION 4.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance or of the Code of Ordinances, as amended hereby, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance or the Code of Ordinances, as amended hereby, which shall remain in full force and effect.

**SECTION 5.** That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

**SECTION 6.** That all ordinances or resolutions of the City of Richardson in conflict with the provisions of this ordinance shall be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict herewith shall remain in full force and effect.

**SECTION 7.** That a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of David Park, Vice President Rates and Regulatory Affairs, at Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

**SECTION 8.** That this Ordinance shall become effective from and after its passage, as the law and charter in such cases provide, with rates authorized by attached Tariffs to be effective for bills rendered on or after September 1, 2011.

**DULY PASSED** by the City Council of the City of Richardson, Texas, on the 26th day of September, 2011.

**APPROVED:**

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**MAYOR**

**APPROVED AS TO FORM:**

**CORRECTLY ENROLLED:**

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**CITY ATTORNEY**  
**(PGS:09-01-11:51077)**

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**CITY SECRETARY**

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>R – RESIDENTIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>All Cities except the City of Dallas</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 9/1/2011</b>	

**Application**

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and Mcf charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Bill	\$ 7.50 per month
Commodity Charge – All Mcf	\$ 2.5116 per Mcf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>C – COMMERCIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>All Cities except the City of Dallas</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 9/1/2011</b>	

**Application**

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 3,000 Mcf.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and Mcf charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Bill	\$ 16.75 per month
Commodity Charge - All Mcf	\$ 1.0217 per Mcf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>I – INDUSTRIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>All Cities except the City of Dallas</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 9/1/2011</b>	

**Application**

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 3,500 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 3,500 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Meter	\$ 450.00 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.2750 per MMBtu
Next 3,500 MMBtu	\$ 0.2015 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0433 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Curtailement Overpull Fee**

Upon notification by Company of an event of curtailement or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailement or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

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**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>I – INDUSTRIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>All Cities except the City of Dallas</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 9/1/2011</b>	

**Replacement Index**

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Special Conditions**

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>T – TRANSPORTATION</b>	
<b>APPLICABLE TO:</b>	<b>All Cities except the City of Dallas</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 9/1/2011</b>	

**Application**

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Meter	\$ 450.00 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.2750 per MMBtu
Next 3,500 MMBtu	\$ 0.2015 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0433 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Imbalance Fees**

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>T – TRANSPORTATION</b>	
<b>APPLICABLE TO:</b>	<b>All Cities except the City of Dallas</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 9/1/2011</b>	

**Monthly Imbalance Fees**

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

**Curtailement Overpull Fee**

Upon notification by Company of an event of curtailement or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailement or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

**Replacement Index**

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**Agreement**

A transportation agreement is required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Special Conditions**

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

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Atmos Energy Mid-Tex Division 2011 RRM Settlement Terms  
July 19, 2011

- RRM 4
  - \$6.6 million increase for steel service line program (undisputed).
  - There shall be no increase in base rates.
  - Rate design changes (R, C, I and T Tariffs attached)
    - \$7.50 residential customer charge (inclusive of \$0.44 for the steel service line program)
    - \$16.75 commercial customer charge (inclusive of \$1.22 for the steel service line program)
    - Consumption charge based on residential volumes of 80,048,320 Mcf and commercial volumes of 51,011,265 Mcf.
  - Report quarterly on the progress of the SSL program, indicating the cumulative services replaced by location and costs incurred, along with a narrative discussion of any problems encountered or departures from budgeted activity levels.
  - Put new tariff into effect on September 1, 2011.
- Process for Extension of RRM Process
  - August 15, 2011
    - Company and Cities agree on list of issues to review
    - Company and Cities establish working groups for issues that include company representatives, city settlement committee representatives and city consultants and attorneys as necessary
    - Company and Cities agree on meeting schedule for special review period
  - Special Review Period - September 1 – November 15, 2011
    - Working groups receive and review information related to identified issues and consider company and consultant recommendations
  - Negotiation Period - November 15, 2011 – December 15, 2011
    - Negotiate extension to RRM process with appropriate treatment of items from working groups
  - If no extension to the RRM is reached, the Company will file a Statement of Intent with the cities no sooner than January 15, 2012
  - If an extension to the RRM is reached, the Company will file RRM no sooner than April 1, 2012

**RESOLUTION NO. 11-29**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, NOMINATING WAYNE MAYO AS A CANDIDATE FOR ELECTION TO THE BOARD OF DIRECTORS OF COLLIN CENTRAL APPRAISAL DISTRICT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Chief Appraiser of the Collin Central Appraisal District has been charged with the responsibility of conducting the election process to determine the membership of the Board of Directors of the Collin Central Appraisal District, according to the Property Tax Code of Texas; and

**WHEREAS**, the City of Richardson, Texas is entitled to nominate by an official resolution up to five candidates for election to the Board of Directors of the Collin Central Appraisal District;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:**

**SECTION 1.** That the City Council of the City of Richardson, Texas does hereby nominate Wayne Mayo as a candidate for election to the Board of Directors of the Collin Central Appraisal District.

**SECTION 2.** That this resolution shall become effective immediately from and after its passage.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Richardson, Texas, on this the 26th day of September 2011.

CITY OF RICHARDSON, TEXAS

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY  
(PGS:09-15-11:TM 51348)

**RESOLUTION NO. 11-30**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, NOMINATING MICHAEL HURTT AS A CANDIDATE FOR ELECTION TO THE BOARD OF DIRECTORS OF DALLAS CENTRAL APPRAISAL DISTRICT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Chief Appraiser of the Dallas Central Appraisal District has been charged with the responsibility of conducting the election process to determine the membership of the Board of Directors of the Dallas Central Appraisal District, according to the Property Tax Code of Texas; and

**WHEREAS**, the City of Richardson, Texas is entitled to nominate by an official resolution a candidate for election to the Board of Directors of the Dallas Central Appraisal District;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:**

**SECTION 1.** That the City Council of the City of Richardson, Texas does hereby nominate Michael Hurtt as a candidate for election to the Board of Directors of the Dallas Central Appraisal District.

**SECTION 2.** That this resolution shall become effective immediately from and after its passage.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Richardson, Texas, on this the 26th day of September 2011.

CITY OF RICHARDSON, TEXAS

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY  
(PGS:09-15-11:TM 51347)

**RESOLUTION NO. 11-31**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS ADOPTING THE CITY OF RICHARDSON CITY COUNCIL NEAR-TERM ACTION ITEMS, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council Near-Term Action Items identify specific areas of focus;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:**

**SECTION 1.** That the City Council of the City of Richardson, Texas adopts the City Council Near-Term Action Items, attached hereto as Exhibit "A".

**SECTION 2.** That all provisions of the resolutions of the City of Richardson, Texas, in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this Resolution shall remain in full force and effect.

**SECTION 3.** That this Resolution shall become effective immediately from and after its passage.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Richardson, Texas on this the 26th day of September, 2011.

CITY OF RICHARDSON, TEXAS

\_\_\_\_\_  
MAYOR

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
CITY ATTORNEY  
(PGS:09-21-11:51441)

\_\_\_\_\_  
CITY SECRETARY

## Exhibit "A"

### **Near-Term Action Items 2011-2013**

*To achieve excellence in the established key goal areas, City Council has identified several Near Term Action Items to help facilitate the progress in which each goal is accomplished. Near-Term Action Items will be reviewed on a quarterly basis at Council Work Session meetings. See the following Near Term Action Items as they relate to the overarching goals:*

#### **A. Communication**

- Evaluate providing handouts and background material for City Council Meetings online prior to or at the time a presentation is made.
- Evaluate use of social media to communicate important information regarding community updates, events and activities.

#### **B. Community Vitality and Neighborhood Integrity**

- Evaluate the home improvement incentive program and options to provide an incentive for investments lower than \$20,000.
- Evaluate funding strategies, timing and implementation planning for the following:
  - Parks
  - Streets and Alleys
  - Sidewalks
- Evaluate programs to address neighborhood decline issues to stabilize the overall health of the neighborhood.
- Review and evaluate the rental registration program and develop fee alternatives and strategies to increase compliance .
- Evaluate developing a first-time homebuyer program to encourage ownership and residential reinvestment.
- Evaluate the establishment of a community wide day of caring where Richardson organizations and individuals come together to serve those in need.
- Develop outreach efforts with neighborhood associations to solicit residents to become involved with Boards and Commissions and other City/Community volunteer opportunities.
- Evaluate creating a co-op for neighborhood associations to provide improved economies for items such as insurance and maintenance services.
- Complete an analysis of the condition of screening walls in the City and develop a rating system to assist with future Capital Improvement efforts. .
- Evaluate the implementation of "town hall" meetings specific to the various departments within the City.

#### **C. Economic Development**

- Evaluate strategies to fund redevelopment efforts in the community.

## **Exhibit “A”**

- Evaluate the development of an incentive program for retail reinvestment.
- Review and identify ways to leverage and/or expand STARTech.
- Evaluate developing a cluster attraction economic development program
- Evaluate options for creating an international committee.

### **D. Education**

- Consider establishing an education round table with a wide-variety of institutions within Richardson.

### **E. Environmental Management**

- Expand recycling to commercial businesses and multi-family communities.
- Evaluate the creation of an award program, similar to the community revitalization awards, for environmental reinvestment in both residential and commercial properties.
- Create and maintain an ongoing list that would identify and promote residential and corporate incentives for environmental and ecological projects.
- Evaluate increased communication strategies to inform property owners about their responsibility to maintain alleys, creeks, parkways and medians.
- Review and evaluate energy efficiency studies and plans for future implementation strategies.
- Evaluate implementing a program that would allow residents to recycle grass clippings and other lawn care waste.

### **F. Fiscal Responsibility**

- Evaluate the city’s procurement process and review options for providing reasonable preferences to Richardson based businesses on a scheduled basis.
- Evaluate a multi-city recreation facility in Breckenridge Park.
- Evaluate vendor contract provisions using appropriate risk management techniques.
- Evaluate strategies to expand paperless process initiatives.
- Evaluate strategies for improving city billing systems to achieve efficiencies. Develop a bond evaluation appraisal which reviews future projects, communication strategies, implementation processes and timing.

### **G. Governance**

- Evaluate video broadcasting boards and commission meetings similar to the City Council Meetings.
- Create a City Council legislative sub-committee.
- Evaluate technology enhancements in the City Council Chambers for communication media outreach.

## **Exhibit “A”**

- Evaluate the Work Session and City Council Meeting formats to improve efficiencies.
- Utilize work sessions to discuss items of broad community interest specific to the following:
  - Golf
  - Eisemann Center
  - TIF Zone
  - Zero Based Budgeting
  - Election v. Selection of Mayor – Review in time for May 2012 ballot consideration
  - City Charter review
- Develop a schedule in which each Commission has an opportunity to meet with the City Council in a Council Work Session.

### **H. Health Care Facilities and Community Wellness**

- Encourage and promote athletic and fitness events within the city.
- Develop and promote health and fitness initiatives for the Richardson community.

### **I. Land Use and Development**

- Evaluate enhancing the check cashing ordinance by reviewing the ordinance adopted by the City of Dallas.
- Evaluate creating an ordinance pertaining to the placement of Hookah lounges.
- Evaluate strategies to re-purpose underutilized retail areas.
- Evaluate the creation of a development plan for the 400 block of West Arapaho.
- Initiate the new study area in the Downtown/Main Street area followed by the U.S. 75 corridor.
- Implement the West Spring Valley reinvestment plan and consider public-private partnerships for redevelopment.
- Evaluate appropriate opportunities for public-private partnerships for future development, city services/amenities and parks.
- Evaluate the development of a dog park.
- Evaluate the development of a skate park.
- Evaluate property use options south of future Gymnastics Center.
- Periodically review the current Comprehensive Land Use Plan including the Master Thoroughfare Plan.
- Identify gaps of sidewalk continuity and evaluate possible improvement plan.

## **Exhibit “A”**

### **J. Marketing**

- Evaluate the promotion and marketing of local events within the community that are not city related or sponsored.
- Evaluate developing a branding and marketing plan.
- Evaluate the creation of a Young Professionals Focus Group.

### **K. Public Services**

- Evaluate City Hall/Civic Center facility and operation improvements to enhance the customer/resident experience.
- Evaluate enhancing art grant funding to include leveraging the Eisemann Center.

### **L. Transportation and Mobility**

- Evaluate the expansion of the City’s bike lane system and enhancing pavement markings and signage.
- Advocate for Richardson access points for the HOV lanes on Central Expressway.
- Advocate for acceleration of development of Cotton Belt rail line.



# MEMO

**DATE:** September 19, 2011

**TO:** Kent Pfeil – Director of Finance

**FROM:** Pam Kirkland – Purchasing Manager

**SUBJECT:** Change Order to increase purchase order 110170 to Estrada Concrete Company for additional work performed due to high number of concrete failures resulting from extreme heat in the amount of \$410,000 pursuant to unit prices awarded in Bid #56-10

**Proposed Date of Award: September 26, 2011**

I concur with the recommendation of Jerry Ortega – Director of Public Services, and request permission to increase the above referenced purchase order in the amount of \$410,000, as outlined in Mr. Ortega's attached memo.

Funding for the additional services will be provided from:

Street Rehab 353-8702-583-7524, Project #SR-1005  
Street Rehab 353-8702-583-7524, Project #SR-1105  
Water & Sewer 545-5710-585-7524, Project #WS-1111  
2006 Streets & Drainage Bond 377-8702-585-7524, Project #SD-1107

Concur:

---

Kent Pfeil

## ATTACHMENTS

Xc: Bill Keffler  
Dan Johnson  
Michelle Thames  
David Morgan  
Cliff Miller



# MEMO

TO: Bill Keffler, City Manager

THRU: Cliff Miller, Assistant City Manager *CM*

FROM: Jerry Ortega, Director of Public Services *JOT*  
 Travis Switzer, Assistant Director of Public Services *TS*

SUBJECT: Price Increase to Purchase Order #110170  
 2010 Citywide Street Repair Project – Estrada Concrete Co

DATE: September 15, 2011

**ACTION REQUESTED:**

Process a Price Increase to Purchase Order #110170 in the amount of \$410,000 to Estrada Concrete Company for the subject project.

**ACCOUNT SUMMARY:**

Original Purchase Order	\$1,000,000.00
Price Increase	410,000.00
<b>Total Authorized Contract Amount</b>	<b><u>\$1,410,000.00</u></b>

**BACKGROUND INFORMATION:**

Council is asked to approve an increase for the authorization to Estrada Concrete in the amount of \$410,000 for the Citywide Street Repair Project Contract. The additional work performed under this contract was necessary due to a higher than expected number of concrete failures resulting from extreme heat during the term of the contract. All additional work is to be performed pursuant to requirements, unit costs and quantities awarded as part of bid #56-10.

**FUNDING INFORMATION**

Funding will be provided from:

- Street Rehab 353-8702-583-7524 Project #SR-1005
- Street Rehab 353-8702-583-7524 Project #SR-1105
- Water & Sewer 545-5710-585-7524 Project #WS-1111
- 2006 Streets & Drainage Bond 377-8702-585-7524 Project #SD-1107

APPROVED

\_\_\_\_\_  
Bill Keffler, City Manager

Cc: Pam Kirkland, Purchasing Manager  
 Gene Jackson, Construction Inspector  
 Carolyn Kaplan, Capital Projects Accountant  
 CH/Office/Change Orders/Contractors/Citywide St repair Estrada



City of Richardson  
City Council Work Session  
Agenda Item Summary



**Work Session Meeting Date:** Monday, September 26, 2011

**Agenda Item:** Review and Discuss Item Listed on the City Council Meeting Agenda

**Staff Resource:** Bill Keffler, City Manager

**Summary:** The City Council will have an opportunity to preview and discuss with City Staff the agenda items that will be voted on at the City Council Meeting immediately following the Work Session.

**Board/Commission Action:** Various, if applicable.

**Action Proposed:** No action will be taken.



City of Richardson  
City Council Worksession  
Agenda Item Summary



**Worksession Meeting Date:** Monday, September 26, 2011

**Agenda Item:** Review and Discuss the Cottonwood Art Festival

**Staff Resource:** Serri Ayers, Community Events Superintendent

**Summary:** City staff will provide an overview of the Fall 2011 Cottonwood Art Festival. Cottonwood Art Festival is a bi-annual event which features works from the nation's top visual artists. Located in scenic Cottonwood Park, this prestigious art show has been a part of Richardson life for over forty years. The next festival will take place on October 1 - 2, 2011. Admission is free.

Cottonwood Art Festival is a juried show. This year approximately 1,400 artists submitted their work for consideration. For each show, jurors select over 240 artists to exhibit their museum-quality work. The artists compete in 14 categories: 2D Mixed Media, 3D Mixed Media, Ceramics, Digital, Drawings/Pastels, Fiber, Glass, Jewelry, Leather, Metalwork, Painting, Photography, Sculpture and Wood.

ArtStop is the childrens' area at Cottonwood. By heading across the bridge our pint-size Picasso's will enjoy a wide array of art and craft activities. Children of all ages will have the opportunity to create a sculpture hat from scrap, design a masterpiece in plaster, add to an enormous collage, or practice their hand at sculpting clay on a real potter's wheel.

**Board/Commission Action:** NA

**Action Proposed:** No action will be taken.



City of Richardson  
City Council Worksession  
Agenda Item Summary



**Worksession Meeting Date:** Monday, September 26, 2011

**Agenda Item:** Review and Discuss the Breckinridge Recreation Center Study

**Staff Resource:** Roger Scott, Assistant Director of Parks and Recreation

**Summary:** The City Council will review a proposed study to analyze the feasibility of a recreation center in Breckinridge Park. A recreation center has been included in previous planning and vision work through the Breckinridge Park master plan and in the adopted Parks, Recreation and Open Space master plan for the City of Richardson.

The proposed study would evaluate the feasibility of a recreation center by establishing the programming needs for the building based on community interests, and reviewing the financial structure for constructing and operating the facility.

**Board/Commission Action:** NA

**Action Proposed:** The City Council will evaluate the initiation of the Breckinridge Recreation Center Study



City of Richardson  
City Council Worksession  
Agenda Item Summary



- 
- Worksession Meeting Date:** Monday, September 26, 2011
- Agenda Item:** Review and Discuss the Friends Garden and Sculpture Donation by the Friends of the Richardson Public Library
- Staff Resource:** Steve Benson, Director of Library Services
- Summary:** City Staff will provide an update on the recent completed Friends Garden located just north of and adjacent to the Richardson Public Library. City Staff will also preview the sculpture donated by the Friends of the Richardson Public Library for placement in the Friends Garden.
- Board/Commission Action:** N/A
- Action Proposed:** Review and Discuss the Friends Garden and Sculpture Donation by the Friends of the Richardson Public Library
-



City of Richardson  
City Council Worksession  
Agenda Item Summary



**Worksession Meeting Date:** Monday, September 26, 2011

**Agenda Item:** Review and Discuss 2011 Richardson Reads One Book Program

**Staff Resource:** Steve Benson, Director of Library Services

**Summary:** The mission of the Richardson Reads One Book (RROB) program is to promote and support reading, and to develop aesthetic, cultural, educational, and related activities for the benefit of participating residents of the Richardson/RISD area. The goals of RROB are to build community participation in an annual program that selects and reads one particular book that is carefully chosen for its general interest as well as for its timely, thought-provoking issues; and to encourage citizens of Richardson to come together to openly discuss the book and the issues it raises. City Staff will review with the City Council the activities and events planned for this year's program.

**Board/Commission Action:** N/A

**Action Proposed:** Review and Discuss 2011 Richardson Reads One Book Program



**City of Richardson  
City Council Worksession  
Agenda Item Summary**



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- Worksession Meeting Date:** Monday, September 26, 2011
- Agenda Item:** Review and Discuss the Richardson Arts Commission's 2011-2012 Arts Grants Funding Recommendations
- Staff Resource:** Michelle Thames, Assistant City Manager
- Summary:** City Staff will present the recommendations from the Richardson Arts Commission on the allocation of \$300,000 of arts grants funding provided through the Hotel Motel Tax Fund in the 2011-2012 Budget.
- Board/Commission Action:** The Richardson Arts Commission reviewed twenty six applications for arts grants funding and have developed a set of recommended allocations for City Council final action.
- Action Proposed:** Review and Discuss the Richardson Arts Commission's 2011-2012 Arts Grants Funding Recommendations
-



City of Richardson  
City Council Work Session  
Agenda Item Summary



**Work Session Meeting Date:** Monday, September 26, 2011

**Agenda Item:** Items of Community Interest

**Staff Resource:** Bill Keffler, City Manager

**Summary:** The City Council will have an opportunity to address items of community interest, including:

Expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City of Richardson or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after the posting of the agenda.

**Board/Commission Action:** NA

**Action Proposed:** No action will be taken.