

**RICHARDSON CITY COUNCIL
MONDAY, FEBRUARY 8, 2016
WORK SESSION AT 6:00 PM; COUNCIL MEETING AT 7:00 PM
CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX**

The Richardson City Council will conduct a Work Session at 6:00 p.m. on Monday, February 8, 2016 in the Richardson Room of the Civic Center, 411 W. Arapaho Road, Richardson, Texas. The Work Session will be followed by a Council Meeting at 7:00 p.m. in the Council Chambers. Council will reconvene the Work Session following the Council Meeting if necessary.

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

WORK SESSION – 6:00 PM, RICHARDSON ROOM

• **CALL TO ORDER**

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

The City Council will have an opportunity to preview items listed on the Council Meeting agenda for action and discuss with City Staff.

B. REVIEW AND DISCUSS THE POLICE DEPARTMENT 2015 YEAR END REVIEW

C. REVIEW AND DISCUSS THE MOBILITY 2040 TRANSPORTATIONS PLAN UPDATE

D. REVIEW AND DISCUSS THE 2015-2016 FIRST QUARTER FINANCIAL REPORT

E. REPORT ON ITEMS OF COMMUNITY INTEREST

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after posting the agenda.

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS

1. INVOCATION – MARK SOLOMON

2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – MARK SOLOMON

3. MINUTES OF THE JANUARY 25, 2016 AND FEBRUARY 1, 2016 MEETINGS

4. VISITORS

The City Council invites citizens to address the Council on any topic not already scheduled for Public Hearing. Citizens wishing to speak should complete a “City Council Appearance Card” and present it to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However, your concerns will be addressed by City Staff, may be placed on a future agenda, or by some other course of response.

PUBLIC HEARING ITEM:

5. PUBLIC HEARING, ZONING FILE 15-32, AND CONSIDER ADOPTION OF ORDINANCE NO. 4150, AMENDING THE COMPREHENSIVE ZONING ORDINANCE BY AMENDING ARTICLE I, SECTION 2, "DEFINITIONS", BY ADDING THE DEFINITION OF "MASSAGE ESTABLISHMENT", "MASSAGE SERVICES, OTHER", AND "MASSAGE THERAPY"; BY AMENDING ARTICLE XXII-A, "SPECIAL PERMITS", BY AMENDING SECTION 2(b) TO ALLOW MASSAGE ESTABLISHMENTS BY SPECIAL PERMIT IN NON-RESIDENTIAL AND NON-APARTMENT ZONING DISTRICTS.

6. CONSENT AGENDA:

All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be removed from the Consent Agenda and discussed separately.

- A. CONSIDER RESOLUTION NO. 16-02, ADOPTING THE DALLAS COUNTY HAZARD MITIGATION ACTION PLAN.
 - B. CONSIDER AWARD OF THE FOLLOWING BIDS:
 1. BID #25-16 – WE RECOMMEND THE AWARD TO COLE CONSTRUCTION, INC., FOR THE LOOKOUT PARK IRRIGATION RENOVATION IN THE AMOUNT OF \$160,992.
 2. BID #28-16 – WE REQUEST AUTHORIZATION TO ISSUE AN ANNUAL REQUIREMENTS CONTRACT TO BRAXTON TRANSPORTATION, LLC FOR HAULING OF CONSTRUCTION DEBRIS PURSUANT TO THE UNIT PRICE OF \$295 PER VENDOR LOADED HAULS OR \$255 PER LOAD FOR CITY LOADED HAULS.
 3. BID #39-16 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO EAST TEXAS MACK TRUCK SALES, LLC FOR THE COOPERATIVE PURCHASE OF TWO (2) CAB/CHASSIS WITH 13-15 YARD DUMP BODY TRUCKS FOR THE FLEET MOTOR POOL THROUGH REGION VIII EDUCATION SERVICE CENTER'S THE INTERLOCAL PURCHASING SYSTEM (TIPS) CONTRACT #2102314 IN THE AMOUNT OF \$281,654.
 4. BID #40-16 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SAM PACK'S FIVE STAR FORD FOR THE COOPERATIVE PURCHASE OF FOUR (4) CAB/CHASSIS' FOR FIXED CONTAINER BODIES WITH LEMCO GRAPPLERS FOR THE SOLID WASTE DEPARTMENT THROUGH THE STATE OF TEXAS CONTRACT #072-A1 IN THE AMOUNT OF \$614,086.32.
 5. BID #41-16 – WE REQUEST AUTHORIZATION TO ISSUE AN ANNUAL REQUIREMENTS CONTRACT TO HD SUPPLY WATERWORKS FOR NEPTUNE WATER METERS AND PARTS PURSUANT TO UNIT PRICES.
 6. BID #42-16 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO MCNEILUS COMPANIES/MCNEILUS TRUCK & MANUFACTURING FOR THE COOPERATIVE PURCHASE OF A FRONT LOADER BODY FOR THE SOLID WASTE DEPARTMENT THROUGH THE TEXAS LOCAL GOVERNMENT STATEWIDE PURCHASING COOPERATIVE BUYBOARD CONTRACT #425-13 IN THE AMOUNT OF \$99,896.
 - C. AUTHORIZE THE CITY MANAGER TO EXECUTE CHANGE ORDER #1 TO DECREASE THE ORIGINAL AWARDED AMOUNT OF BID #25-16 TO COLE CONSTRUCTION, INC., FOR THE LOOKOUT PARK IRRIGATION RENOVATION IN THE AMOUNT OF (\$15,992).
-

EXECUTIVE SESSION

In compliance with Section 551.074 of the Texas Government Code, Council will convene into a closed session to discuss the following:

- Personnel
 - Municipal Court Judge

RECONVENE INTO REGULAR SESSION

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

- **ADJOURN**

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL ON FRIDAY, FEBRUARY 5, 2016, BY 5:00 P.M.

AIMEE NEMER, CITY SECRETARY

ACCOMMODATION REQUESTS FOR PERSONS WITH DISABILITIES SHOULD BE MADE AT LEAST 48 HOURS PRIOR TO THE MEETING BY CONTACTING TAYLOR LOUGH, ADA COORDINATOR, VIA PHONE AT 972 744-4208, VIA EMAIL AT ADACOORDINATOR@COR.GOV, OR BY APPOINTMENT AT 411 W. ARAPAHO ROAD, RICHARDSON, TEXAS 75080.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

FOR THE PURPOSE OF THIS NOTICE "PROPERTY" SHALL MEAN THE RICHARDSON ROOM AND COUNCIL CHAMBERS.



City of Richardson
City Council Worksession
Agenda Item Summary



Worksession Meeting Date: Monday, February 8, 2016

Agenda Item: Police Department 2015 Year End Review

Staff Resource: Jim Spivey, Chief of Police

Summary: During 2015, the police department incorporated several programs to address criminal activity and improve collaboration with both internal and external stakeholders. Chief Spivey will review 2015 crime statistics, performance, prevention and partnership strategies used to address crime, and their overall impact.

Board/Commission Action: N/A

Action Proposed: During Monday's Work Session, Chief Spivey will discuss overall crime in Richardson during 2015, steps taken to address these issues, results, and programming for 2016 to further strengthen partnerships between the police department and the community.



City of Richardson
City Council Worksession
Agenda Item Summary



Worksession Meeting Date: Monday, February 08, 2016

Agenda Item: Mobility 2040 Transportations Plan Update

Staff Resource: Dave Carter, Director of Traffic and Transportation

Summary: The North Central Texas Council of Governments (NCTCOG) serving as the regional Metropolitan Planning Organization (MPO) is nearing the completion of the latest Transportation Plan update known as Mobility 2040. NCTCOG staff have been working on this updated plan for nearly a year and has conducted numerous public meetings and workshops. The last round of public meetings to provide input on the final recommendations is being held over the next week. Richardson will host one of the public meetings in the Civic Center on Tuesday February 9th at 6:30P.M.

The City Council will be briefed on the status of the Mobility 2040 Transportation Plan; and in particular the recommendations that are of interest to the City of Richardson.

Board/Commission Action: N/A

Action Proposed: Review and Discuss



City of Richardson
City Council Worksession
Agenda Item Summary



Worksession Meeting Date: Monday, February 8, 2016

Agenda Item: Review and Discuss the 2015-2016 First Quarter Financial Report

Staff Resource: Gary Beane, Budget Officer

Summary: City Staff will report on the first quarter financial activities across the five major operating funds which includes the General Fund, Water and Sewer Fund, Solid Waste Services Fund, Golf Fund and Hotel Motel Tax Fund. The First Quarter Financial report will detail revenue and expenditure performance from October 1, 2015 through December 31, 2015.

Board/Commission Action: N/A

Action Proposed: N/A

MINUTES
RICHARDSON CITY COUNCIL
WORK SESSION AND COUNCIL MEETING
JANUARY 25, 2016

WORK SESSION – 6:00 P.M.:

- **Call to Order**

Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present:

Paul Voelker	Mayor
Mark Solomon	Mayor Pro Tem
Bob Townsend	Councilmember
Scott Dunn	Councilmember
Mabel Simpson	Councilmember
Marta Gomez Frey	Councilmember
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	First Assistant City Manager
Kent Pfeil	Chief Financial Officer
Cliff Miller	Assistant City Manager Development Services
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Taylor Lough	Management Analyst
Michael Spicer	Director of Development Services
Keith Dagen	Director of Finance
Brent Tignor	Chief Building Official
Mistie Gardner	Emergency Management Coordinator

Consultants:

Kevin Smith	Crowe Horwath, Auditors
Michelle Buss	Crowe Horwath, Auditors

A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA

Michael Spicer, Director of Development Services, reviewed Zoning File 15-31 and Brent Tignor, Chief Building Official, reviewed Sign Control Board Case 16-01 and 16-02.

B. REVIEW AND DISCUSS THE 2014-2015 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) PRESENTATION

Kevin Smith, Crowe Horwath, reviewed the CAFR for Council.

C. REVIEW AND DISCUSS THE HAZARD MITIGATION ACTION PLAN

Mistie Gardner, Emergency Management Coordinator, reviewed the planning, approval, and adoption process for the Dallas County Hazard Mitigation Action Plan.

D. REPORT ON ITEMS OF COMMUNITY INTEREST

Mayor Pro Tem Solomon reported on the Richardson Symphony event. Mayor Voelker reminded Council of the State of the City address on January 27, 2016.

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS

1. **INVOCATION – STEVE MITCHELL**
2. **PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – STEVE MITCHELL**
3. **MINUTES OF THE JANUARY 4, 2016, JANUARY 11, 2016 (BOARDS & COMMISSIONS), AND JANUARY 11, 2016 MEETINGS**

Council Action

Mayor Pro Tem Solomon moved to approve the Minutes as presented. Councilmember Frey seconded the motion. A vote was taken and passed 7-0.

4. VISITORS

There were no visitors comments submitted.

5. **CONSIDER APPOINTMENTS AND REAPPOINTMENTS TO THE ANIMAL SERVICES ADVISORY COMMISSION, CITY PLAN COMMISSION, CULTURAL ARTS COMMISSION, LIBRARY BOARD, AND PARKS AND RECREATION COMMISSION.**

Council Action

Council made the following motions which were all approved 7-0:

Animal Services Advisory Commission

Mayor Pro Tem Solomon moved to reappoint the following to a term ending 3/31/2018; seconded by Councilmember Scott:

- Elise Bissell
- Paula Carlson
- Dana Huffman, and;
- Dana Huffman as Vice Chair of the Animal Services Advisory Commission

Library Board

Councilmember Simpson made the following motions seconded by Councilmember Townsend:

- 1) Move to reappoint the following to a term ending 1/01/2018:
 - Bill McCalpin
 - Doris Anne Benner, and;
 - Doris Anne Benner as Chair of the Library Board
- 2) Move to appoint the following to a term ending 1/1/2018
 - Cathy Ziegler
 - Carrie Prysock
- 3) Move to appoint to a term ending 1/1/2019
 - Matt Fulgham

City Plan Commission

Councilmember Mitchell made the following motions seconded by Councilmember Frey:

- 1) Move to appoint Gerald Bright as Chair 8/2016
- 2) Move to appoint Ron Taylor as Vice Chair 8/2016
- 3) Move to appoint Kenneth Southard as odd-year alternate filling an unexpired term ending 8/2017

Cultural Arts Commission

Councilmember Dunn made the following motions seconded by Councilmember Simpson:

- 1) Move to appoint Beth Kolman as Chair
- 2) Move to reappoint Catherine Burdette and Curtis Dorian for a term expiring 1/31/2018
- 3) Move to appoint Catherine Burdette as Vice Chair
- 4) Move to appoint Kim Quirk and Chuck Riehm for a term expiring 1/31/2018

Parks and Recreation Commission

Councilmember Townsend made the following motions seconded by Mayor Pro Tem Solomon:

- 1) Move to appoint Jeremy Thomason as Chair
- 2) Move to appoint Gene Fitch as Vice Chair
- 3) Move to appoint Victor Garza to fill an unexpired term ending 12/01/2017

PUBLIC HEARING ITEM:

- 6. PUBLIC HEARING, ZONING FILE 15-31: A REQUEST BY MAXWELL FISHER ON BEHALF OF WC CAMPBELL BUSINESS CENTER, LP FOR A CHANGE IN ZONING FROM LR-M(2) LOCAL RETAIL TO PD PLANNED DEVELOPMENT TO ACCOMMODATE A SELF-SERVICE WAREHOUSE INCLUDING A SECOND STORY CARETAKER'S QUARTERS TO BE LOCATED ON APPROXIMATELY 5.3 ACRES AT 2050 N. PLANO ROAD, AT THE NORTHEAST QUADRANT OF CAMPBELL ROAD AND PLANO ROAD.**

Public Hearing

After hearing from the applicant who requested to continue the case to the February 22, 2016 meeting, Council conducted a Public Hearing with the following registered positions:

Opposed

Shawn O' Neil, 1507 Woodoak Drive, Richardson
Wayne Davis, 2302 Windsor Drive, Richardson
Sherrill Bodie, 2315 Windsor Drive, Richardson
Michael Smith, 1407 Woodcreek Drive, Richardson
Will Riley, 1707 Valcourt Drive, Richardson
Scott Craighead, 2023 Portsmouth Drive, Richardson
Gary Sharp, 4 Shannon Court, Richardson
Jerry Nichols, 2005 Portsmouth, Richardson
Evelyn Roberson, 2217 Victoria Lane, Richardson (submitted petition)
Jim Arnett, 2109 Skyridge Creek, Richardson
Martha Feeley, 1912 Chestnut Hill Lane, Richardson (submitted pictures)
Patrick Feeley, 1912 Chestnut Hill Lane, Richardson
Andrea Suk, 1707 Valcourt Drive, Richardson (submitted Power Point)

Opposed (submitted position, but did not speak)

David Edwards, 2306 Windsor Drive, Richardson
Linda Lewis, 2010 Oakwood Drive, Richardson
Jim Lewis, 2010 Oakwood Drive, Richardson
Jeff Burrows, 2013 Brandeis Drive, Richardson
Elizabeth Morgan, 1801 Chestnut Hill Lane, Richardson
Roger Morgan, 1801 Chestnut Hill Lane, Richardson
Charles Smith, 1509 Springtree Circle, Richardson
Betty Ross-Smith, 1509 Springtree Circle, Richardson
Sherry Greisinger, 2213 Shannon Lane, Richardson
Don Greisinger 2213 Shannon Lane, Richardson
Fernando Laclette, 1512 Springtree Circle, Richardson
Susana Laclette, 1512 Springtree Circle, Richardson
Toni Knox, 2200 Shannon Lane, Richardson
Yun-Han Chen, 1704 Chestnut Hill Lane, Richardson
Jim Shepard, 1811 Horndy Drive, Richardson
Mary Roffino, 2103 Briarwick Ct. Richardson
David Roffino, 2103 Briarwick Ct. Richardson

In Favor

Michael Enoch, 1500 Jennifer Street, Richardson
Roland Schaer, 1521 Springtree Circle, Richardson (submitted letter)

In Favor (submitted position, but did not speak)

Barbara Fullerton, 1607 Woodoak Drive, Richardson
Misty Meador, 1509 Woodoak Drive, Richardson

Neutral (submitted position, but did not speak)

Joseph Sperandeo, 2102 Chestnut Hill Lane, Richardson
Nancy Sperandeo, 2102 Chestnut Hill Lane, Richardson

With no further comments, Mayor Pro Tem Solomon moved to close the Public Hearing, seconded by Councilmember Mitchell, and approved 6-1 with Councilmember Simpson opposed.

Council Action

Councilmember Townsend moved to continue the case to the February 22, 2016 Council meeting. The motion died for lack of a second.

Mayor Pro Tem Solomon moved to deny ZF 15-31 with prejudice, seconded by Councilmember Scott. After some discussion, Councilmember Simpson moved to amend the motion to deny ZF 15-31 without prejudice. Councilmember Townsend seconded the motion to amend. A vote to amend the motion was approved 4-3 with Mayor Pro Tem Solomon, Councilmember Mitchell, and Councilmember Frey opposed. The main motion was amended to remove “with prejudice”.

The vote on the main motion to deny ZF 15-31 was approved 7-0.

ACTION ITEM:

7. **RECEIVE THE JANUARY 6, 2016 SIGN CONTROL BOARD MINUTES AND CONSIDER FINAL DENIAL OF SCB CASE #16-01, A VARIANCE FOR TAKE 5 OIL LOCATED AT 1198 N. PLANO RD. AND CONSIDER FINAL APPROVAL OF SCB CASE #16-02, A VARIANCE FOR BUCKINGHAM SHOPPING CENTER LOCATED AT 1332 S. PLANO RD.**

Council Action

Councilmember Townsend moved to approve the January 6, 2016 Sign Control Board Minutes and Sign Control Board Case 16-01 and 16-02. Councilmember Frey seconded the motion. A vote was taken and passed, 7-0.

8. CONSENT AGENDA:

- A. **CONSIDER RESOLUTION NO. 16-01, ESTABLISHING FEES FOR THE USE OF THE BUSH CENTRAL BARKWAY PARK EVENT PADDOCK.**
- B. **AUTHORIZE THE ADVERTISEMENT OF BID #36-16 – EISEMANN CENTER GARAGE PARKING ACCESS AND REVENUE CONTROL SYSTEM IMPROVEMENTS. BIDS TO BE RECEIVED BY THURSDAY, FEBRUARY 18, 2016 AT 3:00 P.M.**

C. CONSIDER AWARD OF THE FOLLOWING BIDS:

1. **BID #14-16 – WE REQUEST AUTHORIZATION TO ISSUE AN ANNUAL REQUIREMENTS CONTRACT TO SHOW MASTERS PRODUCTION LOGISTICS, INC., FOR STAGE LABOR AND TECHNICAL SERVICES FOR THE CHARLES W. EISEMANN CENTER PURSUANT TO COST PER HOURLY RATES.**
2. **BID #26-16 – WE REQUEST AUTHORIZATION TO ISSUE AN ANNUAL REQUIREMENTS CONTRACT TO RICHARDSON UMPIRES ASSOCIATION, SOMERSET SOCCER CLUB AND TJ SPORTS FOR UMPIRES & SPORTS OFFICIALS FOR THE PARKS & RECREATION DEPARTMENT PURSUANT TO UNIT PRICE PER GAME.**
3. **BID #33-16 – WE REQUEST AUTHORIZATION TO ISSUE A COOPERATIVE JOB ORDER CONTRACT TO SDB, INC., FOR THE RICHARDSON VEHICLE WASH BUILDING UPGRADES AT THE SERVICE CENTER THROUGH THE LOCAL GOVERNMENT PURCHASING COOPERATIVE BUYBOARD CONTRACT #464-14 IN THE AMOUNT OF \$227,222.29.**
4. **BID #34-16 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SYNETRA, INC., FOR A MAINTENANCE AGREEMENT FOR CISCO SYSTEMS DATA INFRASTRUCTURE EQUIPMENT FOR INFORMATION SERVICES PURSUANT TO THE STATE OF TEXAS DEPARTMENT OF INFORMATION SERVICES CONTRACT #DIR-TSO-2542 IN THE AMOUNT OF \$126,005.40.**

5. **BID #35-16 – WE REQUEST AUTHORIZATION TO ISSUE TWO (2) PURCHASE ORDERS TO WASHING EQUIPMENT OF TEXAS, INC., FOR THE COOPERATIVE PURCHASE OF THE VEHICLE WASH SYSTEM EQUIPMENT THROUGH THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS CONTRACT #FL03-15 IN THE AMOUNT OF \$227,455.**

Council Action

Councilmember Mitchell moved to approve the Consent Agenda as presented. Councilmember Frey seconded the motion. A vote was taken and passed 7-0.

EXECUTIVE SESSION

In compliance with Section 551.087(1) and (2) of the Texas Government Code, Council will convene into a closed session to discuss the following:

- Deliberation Regarding Economic Development Negotiations
 - Commercial Development – Main St./U.S. 75 Area

Council Action

Council convened into Executive Session at 10:11 p.m.

RECONVENE INTO REGULAR SESSION

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

Council Action

Council reconvened into Regular Session at 11:22 p.m. There was no action as a result of the Executive Session.

ADJOURNMENT

With no further business, the meeting was adjourned at 11:23 p.m.

MAYOR

ATTEST:

CITY SECRETARY

MINUTES
RICHARDSON CITY COUNCIL
REVITALIZATION AWARDS RECEPTION AND COUNCIL MEETING
FEBRUARY 1, 2016

**ATTEND REVITALIZATION AWARDS WINNERS RECEPTION IN ALCOVE AT
6:00 - 7:00 P.M. ADJOURN TO THE CITY COUNCIL CHAMBER.**

- **Call to Order**

Mayor Voelker called the meeting to order at 7:00 p.m. with the following Council members present:

Paul Voelker	Mayor
Mark Solomon	Mayor Pro Tem
Bob Townsend	Councilmember
Scott Dunn	Councilmember
Mabel Simpson	Councilmember
Marta Gomez Frey	Councilmember
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	First Assistant City Manager
Kent Pfeil	Chief Financial Officer
Cliff Miller	Assistant City Manager Development Services
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Taylor Lough	Management Analyst
Michael Spicer	Director of Development Services
Susan Smith	Assistant Director of Development Services
Chris Shacklett	Senior Planner

2015 Revitalization Awards Judging Committee:

Mayor Pro Tem Mark Solomon
Councilmember Mabel Simpson
Former City Plan Commissioner Barry Hand
City Plan Commissioner Randy Roland
Chamber of Commerce Representative Amie Mayes

COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBER

- **CALL TO ORDER**

- B. INVOCATION – BOB TOWNSEND**

- C. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – BOB TOWNSEND**

- D. VISITORS**

There were no visitors comments submitted.

E. PRESENTATION TO THE WINNERS OF RICHARDSON'S 2015 COMMUNITY REVITALIZATION AWARDS AT 7:00 P.M.

The judging committee presented Revitalization Awards to the following:

Ali Residence
2219 Ridge Crest Drive
Forejt Residence
1231 Navaho Trail
Ihde Residence
1206 Cherokee Place
McCleary Residence
110 West Shore Drive
McNeeley Residence
328 Robin Way

Wallock Residence
2014 Flat Creek Place
White Residence
314 Stonebridge Drive
Arapaho/Newberry Office Building
891 W. Arapaho Road
Canyon Creek Animal Clinic
2717 Custer Parkway
TNT Dental
500 Lockwood Drive

F. REPORT ON ITEMS OF COMMUNITY INTEREST

Councilmember Frey commended the City and staff on the State of the City address. Mayor Voelker thanked Greg Sowell, Director of Communications; Taylor Lough, Assistant to the City Manager; and the Communications department for their work on the State of the City. He informed the audience that the City produces the State of the City presentation in house. Mayor Voelker also reported on the academic competition he attended for fourth to eighth grade boys at the University of Texas at Dallas. Mayor Pro Tem Solomon reported on the St. Paul Catholic School Community Appreciation Day Luncheon and the recent Eisemann Center performance with Garrison Keilor.

RICHARDSON ROOM

EXECUTIVE SESSION

In compliance with Section 551.071 (1) and (2) of the Texas Government Code, Council will convene into a closed session to discuss the following:

- Consultation with City Attorney
 - Briefing Update Regarding Pending Litigation: City of Richardson v. Oncor Electric Delivery Service
 - Briefing to Discuss the 1988 North Texas Municipal Water District Regional Water Supply Facilities Amendatory Contract and North Texas Municipal Water District Board of Directors Governance

Council Action

Council convened into Executive Session at 7:30 p.m.

RECONVENE INTO REGULAR SESSION

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

Council Action

Council reconvened into Regular Session at 9:15 p.m. There was no action as a result of the Executive Session.

ADJOURNMENT

With no further business, the meeting was adjourned at 9:16 p.m.

MAYOR

ATTEST:

CITY SECRETARY



MEMO

DATE: February 4, 2016
TO: Honorable Mayor and City Council
FROM: Michael Spicer, Director of Development Services *MS*
SUBJECT: ZF 15-32 CZO Amendment-Massage Establishments

REQUEST

City-initiated amendment of the Comprehensive Zoning Ordinance (CZO) to regulate massage establishments in non-residential and non-apartment zoning districts subject to approval of a Special Permit.

BACKGROUND

The Comprehensive Zoning Ordinance (CZO) does not define nor in any way specifically reference either “massage establishments” or “reflexology/foot spa establishments.” These uses have historically been regarded as “office” uses and, therefore, allowed by right in non-residential zoning districts. In January 2015, the Main Street/Central Expressway Form Based Code (Ordinance No. 4097) was adopted, which included a definition of “massage establishment” and further required approval of a Special Permit for both massage and reflexology/foot spa establishments. In December 2015, Staff was directed by City Council to proceed with initiating the process to similarly amend the CZO to require approval of Special Permits for massage and reflexology/foot spa establishments in order to provide for consistent treatment of these uses throughout the entire city.

As proposed, the CZO would be amended to include the definition of “massage establishment” as well an amendment to the Special Permit section of the CZO to allow “massage establishments” in all non-residential and non-apartment zoning districts subject to approval of a Special Permit. Additional definitions for “massage services, other” and “massage therapy” would be added to the CZO to clarify terms within the definition of “massage establishment”.

By amending the CZO to allow the use by Special Permit in these zoning districts, the City Council has the ability to consider each request individually, based on the appropriateness of the land use at a given location. Existing locations would become legal, non-conforming uses; as such they could continue to operate without a Special Permit, but could not expand.

On January 19, 2016, the City Plan Commission held a public hearing to consider the proposed amendment. There were no speakers in support or opposition.

PLAN COMMISSION RECOMMENDATION

By a vote of 7-0, the Commission recommended approval of the request as presented. If City Council should approve the proposed amendments, the attached ordinance, Ordinance 4150 may also be approved with the same motion.

ATTACHMENTS

City Council Public Hearing Notice
CPC Minutes 2016-01-19

Staff Report
Proposed Ordinance 4150



Attn. Lynda Black
Publication for Dallas Morning News – Legals
Submitted on: January 20, 2016
Submitted by: City Secretary, City of Richardson

Please publish as listed below or in attachment and provide a publication affidavit to:

City Secretary's Office
P.O. Box 830309
Richardson, TX 75083-0309

FOR PUBLICATION ON: JANUARY 22, 2016

**City of Richardson
Public Hearing Notice**

The Richardson City Council will conduct a public hearing at 7:00p.m. on Monday, February 8, 2016, in the Council Chambers, Richardson Civic Center/City Hall, 411 W. Arapaho Road, to consider the following requests.

ZF 15-32

A City-initiated amendment to the Comprehensive Zoning Ordinance (Appendix A), Article I, Section 2 (Definitions), by adding the definition of massage establishment and other associated terms and by amending Article XXII-A, Section 2 (Special Permits – Use Regulations) to allow massage establishments upon approval of a Special Permit in non-residential and non-apartment zoning districts.

If you wish your opinion to be part of the record but are unable to attend, send a written reply prior to the hearing date to City Council, City of Richardson, P.O. Box 830309, Richardson, Texas 75083.

The City of Richardson
/s/ Aimee Nemer, City Secretary

EXCERPT
CITY OF RICHARDSON
CITY PLAN COMMISSION MINUTES –January 19, 2016

PUBLIC HEARING

Zoning File 15-32 – Text Amendment to Comprehensive Zoning Ordinance: Consider and take necessary action on a city initiated request for a change to the Comprehensive Zoning Ordinance (Appendix A), Article I, Section 2 (Definitions) by adding the definition of massage establishment and reflexology/foot spa establishment, and by amending Article XXII-A, Section 2 (Special Permits – Use Regulations) to allow massage establishments and reflexology/foot spa establishments upon approval of a Special Permit in non-Residential and non-Apartment zoning districts.

Mr. Shacklett advised the proposed text amendment would update the definition and Special Permit sections of the Comprehensive Zoning Ordinance (CZO) as they pertained to massage businesses in the City. He added the proposed definitions would cover massage establishments, massage services – other, and massage therapy and would be consistent with the definitions in the approved Main Street/Central Expressway form based code (Code).

Regarding the proposed change to the Special Permit section, Shacklett stated that massage establishments would be added as an allowed use in all nonresidential and non-apartment zoning districts upon approval of a Special Permit. He explained that historically the use had been treated as an office use, but City Council had asked the staff to move forward on making the changes to the CZO to provide consistency throughout the City which would give the Commission and City Council the opportunity to review applications on a case-by-case basis.

Commissioner Roland asked for a definition of a term from Chapter 455 of the Texas Occupations Code referenced in the Commissioner's packets.

Mr. Shacklett replied the terms listed were taken from the Texas Occupations Code and were created to cover any and all techniques considered to be massage therapy.

Commissioner DePuy asked if existing massage therapy and reflexology businesses would be notified of the change and how would the change affect their business.

Mr. Shacklett stated the existing massage and reflexology establishments would be considered “legally non-conforming” and allowed to continue to operate as long as no changes or increases were made to the size of the building or space. However, if a change to the business was proposed, the rights to the use could be made void which was similar to when a non-conforming space was left abandon for a period of six months or more.

With no further questions for staff, Chairman Hand opened the public hearing.

No comments or questions in favor or opposed were received and Chairman Hand closed the public hearing.

Motion: Commissioner Roland made a motion to recommend approval of Item 3 as presented; second by Commissioner Ferrell. Motion approved 7-0.



Staff Report

TO: City Council

THROUGH: Michael Spicer, Director of Development Services **MS**

FROM: Sam Chavez, Assistant Director – Development Services **SC**

DATE: February 4, 2016

RE: **Zoning File 15-32:** CZO Amendment, Massage Establishments and Reflexology/Foot Spa Establishments

BACKGROUND:

The Comprehensive Zoning Ordinance (CZO) does not define nor in any way specifically reference either “massage establishments” or “reflexology/foot spa establishments.” These uses have historically been regarded as “office” uses and, therefore, allowed by right in non-residential zoning districts.

In January 2015, the Main Street/Central Expressway Form Based Code (Ordinance No. 4097) was adopted, which included a definition of “massage establishment” and further required approval of a Special Permit for both massage and reflexology/foot spa establishments. The Main Street/Central Expressway Form Based Code regulates an area of approximately 255 acres, including Richardson’s original downtown and commercial properties fronting a portion of Central Expressway.

In December 2015, Staff was directed by City Council to proceed with initiating the process to similarly amend the CZO to require approval of a Special Permits for massage and reflexology/foot spa establishments in order to provide for consistent treatment of these uses throughout the entire city.

Based on visual inspections of shopping centers and other commercial properties, City staff has identified at least forty-two (42) massage and/or reflexology/foot spa establishments currently operating in the City of Richardson.

PROPOSED CZO AMENDMENT:

The proposed amendments entail adding the following definitions to Article I, Section 2, *Definitions* of the Comprehensive Zoning Ordinance, and amending Article XXII-A, Section 2,

Use Regulations, to require a Special Permit for a “massage establishment” in non-residential and non-apartment Zoning Districts:

- “massage establishment”
- “massage services, other” and
- “massage therapy”

The term “massage establishment” will be the use added to the Special Permit section of the CZO. The other terms will only be added to the CZO Definitions section to clarify terms used within the definition of “massage establishment”. The proposed definitions are as follows:

- *“Massage establishment” means a massage establishment as defined by Chapter 455, Texas Occupations Code of the State of Texas, as amended and shall include, but not be limited to, establishments known variously as massage parlors, foot spas, reflexology establishments, and salon suites, offering massage, massage therapy or other massage services.*
 - The state defines a massage establishment as a place of business that advertises or offers massage therapy or other massage services. The term includes a place of business that advertises or offers any service described by a derivation of the terms “massage therapy” or “other massage services”.
- *“Massage services, other” means other massage services as defined by Chapter 455, Texas Occupations Code of the State of Texas as amended.*
 - The state defines other massage services as any services offered or performed for compensation at a massage establishment that involve physical contact with a client, and may include the use of oil, lubricant, salt glow, a heat lamp, a hot and cold pack, or a tub, shower, jacuzzi, sauna, steam, or cabinet bath.
- *“Massage therapy” means massage therapy as defined by Chapter 455, Texas Occupations Code of the State of Texas as amended.*
 - The state defines massage therapy as the manipulation of soft tissue by hand or through a mechanical or electrical apparatus for the purpose of body massage and includes effleurage (stroking), petrissage (kneading), tapotement (percussion), compression, vibration, friction, nerve strokes, and Swedish gymnastics. The terms "massage," "therapeutic massage," "massage technology," "myotherapy," "body massage," "body rub," or any derivation of those terms are synonyms for "massage therapy."

Chapter 455, Texas Occupations Code of the State of Texas, does not apply to a person licensed in the state as a physician, chiropractor, occupational therapist, physical therapist, nurse or athletic trainer. Therefore, these licensed individuals would be able to provide massage without first acquiring a Special Permit as a “massage establishment”.

Chapter 455, Texas Occupations Code of the State of Texas, also does not apply to persons already licensed as a cosmetologist in the state. However, per Chapter 1602, Texas Occupations

Code of the State of Texas, massage provided by a cosmetologist is limited to a person's scalp, face, neck, arms, hands, and feet. These are areas that may typically be massaged by a licensed cosmetologist also providing barber and beauty salon service, which are allowed by right in Retail and Commercial Zoning Districts. Again, a cosmetologist operating under the restrictions of Chapter 1602 would also be allowed without first acquiring a Special Permit for a "massage establishment".

CONSIDERATIONS:

The requirement of a Special Permit is proposed in order to provide for regulatory consistency throughout the entire City.

Uses Requiring Special Permits

The Comprehensive Zoning Ordinance presently regulates seventy-nine (79) uses by Special Permit. The range of uses requiring a Special Permit is diverse, as the following examples illustrate: amusement arcades and commercial amusement centers; antennas; assisted living, convalescent and independent living facilities; beer and wine package sales; boarding kennels; check cashing/payday advance loan or car title loan businesses; child care centers; heavy manufacturing; helipads; limited service hotels; motor vehicle –related uses; restaurants with drive-through service; private & parochial schools; sexually-oriented businesses, smoking establishments, electronic cigarette establishments, and large scale retail.

Effect on Existing Massage Establishments & Reflexology/Foot Spa Establishments

- Upon enactment of the Comprehensive Zoning Ordinance amendment, all existing massage establishments would become legal, non-conforming uses, except the Phenix Salon Suites located at the Richardson Heights Shopping Center, which received approval of a Special Permit in December 2015.
- Legal, non-conforming status does not affect current operations and does not require owners or operators to obtain a Special Permit.
- Should expansion of a legal, nonconforming massage establishment or reflexology/foot spa establishment be desired, the owner would first have to obtain approval of a Special Permit from City Council.
- Should a legal, non-conforming establishment cease operations for a minimum period of six consecutive months, the right to re-establish the use without approval of a Special Permit would be forfeited.

MOTION:

On January 19, 2016, the City Plan Commission recommended approval of the proposed text amendments as listed below:

- (1) Add the definition of "massage establishment" to Article I, Section 2, Definitions of Appendix A of the Code of Ordinances (Comprehensive Zoning Ordinance):

"Massage establishment" means a massage establishment as defined by Chapter 455,

Texas Occupations Code of the State of Texas, as amended and shall include, but not be limited to, establishments known variously as massage parlors, foot spas, reflexology establishments, and salon suites, offering massage, massage therapy or other massage services.

- (2) Add the definition of “massage services, other” to Article I, Section 2, Definitions of Appendix A of the Code of Ordinances (Comprehensive Zoning Ordinance):

“Massage services, other” means other massage services as defined by Chapter 455, Texas Occupations Code of the State of Texas as amended.

- (3) Add the definition of “massage therapy” to Article I, Section 2, Definitions of Appendix A of the Code of Ordinances (Comprehensive Zoning Ordinance):

“Massage therapy” means massage therapy as defined by Chapter 455, Texas Occupations Code of the State of Texas as amended.

- (4) Add massage establishment as a use allowed subject to approval of a Special Permit under Article XXII-A, Section 2 in all non-residential and non-apartment Zoning Districts.

ORDINANCE NO. 4150

AN ORDINANCE OF THE CITY OF RICHARDSON, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF RICHARDSON, AS HERETOFORE AMENDED, BY AMENDING ARTICLE I, SECTION 2, “DEFINITIONS”, BY ADDING THE DEFINITION OF “MASSAGE ESTABLISHMENT”, “MASSAGE SERVICES, OTHER”, AND “MASSAGE THERAPY”; BY AMENDING ARTICLE XXII-A, “SPECIAL PERMITS”, BY AMENDING SECTION 2(b) TO ALLOW MASSAGE ESTABLISHMENTS BY SPECIAL PERMIT IN NON-RESIDENTIAL AND NON-APARTMENT ZONING DISTRICTS; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE. (ZONING FILE 15-32).

WHEREAS, the City Plan Commission of the City of Richardson and the governing body of the City of Richardson, in compliance with the laws of the State of Texas and the ordinances of the City of Richardson, have given requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, the governing body, in the exercise of the legislative discretion, has concluded that the Comprehensive Zoning Ordinance should be amended; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1. That the Comprehensive Zoning Ordinance of the City of Richardson, Texas, duly passed by the governing body of the City of Richardson on the 5th day of June, 1956, as heretofore amended, be, and the same is hereby amended by amending Article 1, Section 2, “Definitions”, in part, by adding definitions for the phrases “massage establishment”, “massage services, other”, and “massage therapy”, to read as follows:

**“ARTICLE I. TITLE, DEFINITIONS, GENERAL PROVISIONS,
AUTO WRECKING YARDS AND SWIMMING POOLS**

...

Sec. 2. Definitions.

...

ADD

“Massage establishment shall have the same meaning provided to that phrase as set forth in Texas Occupations Code §455.001(5), as amended, and shall include, but not be limited to, establishments known variously as massage parlors, foot spas, reflexology establishments, and salon suites, offering massage, massage therapy or other massage services.”

“Massage services, other shall have the same meaning given to that phrase as set forth in Texas Occupations Code §455.001(11), as amended.”

“Massage therapy shall have the same meaning given to that phrase as set forth in Texas Occupations Code §455.001(8), as amended.”

SECTION 2. That the Comprehensive Zoning Ordinance of the City of Richardson, Texas, duly passed by the governing body of the City of Richardson on the 5th day of June, 1956, as heretofore amended, be, and the same is hereby amended by amending Article XXII-A, Section 2(b), in part, to allow massage establishments by Special Permit, to read as follows:

“ARTICLE XXII-A. SPECIAL PERMITS.

...

Sec. 2. Use Regulations.

...

(b) The following uses may be authorized by special permit in the specified districts upon compliance with all of the requirements of this article and other applicable city codes and ordinances:

.....

“Massage establishments in any non-residential or non-apartment District.”

SECTION 3. That all other provisions of the ordinances of the City of Richardson in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Richardson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 4. That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same

shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

SECTION 5. That an offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 6. That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Richardson, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 7. That this Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such case provide.

DULY PASSED by the City Council of the City of Richardson, Texas, on the 8th day of February, 2016.

APPROVED:

MAYOR

APPROVED AS TO FORM:

CORRECTLY ENROLLED:

CITY ATTORNEY
(PGS:2-4-16:TM 75361)

CITY SECRETARY

RESOLUTION NO. 16-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, ADOPTING THE DALLAS COUNTY HAZARD MITIGATION ACTION PLAN; PROVIDING A REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, natural hazards in the North Central Texas region historically have caused significant disasters with losses of life, property and natural resource damage; and

WHEREAS, the Federal Disaster Mitigation Act of 2000 requires communities to adopt a Hazard Mitigation Action Plan (HazMAP) to be eligible for pre- and post-disaster federal funding; and

WHEREAS, the City of Richardson has been an active participant in the Dallas County HazMAP planning process and having conducted its own community involvement process; and

WHEREAS, the City of Richardson's HazMAP demonstrates commitment to lessen the consequences of such hazards through risk reduction actions; and

WHEREAS, the City of Richardson has reviewed the 2015 Dallas County Hazmap Mitigation Action Plan and agrees with the stated mitigation goals;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

SECTION 1: The 2015 Dallas County HazMAP Mitigation Action Plan is hereby approved and adopted in its entirety, including mitigation actions to be undertaken by the City of Richardson. A copy of the 2015 Dallas County HazMAP Mitigation Action Plan may be accessed online via the Dallas County Office of Homeland Security and Emergency Management web page at:

http://www.dallascounty.org/department/osem/documents/2015_12_01_Dallas_County_HazMAP_APA_Copy.pdf.

SECTION 2: The City of Richardson will pursue available funding opportunities for implementation of the proposals designated therein, and will, upon receipt of such funding, implement the actions contained in the mitigation strategies.

SECTION 3: The City of Richardson will continue to participate in the HazMAP planning process, including reporting and plan maintenance procedures as required by FEMA and the Texas Division of Emergency Management.

SECTION 4. That all provisions of the Resolutions of the City of Richardson, Texas, in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 5: This Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson, Texas, on this the 8th day of February, 2016.

CITY OF RICHARDSON, TEXAS

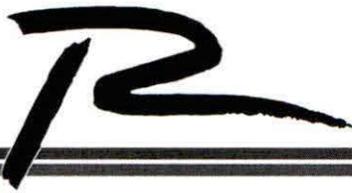
MAYOR

ATTEST:

CITY SECRETARY

APPROVED AS TO FORM:

PETER G. SMITH, CITY ATTORNEY
(PGS:1-19-16:TM 75104)



MEMO

DATE: February 1, 2016
TO: Keith Dagen – Director of Finance
FROM: Pam Kirkland – Purchasing Manager 
SUBJECT: Award of Bid #25-16 for the Lookout Park Irrigation Renovation to Cole Construction, Inc. in the amount of \$160,992

Proposed Date of Award: February 8, 2016

I concur with the recommendation of Bobby Kinser – Assistant Parks Superintendent, and request permission to award a contract to the low bidder, Cole Construction, Inc. for the above referenced irrigation renovation in the amount of \$160,992, which includes the Base Bid and Owner's Contingency of \$23,392.

As stated in the attached memo, the original bid amount is over budget and Parks is requesting to decrease the owner's contingency from 17% of the base bid amount to a flat \$7,400 to keep the project within budget. Consequently, we request to issue a change order to reduce the amount of this award by \$15,992 for a total project cost of \$145,000.

Funding is provided from the following accounts:

235-3061-514-7102, Project PM1605	\$ 85,000
011-3061-541-4359	<u>\$ 75,992</u>
	\$160,992

The bid was advertised in *The Dallas Morning News* on December 22 & 29, 2015 and posted on Bidsync. A total of 984 electronic solicitations were sent; 44 vendors viewed the bid; and 6 bids were received. A prebid conference was held on January 6, 2016 and 6 vendors and 2 staff members were in attendance.

Concur:


Keith Dagen

Attachments



MEMO

TO: Pam Kirkland
FROM: Bobby Kinser
DATE: 2-2-16
SUBJECT: Award of bid # 25-16

After careful review the Parks Department recommends award of Bid #25-16 for the Lookout Park Irrigation Renovation to the low bidder Cole Construction, Inc., in the amount of \$160,992, which includes the Base Bid and Owner's Contingency of 17 percent (%).

Unfortunately, the amount of \$160,992 is over budget. We would like to recommend approval of Change Order #1 to lower the contingency amount from 17 percent (%) of the base bid, as outlined in the specifications, to a flat \$7,400 to keep the project within budget. This will reduce the contract price from \$160,992 to \$145,000.

Funding is provided as follows:

236-3061-541-7102, Project PM1605	\$ 85,000.00
011-3061-541-4359	\$ 75,992.00
Total	\$160,992.00

Bobby W Kinser

BID TABULATION
LOOKOUT PARK IRRIGATION RENOVATION

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	"A New Deal" Irrigation		American Landscape Systems		AquaGreen Global, LLC		Cole Construction Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Base Bid	1	ea	158969.000	\$158,969.00	156965.000	\$156,965.00	163746.810	\$163,746.81	137600.000	\$137,600.00
2	Owner's Contingency	1	ea	27024.730	\$27,024.73	26684.000	\$26,684.00	27836.960	\$27,836.96	23392.000	\$23,392.00
3	Alternate "A" Bid Deduct	1	ea	-22129.000	(\$22,129.00)	-28562.000	(\$28,562.00)	-15652.260	(\$15,652.26)	-9895.000	(\$9,895.00)
4	Alternate "B" Bid Deduct	1	ea	-9585.000	(\$9,585.00)	-10370.000	(\$10,370.00)	-6020.100	(\$6,020.10)	-3950.000	(\$3,950.00)
	Base Bid + Owner's Contingency				\$185,993.73		\$183,649.00		\$191,583.77		\$160,992.00
	Base Bid + Owner's Contingency + Alternate "A" Bid Deduct				\$163,864.73		\$155,087.00		\$175,931.51		\$151,097.00
	Base Bid + Owner's Contingency + Alternate "B" Bid Deduct				\$176,408.73		\$173,279.00		\$185,563.67		\$157,042.00
	Base Bid + Owner's Contingency + Alternate "A" Bid Deduct + Alternate "B" Bid Deduct				\$154,279.73		\$144,717.00		\$169,911.41		\$147,147.00
	Base Bid + Alternate "A" Bid Deduct				\$136,840.00		\$128,403.00		\$148,094.55		\$127,705.00
	Base Bid + Alternate "B" Bid Deduct				\$149,384.00		\$146,595.00		\$157,726.71		\$133,650.00
	Base Bid + Alternate "A" Bid Deduct + Alternate "B" Bid Deduct				\$127,255.00		\$118,033.00		\$142,074.45		\$123,755.00
	TOTAL GROSS PRICE				Varies		Varies		Varies		Varies
	CASH DISCOUNT										
	TOTAL NET PRICE										
	DELIVERY				As needed		As needed		As needed		As needed
	F.O.B				Destination		Destination		Destination		Destination

BID TABULATION
LOOKOUT PARK IRRIGATION RENOVATION

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	Perfect Finish		RLM EarthCo		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT				
1	Base Bid	1	ea	155144.000	\$155,144.00	245766.000	\$245,766.00		\$0.00		\$0.00
2	Owner's Contingency	1	ea	26375.000	\$26,375.00	41780.220	\$41,780.22		\$0.00		\$0.00
3	Alternate "A" Bid Deduct	1	ea	-9200.000	(\$9,200.00)	-28516.500	(\$28,516.50)		\$0.00		\$0.00
4	Alternate "B" Bid Deduct	1	ea	-3700.000	(\$3,700.00)	-16300.260	(\$16,300.26)		\$0.00		\$0.00
	Base Bid + Owner's Contingency				\$181,519.00		\$287,546.22		\$0.00		\$0.00
	Base Bid + Owner's Contingency + Alternate "A" Bid Deduct				\$172,319.00		\$259,029.72		\$0.00		\$0.00
	Base Bid + Owner's Contingency + Alternate "B" Bid Deduct				\$177,819.00		\$271,245.96		\$0.00		\$0.00
	Base Bid + Owner's Contingency + Alternate "A" Bid Deduct + Alternate "B" Bid Deduct				\$168,619.00		\$242,729.46		\$0.00		\$0.00
	Base Bid + Alternate "A" Bid Deduct				\$145,944.00		\$217,249.50		\$0.00		\$0.00
	Base Bid + Alternate "B" Bid Deduct				\$151,444.00		\$229,465.74		\$0.00		\$0.00
	Base Bid + Alternate "A" Bid Deduct + Alternate "B" Bid Deduct				\$142,244.00		\$200,949.24		\$0.00		\$0.00
	TOTAL GROSS PRICE				Varies		Varies		Varies		Varies
	CASH DISCOUNT										
	TOTAL NET PRICE										
	DELIVERY				As needed		As needed		As needed		As needed
	F.O.B				Destination		Destination		Destination		Destination



MEMO

DATE: February 2, 2016

TO: Keith Dagen – Director of Finance

FROM: Pam Kirkland – Purchasing Manager

SUBJECT: Award of Bid #28-16 for an annual requirements contract to Braxton Transportation, LLC for hauling of construction debris pursuant to the unit price of \$295 per vendor loaded hauls or \$255 per load for City loaded hauls

Proposed Date of Award: February 8, 2016

I concur with the recommendation of Travis Switzer – Assistant Director of Public Services, and request permission to issue an annual requirements contract for hauling of construction debris to Braxton Transportation, LLC pursuant to units prices as follows:

Cost Per Load, if Loaded by Vendor	\$295/load
Cost Per Load, if Loaded by City	\$255/load

It is anticipated that the majority of the hauls required will be loaded by the vendor; however, when time allows and City personnel and equipment are available, we can load the vendor's trucks at a cost savings of \$40 per load.

This contract is being awarded based on best value criteria, which included cost of service (50%), safety record (15%), references (25%), and efficiency of equipment (10%). Two bids were received and Braxton Transportation, LLC was the highest ranked firm.

This is a one-year contract with options to renew for up to four (4) additional one-year periods, if acceptable to both parties. Pricing for these services is based on a base cost per load. The award of this contract allows the city to use hauling services as the requirements and needs of the city arise on an annual basis and during any subsequent renewal period(s). Since the City is not obligated to pay for or use a minimum or maximum amount of services, payment will be rendered pursuant to the per load rates bid.



MEMO

TO: Pam Kirkland, Purchasing Manager

FROM: Travis Switzer, Assistant Director of Public Services 

DATE: January 29, 2016

SUBJECT: Award Recommendation, Bid 28-16

The Public Services Department evaluation committee used the criteria specified in Bid 28-16, which is listed below, to score two bidders: Braxton Transportation and Aggregates Now. Our decision to recommend Braxton Transportation, the higher ranked firm, was made in a meeting on January 27, 2016. Braxton Transportation's unit price is \$295.00 per load if they load the material themselves. Braxton Transportation offers a unit price of \$255.00 per load (a discount of \$40.00) if the City loads the material.

Cost of Service – 50%
Safety Record – 15%
References – 25%
Efficiency of Equipment – 10%

The annual cost for these services is heavily dependent on the number of main breaks experienced and water/sewer main replacements planned. Therefore, annual costs cannot be determined exactly. However we estimated the costs to be \$125,000. Funding will come from the account listed below.

511-5610-503-4535

Should you require further information or have questions please let me know.

We estimate expenditures for FY15-16 to be approximately \$125,000 and funding is available in account 511-5610-503-4535.

The bid was advertised in *The Dallas Morning News* on December 16 & 23, 2015 and posted on Bidsync. A prebid conference was held on January 5, 2016 and two vendors and two staff members were in attendance. A total of 934 electronic solicitations were sent; 30 vendors viewed the bid; and 2 bids were received.

Concur:



Keith Dagen

ATTACHMENTS

BID TABULATION
 ANNUAL CONTRACT FOR HAULING OF CONSTRUCTION DEBRIS

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	AGGREGATES NOW		BRAXTON TRANSPORTATION		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT				
1	Base Cost Per Load (28 mi/load)	1	load		\$625.00	295.000	\$295.00				
2	Cost Adjustment for higher miles	1	mi		\$4.95		\$2.50				
3	Underweight Adjustment	1	ea		\$0.00		(\$15.00)				
4	Base Cost Per Load (City load on truck)	1	load		(\$415.00)		(\$40.00)				
				Tractor/trailer w/32' end dump trailer		07 Tractor Trailer 45-50000 # (23-25 tons)					
	TOTAL GROSS PRICE										
	CASH DISCOUNT										
	TOTAL NET PRICE										
	DELIVERY				As needed		As needed		As needed		As needed
	F.O.B				Destination		Destination		Destination		Destination



MEMO

DATE: February 2, 2016

TO: Keith Dagen – Director of Finance

FROM: Pam Kirkland – Purchasing Manager *Pam*

SUBJECT: Award of Bid #39-16 for the cooperative purchase of two (2) cab/chassis with 13-15 yard dump body trucks for the Fleet Motor Pool to East Texas Mack Truck Sales, LLC in the amount of \$281,654 through Region VIII Education Service Center's The Interlocal Purchasing System (TIPS) Contract #2102314

Proposed Date of Award: February 8, 2016

I concur with the recommendations of Ernest Ramos – Fleet and Materials Manager and request permission to issue a purchase order for the above referenced cab/chassis with 13-15 yard dump body trucks to East Texas Mack Truck Sales LLC, as per the attached quotation, in the amount of \$281,654.

The above referenced cab/chassis with dump body trucks have been competitively bid through the Region VIII Education Service Center's cooperative purchasing program, The Interlocal Purchasing System (TIPS), on Contract #2102314, which was awarded to East Texas Mack Sales, LLC. The City of Richardson is a member of the TIPS Cooperative through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

Funding is available in account 511-5910-504-7421 for this expenditure.

Concur:

Keith Dagen

Keith Dagen

Attachments



MEMO

DATE: January 29, 2016

TO: Pam Kirkland, Purchasing Manager

FROM: Ernie Ramos, Fleet & Materials Manager

RE: Capital Purchase Recommendation, Cab/Chassis w/Dump Body Trucks for Motor-pool via The Inter-local Purchasing System (TIPS), Contract # 2102314

I have reviewed the existing contract listed above and received a quote for Two (2) Cab/Chassis w/13-15 Yard Dump Body Trucks for the Fleet Motor Pool. I recommend purchasing the units with options from East-Texas-Mack for \$281,654.00 via the contract listed above. This purchase is funded in account # 511-5910-504-7421.

The total also includes Chassis, Dump Bodies. The contact for this purchase is Mr. Matt Miller, and he can be reached at (800) 441-8505, or E-mail: Matt.Miller@East-Texas-Mack.com, or fax (903) 758-0275.

Attachment/s: Copy of Quote (17-pages)
Copy of TIPS Contract, (15-pages)

CC: Keith Dagen, Director of Finance

: ER



February 2, 2016

City of Richardson
Attn: Pam Kirkland
411 W. Arapaho Rd.
Richardson, TX 75080

RE: Awarded Vendor Contract – East Texas Mack Sales LLC
Contract #2102314 Commodity Contract: Heavy Duty Trucks and Trailers
Awarded October 23, 2014 effective through October 23, 2017
Reference #: AHQN016116B

TO WHOM IT MAY CONCERN:

The Interlocal Purchasing System (TIPS) verifies that East Texas Mack Sales LLC is an Awarded Vendor for The Interlocal Purchasing System (TIPS), and is authorized to perform work under Contract #2102314.

With specific respect to the quote from East Texas Mack Sales LLC for City of Richardson dated 02/02/16 in the amount totaling \$140,827.00, the quote has been reviewed by TIPS and found to be within the parameters of the awarded contract as listed above.

If you have any questions, you may reach me at 866-839-8477 or by email to kthompson@reg8.net.

Sincerely,

Kim Thompson

Kim Thompson
TIPS/TAPS Cooperative Coordinator

THIS UNIT IS OFFERED FOR SALE VIA TIPS CONTRACT NUMBER: 2102314

QUOTED PRICE INCLUDES HILBILT DUMP BODY AND SNOW DOG SPREADER



PROPOSAL

Especially Prepared For:

Presented By:

MATT MILLER
East Texas Mack Truck Sales LLC
903-647-0548
2934 Hwy 31
Longview, Texas 75606
MATT.MILLER@EAST-TEXAS-MACK.COM

Especially Prepared For:

RE: MACK GRANITE AXLE FORWARD (GU713)

DUMP On/Off Hwy

Thank you for the opportunity to review your current truck needs and present this proposal. The accompanying proposal has been prepared to give you the complete specifications and performance details of the unit best suited for your operations. Today, as costs continue to rise, we know you demand a truck that will be the most economical in the long run. Several factors that I believe are important in achieving this goal are:

- * Improved Fuel Economy
- * Reduced Maintenance
- * Improved Productivity
- * High Resale Value

The enclosed specifications and recommendations have been carefully designed to meet all these objectives. I think that after reviewing this proposal you will come to the same conclusion that so many operators are coming to:

"MACK Has What It Takes!!"

I look forward to meeting with you and to discuss any questions you might have regarding this proposal.

Sincerely,

MATT MILLER
East Texas Mack Truck Sales LLC



CHASSIS SPECIFICATIONS SUMMARY

February 02, 2016

2016 MACK GU713

DUMP On/Off Hwy
STRAIGHT TRUCK WITH TRAILER

Engine	MACK MP7-405M 405HP	Transmission	3000-RDS-5
		Clutch	CLS43B-O MERITOR/SACHS, SINGLE
Front Axle	12,000# FXL12	Rear Axle	40,000# MT-40-14X4D Ratio 3.70
Suspension	12,000#	Suspension	40,000# mRIDE
Tires	Front: 11R22.5 Rear: 11R22.5	Wheels	22.5x8.25 ALUMINUM DISC 22.5x8.25 ALUMINUM DISC
Ratings	GVW: 52,000# GCW: 80,000#	Fuel Tanks	LH: 111gal
Fifth Wheel		Sleeper	

PRICING SUMMARY

	Total Price
SELLING PRICE (Excluding Taxes/Fees/Trade)	\$141,120.90
Surcharge	\$0.00
Net FRET or Canadian GST Taxes	\$0.00
Tire Tax Credit (Municipal Only)	(\$293.90)
Sales/Usage Taxes	\$0.00
License/Title/Etc.	
Misc Fees	
Trade	\$0.00
ACQUISITION COST (Include Trade if applies)	\$140,827.00
Less Down Payment	
BALANCE DUE Per Unit	\$140,827.00
PRICE (Total Order)	\$0.00
BALANCE DUE (Total Order)	\$0.00

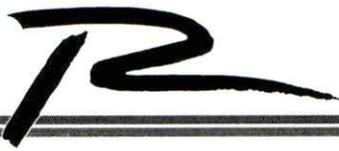
Total Quantity: 0 **Estimated Total Weight:** 16,118# **Reference#:** AHQN016116B

X _____
Prepared For: **Customer Signature** **Date**

X _____
Presented By: **Dealer Signature** **Date**

Phone: --
Fax: --

MATT MILLER
East Texas Mack Truck Sales LLC
903-647-0548
Longview, Texas 75606
(800) 441-8505
MATT.MILLER@EAST-TEXAS-MACK.COM



MEMO

DATE: February 3, 2016

TO: Keith Dagen – Director of Finance

FROM: Pam Kirkland – Purchasing Manager 

SUBJECT: Award of Bid #40-16 for the cooperative purchase of four (4) Cab/Chassis' for Fixed Container Bodies with Lemco Grapplers for the Solid Waste Department to Sam Pack's Five Star Ford in the amount of \$614,086.32 through the State of Texas Contract #072-A1

Proposed Date of Award: February 8, 2016

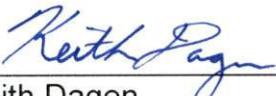
I concur with the recommendations of Ernest Ramos - Fleet & Materials Manager and Travis Switzer – Assistant Director of Public Services and request permission to issue a purchase order to Sam Pack's Five Star Ford for four (4) cab/chassis' for fixed container bodies with Lemco grapplers, as per the attached quotation, in the amount of \$614,086.32.

The above referenced equipment has been bid through the State of Texas Procurement and Support Services Contract #072-A, as per the attached quotations. The City of Richardson participates in the State Cooperative Purchasing Program through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102, which automatically renew annually unless either party gives prior notice of termination.

Funding is available in the following accounts:

598-2045-581-7421, Project #BB1501
590-2045-581-7421, Project #BB1601

Concur:



Keith Dagen

Attachments



MEMO

DATE: January 29, 2016
TO: Pam Kirkland, Purchasing Manager
FROM: Ernie Ramos, Fleet & Materials Manager *ER*
RE: Capital Equipment Purchase, BB1601, Cab/Chassis for Fixed Container Body/Lemco Grappler via State Contract 072-A1

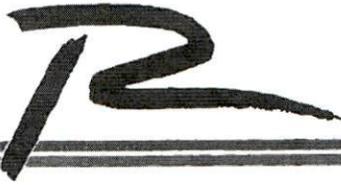
I have reviewed the existing contract referenced above and recommend purchasing four (4) Ford F-750 Cab/Chassis from Sam Pack's Five Star Ford for an amount of \$614,086.32. I have reviewed and approved the quote with options listed from Sam Pack's Five Star Ford.

The funding for this purchase is funded from three accounts, Project # BB1501 # 598-2045-581-7421, and Project # BB1601, 590-2045-581-7421.

The contact at Sam Pack's Five Star Ford is Mr. Alan Rosner and he can be reached at (888) 835-3389, or E-mail: alanr@spford.com, Fax: (972) 245-5278. Please order the truck chassis with options as specified on the quote.

Attachment/s: State Contract Quote (1-page)
Cop of Item on Contract (2-pages)

CC: Travis Switzer, Assistant Director of Public Services
Darryl Fourte, Director of Public Services
Keith Dagen, Director of Finance



MEMO

TO: Pam Kirkland, Purchasing Manager

FROM: Travis Switzer, Assistant Director of Public Services 

DATE: February 1, 2016

SUBJECT: Capital Equipment Purchase, BB1601, Cab/Chassis for Fixed Container Body/Lemco Grapppler via State Contract 072-A1

I concur with the recommendation of Ernie Ramos, Fleet & Materials Manager, to purchase four (4) Ford F-750 Cab/Chassis from Sam Pack's Five Star Ford for an amount of \$614,086.32. Please reference Mr. Ramos' memo dated January 29, 2016.

There are three accounts for this purchase: Project # BB1501 # 598-2045-581-7421, and Project # BB1601, 590-2045-581-7421.

Attachment: Ernie Ramos, Fleet & Materials Manager, memo dated January 29, 2016.

xc: Darryl E. Fourte, Director of Public Services
Ryan Delzell, Superintendent of Solid Waste



MEMO

DATE: February 3, 2016
TO: Keith Dagen – Director of Finance
FROM: Pam Kirkland – Purchasing Manager *Pam*
SUBJECT: Award of Bid #41-16 for an annual requirements contract to HD Supply Waterworks for Neptune water meters and parts pursuant to unit prices

Proposed Date of Award: February 8, 2016

I concur with the recommendation of Hunter Stephens – Utility Systems Superintendent and Cara Copley – Treasurer and Revenue Manager and request permission to issue an annual requirements contract for various sizes of Neptune water meters and parts to HD Supply Waterworks pursuant to the attached unit prices.

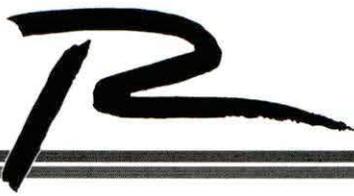
HD Supply Waterworks is the sole supplier for Neptune water meters in the Texas area; therefore, this a sole source procurement as allowed by Texas Local Government Code Chapter 252.022 (a)(7)(A). It is our recommendation to establish an annual requirements contract based on the unit prices listed in the attached memo to begin replacing aging meters as part of its water and wastewater maintenance strategy. The award of this contract allows the city to purchase the water meters and parts as the requirements and needs of the city arise on an annual basis and during any subsequent renewal period(s). Since the City is not obligated to pay for or use a minimum or maximum amount of products, payment will be rendered pursuant to the unit prices specified.

We estimate expenditures for FY15-16 to be approximately \$1,204,515 and funds are available in utility CO's, utility sweep and the water/sewer operating budget.

Concur:

Keith Dagen
Keith Dagen

Attachments



MEMO

TO: Pam Kirkland, Purchasing Manager

THRU: Keith Dagen, Director of Finance *KD*
Darryl Fourte, Director of Public Services *DF*

FROM: Hunter Stephens, Assistant Director of Public Services *HS*
Cara Copley, Treasurer and Revenue Manager *CC*

DATE: January 27, 2016

SUBJECT: Recommendation Memo – HD Supply

The City of Richardson currently utilizes HD Supply as our supplier of Neptune meters and meter parts through the issuance of an annual requirements contract. Approximately 86% of our meters are over 15 years old. As a result, the city has committed funds in the 2015-2016 budget to begin replacing aging meters as part of its water and wastewater maintenance strategy.

In order to maintain our existing system, the City will have to purchase Neptune meters and registers so that all current equipment stays compatible with the new purchases. Neptune meters and equipment are distributed exclusively through HD Supply in the North Texas Market. As such, the City may purchase Neptune meters and equipment from HD Supply as a sole source vendor.

In the first year of the maintenance program, we anticipate replacing approximately 4,500 meters at an estimated cost of \$1,204,515. Funds are available in utility CO's, utility sweep and the water/sewer operating budget.

We recommend awarding to HD Supply based on the unit pricing in the quote attached.

CC: Don Magner, First Assistant City Manager
Kent Pfeil, Chief Financial Officer



4333 Irving Blvd
 Dallas, TX 75247
 t 214.631.9410
 f 214.905.0768

January 20, 2016

Cara Copley
 Treasurer & Revenue Manager
 City of Richardson, Texas

Re: Meter System Pricing

Cara,

HD Supply Waterworks and Neptune Technology Group are pleased to offer the following pricing structure for your metering needs:

R900i METER & REGISTER PRICES	Orders of 1 to 3,999	Orders of 1 to 3,999	Orders of 4,000 or more
	(with trade-in) ¹	(without trade-in)	
Neptune ¾ SL T10 R900i meter	\$ 181.70	\$ 243.50	\$ 223.00
Neptune 1" T10 R900i meter	\$ 236.00	\$ 297.80	\$ 277.00
Neptune 1-1/2" R900i T10	\$ 415.89	\$ 477.62	\$ 455.00
Neptune 2" R900i meter	\$ 529.41	\$ 591.21	\$ 570.00
Neptune 3" Tru/Flo R900i compound	\$ 2,187.00	\$ 2,187.00	\$ 2,160.00
Neptune 4" Tru/Flo R900i compound	\$ 2,888.00	\$ 2,888.00	\$ 2,790.00
Neptune 6" Tru/Flo R900i compound	\$ 4,689.00	\$ 4,689.00	\$ 4,600.00
Neptune F/H Meter	\$ 977.59	\$ 977.59	\$ 977.59

R900i REGISTER PRICES (when purchasing register alone)	Orders of 1 to 3,999	Orders of 1 to 3,999	Orders of 4,000 or more
	(with trade-in) ¹	(without trade-in)	
Neptune R900i register – 6 ft. antenna	\$ 105.00	\$ 166.00	\$ 155.00
Neptune R900i register – 20 ft. antenna	\$ 110.00	\$ 171.80	\$ 160.00

STRAINERS	Bronze	Iron/Rilsan Coat
	Neptune 3"	\$ 618.00
Neptune 4"	\$ 728.82	\$ 545.00
Neptune 6"	\$ 1,334.18	\$ 930.00

Note: To qualify for the 4000 quantity price break we just need an order for 4000 units of any combination of R900i meters or R900i registers. They can be booked out for shipments as long as all 4000 units ship within 12 months.

¹ The discount on R900i registers and ¾" T10 through 2" T10 R900i meters that has been in place since 2014 is still available on the current pricing structure of 1 to 3999. This discount applies to any Pro Read register (\$61.80 ea.) or Pro Read meter regardless of age towards an R900i meter or R900i register with an upfront trade on an RMA before order is placed. This pricing structure and discount program are in effect until 12/31/2016.

We hope this meets your needs and if I can answer any questions please let me know.

Sincerely,

Dennis Woody
 HD Supply Waterworks
 972-877-3994



MEMO

DATE: February 3, 2016

TO: Keith Dagen – Director of Finance

FROM: Pam Kirkland – Purchasing Manager

SUBJECT: Award of Bid #42-16 for the cooperative purchase of a Front Loader Body for the Solid Waste Department to McNeilus Companies/McNeilus Truck & Manufacturing in the amount of \$99,896 through the Texas Local Government Statewide Purchasing Cooperative Buyboard Contract #425-13

Proposed Date of Award: February 8, 2016

I concur with the recommendation of Ernest Ramos – Fleet & Materials Manager and Travis Switzer – Assistant Director of Public Services to issue a purchase order for a front loader body to McNeilus Companies/McNeilus Truck & Manufacturing, as outlined in the attached quotation, in the amount of \$99,896.

The above referenced refuse body has been competitively bid through the Texas Local Government Statewide Purchasing Cooperative (Buyboard) Contract #425-13. The City of Richardson is a member of the Texas Local Government Statewide Purchasing Cooperative through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

Funding is available in account 590-2050-581-7421, Project #CS1602 for this expenditure.

Concur:

Keith Dagen

Attachments



MEMO

DATE: January 29, 2016
TO: Pam Kirkland, Purchasing Manager
FROM: Ernie Ramos, Fleet & Materials Manager *ER*
RE: Capital Equipment Purchase, CS1602, Front Loader Body via
TASB Buyboard Contract 425-13

I have reviewed the existing contract referenced above and recommend purchasing a McNeilus Atlantic Series 40-yard Front Loader Body from McNeilus Companies/McNeilus Truck & Manufacturing for an amount of \$99,896. I have reviewed and approved the quote with options listed from McNeilus Companies/McNeilus Truck & Manufacturing.

The funding for this purchase is funded from Project # CS1602, account # 590-2050-581-7421. The contact at McNeilus Companies is Mr. Hunter Moore and he can be reached at (972) 225-2313, or E-mail: hmoore@mcneilusco.com, Fax: (972) 225-7077. Please order the body with options as specified on the quote.

Attachment/s: Buyboard quote (1-page)
Buyboard Contract (3-pages)
Buyboard Vendor Contract Information (1-page)

CC: Travis Switzer, Assistant Director of Public Services
Darryl Fourte, Director of Public Services
Keith Dagen, Director of Finance



MEMO

TO: Pam Kirkland, Purchasing Manager

FROM: Travis Switzer, Assistant Director of Public Services *TS*

DATE: February 1, 2016

SUBJECT: Capital Equipment Purchase, CS1602, Front Loader Body via TASB Buyboard Contract 425-13

I concur with the recommendation of Ernie Ramos, Fleet & Materials Manager, to purchase one (1) McNeilus Atlantic Series 40-yard Front Loader Body from McNeilus Companies/McNeilus Truck & Manufacturing for an amount of \$99,896. Please refer to Mr. Ramos' memo dated January 29, 2016.

The account for this project (Project # CS1602) is 590-2050-581-7421.

Attachment: Ernie Ramos, Fleet & Materials Manager, memo dated January 29, 2016.

xc: Darryl E. Fourte, Director of Public Services
Ryan Delzell, Superintendent of Solid Waste

BuyBoard

McNeilus Truck Manufacturing - Dallas

The following details shall be provided with any BuyBoard purchase order (Fax Purchase Order to {800}211-5454

BuyBoard Vendor: <u>McNeilus Truck & Manufacturing</u>	Prepared By: <u>Hunter Moore</u>
[Address P.O. to:] <u>1101 I-45 South</u>	Vendor Phone: <u>(214) 846-6739</u>
<u>Hutchins TX 75141</u>	Vendor Fax: <u>(972)225-7077</u>
	Vendor Toll Free _____
Government Agency: <u>City of Richardson</u>	Date Prepared <u>2/1/2016</u>
[Ship to:] <u>1266 Columbia Dr.</u>	Gov. Agency <u>Same</u>
<u>Richardson, TX 75083</u>	[Bill to:] <u>Same</u>
Contacts Name: <u>Ernie Ramos</u>	Gov. Agn. Phone No: <u>972-744-4421</u>
Product Description: <u>McNeilus 40yd Front Loader</u>	G. A. Fax No: <u>972-744-5812</u>

I: BuyBoard Contract 425-13 Price List: 19 Base Price \$ 89,817.00

II: Base Bid Options (Itemize Below)

* <u>Add Top Spot Mirror</u>	<u>\$ 150.00</u>	* <u>Low Hyd Light</u>	<u>\$199</u>
* <u>Center Stop Light</u>	<u>\$ 205.00</u>	* <u>Camera System 4 Cameras</u>	<u>\$ 1,727.00</u>
* <u>Fender Lights</u>	<u>\$ 276.00</u>	* <u>Hopper Lights</u>	
* <u>20lb. Fire ext.</u>	<u>\$ 518.00</u>	* _____	
* <u>5lb Fire ext.</u>	<u>\$ 101.00</u>	* _____	
* <u>Safety triangles</u>	<u>\$ 67.00</u>	* _____	
* <u>Service Lift</u>	<u>\$ 3,108.00</u>	* _____	
* <u>Smart Lights</u>	<u>\$ 810.00</u>	* _____	
Subtotal	<u>\$ 5,235.00</u>	Subtotal	<u>\$ 1,926.00</u>
Contract List Price Total			<u>\$ 7,161.00</u>

III: Subtotal of I + II => **BuyBoard Contract Price:** \$ 96,978.00

IV: Non-Base Options (Itemize below) NON-BASE = #DIV/0! %

* <u>Buy board fee</u>	<u>\$ 400.00</u>		<u>\$ -</u>
* <u>Freight</u>	<u>\$ 2,518.00</u>		<u>\$ -</u>
* _____	<u>\$ -</u>		<u>\$ -</u>
* _____	<u>\$ -</u>	Admin	
Subtotal	<u>\$ 2,918.00</u>	Subtotal	<u>\$ -</u>

V Unpublished Options added to Contract Price (Subtotal of Co. 1 & Col 2) \$ 2,918.00

VI **Total IV + V** \$ 99,896.00

VII **Quantity Ordered Units:** 1 x "E" \$ 99,896.00

VIII **Trade-in or other Credit(s)** \$ -

IX **TOTAL PURCHASE PRICE INCLUDING VII + VIII** \$ 99,896.00

Ernie Ramos
2/1/16

Fax all Purchase Orders to BuyBoard at (800) 211-5454



MEMO

DATE: February 3, 2016
TO: Keith Dagen – Director of Finance
FROM: Pam Kirkland – Purchasing Manager 
SUBJECT: Change Order to decrease the original awarded amount of Bid #25-16 to Cole Construction, Inc. for the Lookout Park Irrigation Renovation in the amount of \$15,992

Proposed Date of Approval: February 8, 2016

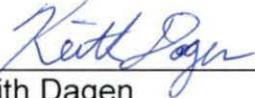
I concur with the recommendation of Bobby Kinser – Assistant Parks Superintendent and request permission to decrease the above referenced bid award in the amount of \$15,992, as outlined in Mr. Kinser's attached memo.

Texas Local Government code Chapter 271.060 allows for change orders to contracts if plans or specifications are necessary after or during the performance of the contract to decrease or increase the quantity of work to be performed or of materials, equipment or supplies to be furnished. The contract may not be increased by more than 25% of the original contract amount.

Cole Construction, Inc. has also approved the requested deduction in the contingency amount.

Concur:

Approved:



Keith Dagen

Dan Johnson

Attachments



MEMO

TO: Pam Kirkland
FROM: Bobby Kinser
DATE: 2-02-16
SUBJECT: change order to decrease award amount to Cole Construction Inc. Bid # 25-16, Lookout Park irrigation Renovation

ACTION REQUESTED:

Process Change order to DECREASE award of Lookout Park irrigation Renovation bid # 25-16

ACCOUNT SUMMARY:

Award Amount	\$160,992.00
Change Order	(\$ 15,992.00)

Total Authorized Contract Amount \$145,000.00

BACKGROUND INFORMATION:

Unfortunately, the bid amount of \$ 160,992 is over budget. We would like to recommend approval to lower the contingency amount from 17 percent (%) of the base bid, as outlined in the specifications, to a flat \$7,400 to keep the project within budget.

FUNDING INFORMATION:

236-3061-541-7102, project PM1605	\$ 85,000.00
011-3061-541-4359	\$ 75,992.00
Total	\$ 160,992.00

Bobby W Kinser