

**RICHARDSON CITY COUNCIL  
MONDAY, NOVEMBER 9, 2015  
WORK SESSION AT 6:00 PM; COUNCIL MEETING AT 7:00 PM  
CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX**

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The Richardson City Council will conduct a Work Session at 6:00 p.m. on Monday, November 9, 2015 in the Richardson Room of the Civic Center, 411 W. Arapaho Road, Richardson, Texas. The Work Session will be followed by a Council Meeting at 7:00 p.m. in the Council Chambers. Council will reconvene the Work Session following the Council Meeting if necessary.

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

**WORK SESSION – 6:00 PM, RICHARDSON ROOM**

• **CALL TO ORDER**

**A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA**

*The City Council will have an opportunity to preview items listed on the Council Meeting agenda for action and discuss with City Staff.*

**B. REVIEW AND DISCUSS AN UPDATE FROM THE NORTH TEXAS COMMISSION**

**C. REPORT ON ITEMS OF COMMUNITY INTEREST**

*The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after posting the agenda.*

**COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS**

**1. INVOCATION – MARK SOLOMON**

**2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – MARK SOLOMON**

**3. MINUTES OF THE OCTOBER 5, 2015, OCTOBER 12, 2015, OCTOBER 13, 2015 (COUNCIL GOALS RETREAT), OCTOBER 19, 2015, AND NOVEMBER 2, 2015 MEETINGS**

**4. VISITORS**

*The City Council invites citizens to address the Council on any topic not already scheduled for Public Hearing. Citizens wishing to speak should complete a “City Council Appearance Card” and present it to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However, your concerns will be addressed by City Staff, may be placed on a future agenda, or by some other course of response.*

**PUBLIC HEARING ITEMS:**

- 5. PUBLIC HEARING, ZONING FILE 15-25, A REQUEST BY JORGE ARMENTEROS, REPRESENTING POLLO CAMPERO OF TEXAS, LLC, FOR APPROVAL OF A SPECIAL PERMIT FOR A RESTAURANT WITH DRIVE-THROUGH SERVICE TO BE LOCATED AT 1380 W. BELT LINE ROAD (NORTH SIDE OF BELT LINE ROAD, EAST OF COIT ROAD. THE PROPERTY IS CURRENTLY ZONED C-M COMMERCIAL).**

6. PUBLIC HEARING, ZONING FILE 15-26, A REQUEST BY JEFF KAUERZ, REPRESENTING AUTOZONE PARTS, INC., FOR APPROVAL OF A SPECIAL PERMIT FOR A "MOTOR VEHICLE REPAIR SHOP, MINOR" USE TO BE LOCATED AT 1325 E. BELT LINE ROAD (NORTH SIDE OF BELT LINE ROAD, WEST OF PLANO ROAD. THE PROPERTY IS CURRENTLY ZONED C-M COMMERCIAL AND LR-M(2) LOCAL RETAIL).

**ACTION ITEM:**

7. RECEIVE THE NOVEMBER 4, 2015 SIGN CONTROL BOARD MINUTES AND CONSIDER FINAL APPROVAL OF SCB CASE #15-09, 2067 N. CENTRAL EXPWY., A VARIANCE FOR CAMPBELL WAY CENTER AND SCB CASE #15-10, 2069 N. CENTRAL EXPWY., A VARIANCE FOR CAMPBELL WAY CENTER.

**8. CONSENT AGENDA:**

*All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion with no individual consideration. If individual consideration of an item is requested, it will be removed from the Consent Agenda and discussed separately.*

A. CONSIDER ADOPTION OF THE FOLLOWING ORDINANCES:

1. ORDINANCE NO. 4142, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP BY AMENDING AND RESTATING ORDINANCE NUMBER 3796 (CRYSTAL CREEK PD PLANNED DEVELOPMENT) TO AMEND THE DEVELOPMENT STANDARDS RELATED TO THE DEVELOPMENT OF A SINGLE-FAMILY SUBDIVISION.
2. ORDINANCE NO. 4143, AMENDING THE CODE OF ORDINANCES OF THE CITY OF RICHARDSON, BY AMENDING SECTION 1-1 CLARIFYING THE REFERENCE TO AND DESIGNATION OF THE CODE OF ORDINANCES; BY AMENDING SECTION 2-186 SUBSECTION (b) UPDATING STATE LAW REFERENCE IN REGARD TO MUNICIPAL COURT COMPLAINTS; BY AMENDING SECTION 5-10 TO DELETE SUBSECTION (2) TO CONFORM TO STATE LAW; BY AMENDING SECTION 6-440 SUBSECTIONS (1) AND (2) BY UPDATING INTERNATIONAL CODE REFERENCES; BY AMENDING SECTION 6-442 BY AMENDING SUBSECTION (1) AMENDING THE HEIGHT OF AN ANTENNAE SYSTEM TO BE CONSISTENT WITH THE COMPREHENSIVE ZONING ORDINANCE; BY AMENDING SECTION 6-460 SUBSECTIONS (1) AND (2) BY UNDATED INTERNATIONAL CODE REFERENCES; BY AMENDING SECTION 7-2 EMERGENCY MANAGEMENT DEFINITIONS; BY AMENDING CHAPTER 7 BY REPLACING REFERENCES TO THE TERMS "CASTASTROPHIC INCIDENT" AND "MAJOR DISASTER" TO "DISASTER"; BY AMENDING SECTION 9-3 UPDATING STATE LAW REFERENCES; BY AMENDING SECTION 12-2 (b) UPDATING STATE LAW REFERENCES IN REGARD TO EMERGENCY SERVICE FEES; BY AMENDING SECTION 12-29 BY DELETING THE LAST SENTENCE CONTAINING OBSOLETE LANGUAGE; BY AMENDING SECTION 12-32 CLARIFYING DELINQUENT HOTEL OCCUPANCY TAX PENALTY AND INTEREST; BY AMENDING SECTION 14-61 BY AMENDING DEFINITIONS RELATED TO ABANDONED AND JUNKED VEHICLES; BY AMENDING SECTION 14-77 (a) UPDATING STATE LAW REFERENCES; BY AMENDING SECTION 14-80 (a), (b) AND (c) REGARDING GARAGE KEEPERS AND ABANDONED MOTOR VEHICLES TO CONFORM TO STATE LAW AND UPDATING STATE LAW REFERENCES; BY AMENDING SECTION 14-81 UPDATING STATE LAW REFERENCES; BY AMENDING SECTION 14-125 TO ADD SUBSECTION (g) REGARDING GRAFFITI REMOVAL; BY AMENDING SECTION 22-11 (a) AND (b) UPDATING REFERENCES TO STATE LAW AND TO CONFORM TO STATE LAW; AND BY AMENDING SECTION 22-147 (c) UPDATING STATE LAW REFERENCES.

B. CONSIDER THE FOLLOWING RESOLUTIONS:

1. RESOLUTION NO. 15-34, NOMINATING HEALTH CARE SERVICE CORPORATION, A MUTUAL LEGAL RESERVE COMPANY, D/B/A BLUE CROSS AND BLUE SHIELD OF TEXAS ("HCSC") AS A TEXAS STATE ENTERPRISE ZONE PROJECT.
2. RESOLUTION NO. 15-35, CASTING ITS VOTE FOR A MEMBER OF THE BOARD OF DIRECTORS OF THE CENTRAL APPRAISAL DISTRICT OF COLLIN COUNTY.
3. RESOLUTION NO. 15-36, CASTING ITS VOTE FOR THE FOURTH MEMBER OF THE BOARD OF DIRECTORS OF THE DALLAS CENTRAL APPRAISAL DISTRICT.
4. RESOLUTION NO. 15-37, ADOPTING THE CITY OF RICHARDSON CITY COUNCIL STATEMENT OF GOALS.
5. RESOLUTION NO. 15-38, APPROVING THE TERMS AND CONDITIONS OF THE LOCAL TRANSPORTATION PROJECT ADVANCE FUNDING AGREEMENT FOR A CONGESTION MITIGATION AND AIR QUALITY (CMAQ) IMPROVEMENT PROGRAM PROJECT FOR THE UNIVERSITY TRAIL PHASE II PROJECT, BY AND BETWEEN THE CITY OF RICHARDSON, TEXAS, AND THE STATE OF TEXAS, ACTING BY AND THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION, AND AUTHORIZING ITS EXECUTION BY THE CITY MANAGER.

C. AUTHORIZE THE ADVERTISEMENT OF THE FOLLOWING BIDS:

1. BID #03-16 – RICHARDSON WALKS TO DART PEDESTRIAN ROUTE IMPROVEMENTS. BIDS TO BE RECEIVED BY TUESDAY, DECEMBER 1, 2015 AT 3:00 P.M.
2. BID #08-16 – RTR-RENNER ROAD INTERSECTION IMPROVEMENTS. BIDS TO BE RECEIVED BY TUESDAY, DECEMBER 1, 2015 AT 2:00 P.M.

D. CONSIDER AWARD OF THE FOLLOWING BIDS:

1. BID #81-15 – WE REQUEST AUTHORIZATION TO ISSUE AN ANNUAL REQUIREMENTS CONTRACT TO RICHARDSON READY ELECTRIC, INC. AND BOYD ELECTRIC, LTD FOR ELECTRICAL SERVICES PURSUANT TO HOURLY PRICES BID FOR ELECTRICIANS, ELECTRICIAN HELPERS, LADDER TRUCK RENTAL/ OPERATORS, AND CONTRACTOR'S MARK UP FOR PARTS.
2. BID #01-16 – WE RECOMMEND THE AWARD TO HERITAGE ONE ROOFING FOR THE RESTROOM ROOF REPLACEMENTS IN THE AMOUNT OF \$56,800.
3. BID #15-16 – WE REQUEST AUTHORIZATION TO ISSUE A CO-OP PURCHASE ORDER TO SAM PACK'S CHEVROLET FOR THE PURCHASE OF ELEVEN (11) 2016 CHEVROLET PURSUIT RATED POLICE TAHOE'S AND ONE (1) CHEVROLET PURSUIT RATED IMPALA FOR THE POLICE DEPARTMENT THROUGH THE STATE OF TEXAS CONTRACT #071-A1 IN THE AMOUNT OF \$395,343.79.
4. BID #16-16 – WE REQUEST AUTHORIZATION TO ISSUE A COOPERATIVE ANNUAL REQUIREMENTS CONTRACT TO POLLOCK PAPER DISTRIBUTORS AND EAGLE BRUSH AND CHEMICAL, INC. FOR CUSTODIAL SUPPLIES AND EQUIPMENT THROUGH THE TEXAS LOCAL GOVERNMENT STATEWIDE PURCHASING COOPERATIVE BUYBOARD CONTRACT #490-15 PURSUANT TO VARIOUS PERCENTAGES OF DISCOUNT FROM THEIR CATALOG PRICELIST.

5. BID #17-16 – WE REQUEST AUTHORIZATION TO ISSUE A COOPERATIVE PURCHASE ORDER TO HALL-MARK FIRE APPARATUS TEXAS, LLC FOR AN E-ONE QUEST CUSTOM FIRE APPARATUS WITH 100' AERIAL FOR THE FIRE DEPARTMENT THROUGH THE HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS CONTRACT #FS12-13 IN THE AMOUNT OF \$1,012,000.
6. BID #18-16 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO EAST TEXAS MACK TRUCK SALES, LP FOR THE CO-OP PURCHASE OF A MACK MRU613 CAB-OVER/CHASSIS FOR A FRONTLOADER FOR THE SOLID WASTE DEPARTMENT THROUGH THE REGION VIII EDUCATION SERVICE CENTER'S THE INTERLOCAL PURCHASING SYSTEM (TIPS) CONTRACT #2102314 IN THE AMOUNT OF \$135,700.
7. BID #19-16 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO GRAPEVINE DODGE CHRYSLER JEEP FOR THE CO-OP PURCHASE OF THREE (3) 2016 DODGE CHARGER POLICE PURSUIT VEHICLES FOR THE POLICE DEPARTMENT THROUGH THE BUYBOARD CONTRACT #430-13 IN THE AMOUNT OF \$82,795.
8. BID #20-16 – WE REQUEST AUTHORIZATION TO ISSUE A COOPERATIVE PURCHASE ORDER TO TASER INTERNATIONAL FOR THE COOPERATIVE PURCHASE OF CONDUCTED ELECTRICAL DEVICES AND ACCESSORIES FOR THE POLICE DEPARTMENT THROUGH THE STATE OF TEXAS CONTRACT #680-A1 IN THE AMOUNT OF \$50,895.90.
9. BID #21-16 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO METRO FIRE APPARATUS SPECIALISTS, INC. FOR THE COOPERATIVE PURCHASE OF THERMAL IMAGING CAMERA REPLACEMENT/UPGRADES FOR THE FIRE DEPARTMENT PURSUANT TO THE LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD) CONTRACT #432-13 IN THE AMOUNT OF \$93,050.

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### **EXECUTIVE SESSION**

In compliance with Section 551.074 of the Texas Government Code, Council will convene into a closed session to discuss the following:

- Personnel
  - Evaluation of the City Manager

### **RECONVENE INTO REGULAR SESSION**

Council will reconvene into open session, and take action, if any, on matters discussed in Executive Session.

- **ADJOURN**

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL ON FRIDAY, NOVEMBER 6, 2015, BY 5:00 P.M.

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AIMEE NEMER, CITY SECRETARY

ACCOMMODATION REQUESTS FOR PERSONS WITH DISABILITIES SHOULD BE MADE AT LEAST 48 HOURS PRIOR TO THE MEETING BY CONTACTING SUSAN MATTISON, ADA COORDINATOR, VIA PHONE AT 972 744-0809, VIA EMAIL AT ADACoordinator@cor.gov, OR BY APPOINTMENT AT 1621 E. LOOKOUT DRIVE, RICHARDSON, TX 75082.



City of Richardson  
City Council Worksession  
Agenda Item Summary



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**City Council Meeting Date:** Monday, November 2, 2015

**Agenda Item:** Review and Discuss An Update from the North Texas Commission

**Staff Resource:** Don Magner, First Assistant City Manager

**Summary:** North Texas Commission President/CEO Mabrie Jackson will provide a "State of the Commission" report as well as an overview of priority projects and issues.

**Board/Commission Action:** N/A

**Action Proposed:** N/A

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**MINUTES**  
**RICHARDSON CITY COUNCIL**  
**WORK SESSION MEETING**  
**OCTOBER 5, 2015**

**WORK SESSION – 6:00 P.M.:**

- **Call to Order**

Mayor Pro Tem Solomon called the meeting to order at 6:00 p.m. with the following Council members present:

Mark Solomon	Mayor Pro Tem
Bob Townsend	Councilmember
Scott Dunn	Councilmember
Mabel Simpson	Councilmember
Marta Gomez Frey	Councilmember
Steve Mitchell	Councilmember

Absent:

Paul Voelker	Mayor
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The following staff members were also present:

Dan Johnson	City Manager
Don Magner	First Assistant City Manager
Kent Pfeil	Chief Financial Officer
Cliff Miller	Assistant City Manager Development Services
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Taylor Lough	Management Analyst
Keith Dagen	Director of Finance
Cara Copley	Treasury and Revenue Manager
Bill Alsup	Director of Health
Jim Spivey	Chief of Police
Coby Pewitt	Police Captain
Kyle McClure	Corporate Recreation Manager

**A. VISITORS**

There were no visitors comments submitted.

**B. PRESENT PROCLAMATION IN SUPPORT OF NATIONAL NIGHT OUT AND THE RICHARDSON POLICE DEPARTMENT AND OVERVIEW OF NATIONAL ASSOCIATION OF TOWN WATCH'S NATIONAL NIGHT OUT AGAINST CRIME ON TUESDAY, OCTOBER 6, 2015**

Chief Spivey gave an overview of the Police Department and National Night Out activities. Mayor Pro Tem Solomon presented the department with a proclamation.

**C. REVIEW AND DISCUSS AN UPDATE ON THE 2015 CORPORATE CHALLENGE PROGRAM**

Kyle McClure, Corporate Recreation Manager, gave an update on the 2015 Corporate Challenge program including the preliminary amount raised of \$238,000.00.

**D. REVIEW AND DISCUSS THE INVESTMENT POLICY REVIEW**

Keith Dagen, Director of Finance, reviewed the City’s investment policy as required by the Texas Public Funds Investment Act and explained the recommended changes:

- Title changes to acknowledge the recent changes in City Manager’s Office and Finance Department staff (Chief Financial Officer, Treasurer & Revenue Manager)
- Article V (e) updated to reflect the eight hour training requirement from HB 870.
- Article VI (h)(4) added to acknowledge requirement of no-load mutual fund companies to provide a prospectus and other information required by the SEC.
- Article VI (j) added to reflect staff’s procedures for monitoring ratings of investments which require a specific rating.

**E. REVIEW AND DISCUSS THE MCMURREY FAMILY ANIMAL MEDICAL SUITE AT THE RICHARDSON ANIMAL SHELTER**

Bill Alsup, Director of Health, reviewed a donation from the McMurrey family for the construction of a medical suite that will provide spaying and neutering services and improve the health of adoptable animals. Mr. Alsup noted that the donor wished to be discreet in the donation.

**F. REPORT ON ITEMS OF COMMUNITY INTEREST**

Councilmembers Dunn and Mitchell commended City staff on the Cottonwood Art Festival. Mayor Pro Tem Solomon commented on the book sale, opening night of the Richardson Symphony, and the National Night Out activities.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 7:19 p.m.

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MAYOR

ATTEST:

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CITY SECRETARY

**MINUTES**  
**RICHARDSON CITY COUNCIL**  
**WORK SESSION AND COUNCIL MEETING**  
**OCTOBER 12, 2015**

**WORK SESSION – 6:00 P.M.:**

• **Call to Order**

Mayor Voelker called the meeting to order at 6:06 p.m. with the following Council members present:

Paul Voelker	Mayor
Mark Solomon	Mayor Pro Tem
Bob Townsend	Councilmember
Scott Dunn	Councilmember
Mabel Simpson	Councilmember
Marta Gomez Frey	Councilmember
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	First Assistant City Manager
Kent Pfeil	Chief Financial Officer
Cliff Miller	Assistant City Manager Development Services
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Taylor Lough	Management Analyst
Michael Spicer	Director of Development Services

**A. REVIEW AND DISCUSS ITEMS LISTED ON THE CITY COUNCIL MEETING AGENDA**

Michael Spicer, Director of Development Services, reviewed Zoning Files 15-14, 15-21, 15-22, and 15-24.

**B. REVIEW AND DISCUSS THE STATE CONSTITUTIONAL PROPOSITIONS**

This item was postponed.

**C. REPORT ON ITEMS OF COMMUNITY INTEREST**

There were no reports of community interest items.

**COUNCIL MEETING – 7:00 PM, COUNCIL CHAMBERS**

- 1. INVOCATION – STEVE MITCHELL**
- 2. PLEDGE OF ALLEGIANCE: U.S. AND TEXAS FLAGS – STEVE MITCHELL**
- 3. MINUTES OF THE SEPTEMBER 28, 2015 MEETING**

**Council Action**

Councilmember Simpson moved to approve the Minutes as presented. Councilmember Frey seconded the motion. A vote was taken and passed, 7-0.

#### 4. VISITORS

There were no visitors comments submitted.

#### PUBLIC HEARING ITEMS:

5. **PUBLIC HEARING, ZONING FILE 15-14, A REQUEST BY AHMED HELALUZZAMAN, REPRESENTING RICHARDSON CRYSTAL CREEK HOA, TO AMEND THE CRYSTAL CREEK PD PLANNED DEVELOPMENT, ORDINANCE 3796, TO MODIFY DEVELOPMENT STANDARDS RELATED TO THE DEVELOPMENT OF AN 11.3-ACRE SINGLE-FAMILY SUBDIVISION LOCATED ON THE WEST SIDE OF HOLFORD ROAD, NORTH OF THE RICHARDSON/GARLAND CITY LIMIT LINE AND SOUTH OF CHAINHURST DRIVE. THE PROPERTY IS CURRENTLY ZONED PD PLANNED DEVELOPMENT.**

#### Public Hearing

Ahmed Helaluzzaman, representing the applicant was available to answer Council questions. Council inquired about the three-car garage requirement, the lease on the cell tower, parking, number of builders, and if the applicant was agreeable to the City Plan Commission terms. The applicant stated he was mostly in agreement with the exception of the buffer zone, the ability to build 100% stucco, and the front facing garages on the lots that face north. After the following comments, Mayor Pro Tem Solomon moved to close the Public Hearing, seconded by Councilmember Mitchell, and approved unanimously.

#### The following people spoke in support:

Sadak Shaik  
Muhammad Isa  
Riaz Uddin  
Abdellatif Bellaouar  
Ahmed Fridi (did not speak, but registered support)

#### The following people spoke in opposition:

Debra Roberts  
Jerri Strong (did not speak, but registered opposition)

#### Council Action

Councilmember Townsend moved to approve the request as presented with the City Plan Commission recommendations and the accompanying ordinance. Mayor Pro Tem Solomon seconded the motion. A vote was taken and passed, 6-1 with Councilmember Simpson opposed. Ms. Simpson stated she could not support the restrictions of the buffer zone.

6. **PUBLIC HEARING, ZONING FILE 15-21 AND CONSIDER ADOPTION OF ORDINANCE NO. 4138, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP TO GRANT A CHANGE IN ZONING TO GRANT A SPECIAL PERMIT FOR AN INDOOR RADIO CONTROL RACE TRACK WITH SPECIAL CONDITIONS ON A 3.17-ACRE TRACT OF LAND ZONED LR-M(2) LOCAL RETAIL LOCATED AT 521 W. CAMPBELL ROAD, RICHARDSON, TEXAS.**

#### Public Hearing

The applicant, Randy Novak was available to answer questions from Council. Councilmember Mitchell inquired if there would be food or alcohol sold. Mr. Novak responded that there would only be vending

machine items. With no public comments submitted, Mayor Pro Tem Solomon moved to close the Public Hearing, seconded by Councilmember Scott, and approved unanimously.

### **Council Action**

Councilmember Mitchell moved to approve the request and ordinance as submitted. Councilmember Frey seconded the motion. A vote was taken and passed, 7-0.

7. **PUBLIC HEARING, ZONING FILE 15-22 AND CONSIDER ADOPTION OF ORDINANCE NO. 4139, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP TO GRANT A CHANGE IN ZONING TO GRANT A SPECIAL PERMIT FOR A CHILDCARE CENTER WITH SPECIAL CONDITIONS ON A 2.00-ACRE TRACT OF LAND ZONED O-M OFFICE LOCATED AT 132 N. GLENVILLE DRIVE, RICHARDSON, TEXAS.**

### **Public Hearing**

The applicant, Alisa White-Burton was available to answer questions from Council. Council inquired about landscaping and playground standards as well as daycare hours, restrictions on hours, and age and staff requirements. With no public comments submitted, Councilmember Frey moved to close the Public Hearing, seconded by Councilmember Simpson, and approved unanimously.

### **Council Action**

Councilmember Dunn moved to approve the request and ordinance as presented. Councilmember Townsend seconded the motion. A vote was taken and passed, 7-0.

8. **PUBLIC HEARING, ZONING FILE 15-24 AND CONSIDER ADOPTION OF ORDINANCE NO. 4140, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP TO GRANT A CHANGE IN ZONING BY AMENDING ORDINANCE NUMBER 2586-A, ADOPTED ON FEBRUARY 16, 1987, TO AUTHORIZE THE ADDITIONAL USE OF “HOTEL, LIMITED SERVICE” FOR TRACT R-5 WITH SPECIAL CONDITIONS ON A PORTION OF A 4.75-ACRE TRACT OF LAND ZONED PD PLANNED DEVELOPMENT LOCATED AT 455 W. PRESIDENT GEORGE BUSH HIGHWAY, RICHARDSON, TEXAS.**

### **Public Hearing**

The applicant, Mike Patel, was available to answer Council questions. Council inquired about the maximum occupancy of the conference room, which was confirmed at 50-70 occupants. There was significant discussion and inquiry regarding the brand of the hotel and it remaining a quality chain. There was also significant discussion regarding the food offerings other than breakfast. With no public comments submitted, Councilmember Dunn moved to close the Public Hearing, seconded by Councilmember Frey, and approved unanimously.

### **Council Action**

Councilmember Townsend moved to approve Zoning File 15-24 and the ordinance. Councilmember Mitchell seconded the motion. Councilmember Simpson moved to amend the motion to include select service. Councilmember Solomon seconded the motion to amend and asked staff to clarify or define select service. Mr. Spicer explained that Council should be as specific as possible if they choose to include a condition on additional food service. There was significant discussion regarding additional food offerings. The applicant explained that the hotel will not have a kitchen. Mr. Spicer offered the following language to clarify the amendment, “at a minimum, food service shall be provided daily to include breakfast and

one other food service including beverage.” A vote on the amended motion was taken and failed, with Mayor Voelker, Councilmember Townsend, Councilmember Frey, and Councilmember Mitchell opposed. A vote on the main motion was taken and passed, 6-1, with Councilmember Simpson voting in opposition.

**9. CONSENT AGENDA:**

**A. CONSIDER ADOPTION OF ORDINANCE NO. 4141, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP TO GRANT A CHANGE IN ZONING FROM R-850-M RESIDENTIAL, O-M OFFICE AND R-1500-M RESIDENTIAL TO PD PLANNED DEVELOPMENT FOR 42.99 ACRES LOCATED ON THE NORTH SIDE OF WALNUT STREET, BETWEEN GREENVILLE AVENUE AND ABRAMS ROAD.**

**B. CONSIDER THE FOLLOWING RESOLUTIONS:**

**1. RESOLUTION NO. 15-32, ADOPTING THE CITY OF RICHARDSON INVESTMENT POLICY, DECLARING THAT THE CITY COUNCIL HAS COMPLETED ITS REVIEW OF THE INVESTMENT POLICY AND INVESTMENT STRATEGIES OF THE CITY AND THAT THE POLICY RECORDS ANY CHANGES TO EITHER THE INVESTMENT POLICY OR INVESTMENT STRATEGIES.**

**2. RESOLUTION NO. 15-33, AMENDING THE DESIGNATED AUTHORIZED REPRESENTATIVES FOR TEXPOOL INVESTMENTS.**

**C. AUTHORIZE THE CITY MANAGER TO EXECUTE AN EASEMENT AND RIGHT-OF-WAY AGREEMENT AND ASSOCIATED DOCUMENTS WITH ONCOR ELECTRIC DELIVERY COMPANY LLC TO ACCOMMODATE PLACEMENT OF ELECTRIC SUPPLY AND COMMUNICATIONS FACILITIES WITHIN AN APPROXIMATE 851 SQUARE FOOT AREA TO SERVE AN EXISTING NORTH TEXAS MUNICIPAL WATER DISTRICT LIFT STATION LOCATED ON THE EAST SIDE N. JUPITER ROAD WITHIN THE 2100 BLOCK OF N. JUPITER ROAD.**

**D. AUTHORIZE THE ADVERTISEMENT OF THE FOLLOWING BIDS:**

**1. BID #05-16 – 2010 ALLEY REHABILITATION PHASE IX (ARAPAHO RD./MARILU ST./LORRIE DR./HANBEE ST.). BIDS TO BE RECEIVED BY THURSDAY, OCTOBER 29, 2015 AT 3:00 P.M.**

**2. BID #06-16 – 2010 ALLEY REHABILITATION PHASE VIII (WORCESTER WAY/PROVINCETOWN LANE/JOLEE ST./LORRIE DRIVE). BIDS TO BE RECEIVED BY THURSDAY, OCTOBER 29, 2015 AT 2:00 P.M.**

**3. BID #07-16 – GRANT DRIVE AND MERRIE CIRCLE WATERLINE. BIDS TO BE RECEIVED BY FRIDAY, OCTOBER 30 AT 2:00 P.M.**

4. **BID #09-16 – RE-BID OF ARAPAHO ROAD CULVERTS RAILING REPLACEMENTS. BIDS TO BE RECEIVED BY MONDAY, NOVEMBER 23, 2015 AT 2:00 P.M.**

**E. CONSIDER AWARD OF THE FOLLOWING BIDS:**

1. **BID #10-16 – WE REQUEST AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SUNGARD PUBLIC SECTOR FOR THE FY 2015-16 ANNUAL MAINTENANCE OF THE EXISTING HTE OPERATING FINANCIAL SOFTWARE IN THE AMOUNT OF \$133,846.**
2. **BID #11-16 – WE WISH TO CONTRACT WITH AT&T FOR THE FY2015-2017 TELEPHONE SMART TRUNKS/POTS COMMUNICATION LINES THROUGH THE STATE OF TEXAS DEPARTMENT OF INFORMATION SERVICES CONTRACT #DIR-TEX-AN-NG-CTSA-005 FOR AN ANNUAL AMOUNT OF \$170,000.**
3. **BID #12-16 – WE REQUEST AUTHORIZATION TO ISSUE A COOPERATIVE PURCHASE ORDER TO CHILD’S PLAY, INC. FOR PARK PLAYGROUND EQUIPMENT AND INSTALLATION FOR LOOKOUT PARK PURSUANT TO THE LOCAL GOVERNMENT PURCHASING COOPERATIVE (BUYBOARD) CONTRACT #423-13 IN THE AMOUNT OF \$171,258.**

**Council Action**

Councilmember Dunn moved to approve the Consent Agenda as presented. Councilmember Frey seconded the motion. A vote was taken and passed, 7-0.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 9:35 p.m.

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MAYOR

ATTEST:

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CITY SECRETARY

**MINUTES**  
**RICHARDSON CITY COUNCIL**  
**SPECIAL COUNCIL GOALS MEETING**  
**OCTOBER 13, 2015**

**COUNCIL GOALS RETREAT, LARGE CONFERENCE ROOM, CITY MANAGER'S**  
**OFFICE 5:30 P.M.**

- **Call to Order**

Mayor Voelker called the meeting to order at 5:55 p.m. with the following Council members present:

Paul Voelker	Mayor
Mark Solomon	Mayor Pro Tem
Bob Townsend	Councilmember
Scott Dunn	Councilmember
Mabel Simpson	Councilmember
Marta Gomez Frey	Councilmember
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	First Assistant City Manager
Taylor Lough	Management Analyst

Consultant:

Rick Robinson, SDi

**A. VISITORS**

There were no visitors comments submitted.

**B. REVIEW AND DISCUSS COUNCIL GOALS FOR THE 2015-2017 COUNCIL TERM**

Mr. Johnson gave an introduction regarding the previous goals process. Consultant Rick Robinson gave a presentation reviewing the role of City Council, rules of engagement, vision, and goals.

Role of the City Council – Council reviewed this statement and determined to change the word “advocate” to “voice.”

*The role of the Council is to develop a long-term vision for the City, to develop policies necessary to achieve the Vision, and to communicate with, seek input from, and be the **advocate** for, residents, businesses, and other stakeholders.*

Rules of Engagement – Council reviewed but made no changes.

Vision – Council reviewed the Vision statement and determined to add “and globally” and “and the rest of the world” as noted below.

*City of Richardson is a clean, safe, vibrant, and inclusive community in which residents and businesses enjoy a high quality of life and are proud to call “home”*

*All of our stakeholders enjoy superior, responsive city services. Our accessibility, and the quality and variety of our amenities, recreation opportunities, green spaces, housing options, education opportunities, retail choices, and transportation options are locally, nationally, **and globally** recognized*

*We have a thriving, diverse business community whose success is supported by a superior infrastructure, access to a talented, well-educated, and engaged workforce, a business-friendly environment, and easy access to the North Texas region **and the rest of the world***

Goals – Council reviewed the goals and made the following changes:

- Financial Goal – To effectively and efficiently manage city resources while maintaining and enhancing city services.
- Eliminate – Enhance Governance
- Eliminate – Clearly articulate, enhance, and effectively communicate our Brand
- Eliminate – Wow Factor
- Reword - Appropriate use of technology and innovation
- Combine – Attract and retain targeted businesses and increase the number, quality and variety of job opportunities throughout the city
- Eliminate - Optimize / Cost Reduction; Reword - Effective and efficient management of city finances

Tactics – Council discussed the following potential tactics:

- Millennials / Baby Boomers / Generation X & Y – customize tactics to all four generations
- Establishing balance in benefits package
- Enhance assistance for small business – Chamber of Commerce
- Evaluate business associations for key redeveloping area
- Attract small business to key redeveloping areas
- Attract retail – other than restaurants
- Develop a brand and marketing plan
- Develop a philanthropy and sponsorship strategy
- Diversity initiative
- How to for small business
- Succession planning for city

## **ADJOURNMENT**

With no further business, the meeting was adjourned at 9:40 p.m.

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MAYOR

ATTEST:

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CITY SECRETARY

**MINUTES**  
**RICHARDSON CITY COUNCIL**  
**WORK SESSION MEETING**  
**OCTOBER 19, 2015**

**WORK SESSION – 6:00 P.M.:**

- **Call to Order**

Mayor Voelker called the meeting to order at 6:01 p.m. with the following Council members present:

Paul Voelker	Mayor
Bob Townsend	Councilmember
Scott Dunn	Councilmember
Mabel Simpson	Councilmember
Marta Gomez Frey	Councilmember

Absent:

Mark Solomon	Mayor Pro Tem
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	First Assistant City Manager
Kent Pfeil	Chief Financial Officer
Cliff Miller	Assistant City Manager Development Services
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Taylor Lough	Management Analyst
Lori Smeby	Director of Parks and Recreation
Roger Scott	Assistant Director of Parks and Recreation
Suzanne Etman	Community Events Manager
Ronny Glanton	Head Professional, Sherrill Park Golf Course

Consultants:

Andrew Duggan, Studio Outside

**A. VISITORS**

There were no visitors comments submitted.

**B. REVIEW AND DISCUSS THE 2015 HUFFHINES ART TRAILS**

Suzanne Etman, Community Events Manager, reviewed plans for the 2015 Huffhines Art Trails.

**C. REVIEW AND DISCUSS THE MASTER PLAN FOR THE SPRING CREEK NATURE AREA EXPANSION**

Lori Smeby, Director of Parks and Recreation, introduced the item and consultant Andrew Duggan from Studio Outside. Mr. Duggan reviewed the proposed Master Plan for the Spring Creek Nature Area Expansion including a history of the project, existing conditions, habitat restoration, proposed trail network, project elements, and public input received to date. Notable public comments were:

- Parking should be visible for access & safety.
- Design makes riparian areas accessible.
- Re-affirm focus on safety.
- Expand nature educational opportunities and programs like the Richardson Urban Naturalist program.
- Provide opportunities for volunteers to be active in supporting the health and well-being of Spring Creek Nature Area.

Ms. Smeby reviewed next steps and also discussed the private cemeteries within the project:

- Project Phasing: Identification and grouping of critical project elements, sequencing based on funding and development impact
- Additional Funding Strategies:
  - Philanthropic Donations
  - Sponsorships
  - Grants
- Management Strategy / Operational Budget: Develop management and budget strategies, and volunteer stewardship efforts
- Programs: Identify nature based program opportunities and expand existing programs like the Richardson Urban Naturalist series

Private Property Owner Shall:

- Provide a dedicated public access easement to the cemeteries
- Provide perpetual repair, replacement, and maintenance of the public access easement
- Provide perpetual care and maintenance of the cemeteries

**D. REVIEW AND DISCUSS THE SHERRILL PARK GOLF COURSE #1 RENOVATION UPDATE**

Mr. Glanton, Head Professional, Sherrill Park Golf Course, reviewed the Course #1 renovations:

- New turf on the greens converting from Tif Dwarf to Mini Verde
- Added additional tee boxes and reshaped existing tees
- Bunker reshaping and design
- Cart path renovation
- Pruned all existing trees and removed all dead trees
- Planted 113 new trees
- Improvements to the irrigation lake and drainage improvements
- Installed a new bridge for holes 2 and 3

**E. REVIEW AND DISCUSS THE STATE CONSTITUTIONAL PROPOSITIONS**

Taylor Lough, Management Analyst, reviewed the 7 State Constitutional Amendments that are on the upcoming November 3, 2015 ballot.

**F. REPORT ON ITEMS OF COMMUNITY INTEREST**

Councilmember Dunn reported on the Ricochet 15 event and commended the Symphony and AIR (Arts Incubator of Richardson).

Councilmember Simpson reported on the fundraiser for the Richardson firefighter that recently experienced a bone marrow transplant and stated it was a very good turnout.

Councilmember Frey also commented on the Ricochet 15 event and thanked Laurie Garvie and Kitty Goddard.

Mayor Voelker commented on the thank you card he received from Miley Thompson, an elementary student who also offered to volunteer for the City. Mayor Voelker also recognized 2016 Miss Richardson, Spencer Davis, and 2016 Miss Richardson Outstanding Teen, Nicole Wingard. He also acknowledged the last day of service for 2015 Miss Richardson, Jessica Barrera, and 2015 Miss Richardson Outstanding Teen, Michaela Larry, who kicked off the 5k Run benefitting New Beginnings and Hope's Door.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 7:29 p.m.

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MAYOR

ATTEST:

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CITY SECRETARY

**MINUTES**  
**RICHARDSON CITY COUNCIL**  
**CITY COUNCIL WORK SESSION MEETING**  
**NOVEMBER 2, 2015**

**WORK SESSION – 6:00 P.M.:**

- **Call to Order**

Mayor Voelker called the meeting to order at 6:00 p.m. with the following Council members present:

Paul Voelker	Mayor
Mark Solomon	Mayor Pro Tem
Bob Townsend	Councilmember
Scott Dunn	Councilmember
Mabel Simpson	Councilmember

Absent:

Marta Gomez Frey	Councilmember
Steve Mitchell	Councilmember

The following staff members were also present:

Dan Johnson	City Manager
Don Magner	First Assistant City Manager
Kent Pfeil	Chief Financial Officer
Cliff Miller	Assistant City Manager Development Services
Shanna Sims-Bradish	Assistant City Manager Admin/Leisure Services
Aimee Nemer	City Secretary
Taylor Lough	Management Analyst
Gary Beane	Budget Officer

Gary Thomas, President/Executive Director, DART  
Gary Slagel, DART Board Representative

**A. VISITORS**

There were no visitors comments submitted.

**B. INTRODUCTION OF SPENCER DAVIS, MISS RICHARDSON 2016 AND NICOLE WINGARD, MISS RICHARDSON'S OUTSTANDING TEEN 2016**

Mayor Voelker introduced Ms. Davis and Ms. Wingard.

**C. REVIEW AND DISCUSS DART PROGRAMS AND TOPICS OF INTEREST**

Mr. Gary Thomas, Executive Director, DART; and Mr. Gary Slagel, DART Board Representative; provided an update on the DART system to Council including discussions regarding the D2 alternative and Cotton Belt.

**D. REVIEW AND DISCUSS THE CITY COUNCIL GOALS FOR THE 2015 – 2017 COUNCIL TERM**

Don Magner, First Assistant City Manager reviewed the 2015-2017 Council Statement of Goals:

### Role of Council

- The role of the council is to develop a long-term vision for the city, to develop policies necessary to achieve the vision, and to communicate with, seek input from, and be the voice for residents, businesses, and other stakeholders.
- The council will provide the direction, trust, and support necessary for the city manager to implement the operational aspects of our vision and be positive and resourceful advocates of the city.

### Rules of Engagement

- At all times, and in all interactions, the council will work to find common ground in the best interest of the stakeholders.
- While executing our duties, we will be:
  - Respectful - Of differing ideas and opinions, and other people's time.
  - Thoughtful - We will listen thoroughly and evaluate on merit.
  - Professional - Punctual, focused, present, and prepared.
  - Supportive - Of each other, our city, our decisions, and our staff.
  - Efficient - With city resources, our time, and the time of others.

### Vision

- The City of Richardson is a clean, safe, vibrant, and inclusive community in which residents and businesses enjoy a high quality of life and are proud to call "home."
- All of our stakeholders enjoy superior, responsive city services. Our accessibility, and the quality and variety of our amenities, recreation opportunities, green spaces, housing options, education opportunities, retail choices, and transportation options are locally, nationally and globally recognized.
- We have a thriving, diverse business community whose success is supported by a superior infrastructure, access to a talented, well-educated, and engaged workforce, a business-friendly environment, and easy access to the North Texas region and the world

### Goals

- For Richardson to be a place where people are proud to live, work, and engage in the community.
- To have stakeholders choose Richardson as the best place to invest.
- To effectively and efficiently manage city resources while maintaining and enhancing city services.
- To have clear, easy to understand processes and policies that make it easy to do business with the city.

### Strategies

- Enhance the quality of life of our stakeholders
- Attract and retain targeted businesses and increase the number, quality, and variety of job opportunities throughout the city
- Strengthen property values
- Effective and efficient management of city finances
- Increase the sense of community
- Increase private participation and contributions
- Improve communications
- Attract, develop, and retain quality city employees
- Improve customer experience in interactions with the city
- Appropriate use of technology and innovation

- Improve accessibility to the city
- Improve documentation, processes, structure, and services

#### Next Steps

- A resolution formally adopting 2015-17 Statement of Goals will be on the City Council's November 9<sup>th</sup> Agenda for consideration.
  - Communication plan to share the Statement of Goals to immediately follow.
- A list of proposed tactics for each strategy will be presented to City Council in mid-December.

### **E. REVIEW AND DISCUSS THE YEAR-END FINANCIAL REPORT FOR THE FY 2014 – 2015 OPERATING BUDGET**

Gary Beane, Budget Officer, reviewed the year-end financial report including fund summaries from the General Fund, Water and Sewer Fund, Solid Waste Services Fund, Golf Fund, and Hotel/Motel Tax Fund.

### **F. REVIEW AND DISCUSS THE LEGAL REVIEW OF THE CODE OF ORDINANCES**

Aimee Nemer, City Secretary, provided an update on the Legal Review of the Code of Ordinances.

#### **Legal Review Process**

##### **Scope of Review**

- Review is conducted by MCC attorneys
- The Code is reviewed chapter by chapter for inconsistencies, internal conflicts, obsolete sections, proper grammar and spelling, antiquated wording, and general state and federal law conflicts
- Final Report identifies any issues and provides recommendations for rectifying findings
- Conference is conducted with City Staff, City Attorney, and MCC to review recommendations
- Recommendations chosen for action can be incorporated into the Code by adoption of an amendatory ordinance(s)

##### **Findings**

- Only 18 Sections were identified for amendments
  - Update State Law References (8)
  - Conform to State Law (4)
  - Clarify Language (2)
  - Update Reference to International Codes (2)
  - Consistent with Comprehensive Zoning Ordinance (1)
  - Delete Obsolete Language (1)

##### **Update State Law References (8)**

- **Section 2-186** – Complaint; pleading
- **Section 9-3** – Statutory authorization
- **Section 12-2** – 9-1-1 Emergency service fee
- **Sections 14-77, 14-80, and 14-81** – Abandoned motor vehicles
- **Section 22-11** – Neighborhood electric vehicles and motor-assisted scooters
- **Section 22-147** – Parking for disabled persons

**Conform to State Law (4)**

- **Section 5-10** – Duty of owners and persons in control and protection of animals
- **Section 7-2** - Definitions
- **Section 14-61** – Definitions
- **Section 14-125** – Owner responsibility

**Clarify Language (2)**

- **Section 1-1** – How Code designated and cited
- **Section 12-32** – Penalty and interest

**Update Reference to International Codes (2)**

- **Section 6-440** – Construction and maintenance requirements
- **Section 6-460** – Construction and maintenance requirements

**Consistent with Comprehensive Zoning Ordinance (1)**

- **Section 6-442** – Restrictions and limitations

**Delete Obsolete Language (1)**

- **Section 12-29** – Monthly payment and report (**Chapter 12, Licenses, Taxation and Miscellaneous Business Regulations, Article II. – Hotel Occupancy Tax**)

**Next Steps**

- Council Feedback
- **November 9** – Council Approval of Ordinance amending the Code of Ordinances
- Changes will be updated on the web version
- Changes to the printed Code of Ordinances will be updated with the next supplement

**G. REPORT ON ITEMS OF COMMUNITY INTEREST**

Councilmember Dunn commented on the importance of the City’s partnerships and regionalism. He also noted the city-wide pet day on Saturday.

Councilmember Solomon noted the Altrusa Outstanding Women of Today Luncheon and nominees; Councilmember Marta Frey and Emergency Management Coordinator, Mistie Gardner. He also noted the RISD Spirit Run on Saturday morning.

Mayor Voelker commented on a safe Halloween and the North Texas Sikh Community parade.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 8:07 p.m.

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MAYOR

ATTEST:

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CITY SECRETARY



# MEMO

**DATE:** November 5, 2015  
**TO:** Honorable Mayor and City Council  
**FROM:** Michael Spicer, Director of Development Services *MS*  
**SUBJECT:** Zoning File 15-25: Special Permit – Pollo Campero Drive-through Restaurant

## REQUEST

Jorge Armenteros, representing Pollo Campero of Texas, LLC, is requesting approval of a Special Permit for a restaurant with drive-through service to be located at 1380 W. Belt Line Road (on the north side of Belt Line Road, east of Coit Road). The subject property is zoned C-M Commercial.

## BACKGROUND

In 1987 a Special Permit was granted to allow development of a restaurant with drive-through service (Ordinance No. 2635-A), but the restaurant was never built. In 1997 the site was developed with a retail building, 7,685-square feet in area, to accommodate Hollywood Video, which operated until 2008. In 2013 a request for a Special Permit to allow a “motor vehicle repair shop – major” use was denied by City Council and the previously approved Special Permit for a restaurant with drive-through service was concurrently repealed. The former Hollywood Video building was demolished earlier this year.

The applicant proposes to construct a restaurant, 2,751 square feet in area, with drive-through service. The building would be oriented with its primary entrance facing east and the drive-through service window on its west side. Cars would stack to the north along the building’s west side in a dedicated drive-through lane that could accommodate at least seven (7) vehicles without encroaching into drive aisles. The restaurant would be constructed of split face concrete masonry units (CMU) with architectural enhancements comprising stucco and aluminum composite material (ACM) panels finished to look like wood. The building would exceed the City’s minimum 85% masonry construction requirement. Outdoor dining areas may be provided along the south and east sides of the building. Twenty-four percent (24%) of the site is to be landscaped; seven percent (7%) is required.

As was granted to the previous development, the applicant is requesting that the requirement to provide a masonry screening wall along the east property line be waived. Screening is required because the property to the east is zoned residential; however, it is developed as the City’s water storage facility. There is an existing chain link fence and shrub row located on the City’s property that currently provides a visual screen between the properties.

No correspondence has been received regarding this request.

## PLAN COMMISSION RECOMMENDATION

The City Plan Commission, by a vote of 7-0, recommends approval of the request subject to the attached special conditions.

## ATTACHMENTS

Special Conditions  
CC Public Hearing Notice  
City Plan Commission Minutes 10-20-2015  
Staff Report  
Zoning Map  
Aerial Map  
Oblique Aerial Looking North

Zoning Exhibit (Exhibit “B”)  
Building Elevations (Exhibits “C-1” and “C-2”)  
Color Elevations (Exhibit “D”)  
Applicant’s Statement  
Site Photos  
Notice of Public Hearing  
Notification List

### **ZF 15-25 Special Conditions**

1. A restaurant with drive-through service, as defined in the Comprehensive Zoning Ordinance and limited to the area shown on the attached concept plan, marked as Exhibit “B” shall be allowed and made a part thereof.
2. The restaurant with drive-through service shall be constructed in substantial conformance with the attached concept plan (Exhibit “B”) and building elevations (Exhibits “C-1” and “C-2”).
3. A masonry screening wall along the eastern property line shall not be required.
4. Within the front setback, in the area noted as “possible outdoor dining”, improvements shall be limited to a maximum 48-inch high tubular steel, aluminum, or wrought iron fencing and non-permanent furniture.



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Attn. Lynda Black  
Publication for Dallas Morning News – Legals  
Submitted on: October 20, 2015  
Submitted by: City Secretary, City of Richardson

**Please publish as listed below or in attachment and provide a publication affidavit to:**

City Secretary's Office  
P.O. Box 830309  
Richardson, TX 75083-0309

**FOR PUBLICATION ON: October 23, 2015**

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**City of Richardson  
Public Hearing Notice**

The Richardson City Council will conduct a public hearing at 7:00p.m. on Monday, November 9, 2015, in the Council Chambers, Richardson Civic Center/City Hall, 411 W. Arapaho Road, to consider the following requests.

**ZF 15-25**

A request by Jorge Armenteros, representing Pollo Campero of Texas, LLC, for approval of a Special Permit for a restaurant with drive-through service to be located at 1380 W. Belt Line Road (north side of Belt Line Road, east of Coit Road. The property is currently zoned C-M Commercial.

**ZF 15-26**

A request by Jeff Kauerz, representing Autozone Parts, Inc., for approval of a Special Permit for a "motor vehicle repair shop, minor" use to be located at 1325 E. Belt Line Road (north side of Belt Line Road, west of Plano Road. The property is currently zoned C-M Commercial and LR-M(2) Local Retail.

If you wish your opinion to be part of the record but are unable to attend, send a written reply prior to the hearing date to City Council, City of Richardson, P.O. Box 830309, Richardson, Texas 75083.

**The City of Richardson**  
**/s/ Aimee Nemer, City Secretary**

**EXCERPT  
CITY OF RICHARDSON  
CITY PLAN COMMISSION MINUTES –October 20, 2015**

**PUBLIC HEARING**

**Zoning File 15-25 – Pollo Campero:** Consider and take necessary action on a request for approval of a Special Permit for a restaurant with drive-through service to be located at 1380 W. Belt Line Road, north side of Belt Line Road, east of Coit Road. The property is currently zoned C-M Commercial.

Mr. Shacklett stated the applicant was requesting a Special Permit for a restaurant with drive-through service for the property at 1380 W. Belt Line Road. He added the property was the former Hollywood Video site and was adjacent to a Kroger anchored shopping center, a city water storage facility to the east, and two banking facilities to the west.

Mr. Shacklett gave a brief history of the property noting that in the late 1980's the site received approval for a restaurant with drive-through; however, the business was never constructed, and in the late 1990's Hollywood Video was built. In addition, a request for a Special Permit was heard in 2013 for an automotive repair shop, but that request was denied at City Council and as part of that denial the Special Permit for the drive-through restaurant was revoked.

Mr. Shacklett described the proposed site plan noting that a portion of a driveway would be removed to improve traffic flow and parking, plus the closed driveway would provide additional landscape area for planting required canopy and ornamental trees.

Mr. Shacklett explained that the city water facility was zoned residential, which would normally require the construction of a 6-foot masonry wall, but the applicant was requesting a waiver from that requirement based on the fact the city water facility would most likely never redevelop, and the extensive living screen along the chain-linked fence.

Mr. Shacklett concluded his presentation by stating that no correspondence had been received in support or opposition and, if the item was approved, the special conditions in the staff report should be made part of the motion.

Commissioner Roland asked if the escape lane along the drive-through was a recent addition to new construction or was it something the City required.

Mr. Shacklett replied the City does not require an escape lane and when a project is initially proposed the staff will discuss the feasibility of an escape lane with an applicant.

Commissioner DePuy asked if the two, adjacent, bank buildings were more compatible with the other buildings in the shopping center than the proposed building.

Mr. Shacklett said he thought the northern most bank building utilized colors that were similar to the Kroger grocery store.

Vice Chair Bright asked if there were any concerns about the throat depth at the end of the escape lane.

Mr. Shacklett replied the escape lane would open up in the area around the menu board then narrow down again after a vehicle passed the pick-up window.

Commissioner Frederick asked what type of material would be used on the awnings.

Mr. Shacklett said the awnings on the south elevation were fabric and metal canopies would be over the door, pick-up window and the entrance on the east side.

With no further questions for staff, Chairman Hand opened the public hearing.

Mr. David Gregory, Icon Consulting Engineers, 2840 W. Southlake Boulevard, Suite 110, Southlake, Texas; Ms. Naomi Contreras, ID Studio 4, 1431 Greenway Drive, Irving, Texas; and Mr. John Boyd, 5420 LBJ Freeway, Tower 3, Dallas, Texas said they were available to answer any questions.

Commissioner DePuy said she understood the company would want to stick with their branding, but wanted to know if the applicant had considered other colors for the elevations, possibly something similar to the adjacent shopping center or banks.

Mr. Boyd replied it was their intent to complement their surroundings, but the proposed colors were very specific to the branding and important to their image.

Chairman Hand asked if the red/orange were specific to the branding and was the wood tones simply a backdrop.

Mr. Boyd said all three colors – the orange, yellow and lime green were all important. He added that the brown wood-like panels were Aluminum Composite Material (ACM) and were part of their new prototype.

Commissioner Ferrell asked about the interior design and the maximum occupancy.

Ms. Contreras replied there would be 60 seats inside the restaurant and a total occupancy of 81.

Ms. Rose Mezza, JLL, 8343 Douglas Avenue, Suite 100, Dallas said she was representing the landlord and was in favor of the application.

No other comments were received in favor or opposed and Chairman Hand closed the public hearing.

Commissioner Springs said he did not particularly like dead-end parking and thought the proposed parking could be problematic. He also wanted to know if there was a point when an area might be seen as having too many drive-through businesses (restaurants and banks) based on the existing businesses in Richardson and the south side of Belt Line Road in the City of Dallas.

Mr. Shacklett replied that with respect to drive-through restaurants, that was the reason for the required Special Permit so the Commission could determine if that type of business would be a good fit for the area.

Chairman Hand concurred with Mr. Springs and said he did not like dead-end parking, but felt the intersection was sufficient in size and volume to handle the number of businesses in the area.

Mr. Shacklett explained that staff tries to avoid dead-end parking and that was the reason for the stripped area in the parking lot that should help facilitate easier maneuvering. He also pointed out that the current site provided almost twice as much parking as required by code.

Commissioner DePuy said she did not have a lot of concern with the location or circulation, but did have concerns with the color scheme and the fact it was not compatible with the rest of the shopping center. She added that for years the City had discussed redevelopment along this area with higher end business and she felt the proposed business did not fit that model.

Commissioner Springs stated he thought the lot usage was inefficient (large space, tiny building) and would rather see a more substantive restaurant. He added that if a drive-through was not acceptable along Central Expressway because it was a gateway to the City, he did not see why it would be allowed at the proposed location.

Vice Chair Bright said he was okay with a drive-through restaurant at the proposed location and indicated he would be supporting the item.

**Motion:** Commissioner Roland made a motion to recommend approval of Zoning File 15-25 as presented; second by Commissioner Maxwell.

Prior to the final vote, Commissioner Maxwell suggested the applicant take another look at the dead-end parking before coming back for site and landscape plan approval, and Chairman Hand suggested increasing connectivity from the parking to the restaurant.

Motion approved 7-0.



## Staff Report

**TO:** City Council  
**THROUGH:** Michael Spicer, Director of Development Services **MS**  
**FROM:** Sam Chavez, Assistant Director – Development Services **SC**  
**DATE:** November 5, 2015  
**RE:** **Zoning File 15-25:** Special Permit – Pollo Campero Drive-through Restaurant

### REQUEST:

Approval of a Special Permit for a restaurant with drive-through service to be located on the north side of Belt Line Road, east of Coit Road.

### APPLICANT & PROPERTY OWNER:

Jorge Armenteros – Pollo Campero of Texas, LLC / Clay Smith – 1380 W Belt Line LP

### EXISTING DEVELOPMENT:

The previous building (Hollywood Video) was recently demolished, but the driveways and parking areas are still in place.

### ADJACENT ROADWAYS:

**Belt Line Road:** Six-lane, divided arterial; 25,700 vehicles per day on all lanes, eastbound and westbound, east of Coit Road (April 2014).

**Coit Road:** Six-lane, divided arterial; 45,700 vehicles per day on all lanes, northbound and southbound, north of Belt Line Road (April 2014).

### SURROUNDING LAND USE AND ZONING:

**North:** Retail/Commercial; C-M Commercial  
**South:** Retail/Commercial; C-M Commercial  
**East:** Industrial (City of Richardson Water Storage); R-1500-M Temp  
**West:** Retail/Commercial; C-M Commercial

### FUTURE LAND USE PLAN:

#### Enhancement/Redevelopment

*These are areas where reinvestment and redevelopment is encouraged. Further study may be necessary to understand the full potential for redevelopment. This property is located in the Coit enhancement/redevelopment area. Enhancement/redevelopment should include*

*development of a similar type as the existing development with more modern building formats and site design that respects adjacent neighborhoods.*

**Future Land Uses of Surrounding Area:**

North: Enhancement/Redevelopment

South: Neighborhood Service

East: Public

West: Enhancement/Redevelopment

**EXISTING ZONING:**

C-M Commercial per Ordinance Number 96-A.

**TRAFFIC & INFRASTRUCTURE IMPACTS:**

The requested zoning amendment will not have any significant impacts on the surrounding roadway system or the existing utilities in the area.

**APPLICANT'S STATEMENT**

(Please refer to the complete Applicant's Statement.)

**STAFF COMMENTS:**

**Background:**

In 1987, a Special Permit (Ordinance Number 2635-A) was granted to permit a restaurant with drive-through service; however, the site was never developed as such. The site was developed in 1997 with the 7,685-square foot retail building for Hollywood Video and operated as such until 2008. In 2013, a Special Permit request for a "motor vehicle repair shop – major" use was denied by City Council; however, as part of the denial, the Special Permit for a restaurant with drive-through service was repealed. The previous Special Permit had a concept plan attached to the ordinance. The proposed concept plan is similar to the configuration of the previously approved concept plan that was removed as part of the revocation of Ordinance Number 2635-A.

**Request:**

The applicant is proposing to construct a 2,751-square foot restaurant with drive-through service on the subject property. The Hollywood Video building was demolished earlier this year; however, the parking areas and driving aisles remain. The proposed drive-through lane entrance is located at the northwest corner of the building. The drive-through lane would exit to the driveway located along the west property line, thereby allowing the existing driveway that is parallel to Belt Line Road to be removed and provide a larger landscape buffer.

**Proposed Development:**

- Building Area: 2,751 square feet.
- Building Materials:  
Constructed of painted split face concrete masonry unit (CMU), a stucco blade wall on the east elevation, and faux wood ACM (aluminum composite material) panels located

along the top portion of the building. The proposed building exceeds the City's minimum 85% masonry construction requirement.

- Setbacks and Landscape Buffer:
  - Front: 40 feet along Belt Line Road.
  - East Side: 46 feet along east property line since property to east is residentially zoned (developed as City water storage facility).
  - Landscape Buffer: Minimum 10-foot buffer along Belt Line Road.
- Building Height: 1 story / 22'6" (top of tallest element) – maximum twenty-five (25) feet allowed for a 1-story building.
- Floor Area Ratio: 0.05:1 proposed / Maximum 0.6:1 allowed.
- Landscaping Percentage: 24% proposed, 7% required.
- Number of Parking Spaces: 51 proposed; 28 required.

### **Site Related Elements:**

Drive-through Configuration – The proposed drive-through lane entrance is located in the northwest portion of the property. There are seven (7) stacking spaces within the drive-through lane; with additional stacking in the east-west driving aisle to the north of the entrance. The applicant has provided a 20-foot wide drive-through lane for a bypass lane to allow customers to exit the drive-through prior to approaching the menu board. The drive-through lane exits near the southwest corner of the building to the west, into the adjacent driving aisle.

The applicant originally provided the drive-through entrance at the northeast corner of the building; however, they moved the lane to the northwest portion of the property so they are able to provide more parking adjacent to the building where customers do not have to cross the drive-through lane when walking to the building entrances. The applicant is providing a specialty paving area along the front of the parking spaces on the west side of the drive-through lane and across the exit of the drive-through lane to provide a designated pedestrian crossing area that is visible to drivers exiting the drive-through lane.

Building Elevations – The proposed building exceeds the City's minimum 85% masonry construction requirements. A variety of materials including CMU, stucco, and ACM panels are used as exterior cladding materials with a mix of metal canopies and fabric awnings over doors and windows. The ACM panels provide a wooden look, incorporating orange, green, and yellow ACM strips as accent colors within the panels. Although the ACM panels are considered non-masonry materials, they are placed on top of CMU, so that area is calculated as masonry. The proposed design and color scheme are consistent with other area locations for Pollo Campero.

Screening – The City's Subdivision and Development Code requires a masonry screening wall along the eastern property line due to a non-residential building backing upon a residential zoning district. However, the residential zoned property is developed as a City water storage facility, and will likely never be developed as residential. Furthermore, the current approved site plan contains a note stating the masonry wall is not required due to the nature of the adjacent use. Also, Ordinance 2635-A (the ordinance revoked in 2013) also granted relief for the drive-through restaurant use from this requirement. Staff recommends that the same relief be granted as part of

this Special Permit. An existing chain link fence and shrubs are located on the City's property and provide a visual screen between the two (2) properties.

Internal Storage and Driveway Spacing – The existing western driveway does not meet the City's minimum internal storage requirement. The driveway is considered a major driveway since it is served by a median opening on Belt Line Road and provides access to over fifty (50) parking spaces. The minimum requirement, which is measured from the curb line to the end of the landscape island on the site, is seventy-eight (78) feet. However, the applicant proposes to close the existing drive aisle along the south side of the building, thereby increasing the existing throat depth. The proposed drive-through exit will be approximately sixty-one (61) feet north of the Belt Line Road curb line, and there is no access provided on the west side of the driving aisle; therefore, the proposed throat depth provided is adequate.

The distance between the two (2) existing driveways, measured from the center line of each driveway is approximately 150 feet; the minimum requirement for driveway spacing along an arterial is 200 feet. Each driveway provides access to other properties within the larger shopping center so removing either driveway would greatly reduce access to the banks at the hard corner of Belt Line Road and Coit Road and to the Kroger shopping center to the north. Also, the western driveway is located on both the subject property as well as the bank property to the west.

**Correspondence:** As of this date, no correspondence has been received.

**Motion:** On October 20, 2015, the City Plan Commission recommended approval of the applicant's request as presented, subject to the following conditions:

1. A restaurant with drive-through service, as defined in the Comprehensive Zoning Ordinance and limited to the area shown on the attached concept plan, marked as Exhibit "B" shall be allowed and made a part thereof.
2. The restaurant with drive-through service shall be constructed in substantial conformance with the attached concept plan (Exhibit "B") and building elevations (Exhibits "C-1" and "C-2").
3. A masonry screening wall along the eastern property line shall not be required.
4. Within the front setback, in the area noted as "possible outdoor dining", improvements shall be limited to a maximum 48-inch high tubular steel, aluminum, or wrought iron fencing and non-permanent furniture.

# ZF 15-25

**SUBJECT PROPERTY  
FOR SPECIAL PERMIT**

City Boundary

Coit Rd

S Coit Rd

N Cottonwood Dr

S Cottonwood Dr

Brookwood Dr

Cherrywood Dr

W Belt Line Rd

Dogwood Dr

685-A  
LR-M(2)

132-A  
R-1100-M

331-A  
LR-M(2)

974-A

573-A  
D-2400-M

3585 / 3414-A  
R-1500-M

93-A  
R-1250-M

2935-A

96-A  
C-M

Temp  
R-1500-M

714-A  
O-M

4046

101-A  
R-1100-M

594-A  
O-M

94-A  
C-M

536-A  
O-M

101-A  
R-1100-M

R-950-M

## ZF 15-25 Zoning Map

Updated By: shacklett, Update Date: September 24, 2015  
File: DSI\Mapping\Cases\Z\2015\ZF1525\ZF1525 zoning.mxd

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.





**ZF 15-25**

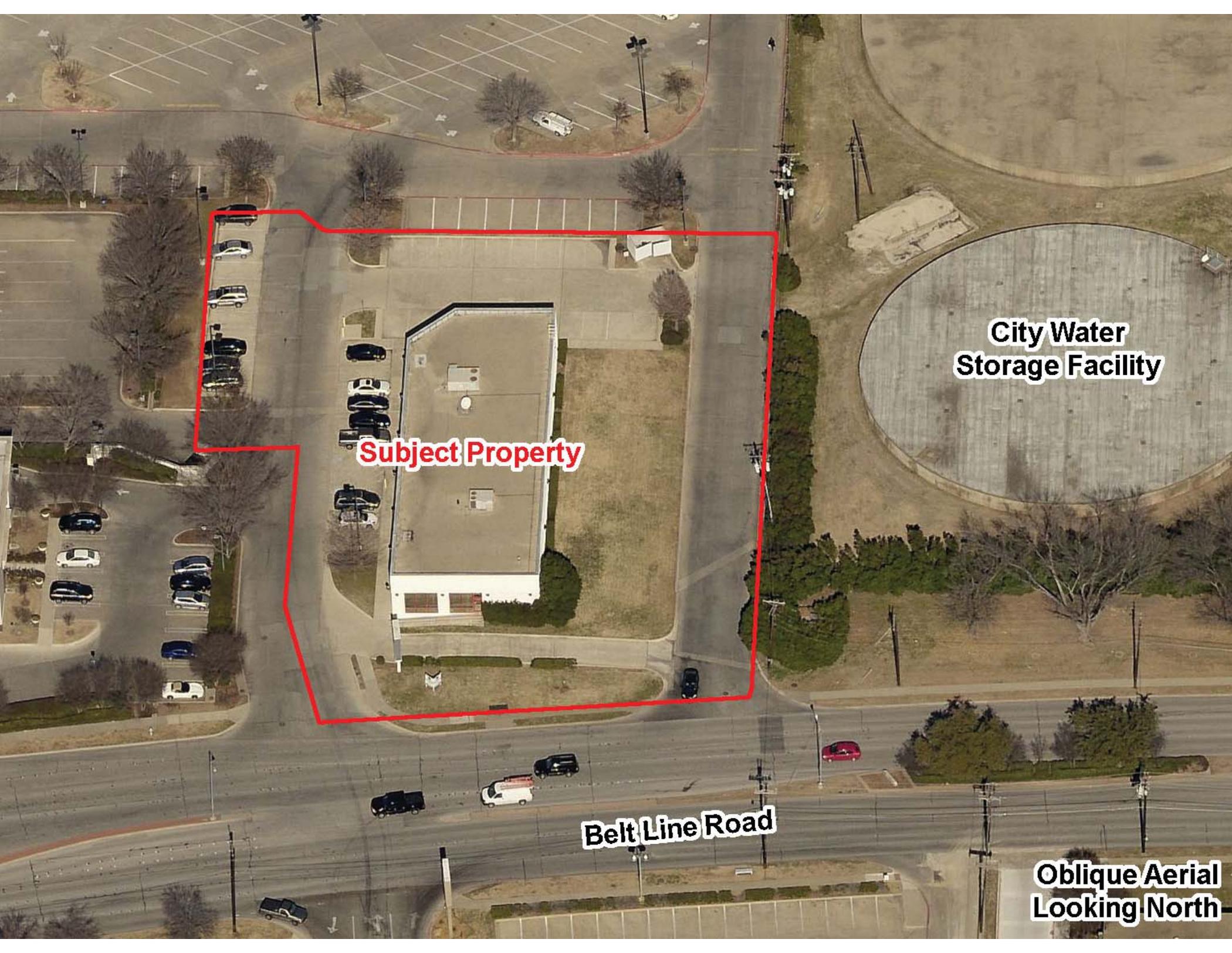
**SUBJECT PROPERTY  
FOR SPECIAL PERMIT**

**ZF 15-25 Aerial Map**

Updated By: shacklett, Update Date: September 24, 2015  
File: DSI\Mapping\Cases\Z\2015\ZF1525\ZF1525 ortho.mxd

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



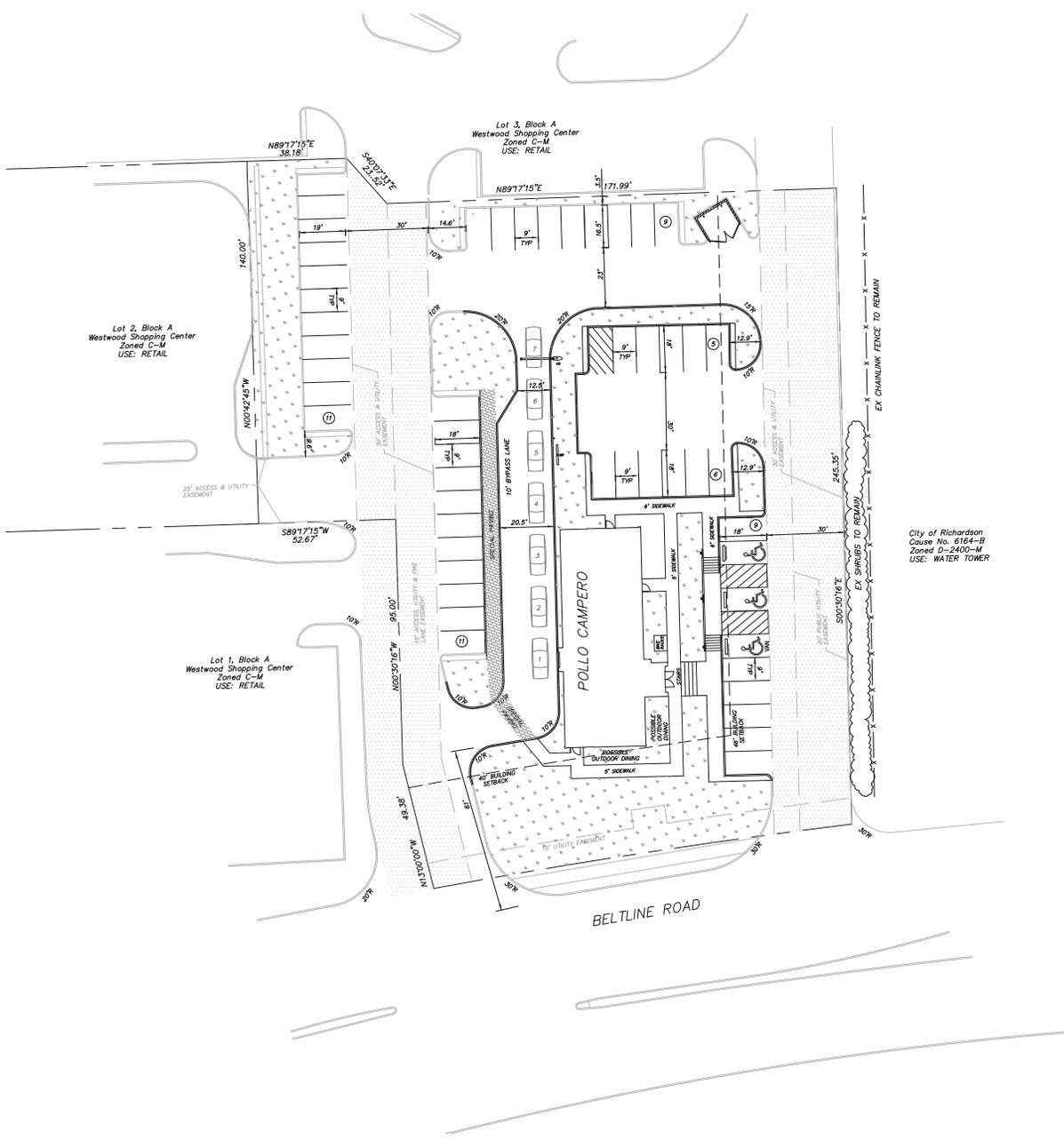


**Subject Property**

**City Water  
Storage Facility**

**Belt Line Road**

**Oblique Aerial  
Looking North**



**SITE DATA**

PHYSICAL ADDRESS	1380 W BELTLINE ROAD
EXISTING ZONING	COMMERCIAL (C-M)
PROPOSED ZONING	SPECIAL PERMIT FOR DRIVE-THRU RESTAURANT
BUILDING SETBACKS	FRONT 40'; SIDE (E) 46'; SIDE (W) 0'; REAR 0'
BUILDING FLOOR AREA	2,751 SF
LOT AREA	50,891.7 SF; 1.1683 ACRES
FLOOR AREA RATIO REQUIRED	0.6:1 MAXIMUM
FLOOR AREA RATIO PROVIDED	0.054:1
BUILDING HEIGHT	1 STORY; 22 FEET 6 INCHES
PARKING RATIO REQUIRED	1 SPACE / 100 SF GFA
PARKING REQUIRED	28 SPACES
PARKING PROVIDED	51 SPACES
LANDSCAPING REQUIRED	7.0% 3,562 SF
LANDSCAPING PROVIDED	24.2% 12,341 SF

**LEGEND & ABBREVIATIONS**

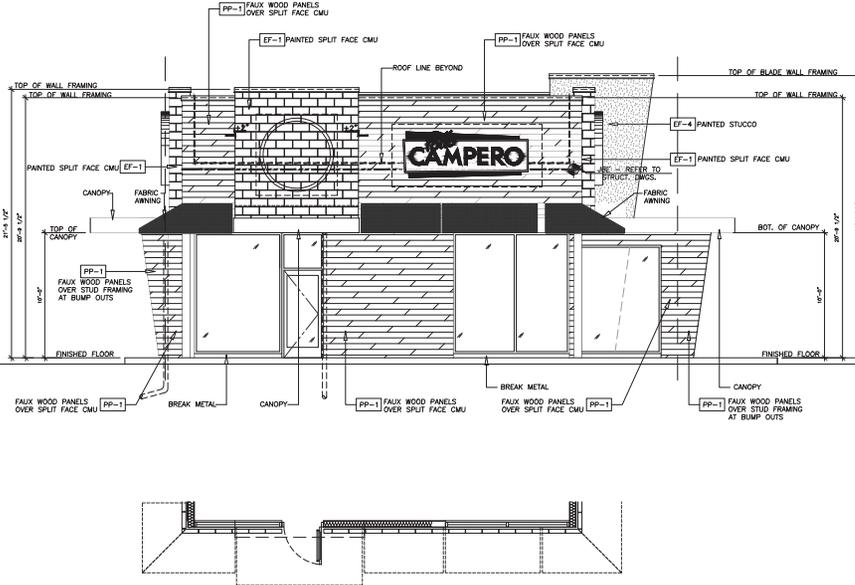
- PROPOSED ON-SITE LANDSCAPE AREA
- CLEARANCE BAR
- TRASH ENCLOSURE
- MENU BOARD
- EXISTING FIRE LANE

City of Richardson  
Cause No. 6164-B  
Zoned D-2400-M  
USE: WATER TOWER

CASE # ZF15-25  
ZONING EXHIBIT  
FOR  
POLLO CAMPERO  
LOCATED AT  
LOT 4, BLOCK A  
OF THE  
WESTWOOD SHOPPING CENTER  
IN THE  
CITY OF RICHARDSON  
DALLAS COUNTY, TEXAS  
BEING A  
1.16 ACRE LOT  
SUBMITTED 09/8/2015

APPLICANT: POLLO CAMPERO OF TEXAS, LLC  
5429 LBJ FREEWAY, STE 950  
DALLAS, TEXAS 75240  
PHONE: (972) 770-2800  
FAX: (972) 770-2801  
CONTACT: JOHN BOYD

ENGINEER: ICON CONSULTING ENGINEERS, INC.  
2840 W. SOUTHLAKE BLVD., SUITE 110  
SOUTHLAKE, TEXAS 76092  
PHONE: (817) 552-6210  
FAX: (817) 552-3126  
CONTACT: DAVID C. GREGORY, P.E.  
ENR - F-9007



**EXTERIOR FINISH CALCULATIONS**

SOUTH WALL:	567 sq. ft.
WINDOWS:	522 sq. ft.
TILES:	58 sq. ft.
BLADE (STUCCO):	48 sq. ft.
ACM ONLY:	61 sq. ft.
CMU VENEER:	500 sq. ft.
<b>STUCCO TOTAL:</b>	<b>8,163</b>
<b>ACM ONLY TOTAL:</b>	<b>4,638</b>
<b>MASONRY TOTAL:</b>	<b>85,036</b>

**GENERAL NOTES**

A. GENERAL CONTRACTOR TO VERIFY ALL WOOD BLOCKING MOUNTING HEIGHTS WITH OWNER'S VENDORS FOR ALL SIGNAGE AND AWNINGS.

A. GENERAL CONTRACTOR TO SUBMIT SAMPLES OF ALL FINISHES TO OWNER FOR APPROVAL, PRIOR TO ORDERING MATERIALS.

**SIGNAGE NOTES**

A. SIGNAGE SHOWN FOR GENERAL LOCATION ONLY. REFER TO APPROVED SIGN DIMENSIONS BY OWNER'S SIGNAGE VENDOR.

B. CONTRACTOR SHALL PROVIDE ADEQUATE POWER AND CONNECTION TO SIGN. COORDINATE WITH SIGN CONTRACTOR.

C. SEPARATE PERMIT REQUIRED FOR ALL SIGNAGE.

**AWNING NOTES**

A. AWNINGS SHOWN FOR GENERAL LOCATION ONLY. REFER TO APPROVED SHOP DRAWINGS BY OWNER'S AWNING VENDOR.

B. SEPARATE PERMIT REQUIRED FOR ALL AWNINGS & CANOPIES.

**WINDOW TYPES**

REFER TO SHT. A1.1 FOR DIMENSIONS AND SHEET A8.1 DOOR/WINDOW ELEVATIONS.

**EXTERIOR FINISH SCHEDULE**

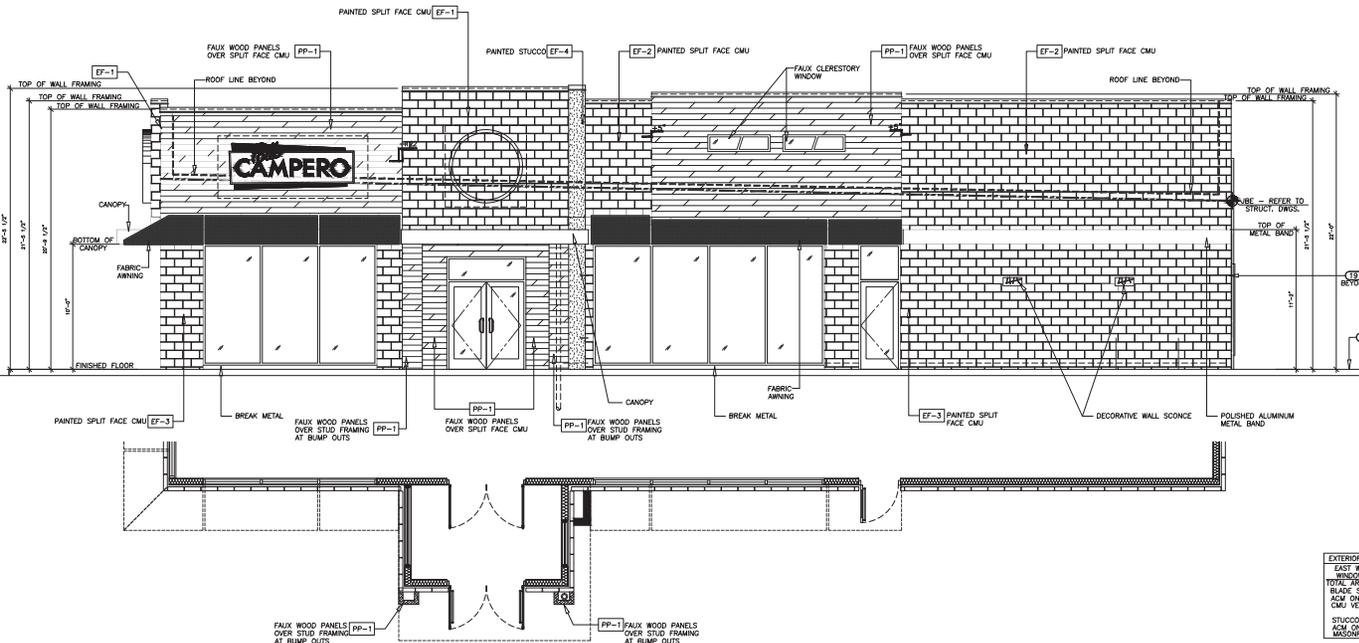
AREA	MANUFACTURER	COLOR
EF-1 PAINTED SPLIT FACE CMU	STD OR APPROVED EQUAL	ORANGE COPPER
EF-2 PAINTED SPLIT FACE CMU	STD OR APPROVED EQUAL	DEEP BROWN
EF-3 PAINTED SPLIT FACE CMU	STD OR APPROVED EQUAL	BEDGE
EF-4 PAINTED STUCCO	STD OR APPROVED EQUAL	LIGHT GREEN
MC-1 METAL COPING	GENERAL BUILDING FACADE	POLISHED ALUMINUM
MC-2 METAL COPING	GENERAL BUILDING FACADE	COLOR TO MATCH WALL FINISH
PP-1 FAUX WOOD ACM PANEL	TRESPA	FAUX WOOD WITH VARIOUS STRIPS OF ORANGE/LIGHT GREEN/YELLOW

**istudio**  
1431 GARDENWAY SUITE 110  
RICHARDSON, TX 75081  
TEL: 972.247.0881  
WWW.ISTUDIO.COM

**SUBMISSION AND REVISION DATES**

PRELIM ELEVATIONS	7/29/15
1 <sup>st</sup> REVIEW	9/02/15
CITY SUBMITTAL	9/08/15
CITY SUBMITTAL	10/05/15

1 SOUTH ELEVATION



**EXTERIOR FINISH CALCULATIONS**

EAST WALL:	1818 sq. ft.
WINDOWS:	615 sq. ft.
TOTAL MASONRY:	1403 sq. ft.
BLADE SIGN:	30 sq. ft.
ACM ONLY:	32 sq. ft.
CMU VENEER:	1341 sq. ft.
<b>STUCCO TOTAL:</b>	<b>2,143</b>
<b>ACM ONLY TOTAL:</b>	<b>65,588</b>
<b>MASONRY TOTAL:</b>	<b>95,588</b>

NOTE: SIGNAGE FOR ILLUSTRATIVE PURPOSES ONLY. SUBJECT TO BLOG INSPECTION APPROVAL.

2 EAST SIDE ELEVATION

**REVISION SYMBOLS**

1 DOES NOT APPLY TO THIS SHEET

2 APPLIES TO THIS SHEET



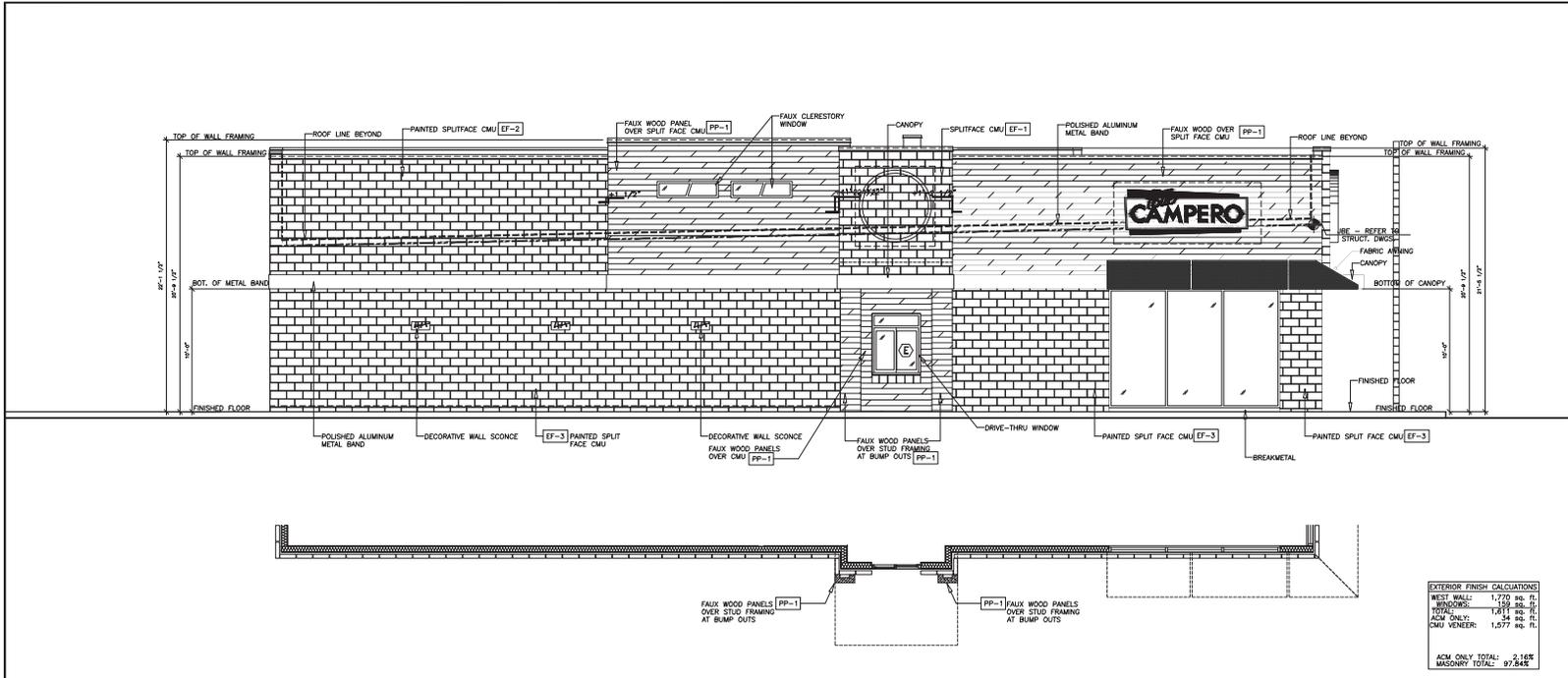
COIT & BELTLINE RICHARDSON, TX

SCALE: PRELIMINARY FOR SUBMITTER ONLY. THESE DOCUMENTS ARE FOR DESIGN REVIEW AND NOT INTENDED FOR BIDDING, CONSTRUCTION, OR PERMIT PURPOSES. THEY WERE PREPARED BY OR UNDER THE SUPERVISION OF ISTUDIO.

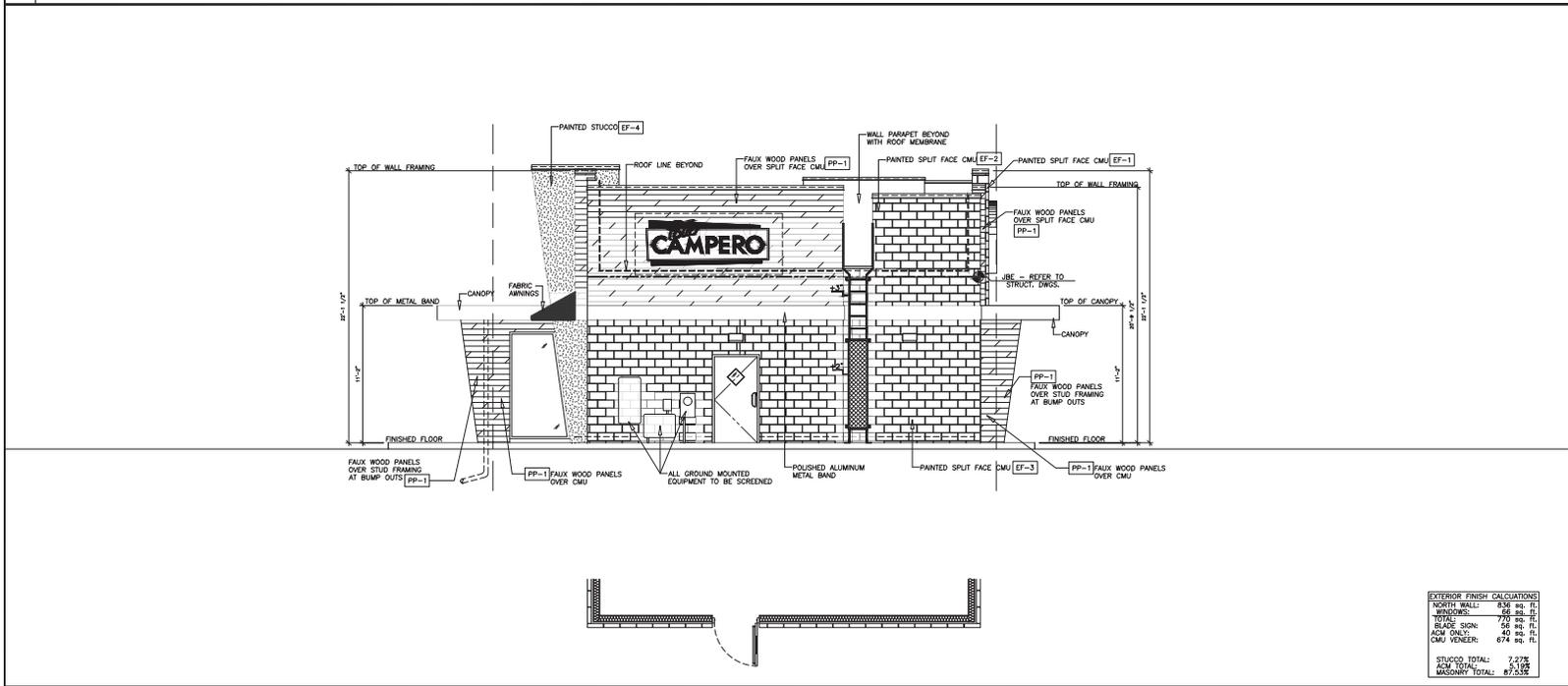
10.05.15  
SCALE: 1/4" = 1'-0"  
PROJECT NO. 2700

SHEET TITLE: EXTERIOR ELEVATIONS  
ZF 15-24

SHEET: A2.1



3 WEST SIDE ELEVATION



4 NORTH ELEVATION

**GENERAL NOTES**  
 A. GENERAL CONTRACTOR TO VERIFY ALL WOOD BLOCKING MOUNTING HEIGHTS WITH OWNER'S VENDORS FOR ALL SIGNAGE AND AWNINGS.  
 B. GENERAL CONTRACTOR TO SUBMIT SAMPLES OF ALL FINISHES TO OWNER FOR APPROVAL PRIOR TO ORDERING MATERIALS.

**SIGNAGE NOTES**  
 A. SIGNAGE SHOWN FOR GENERAL LOCATION ONLY. REFER TO APPROVED SIGN DIMENSIONS BY OWNER'S SIGNAGE VENDOR.  
 B. CONTRACTOR SHALL PROVIDE ADEQUATE POWER AND CONNECTION TO SIGN. COORDINATE WITH SIGN CONTRACTOR.  
 C. SEPARATE PERMIT REQUIRED FOR ALL SIGNAGE.

**AWNING NOTES**  
 A. AWNINGS SHOWN FOR GENERAL LOCATION ONLY. REFER TO APPROVED SHOP DRAWINGS BY OWNER'S AWNING VENDOR.  
 B. SEPARATE PERMIT REQUIRED FOR ALL AWNINGS & CANOPIES.

**WINDOW TYPES**  
 REFER TO SHT. A1.1 FOR DIMENSIONS AND SHEET A8.1 DOOR/WINDOW ELEVATIONS.

**EXTERIOR FINISH SCHEDULE**

AREA	MANUFACTURER	COLOR
EF-1 PAINTED SPLIT FACE CMU	STD OR APPROVED EQUAL	ORANGE COPPER
EF-2 PAINTED SPLIT FACE CMU	STD OR APPROVED EQUAL	DEEP BROWN
EF-3 PAINTED SPLIT FACE CMU	STD OR APPROVED EQUAL	BEDGE
EF-4 PAINTED STUCCO	STD OR APPROVED EQUAL	LIGHT GREEN
MC-1 METAL COPING	GENERAL BUILDING FACADE	POLISHED ALUMINUM
MC-2 METAL COPING	GENERAL BUILDING FACADE	COLOR TO MATCH WALL FINISH
PP-1 FAUX WOOD ACM PANEL	TRESPA	FAUX WOOD WITH VARIOUS STRIPS OF ORANGE/LIGHT GREEN/YELLOW

**EXTERIOR FINISH CALCULATIONS**

WEST WALL:	1,770 sq. ft.
WINDOWS:	189 sq. ft.
ACM ONLY:	1,34 sq. ft.
CMU VENEER:	1,577 sq. ft.
<b>ACM ONLY TOTAL:</b>	<b>5,108</b>
<b>MASONRY TOTAL:</b>	<b>97,848</b>

**EXTERIOR FINISH CALCULATIONS**

NORTH WALL:	836 sq. ft.
WINDOWS:	56 sq. ft.
STUCCO:	79 sq. ft.
BLADE SIGN:	76 sq. ft.
ACM ONLY:	40 sq. ft.
CMU VENEER:	674 sq. ft.
<b>STUCCO TOTAL:</b>	<b>7,276</b>
<b>ACM TOTAL:</b>	<b>4,106</b>
<b>MASONRY TOTAL:</b>	<b>87,532</b>

NOTE: SIGNAGE FOR ILLUSTRATIVE PURPOSES ONLY. SUBJECT TO BLOG INSPECTION APPROVAL.



**SUBMISSION AND REVISION DATES**

DATE	DESCRIPTION
7/29/15	PRELIM ELEVATIONS
9/02/15	1.1 REVIEW
9/08/15	CITY SUBMITTAL
10/05/15	CITY SUBMITTAL

**REVISION SYMBOLS**  
 1.1 DOES NOT APPLY TO THIS SHEET  
 2.1 APPLIES TO THIS SHEET



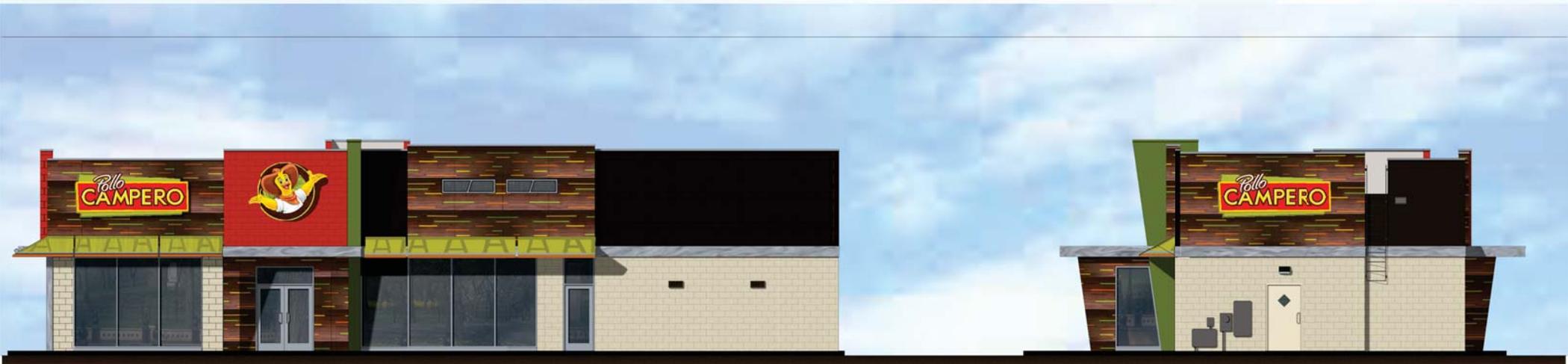
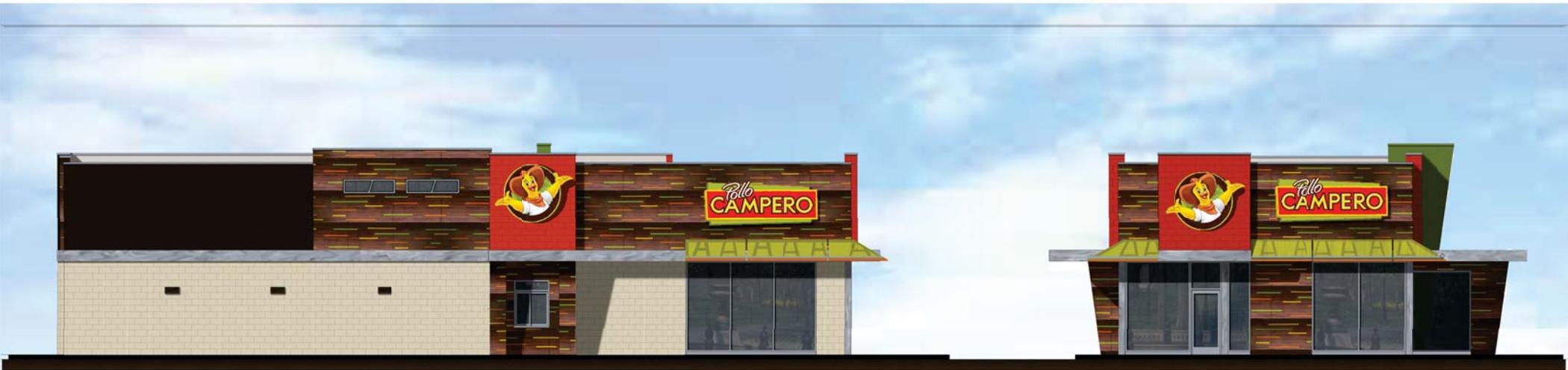
COIT & BELTLINE RICHARDSON, TX

SCALE:  
 PRELIMINARY FOR SUBMIT ONLY. THESE DOCUMENTS ARE FOR DESIGN REVIEW AND NOT INTENDED FOR BIDDING, CONSTRUCTION, OR PERMIT PURPOSES. THEY WERE PREPARED BY OR UNDER THE SUPERVISION OF A PROFESSIONAL ARCHITECT.

SCALE:  
 10.05.15  
 1/4" = 1'-0"  
 PROJECT NO. 2700

SHEET TITLE:  
 EXTERIOR ELEVATIONS  
 ZF 15-24

SHEET  
 A2.2



Case ZF 15-25

Applicant's Statement

The purpose of the special permit request is to have the zoning amended to allow for the use of the drive thru for a Pollo Campero restaurant. The proposed site was previously developed as a Blockbuster video rental store. The building has been demolished by the property owner but the adjacent supporting drive aisles and parking has been left in place. Pollo Campero is proposing to construct a new restaurant in the approximate location that the previous building was located. In constructing the new facility Pollo Campero is requesting to make several modifications to the existing parking lot to better serve the proposed use. Pollo Campero will be removing the existing concrete drive aisle that wrapped the eastern side of the old building connecting the north and south drive; they will install head in parking along the southern side of the northern drive aisle and a small parking lot behind the building. The existing north south drive aisle located on the western side of the site will have the curb return adjusted to better accommodate service to the existing dumpster. The existing compact parking stalls on the east side will be removed. Pollo Campero is proposing to have the drive thru entrance to the site enter from the west side of the property. The drive thru lane will be constructed to have a bypass lane and the drive thru and bypass lane will exit to the southern drive aisle approximately 60 feet from Beltline Road.

Pollo Campero is also asking for relief from the requirement to place a screening wall along the residential zoned property to the north as the property is owned by the city and is used as water distribution tanks. Furthermore, the City property has an existing chain link fence and Photinia bushes located along the property line that serve as a screening buffer between the two uses.



Looking South toward  
Belt Line Road

(1)



(2)

Looking East toward  
City Property



(3)

Looking North toward Shopping Center



(4)

**Looking West at  
Adjacent Bank Properties**



# Notice of Public Hearing

## City Plan Commission • Richardson, Texas

An application has been received by the City of Richardson for a:

### SPECIAL PERMIT

**File No./Name:** ZF 15-25 / Pollo Campero  
**Property Owner:** Clay Smith / 1380 W Belt Line LP  
**Applicant:** Jorge Armenteros / Pollo Campero of Texas, LLC  
**Location:** 1380 W. Belt Line Road (See map on reverse side)  
**Current Zoning:** C-M Commercial  
**Request:** A request for approval of a Special Permit for a restaurant with a drive-through facility.

The City Plan Commission will consider this request at a public hearing on:

**TUESDAY, OCTOBER 20, 2015**  
**7:00 p.m.**  
**City Council Chambers**  
**Richardson City Hall, 411 W. Arapaho Road**  
**Richardson, Texas**

*This notice has been sent to all owners of real property within 200 feet of the request; as such ownership appears on the last approved city tax roll.*

**Process for Public Input:** A maximum of 15 minutes will be allocated to the applicant and to those in favor of the request for purposes of addressing the City Plan Commission. A maximum of 15 minutes will also be allocated to those in opposition to the request. Time required to respond to questions by the City Plan Commission is excluded from each 15 minute period.

Persons who are unable to attend, but would like their views to be made a part of the public record, may send signed, written comments, referencing the file number above, prior to the date of the hearing to: Dept. of Development Services, PO Box 830309, Richardson, TX 75083.

*The City Plan Commission may recommend approval of the request as presented, recommend approval with additional conditions or recommend denial. Final approval of this application requires action by the City Council.*

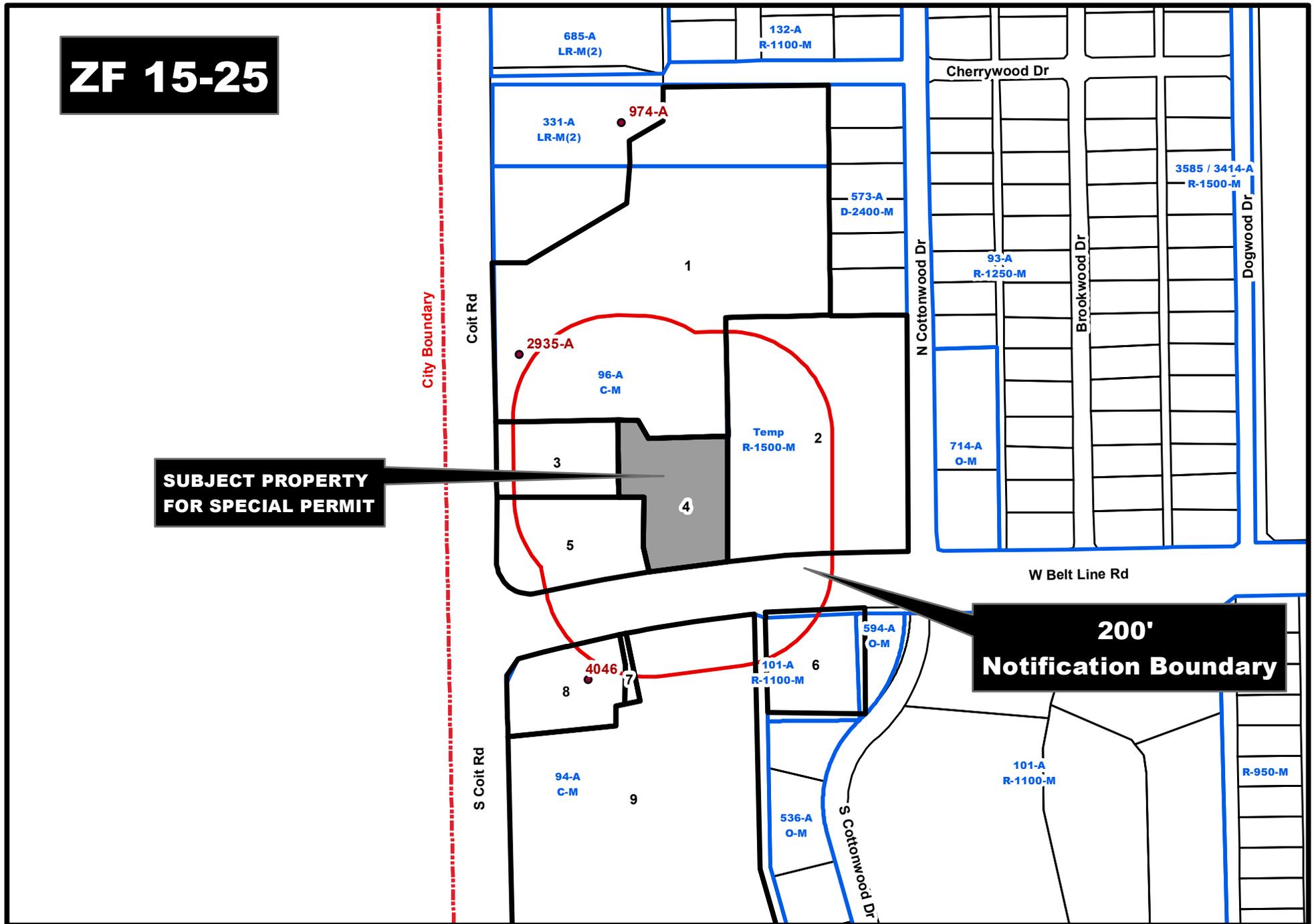
**Agenda:** The City Plan Commission agenda for this meeting will be posted on the City of Richardson website the Saturday before the public hearing. For a copy of the agenda, please go to: <http://www.cor.net/index.aspx?page=1331>.

For additional information, please contact the Dept. of Development Services at 972-744-4240 and reference Zoning File number ZF 15-25.

Date Posted and Mailed: 10/09/2015

# ZF 15-25

**SUBJECT PROPERTY  
FOR SPECIAL PERMIT**



## ZF 15-25 Notification Map

Updated By: shacklett, Update Date: September 24, 2015  
File: DSI\Mapping\Cases\Z\2015\ZF1525\ZF1525 notification.mxd

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



1-KROGER TEXAS LP  
PROP TAX 7TH FLOOR  
1014 VINE ST  
CINCINNATI, OH 45202-1141

2-RICHARDSON CITY OF  
TAX DEPT SUITE 101  
411 W ARAPAHO RD STE 101  
RICHARDSON, TX 75080-4543

3-COMPASS BANK  
C/O DIANE SEALE  
15 20TH ST S STE 501  
BIRMINGHAM, AL 35233-2000

4-1380 W BELT LINE LP  
ATTN: CLAY SMITH  
8343 DOUGLAS AVE STE 100  
DALLAS, TX 75225-5884

5-WASHINGTON MUTUAL BANK FA  
PO BOX 810490  
DALLAS, TX 75381-0490

6-DALLAS COUNTY OF  
RECORDS BLDG  
DALLAS, TX 00007-5202

7&9-DAL RICH VILLAGE LTD  
% CENCOR REALTY SVC INC  
3102 MAPLE AVE STE 500  
DALLAS, TX 75201-1262

8-DAL RICH OUTPARCEL LTD PS  
CENCOR REALTY  
3102 MAPLE AVE STE 500  
DALLAS, TX 75201-1262

**JOHN BOYD  
POLLO CAMPERO  
5420 LBJ FRWY, STE. 950  
DALLAS, TX 75240**

**JORGE ARMENTEROS  
POLLO CAMPERO  
5429 LBJ FRWY, STE. 950  
DALLAS, TX 75240**

**ZF 15-25  
Notification List**



# MEMO

**DATE:** November 5, 2015  
**TO:** Honorable Mayor and City Council  
**FROM:** Michael Spicer, Director of Development Services *MS*  
**SUBJECT:** Zoning File 15-26: Special Permit – AutoZone (minor motor vehicle repair shop)

## REQUEST

Jeff Kauerz, representing AutoZone Parts, Inc., is requesting approval of a Special Permit for a “motor vehicle repair shop, minor” use to be located at 1325 E. Belt Line Road (on the north side of Belt Line Road, west of Plano Road). The subject property is zoned C-M Commercial and LR-M(2) Local Retail.

## BACKGROUND

The subject property was originally developed in the 1970s as part of a retail shopping center anchored by a supermarket. The supermarket vacated the center and the building was subsequently reconfigured and repurposed as a health club. Other portions of the original shopping center site lot have been platted out as separate lots for new pad site development such as the Applebee’s restaurant along Plano Road. The subject property was also recently platted into a separate lot for development.

The applicant is proposing to construct an AutoZone store, 6,816 square feet in area, on the subject property. AutoZone sells a variety of motor vehicle parts and accessories, including batteries. The City of Richardson Comprehensive Zoning Ordinance includes definitions for “motor vehicle parts and accessory sales” and “motor vehicle repair shop, minor.” Motor vehicle parts and accessory sales is a use allowed by right, which, by definition, precludes the sale or installation of tires and batteries. Because AutoZone sells batteries, the store is classified as a “motor vehicle repair shop, minor” use and requires approval of a Special Permit.

The proposed building would be constructed of split face concrete masonry units (CMU) painted as shown on Exhibits “C” and “D”. According to the applicant, the proposed building is similar to the prototypical design for AutoZone stores except for two changes: the use of split face CMU in lieu of smooth face CMU, and the addition of the taller parapet over the primary store entrance and the two front building corners. Although advised to design a building that makes use of similar materials and architectural elements as buildings on other pad sites at the northwest corner of Belt Line Road and Plano Road, the applicant maintained a preference for the proposed design.

The City Plan Commission (CPC) discussed the appropriateness of the use and the compatibility of the proposed building. One neighboring property owner spoke in opposition to the request at the CPC public hearing. No correspondence has been received regarding this request.

## PLAN COMMISSION RECOMMENDATION

The City Plan Commission, by a vote of 5-2 (Commissioners DePuy and Frederick opposed), recommends approval of the request as presented, subject to the attached special conditions.

## ATTACHMENTS

Special Conditions	Zoning Exhibit (Exhibit “B”)
CC Public Hearing Notice	Building Elevations (Exhibit “C”)
City Plan Commission Minutes 10-20-2015	Color Elevations (Exhibit “D”)
Staff Report	Applicant’s Statement
Zoning Map	Site Photos
Aerial Map	Notice of Public Hearing
Oblique Aerial Looking North	Notification List

### **ZF 15-26 Special Conditions**

1. A motor vehicle repair shop – minor, as defined in the Comprehensive Zoning Ordinance and limited to the area shown on the attached concept plan, marked as Exhibit “B” shall be allowed and made a part thereof.
2. The motor vehicle repair shop – minor shall be constructed in substantial conformance with the attached concept plan (Exhibit “B”) and building elevations (Exhibit “C”).
3. The Special Permit for a motor vehicle repair shop – minor is limited to the sale of batteries for motor vehicles in addition to motor vehicle parts and accessory sales.



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Attn. Lynda Black  
Publication for Dallas Morning News – Legals  
Submitted on: October 20, 2015  
Submitted by: City Secretary, City of Richardson

**Please publish as listed below or in attachment and provide a publication affidavit to:**

City Secretary's Office  
P.O. Box 830309  
Richardson, TX 75083-0309

**FOR PUBLICATION ON: October 23, 2015**

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**City of Richardson  
Public Hearing Notice**

The Richardson City Council will conduct a public hearing at 7:00p.m. on Monday, November 9, 2015, in the Council Chambers, Richardson Civic Center/City Hall, 411 W. Arapaho Road, to consider the following requests.

**ZF 15-25**

A request by Jorge Armenteros, representing Pollo Campero of Texas, LLC, for approval of a Special Permit for a restaurant with drive-through service to be located at 1380 W. Belt Line Road (north side of Belt Line Road, east of Coit Road. The property is currently zoned C-M Commercial.

**ZF 15-26**

A request by Jeff Kauerz, representing Autozone Parts, Inc., for approval of a Special Permit for a "motor vehicle repair shop, minor" use to be located at 1325 E. Belt Line Road (north side of Belt Line Road, west of Plano Road. The property is currently zoned C-M Commercial and LR-M(2) Local Retail.

If you wish your opinion to be part of the record but are unable to attend, send a written reply prior to the hearing date to City Council, City of Richardson, P.O. Box 830309, Richardson, Texas 75083.

**The City of Richardson**  
**/s/ Aimee Nemer, City Secretary**

**EXCERPT  
CITY OF RICHARDSON  
CITY PLAN COMMISSION MINUTES –OCTOBER 20, 2015**

**PUBLIC HEARING**

**Zoning File 15-26 – Autozone:** Consider and take necessary action on a request for approval of a Special Permit for a motor vehicle repair shop – minor to be located at 1325 E. Belt Line Road, north side of Belt Line Road west of Plano Road. The property is currently zoned C-M Commercial.

Mr. Shacklett advised that when the Comprehensive Zoning Ordinance (CZO) was updated in 2008, the definition was changed for motor vehicle repair shop – minor to require a Special Permit for businesses selling tires and batteries. Since Autozone would be selling batteries, it fell under the definition and would be required to obtain a Special Permit.

Mr. Shacklett stated the applicant was proposing to position the store facing Belt Line Road with a 10-foot landscape buffer across the front of the property. He added that staff had recommended the applicant look at the recent remodels and new construction surrounding the site to take into consideration the possibility of using other building materials and adding architectural features to their design.

In closing his presentation, Mr. Shacklett suggested that if the Commission recommended approval of the item, the three suggested special conditions should be incorporated in the motion including the verbiage at the end of special condition three stating “...*is limited to the sale of batteries for motor vehicles.*”

Vice Chair Bright stated that based on his personal experience, he had concerns about how the proposed building would affect parking for the surrounding businesses because customers of the adjacent Applebee’s use the proposed site for overflow parking.

Mr. Shacklett replied the Applebee’s was sufficiently parked per City Code and any parking south of Applebee’s would be eliminated.

Commissioner Frederick said she wanted to know the minimum parking allowance since the proposed location was designated for retail as opposed to auto repair. She also wanted to know the applicant’s response to staff’s suggestion of changing the exterior to blend in with the adjacent businesses.

Mr. Shacklett replied that retail would be parked at 1:333, or 21 parking spaces and the proposed site would provide 29 parking spaces. He added that if it was a vehicle repair business, the site would have to provide five parking spaces plus two per garage bay.

Regarding the applicant’s response, Mr. Shacklett said staff did not give the applicant any specific directions, but the suggestions were more general in nature regarding using materials similar to the adjacent businesses and possibly some building articulation. He added that

Autozone did have other locations that have used different materials from those currently proposed.

With no further questions for staff, Chairman Hand opened the public hearing.

Mr. Scott Peruski, Professional Engineering Associates, representing Autozone, 2900 E. Grand River Avenue, Howell, Michigan, stated he was the civil engineer and had worked closely with city staff to come up with the current design, which offered a great deal of green space and provided the required number of parking spaces.

Regarding the façade, Mr. Peruski said the proposed building was similar to the prototypical Autozone with the exception of the split-faced, Concrete Masonry Unit (CMU), wall and the raised parapet to screen rooftop mechanical equipment. He added the original design had Exterior Insulation Finishing System (EIFS), but at the request of the City the EIFS was replaced with masonry.

Commissioner Springs noted there were other Autozones not too far from the current site and wanted to know if the site was being used to relocate one of those businesses or was it a new business.

Mr. Peruski replied he did not know if there would be a relocation.

Commissioner Ferrell said he had similar concerns to Ms. Frederick over the building design and asked if the design was based on concerns over branding or cost of material.

Mr. Peruski replied the branding was important and if the materials were changed it would still be Autozone's preference to paint them with their corporate colors. He added that Autozone was not opposed to looking at the façade materials during site plan review.

Mr. Peruski added that with the downturn in the economy, people were more inclined to keep and maintain their current vehicles.

Commissioner Roland noted that the Autozone closest to him looks completely different from the one being proposed and was similar in appearance to the theme of the nearby businesses; however, with the current location – the retrofit of the Albertsons and two franchise restaurants that built their style of buildings, there did not seem to be a theme to the area.

Chairman Hand asked about the faux windows on the front façade. He also said he could empathize with Ms. Frederick's concerns over the elevations, but felt he could go along with the design.

Mr. Peruski replied those windows were used to break-up the look of the front elevation.

With no other comments in favor, Chairman Hand called for comments in opposition to the item.

Mr. Jack Winfield, Winfield Jewelry, 129 N. Plano Road, Richardson, Texas, said this was the first time he had viewed the proposed design and thought the building was too big for the site. He also pointed out that the drive aisle between the Wendy's restaurant and the proposed location, which provided access to his business, would be removed if the building was built.

Mr. Winfield noted that although the Applebee's restaurant met the City's parking standard, it had put a real stress on the parking with the overflow and felt the proposed building would adversely affect the situation even further including having deliveries at the rear of the building impact traffic flow through the area.

Mr. Winfield concluded his comments by expressing concern that customers of the Autozone might use the parking lot to make their vehicle repairs after purchasing parts from the store, and said he would also address the parking concerns via a shared parking agreement with the owners of the property.

Mr. Peruski stated in rebuttal that deliveries to the building would be once per week during off-peak hours.

Commissioner Taylor asked for the applicant's definition of "off peak hours".

Mr. Peruski replied the store hours will be 8:00 a.m. to 9:00 p.m. Monday through Saturday and 10:00 a.m. to 7:00 p.m. on Sundays so off peak would be in the evenings from 7:00 p.m. to 9:00 p.m.

No other comments were received in favor or opposed and Chairman Hand closed the public hearing.

Commissioner Ferrell asked what the square footage was on the two adjacent restaurants.

Mr. Shacklett replied the Wendy's was approximately 2,500 to 3,000 square feet and the Applebee's was 4,500 square feet. He acknowledged the Autozone would have a larger footprint, but noted the design was well within the allowable coverage for the site (Floor to Area Ratio or FAR) at 0.23 when the site could hold a 0.6 FAR.

Mr. Shacklett also acknowledged that the drive aisle mentioned by Mr. Winfield would go away, but pointed out that the dedicated access/easement actually was to north along the front of the U-Fit building.

Chairman Hand asked to clarify why the parking island on the site plan did not match what was on the photograph.

Mr. Shacklett said the Autozone exhibit was developed based on a site plan prepared for the Applebee's and did not reflect what is currently on the site.

Vice Chair Bright said he was concerned about the parking but thought it was more an Applebee's issue instead of a potential problem with Autozone. He also wanted to know more about the shared parking arrangement.

Mr. Shacklett replied that he did not know the specifics of the shared parking agreement, but explained that if all the businesses met their parking code requirements then an agreement could be entered into privately. In addition, if an agreement was being used to accommodate a deficiency on one property, then that would come before the Commission as a request for a parking variance.

Mr. Chavez added that a shared parking agreement made the property lines invisible so customers could park anywhere without fear of having their vehicles towed.

Commissioner Springs said he was sympathetic to Mr. Winfield's concerns, but felt it was not an Autozone problem, but an "allowed by right" problem. He also requested a clarification on the two definitions in the code – parts and accessories regarding "sale or installation" and the definition for repair shop – minor that had "sale and installation".

Mr. Shacklett replied the allowed by right use of parts and accessory sales prohibited *sale or installation* of batteries, therefore, the proposed use would require a Special Permit.

Commissioner DePuy said her concerns were with the use and the design of the building and thought the applicant should have followed the staff's suggestions. In addition, while looking at another Autozone site in the City she noticed a proliferation of other auto repair or auto related businesses and was concerned the same could happen at the proposed location.

Vice Chair Bright concurred there were a number of car related businesses in close proximity to the other Autozone, and thought the proposed location was an odd choice, but said he would support it with the added condition suggested by staff.

**Motion:** Vice Chair Bright made a motion to recommend approval of Zoning File 15-26 as presented including the special condition suggested by staff regarding motor vehicle parts and sale to be added to the end of special condition three; second by Commissioner Maxwell. Motion approved 5-2 with Commissioners DePuy and Frederick opposed.



## Staff Report

**TO:** City Council

**THROUGH:** Michael Spicer, Director of Development Services *MS*

**FROM:** Sam Chavez, Assistant Director – Development Services *SC*

**DATE:** November 5, 2015

**RE:** **Zoning File 15-26:** Special Permit – AutoZone (minor motor vehicle repair shop)

### REQUEST:

Approval of a Special Permit for a “motor vehicle repair shop, minor” use to be located on the north side of Belt Line Road, west of Plano Road.

### APPLICANT & PROPERTY OWNER:

Jeff Kauerz – AutoZone Parts, Inc. / Will Tolliver – Leon Capital Group

### EXISTING DEVELOPMENT:

The 30,205-square foot lot was recently platted as a separate pad site and is currently developed as a parking lot. The lot is located to the west of the Wendy’s restaurant and southeast of the recently opened Youfit health club.

### ADJACENT ROADWAYS:

**Belt Line Road:** Six-lane, divided arterial; 29,400 vehicles per day on all lanes, eastbound and westbound, east of Plano Road (November 2013).

**Plano Road:** Six-lane, divided arterial; 35,700 vehicles per day on all lanes, northbound and southbound, north of Belt Line Road (November 2013).

### SURROUNDING LAND USE AND ZONING:

**North:** Retail/Commercial; C-M Commercial

**South:** Retail/Commercial; C-M Commercial

**East:** Retail/Commercial; LR-M(2) Local Retail

**West:** Retail/Commercial; C-M Commercial

### FUTURE LAND USE PLAN:

**Community Commercial**

*Retail centers with multiple anchors, mid-rise office, entertainment, and hospitality uses.*

**Future Land Uses of Surrounding Area:**

North: Community Commercial  
South: Community Commercial  
East: Community Commercial  
West: Community Commercial

**EXISTING ZONING:**

C-M Commercial per Ordinance Number 164-A and LR-M(2) Local Retail per Ordinance Number 653-A.

**TRAFFIC & INFRASTRUCTURE IMPACTS:**

The requested zoning amendment will not have any significant impacts on the surrounding roadway system or the existing utilities in the area.

**APPLICANT'S STATEMENT**

(Please refer to the complete Applicant's Statement.)

**STAFF COMMENTS:**

**Background:**

The subject property was recently platted into a separate lot for a future pad site development. The site was originally developed in the 1970's as part of a grocery-anchored retail shopping center. Since that time, the grocery store has vacated, and the space was redeveloped as a health club. Also, other portions of the lot have been platted out as separate lots for new pad site developments such as Applebee's along Plano Road.

**Request:**

The applicant is proposing to construct a 6,816-square foot AutoZone on the subject property. AutoZone sells a variety of motor vehicle parts and accessories, including batteries. The City of Richardson Comprehensive Zoning Ordinance contains a definition for "motor vehicle parts and accessory sales" and "motor vehicle repair shop, minor" which are as follows:

*Motor vehicle parts and accessory sales means the retail sale of small parts and accessories for the repair and enhancement of motor vehicles, but excluding the sale or installation of tires and batteries, sale of major engine or body components and any motor vehicle repairs on the premises.*

*Motor vehicle repair shop, minor means a business in which minor repair and service functions are performed on motor vehicles as defined herein, to include tire and battery sales and installation; oil, filter, and lubricant changes; engine tune-ups; motor vehicle parts and accessory sales as defined herein; window tinting and pin-striping; installation of stereo systems or alarm systems; and the performing of state inspections.*

Although AutoZone is not a typical motor vehicle repair shop, it is defined as such due to the sale of batteries for motor vehicles; therefore a Special Permit is required since batteries will be sold.

**Proposed Development:**

- Building Area: 6,816 square feet.
- Building Materials:  
The building is constructed of painted split face concrete masonry unit (CMU) utilizing AutoZone’s typical color scheme. The proposed building exceeds the City’s minimum 85% masonry construction requirement.
- Setbacks and Landscape Buffer:
  - Front: 40 feet along Belt Line Road.
  - No side or rear setbacks required
  - Landscape Buffer: Minimum 10-foot buffer along Belt Line Road.
- Building Height: 1 story / 23’ (top of parapet) – maximum twenty-five (25) feet allowed for a 1-story building.
- Floor Area Ratio: 0.23:1 proposed / Maximum 0.6:1 allowed.
- Landscaping Percentage: 27% proposed, 7% required.
- Number of Parking Spaces: 29 proposed; 21 required.

**Elements Related to the Request:**

Proposed Use – The proposed use is considered a “motor vehicle repair shop, minor” use since batteries for motor vehicles will be sold. If the proposed use did not sell batteries, the use would be allowed by right since it would be defined as a “motor vehicle parts and accessory sales” use. Prior to 2008, battery sales were allowed as part of a “motor vehicle parts and accessory sales” use; however, in July 2008, the Comprehensive Zoning Ordinance (CZO) was amended by excluding the sale or installation of tires and batteries from the definition of “motor vehicle parts and accessory sales”

Also, in July 2008, the CZO was amended by including tire and battery sales and installation as part of the definition of “motor vehicle repair shop, minor”; furthermore, the use CZO was amended to only allow the use upon approval of a Special Permit in Local Retail, Commercial, and Industrial Districts. Since the proposed use does not provide service bays, change vehicle fluids, or provide on-site maintenance services, the use is similar to a retail use that is allowed by right. If the sale of batteries were removed, the use would be allowed by right; however, the applicant has stated that battery sales are an important component of the business’s sales and cannot be removed.

Building Elevations – The proposed building will be constructed of split face concrete masonry unit (CMU) that will be painted as shown on Exhibits “C” and “D”. According to the applicant, this is similar to the prototypical design for AutoZone; however, there have been two changes (use of split face CMU in lieu of smooth face CMU, and the addition of the taller parapet over the front entrance and front corners). Staff advised the applicant to consider a design that is compatible with the other buildings at the northwest corner of Belt Line Road and Plano Road.

Photos are attached showing the recently remodeled Youfit health club (former Albertsons), the remodeled Wendy's, and the new Applebee's. Staff also encouraged the applicant to consider additional architectural elements, alternate masonry materials, or additional building articulation. The applicant has stated they prefer to utilize their proposed design.

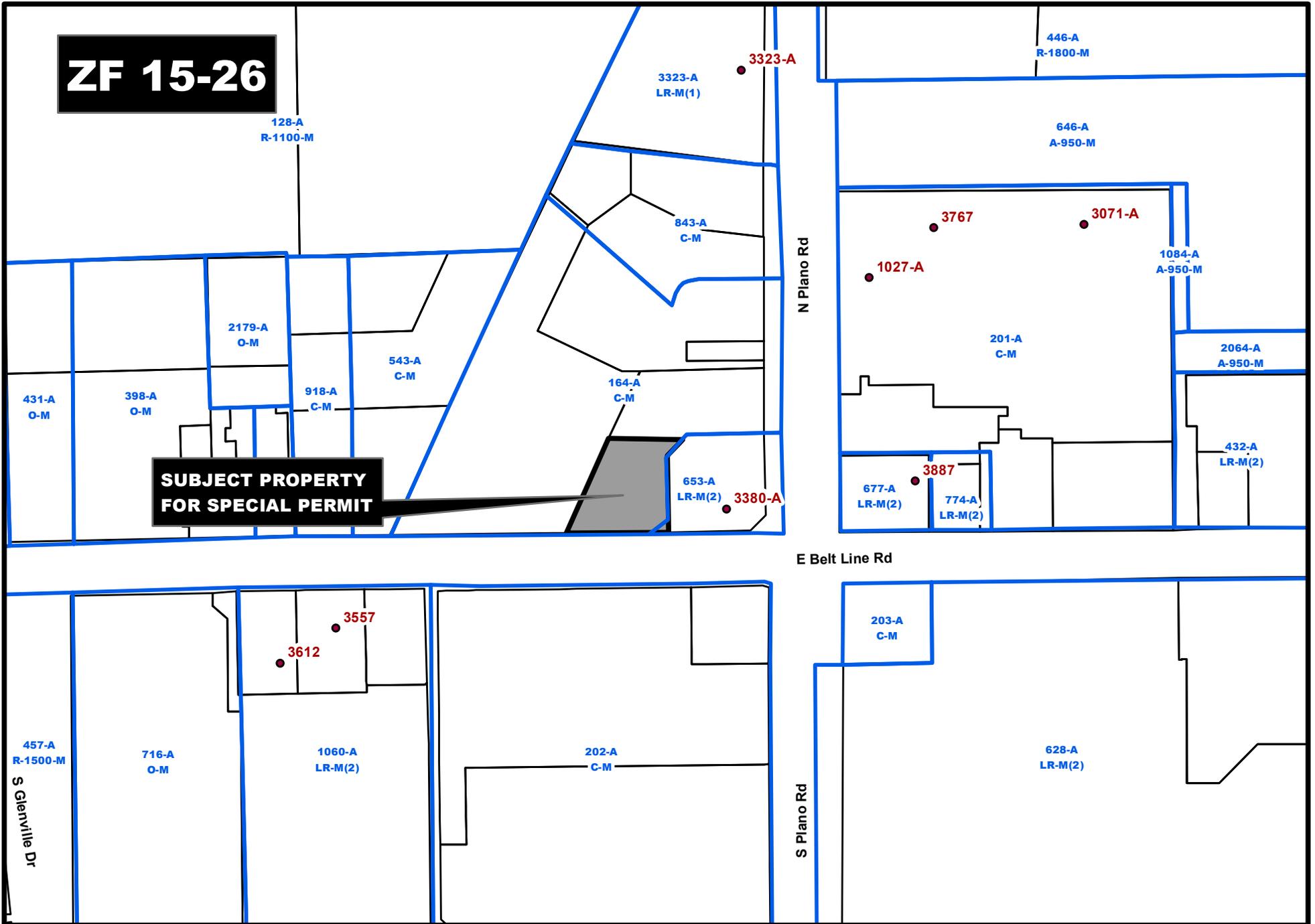
Internal Storage – The existing western driveway does not meet the City's minimum internal storage requirement. The driveway is considered a major driveway since it is served by a median opening on Belt Line Road and provides access to over fifty (50) parking spaces. The minimum requirement, which is measured from the curb line to the end of the landscape island on the site, is seventy-eight (78) feet. Approximately forty-three (43) feet is currently provided. Also, this configuration allows the east-west drive in front of the AutoZone to line up with the driveway to the west of the subject property. Furthermore, when the subject property was platted as a separate lot in 2014, a revised site plan was approved that included an east-west driveway in the same location, thereby providing the same throat depth that was previously approved.

**Correspondence:** As of this date, no correspondence has been received.

**Motion:** On October 20, 2015, the City Plan Commission recommended approval of the applicant's request as presented, subject to the following conditions:

1. A motor vehicle repair shop – minor, as defined in the Comprehensive Zoning Ordinance and limited to the area shown on the attached concept plan, marked as Exhibit "B" shall be allowed and made a part thereof.
2. The motor vehicle repair shop – minor shall be constructed in substantial conformance with the attached concept plan (Exhibit "B") and building elevations (Exhibit "C").
3. The Special Permit for a motor vehicle repair shop – minor is limited to the sale of batteries for motor vehicles in addition to motor vehicle parts and accessory sales.

# ZF 15-26



## ZF 15-26 Zoning Map

Updated By: shacklett, Update Date: September 24, 2015  
File: DSI\Mapping\Cases\Z\2015\ZF1526\ZF1526 zoning.mxd

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



**ZF 15-26**

**SUBJECT PROPERTY  
FOR SPECIAL PERMIT**



**ZF 15-26 Aerial Map**

Updated By: shacklett, Update Date: September 24, 2015  
File: DSI\Mapping\Cases\Z\2015\ZF1526\ZF1526 ortho.mxd

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



**Youfit**

**Applebee's**

**Plano Road**

**Subject Property**

**Wendy's**

**Belt Line Road**

**Oblique Aerial  
Looking North**



**BENCHMARKS:**

**City BM Monument E-11**  
ALUMINUM POST IN TEN FOOT CURB INLET ON THE SOUTH SIDE OF BELT LINE RD. 40' WEST OF PLANO RD. ELEV.=626.94

**Site BM No. 1**  
SQUARE CUT WITH "X" ON LIGHT POLE BASE ON THE MEDIAN OF BELT LINE RD. 100' WEST OF CITY MONUMENT E-11. ELEV.=628.12

**Site BM No. 2**  
SQUARE CUT WITH "X" ON LIGHT POLE BASE ON THE MEDIAN OF BELT LINE RD. 200' WEST OF CITY MONUMENT E-11. ELEV.=627.55

**Site BM No. 3**  
SQUARE CUT WITH "X" ON SIDEWALK APPROXIMATELY 22'8" WEST OF THE NORTHWEST CORNER OF TRACT 1 AND 14'6" NORTH OF SAID NORTHWEST CORNER. ELEV.=624.88

**Site BM No. 4**  
SQUARE CUT WITH "X" ON EAST BACK OF CURB PARKING ISLAND NORTH OF TRACT 1 PROPERTY LINE APPROXIMATELY 41'2". ELEV.=625.10

**FLOOD NOTE:**  
BY GRAPHICAL PLOTTING ONLY, SUBJECT TRACT IS LOCATED IN ZONE "X" AREAS OUTSIDE OF A FLOOD HAZARD AREA, ZONE "X" (SHADED) AREAS OF 0.2% ANNUAL CHANCE OF FLOOD; AREAS OF 1% CHANCE OF FLOOD WITH AVERAGE DEPTHS OF LESS THAN 1' OR WITH DRAINAGE AREAS LESS THAN 1 SQUARE MILE AND AREAS PROTECTED BY LEVELS FROM 1% ANNUAL CHANCE FLOOD, ACCORDING TO THE FLOOD INSURANCE RATE MAP COMMUNITY PANEL NO. 4811500000 K, DATED JULY 7, 2014.

PARKING INFORMATION		
ITEM	REQUIREMENTS	PROVIDED
PARKING REQUIRED	MINIMUM PARKING COUNT: 29 SPACES 1 SPACE PER 333 SF BUILDING FLOOR AREA	29 SPACES
	6,816/333 = 20.47 SPACES 21 SPACES REQUIRED	

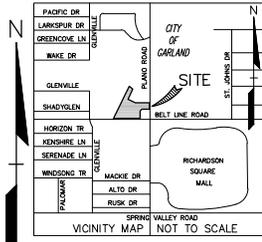
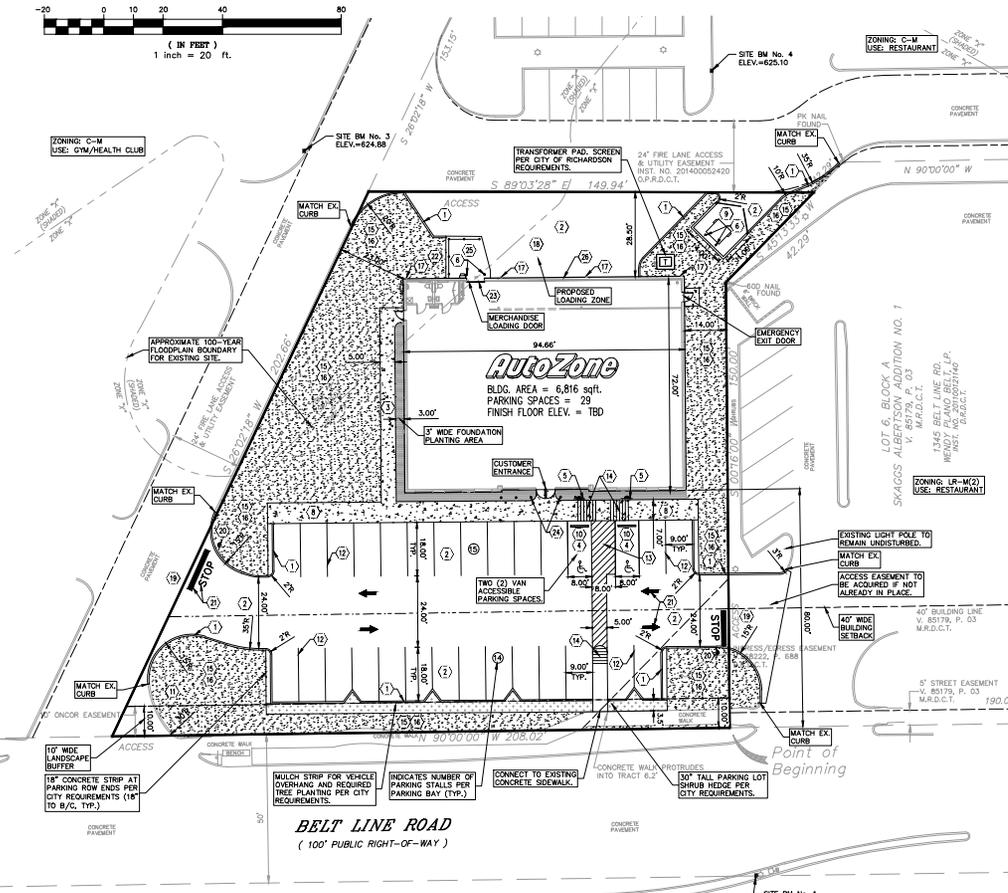
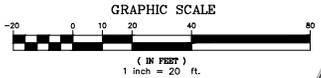
BULK AREA REQUIREMENTS		
LOCATION:	1325 E. BELT LINE (LOT 8, BLOCK A, SKAGGS ALBERTSONS ADDITION NO. 1, CITY OF RICHARDSON, DALLAS COUNTY, TEXAS)	
ZONING DISTRICT:	C-M COMMERCIAL	
PROPOSED USE:	MOTOR VEHICLE REPAIR SHOP, MINOR	
BUILDING INFORMATION:	GROSS FLOOR AREA = 6,816 SF (EXTERIOR FACE) BUILDING HEIGHT = 21 FT TO 23 FT (TOP OF PARAPET WALL) NUMBER OF FLOORS = ONE	
ITEM	REQUIRED	PROVIDED
MINIMUM FRONT SETBACK	40 FT	80.00 FT (SE BUILDING CORNER)
MINIMUM SIDE SETBACK	N/A	14.00 FT (E BUILDING WALL) 33.00 FT (NW BUILDING CORNER)
MINIMUM REAR SETBACK	N/A	28.50 FT (NE BUILDING CORNER)
FLOOR AREA RATIO	0.81 (MAX.)	6,816 / 30,205 = 0.226
MAXIMUM BUILDING HEIGHT	25' FOR 1-STORY	1 STORY/23 FT (TO TOP OF PARAPET)
LOT AREA	N/A	30,205 SF (0.6934 AC.)
LANDSCAPE COVERAGE	7% OF GROSS LAND AREA: 107,382.00 SF = 2,114.35 SF	
REFERENCE IS MADE TO THE CITY OF RICHARDSON ZONING ORDINANCE		

**EXISTING FEATURES LEGEND**

- POWER POLE
- WATER METER
- WATER VALVE
- LIGHT STANDARD
- TRANSFORMER
- FIRE HYDRANT
- CLEANOUT
- IRRIGATION CONTROL VALVE
- JUNCTION BOX
- WATER VAULT
- GAS METER
- GAS VALVE
- METAL SIGN
- POWER POLE ANCHOR
- SANITARY SEWER MANHOLE
- OVERHEAD POWER LINE
- FENCE
- AIR CONDITION UNIT
- TELEPHONE RISER
- CABLE RISER
- ELECTRIC METER
- ORATE INLET
- TOP OF CURB
- GUTTER
- FLOW LINE
- BENCHMARK
- UNDERGROUND ELECTRIC RISER
- EXISTING CONTOUR
- EXISTING INDEX CONTOUR
- SPOT ELEVATION

- PROPOSED**
- CLEANOUT & MANHOLE
  - CLEANOUT & MANHOLE
  - GUTTER (NO READING LINES)
  - SPOT

SIGN LEGEND	
LEGEND	QTY.
	2
	2



**REVISIONS**

NO.	DATE	BY	DESCRIPTION
1	08/16/2015	JEFF KAUFZ	ISSUED FOR PERMITS

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**48 HOURS NOTICE BEFORE YOU DIG CALL**



**LANDSCAPE LEGEND**

- IRRIGATED SOD LAWN
- SHRUB HEDGE, MULCH AND TREE PLANTING
- FOUNDATION PLANTING

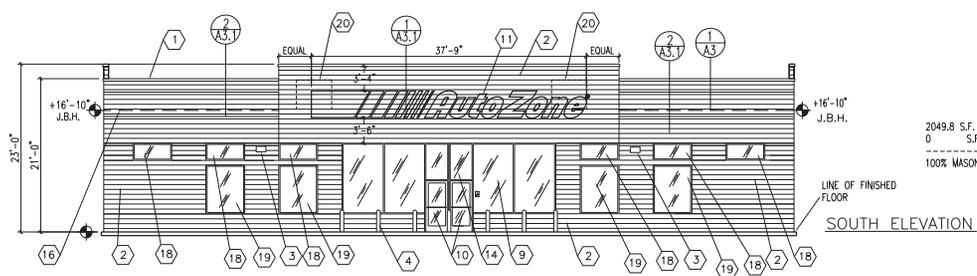
- KEYNOTES**
- Buildings & Paving**
- 1) CONCRETE CURB
  - 2) CONCRETE PAVING
  - 3) 4" THICK CONCRETE SIDEWALK, 2% MAXIMUM CROSS SLOPE
  - 4) HANDICAP PARKING AREA, 2% MAX. SLOPE ANY DIRECTION (TYP.)
  - 5) HANDICAP PARKING SIGN, INCLUDE "VAN ACCESSIBLE" SIGN WITH EACH.
  - 6) PIPE GUARD
  - 7) LIGHT POLE WITH CONCRETE BASE, LOCATIONS TBD.
  - 8) 6" HT. INTEGRAL CONCRETE CURB AND WALK.
  - 9) 3" TALL MASONRY DUMPSTER ENCLOSURE, TO MATCH BUILDING
  - 10) 6"-0" LONG CONCRETE WHEEL STOP, PINNED TO PAVEMENT, LOCATE 2'-0" FROM FACE OF CURB OR SIDEWALK.
  - 11) SITE SIGN (UNDER SEPARATE PERMIT), LOCATED TBD.
  - 12) 4" WIDE PARKING STRIPE PAINTED WHITE (TYP.)
  - 13) 4" WIDE DIAGONAL STRIPES PAINTED BLUE AT 2 FT. O.C. CONCRETE HANDICAP RAMP - MAXIMUM SLOPE 1:12 (8.33%) (PER A.D.A. REQUIREMENTS). MAXIMUM SURFACE SLOPE 1:50 (2.00%). DETECTABLE WARNING SURFACES SHALL BE INSTALLED, CONTRASTING IN COLOR, PER ADA REQUIREMENTS.
  - 14) NEW LANDSCAPE AREA - PROVIDE SOD AND 3" TOPSOIL.
  - 15) SLOPE GRADE IN LANDSCAPE AREA PER GRADING PLANS. PROVIDE POSITIVE SURFACE DRAINAGE FOR ALL AREAS.
  - 16) BUILDING DOWNSPOUT LOCATION, ROOF DRAINS CONNECTED TO STORM SEWER SYSTEM.
  - 17) LOADING AREA, SLOPE AT MAX. 2.5% AWAY FROM BUILDING.
  - 18) DRIVE ENTRANCE/APPROACH
  - 19) STOP SIGN
  - 20) PAVEMENT MARKINGS
  - 21) FREEZELESS YARD HYDRANT, LOCATION TBD.
  - 22) SERVICE DOOR PLAN FOR MERCHANDISE LOADING.
  - 23) BOLLARD PLAN FOR STOREFRONT.
  - 24) ELEVATED LOADING DOCK WITH PERIMETER RAILING.
  - 25) CONCRETE PAVEMENT FLUSH TO BUILDING PAD.

**PEA, Inc.**  
2900 E. Grand River  
Houston, TX 48843  
T: 517.546.8583  
F: 517.546.8978  
www.peainc.org

**AUTOZONE DEVELOPMENT CORP.**  
1215 S FRONT ST  
MEMPHIS, TN 38103

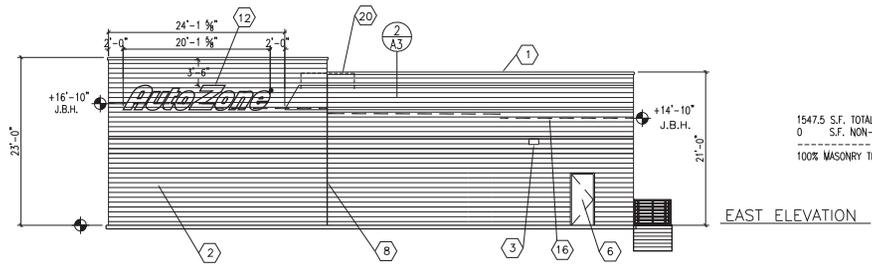
**ZONING EXHIBIT**  
**CITY OF RICHARDSON, TEXAS #3667**  
CITY OF RICHARDSON, DALLAS COUNTY, TEXAS  
DEE L WEBB | DON RASWALB | BILLY GONZALEZ | SCHNEIDER | P.A.M. WEBB  
APPLICANT: AUTOZONE PARTS, INC. 123 S. FRONT STREET MEMPHIS, TN 38103 (901) 466-8771

ORIGINAL ISSUE DATE: SEP 16, 2015  
PEA JOB NO. 2015-175  
SCALE: 1" = 20'  
DRAWING NUMBER: **C1.0**



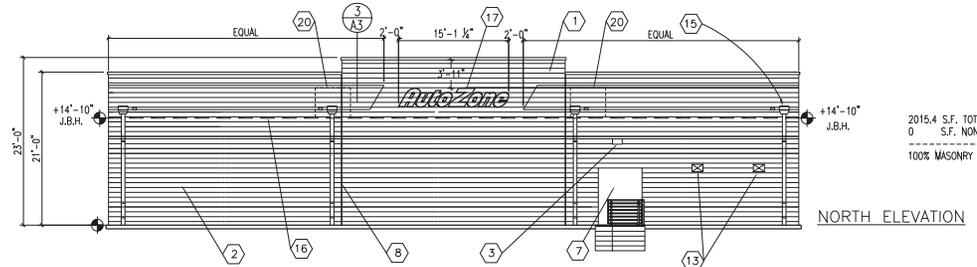
NOTE: SIGNAGE FOR ILLUSTRATIVE PURPOSES ONLY. SUBJECT TO BUILDING INSPECTION APPROVAL.

2049.8 S.F. TOTAL THIS WALL  
0 S.F. NON-MASONRY  
100% MASONRY THIS WALL

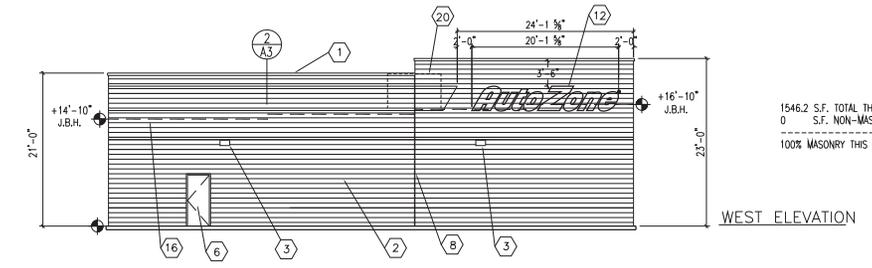


1547.5 S.F. TOTAL THIS WALL  
0 S.F. NON-MASONRY  
100% MASONRY THIS WALL

7158.9 S.F. TOTAL BUILDING  
0 S.F. NON-MASONRY  
100% MASONRY ENTIRE BUILDING



2015.4 S.F. TOTAL THIS WALL  
0 S.F. NON-MASONRY  
100% MASONRY THIS WALL



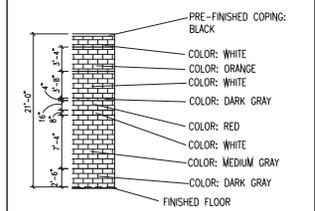
1546.2 S.F. TOTAL THIS WALL  
0 S.F. NON-MASONRY  
100% MASONRY THIS WALL

- 1 TWO PIECE COMPRESSION TRIM SEE DETAIL 4/A6
- 2 SPLIT FACE CONCRETE MASONRY UNITS SEE PAINT DETAIL SCHEME THIS SHEET
- 3 WALL MOUNTED LIGHT FIXTURE
- 4 PIPE GUARD WITH RED SLEEVE
- 5 NOT USED.
- 6 PAINT MAN DOOR RED & METAL FRAMES BLACK
- 7 DO NOT PAINT OVERHEAD DOOR PAINT ANGLES BLACK
- 8 EXPANSION JOINT
- 9 ALUMINUM STOREFRONT - RED KYNAR FINISH
- 10 GLASS AND ALUMINUM DOORS - CLEAR ANODIZED FINISH
- 11 FRONT WALL SIGN - 44" LEFT STRIPES
- 12 RIGHT & LEFT SIDE WALL SIGN - 40" AZ ONLY
- 13 TOILET WALL VENTS PAINT TO MATCH WALL
- 14 STORE ADDRESS - 6" WHITE REFLECTIVE NUMBERS
- 15 SCUPPERS AND DOWNSPOUTS. PAINTED TO MATCH BACKGROUND WALL COLOR. ADJACENT 4" H. X 6" W. OVERFLOW SCUPPER. FLOWLINE 2" ABOVE ROOF.
- 16 BOND BEAM AT ROOF LINE (APPROX. ROOF DECK LOCATION)
- 17 REAR WALL SIGN - 30" AZ ONLY
- 18 CLERESTORY WINDOW - EVERGREEN GLASS
- 19 FAUX WINDOW - OPAQUE BLACK GLASS
- 20 SCREENED HVAC UNITS

REVISIONS	DATE	BY	REV
1	10/14/15	REVISED MASONRY CALCULATIONS	4
2			5
3			6

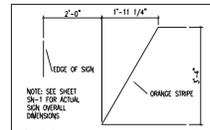
2 | ELEVATION KEY NOTES

NOTE: CENTER ALL WALL SIGNAGE VERTICALLY ON THE PAINTED ORANGE STRIPE OR BETWEEN THE TOP TWO BRICK SOLDIER COURSES. PAINT ORANGE STRIPE TO WITHIN 2' OF WALL SIGN. DO NOT PAINT ORANGE STRIPE BEHIND SIGN.

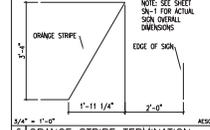


3 | EXTERIOR WALL COLOR SCHEME

- GENERAL NOTES:
1. REFER TO SECTION 09900 OF THE SPECIFICATIONS FOR PAINT AND EXTERIOR COATINGS. ALL COLORS ARE BY SHERWIN-WILLIAMS PAINT COMPANY.
  2. PAINT RESTROOM WALL VENTS TO MATCH THE ADJACENT WALL COLOR.
  3. SEALANT AT EXPANSION JOINTS TO MATCH ADJACENT WALL COLOR.
  4. ALL MASONRY JOINTS TO BE CONCAVE TOOLED.



7 | ORANGE STRIPE TERMINATION



8 | ORANGE STRIPE TERMINATION

4 | GENERAL NOTES

- SIGNAGE NOTES:
1. AUTOZONE'S SIGN VENDOR WILL FURNISH AND INSTALL ALL SIGNS UNLESS OTHERWISE SPECIFICALLY NOTED ON THE DRAWINGS. WALL SIGNS TO BE INSTALLED ON SURFACES THAT ARE FURNISHED AND PREPARED BY GENERAL CONTRACTOR.
  2. SIGN INSTALLER SHALL OBTAIN SIGN PERMITS AND INSTALL ALL FREESTANDING SIGNS AND THEIR FOUNDATIONS UNLESS NOTED OTHERWISE. GENERAL CONTRACTOR SHALL INSURE SIGN LOCATION IS TO GRADE AND SHALL MARK WHERE SIGN IS TO BE LOCATED.

3. GENERAL CONTRACTOR IS RESPONSIBLE FOR INSTALLATION OF PRIMARY ELECTRICAL, AND FINAL ELECTRICAL HOOK-UP. SEE "SN" SHEETS FOR ADDITIONAL INFORMATION.
4. SEE SHEET E3 FOR LOCATIONS OF J-BOXES TERMINATING EACH WALL SIGN CIRCUIT.

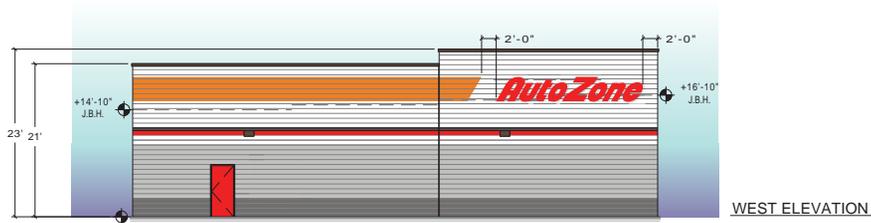
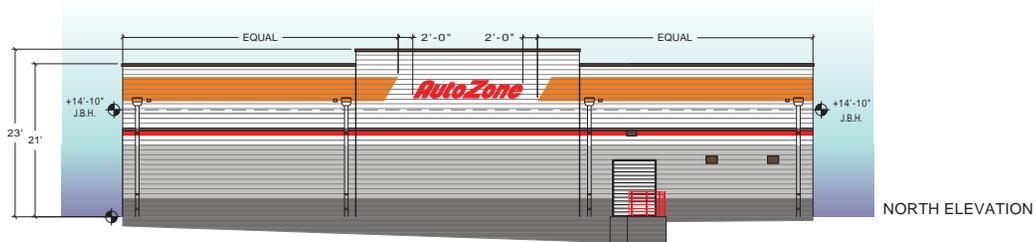
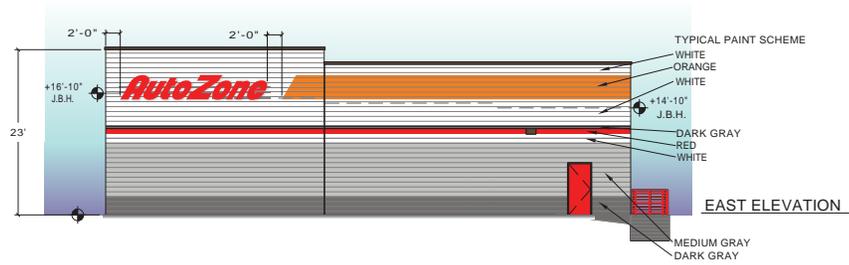
5 | SIGNAGE NOTES - BUILDING

AutoZone Store No. 3667  
E. BELTLINE RD.  
RICHARDSON TX 75081  
EXTERIOR ELEVATIONS AND NOTES

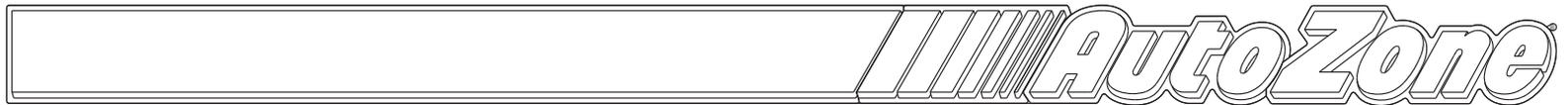
Architect: George Callow  
123 South Front Street  
Memphis, Tennessee 38103  
TEL: 901-495-8705 FAX: (901) 495-8969  
For Bidding & Contractor Information Contact:  
McGrav - Hill Construction Tel. 615-884-1017  
www.construction.com

09/15/15  
65W2-L

A-2



Color Elevation  
 AutoZone Store #3667  
 Richardson, TX



October 6, 2015

Exhibit D

## Explanation and Description of Request

The proposed AutoZone development is a retail use. It is "an establishment engaged in selling goods or merchandise to the general public in small quantities for personal or household consumption and rendering services incidental to the sale of such goods", as defined in the City of Richardson Zoning Ordinance. However, the strict sale of automotive batteries re-classify the use as "Motor Vehicle Repair Shop, Minor" as defined under the Ordinance. Unlike typical automotive establishments under this classification, AutoZone stores do not provide vehicle repair work services, nor do they have vehicle service bays, nor do they perform any oil or vehicle fluid replacement services. Due to the sale of batteries, AutoZone Parts, Inc. is requesting a Special Use Permit be approved to allow the construction of this establishment on the parcel indicated.



(1)

Looking East from  
Subject Property



Looking Northeast from  
Subject Property



Looking Northwest from  
Subject Property



(4)

Looking South across  
Belt Line Road



SPEED  
LIMIT  
35

FIRE LANE

Looking West along  
Belt Line Road

(5)



# Notice of Public Hearing

## City Plan Commission • Richardson, Texas

An application has been received by the City of Richardson for a:

### SPECIAL PERMIT

**File No./Name:** ZF 15-26 / AutoZone  
**Property Owner:** Will Tolliver / Leon Capital Group  
**Applicant:** Jeff Kauerz / Autozone Parts, Inc.  
**Location:** 1325 E. Belt Line Road (See map on reverse side)  
**Current Zoning:** C-M Commercial and LR-M(2) Local Retail  
**Request:** A request for approval of a Special Permit for a “motor vehicle repair shop, minor” use.

The City Plan Commission will consider this request at a public hearing on:

**TUESDAY, OCTOBER 20, 2015**  
**7:00 p.m.**  
**City Council Chambers**  
**Richardson City Hall, 411 W. Arapaho Road**  
**Richardson, Texas**

*This notice has been sent to all owners of real property within 200 feet of the request; as such ownership appears on the last approved city tax roll.*

**Process for Public Input:** A maximum of 15 minutes will be allocated to the applicant and to those in favor of the request for purposes of addressing the City Plan Commission. A maximum of 15 minutes will also be allocated to those in opposition to the request. Time required to respond to questions by the City Plan Commission is excluded from each 15 minute period.

Persons who are unable to attend, but would like their views to be made a part of the public record, may send signed, written comments, referencing the file number above, prior to the date of the hearing to: Dept. of Development Services, PO Box 830309, Richardson, TX 75083.

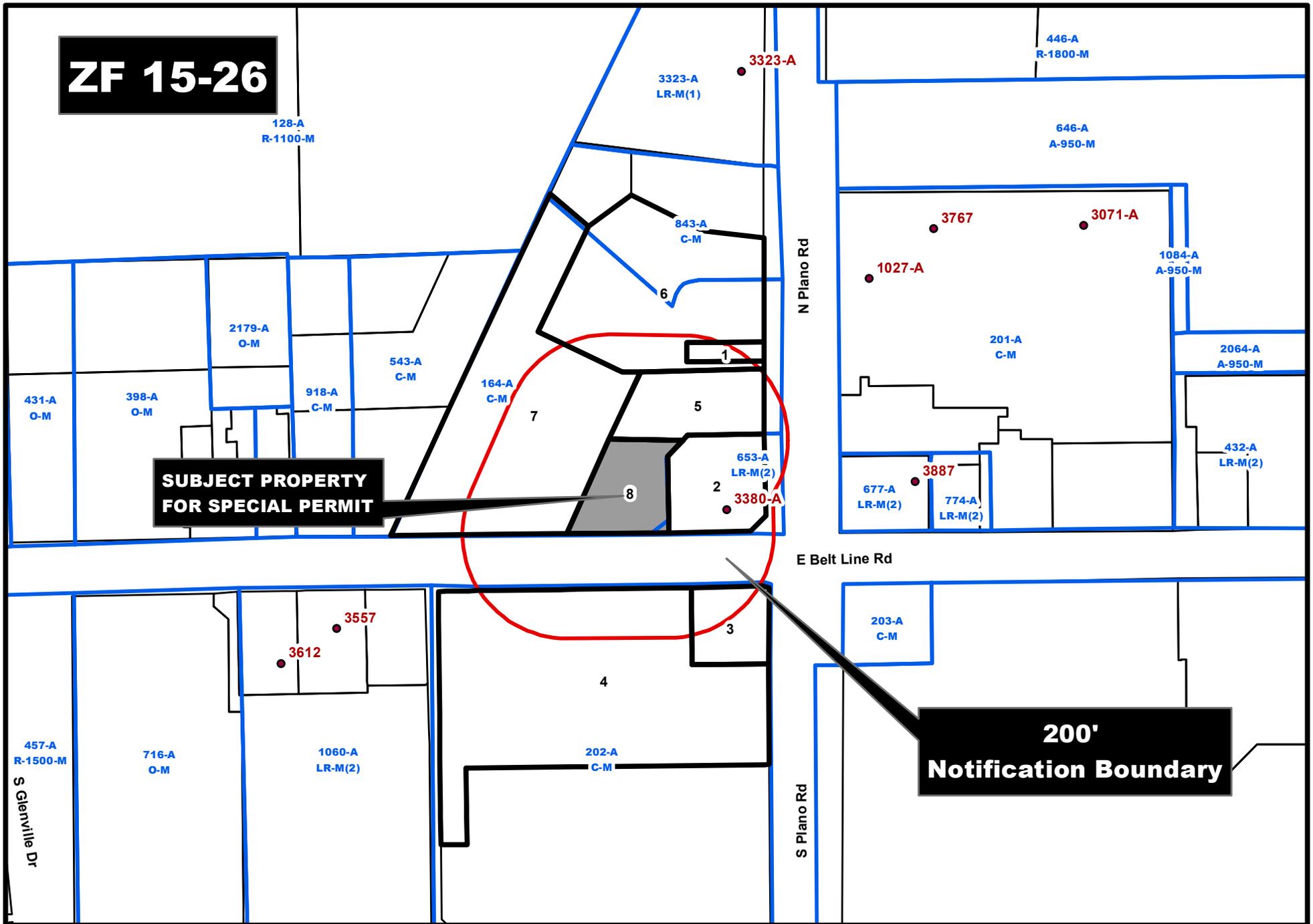
*The City Plan Commission may recommend approval of the request as presented, recommend approval with additional conditions or recommend denial. Final approval of this application requires action by the City Council.*

**Agenda:** The City Plan Commission agenda for this meeting will be posted on the City of Richardson website the Saturday before the public hearing. For a copy of the agenda, please go to: <http://www.cor.net/index.aspx?page=1331>.

For additional information, please contact the Dept. of Development Services at 972-744-4240 and reference Zoning File number ZF 15-26.

Date Posted and Mailed: 10/09/2015

# ZF 15-26



**SUBJECT PROPERTY  
FOR SPECIAL PERMIT**

**200'  
Notification Boundary**

## ZF 15-26 Notification Map



1-WIN & WIN INC  
129 N PLANO RD  
RICHARDSON, TX 75081-3893

2-WENDY PLANO BELT LP  
8333 DOUGLAS AVE STE 1500  
DALLAS, TX 75225-5822

3-MUNSON REALTY CO THE  
305 W WOODARD ST  
DENISON, TX 75020-3136

4-SM NEWCO RICHARDSON LP  
% URBAN RETAIL PROPERTIES L  
404 WYMAN ST STE 365  
WALTHAM, MA 02451-1264

5-ZS AMERICAN PROPERTIES LLP  
13355 NOEL RD STE 1645  
DALLAS, TX 75240-6835

6-LAMOYNE JACK MARITAL TRUST  
LAMOYNE JODY TRUSTEE  
1938 PALISADE CT  
ALLEN, TX 75013-4859

7 & 8-LG PLANO BELTLINE LLC  
2301 CEDAR SPRINGS RD STE 200  
DALLAS, TX 75201-7816

**JEFF KAUERZ**  
**AUTOZONE PARTS, INC.**  
**123 S. FRONT STREET**  
**MEMPHIS, TN 38103**

**WILL TOLLIVER**  
**LEON CAPITAL GROUP**  
**2301 CEDAR SPRINGS, SUITE 200**  
**DALLAS, TX 75201**

**ZF 15-26**  
**Notification List**

**CITY OF RICHARDSON**  
**SIGN CONTROL BOARD MINUTES – NOVEMBER 4, 2015**

Ms. Dorthy McKearin, Chair, called a regular meeting of the Sign Control Board to order at 6:36 p.m. on Wednesday, November 4, 2015, at the Civic Center Council Chamber, 411 W. Arapaho Road, Richardson, Texas.

MEMBERS PRESENT:                   DORTHY MCKEARIN, CHAIR  
  CHIP IZARD, VICE CHAIR  
  MUHAMMAD Z. IKRAM, MEMBER  
  ALICIA MARSHALL, MEMBER  
  SEBRENA BOHNSACK, ALTERNATE

CITY STAFF PRESENT:               STEPHANIE JACKSON, BUILDING INSPECTION MGR.  
  STEPHEN PAPANIA, BUILDING INSPECTOR

MEMBERS ABSENT:                   CHARLES WARNER, MEMBER  
  SCOTT PETTY, ALTERNATE

Ms. McKearin stated there is a quorum present.

Mr. Izard made a motion to approve the minutes of the September 16, 2015 meeting. The motion was seconded by Mr. Ikram and it carried unanimously.

SCB CASE #15-09 TO CONSIDER THE REQUEST OF CAMPBELL WAY CENTER FOR A VARIANCE TO THE CITY OF RICHARDSON CODE OF ORDINANCES, CHAPTER 18, ARTICLE III, SECTION 18-96(23)(B)(3)(ii), CHAPTER 18, ARTICLE III, SECTION 18-96(23)(C)(3)(i), AND CHAPTER 18, ARTICLE III, SECTION 18-96(23)(D)(3) TO ALLOW FOR A 40 FOOT TALL POLE SIGN, 112 SQ.FT. IN AREA, TO BE 10 FEET FROM THE NEAREST ATTACHED SIGN IN A LOCAL RETAIL ZONED DISTRICT ON THE PROPERTY AT 2067 N CENTRAL EXPY; AND TAKE APPROPRIATE ACTION.

Ms. McKearin opened the Public Hearing and Ms. Jackson introduced the request of Campbell Way Center for a variance to the City of Richardson Code of Ordinances Chapter 18, Article III, Section 18-96(23)(B)(3)(ii), Chapter 18, Article III, Section 18-96(23)(C)(3)(i), and Chapter 18, Article III, Section 18-96(23)(D)(3) to allow for a 40 foot tall pole sign, 112 sq.ft. in area, to be 10 feet from the nearest attached sign in a local retail zoned district on the property at 2067 N Central Expy; A power point presentation was shown for review.

Ms. McKearin asked if a representative of Campbell Way Center was present.

Matt Wilson, 3201 Manor Way, Dallas, TX 72535, the representative of Chandler Signs provided a power point presentation. Mr. Wilson stated that the same variance request is being made for both properties at 2067 and 2069 N Central Expy. Mr. Wilson stated that major improvements have been made at Campbell Way Center and that further improvements are being made as the owner is developing the property.

Mr. Wilson stated that the existing pole sign for Madison Ave at the neighboring lot has been updated with new sign faces and it has been repainted. Mr. Wilson stated that the existing pole sign is also 40 feet in height and 112 square feet in area. Mr. Wilson stated that the intent of the variance is to match the proposed signs with existing pole signs for Madison Ave and Café Brazil at Campbell Way Center..

Mr. Wilson stated that the proposed signs would be multi-tenant signs to serve the future tenants at 2067 and 2069 N Central Expy. Mr. Wilson stated that site visibility was a key reason for the request. Mr. Wilson stated that the property owner wanted to maintain the landscaping at the property as it is a big asset to the site, but the trees and power lines obscure the view of signs on the property. Mr. Wilson stated that due to trees, power lines, easements, and required parking, it is not possible for them to locate the pole signs closer to Central Expy.

Ms. McKearin asked if the proposed signs would be multi-tenant and if each tenant would have an equal amount of space on the sign. Mr. Wilson stated that the signs would be multi-tenant, but he would let the owner answer the question regarding how much space each tenant would have.

Mr. Izard asked if the signs would be LED, or if they intended to convert the signs to LED signs in the future. Mr. Wilson stated that he did not believe that was the intent of the owner. Mr. Wilson stated that the signs were primarily for identification, to create synergy with existing signs at the center, to prevent signs at the shopping center from having varying height, and to provide visibility.

Ms. McKearin stated that she liked that the idea of keeping the signs at the same height. Mr. Wilson stated that the Taco Cabana and Shell nearby also have 40 foot tall pole signs, and the signs being proposed are consistent with other signs in the area.

Mr. Izard asked if there were plans to update the existing pole sign at Café Brazil. Mr. Wilson stated that he did not think there were any plans to update their sign.

Mr. Ikram asked if they considered the number of tenants at each building when designing the pole signs and how much space each tenant would get. Mr. Wilson stated that the square footage of the signs was important to achieve sign readability because they need to have enough room to reach the desired letter height and to have enough room for tenants' logos.

Ms. McKearin asked if the signs would be illuminated. Mr. Wilson stated that the signs would be illuminated and would have a pole cover. Mr. Wilson stated that they did not want to do anything flashy, and they wanted to have simple yet elegant signs that would serve the purpose of providing identification to the tenants.

Ms. McKearin asked if there was anyone else that wished to speak regarding the proposed variance.

Keith Koop, 5720 LBJ Freeway #180, Dallas, TX 75240, the owner of the properties at 2067 and 2069 N Central Expy, stated that the two buildings for both variance cases would be split in half with two tenants in each building. Mr. Koop stated that there are lease agreements at 2067 N Central for a bubble tea place and for a bank. Mr. Koop stated that the proposed multi-tenant sign for this building would be split in half so that each tenant would have an equal area of signage. Mr. Koop stated that the building at 2069 N Central Expy will also be split between two tenants and that both tenants will be restaurants.

Mr. Koop stated that they have renewed a long term lease with Café Brazil and they will be doing renovations on their building, but he has not been asked by Café Brazil to make any changes to their existing pole sign.

Ms. Marshall asked whether there would be enough parking to accommodate the new tenants. Mr. Koop stated that he is working with City staff to redesign the parking lot to provide more parking spaces. Ms. Marshall asked if the bank would have a drive thru. Mr. Koop stated that the bank will have a one-lane drive thru, but it is not a big retail bank. Mr. Koop stated that they intended to provide enough parking as required per City code.

Mr. IZARD stated that the renderings for the proposed signs and building renovations look great. Mr. Koop stated they have invested over \$4 million into the property. Mr. IZARD asked when renovations would be complete. Mr. Koop stated that he plans to have renovations completed by spring.

Ms. McKearin closed the public hearing and asked for comments and questions from the Board.

Ms. Marshall moved to approve SCB Case #15-09. Mr. IZARD seconded the motion and it carried unanimously.

SCB CASE #15-10 TO CONSIDER THE REQUEST OF CAMPBELL WAY CENTER FOR A VARIANCE TO THE CITY OF RICHARDSON CODE OF ORDINANCES, CHAPTER 18, ARTICLE III, SECTION 18-96(23)(B)(3)(ii), CHAPTER 18, ARTICLE III, SECTION 18-96(23)(C)(3)(i), AND CHAPTER 18, ARTICLE III, SECTION 18-96(23)(D)(3) TO ALLOW FOR A 40 FOOT TALL POLE SIGN, 112 SQ.FT. IN AREA, TO BE 10 FEET FROM THE NEAREST ATTACHED SIGN IN A LOCAL RETAIL ZONED DISTRICT ON THE PROPERTY AT 2069 N CENTRAL EXPY; AND TAKE APPROPRIATE ACTION.

Ms. McKearin opened the Public Hearing and Ms. Jackson introduced the request of Campbell Way Center for a variance to the City of Richardson Code of Ordinances Chapter 18, Article III, Section 18-96(23)(B)(3)(ii), Chapter 18, Article III, Section 18-96(23)(C)(3)(i), and Chapter 18, Article III, Section 18-96(23)(D)(3) to allow for a 40 foot tall pole sign, 112 sq.ft. in area, to be 10 feet from the nearest attached sign in a local retail zoned district on the property at 2069 N Central Expy; A power point presentation was shown for review.

Ms. McKearin asked if anyone from the public wished to speak. Seeing none, Ms. McKearin closed the public hearing and asked for comments and questions from the Board.

Ms. Marshall moved to approved SCB Case #15-10. Mr. IZARD seconded the motion and it carried unanimously.

Mr. IZARD moved to adjourn the Hearing. Ms. Marshall seconded the motion and it carried unanimously.

There being no other business before the Board, the meeting was adjourned at 6:56 p.m.

DORTHY MCKEARIN, CHAIR

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**ORDINANCE NO. 4142**

**AN ORDINANCE OF THE CITY OF RICHARDSON, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF RICHARDSON, AS HERETOFORE AMENDED, BY AMENDING AND RESTATING ORDINANCE NUMBER 3796 TO AMEND THE DEVELOPMENT STANDARDS RELATED TO THE DEVELOPMENT OF A SINGLE-FAMILY SUBDIVISION, SAID TRACT BEING FURTHER DESCRIBED IN EXHIBIT “A”; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE. (ZONING FILE 15-14).**

**WHEREAS**, the City Plan Commission of the City of Richardson and the governing body of the City of Richardson, in compliance with the laws of the State of Texas and the ordinances of the City of Richardson, have given requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, the governing body, in the exercise of the legislative discretion, has concluded that the Comprehensive Zoning Ordinance and Zoning Map should be amended;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:**

**SECTION 1.** That the Comprehensive Zoning Ordinance and Zoning Map of the City of Richardson, Texas, duly passed by the governing body of the City of Richardson on the 5<sup>th</sup> day of June, 1956, as heretofore amended, be, and the same is hereby amended by amending and restating Ordinance Number 3796 to amend the development standards related to the development of a single-family subdivision, said tract of land being more particularly described in Exhibit “A” attached hereto and made a part hereof for all purposes (“the Property”).

**SECTION 2.** That the PD Planned Development District previously granted by Ordinance Number 3796 is hereby amended and restated to read as follows:

**Base Zoning District.** The property shall be developed and used in accordance with the R-1100-M Residential District zoning regulations, except as otherwise provided herein. The single-family development for the property shall be developed and used in substantial conformance with the Concept Plan, attached as Exhibit “B”, and which are hereby approved.

1. **Antennae Tower.** The existing 120-foot monopole antenna tower with a maximum of four (4) antennas shall be allowed to remain in the location as shown on the Concept Plan.
  
2. **Building Regulations.**
  - a. The minimum area of the principal building for Lots 1, 12-15 and 22-23 as shown on the Concept Plan shall be a minimum 3,250 square feet, exclusive of breezeways, garages and servants' quarters.
  - b. The minimum area of the principal building for the lots as shown on the Concept Plan other than Lots 1, 12-15 and 22-23, shall be 2,250 square feet, exclusive of breezeways, garages and servants' quarters.
  - c. Up to ten (10) homes may use stucco as an exterior cladding material for up to 100% of the total exterior. Up to eight (8) homes may use stucco as an exterior cladding material for up to 50% of the total exterior. The remaining homes shall comply with Article XXII-F of the Comprehensive Zoning Ordinance and stucco shall not exceed 25% of the total exterior cladding material.
    - i. Lots 1, 12-15, 22, and 23 as shown on Exhibit "B" may use stucco as an exterior cladding material for up to 50% of the total exterior. The north elevation of the homes on these lots may use stucco as an exterior cladding material for up to 50% of the total exterior.
  - d. Roof materials shall be limited to asphalt shingles or tile and shall be in accordance with Chapter 6-31 of the City of Richardson Code of Ordinances.
  
3. **Lot Area Regulations.**
  - a. The minimum lot area shall be 8,175 square feet and the average lot size shall be at least 9,350 square feet.
  - b. The maximum lot coverage shall be 40%, except for combined lots as defined in "4. Lot Dimensions, subsection d." which shall be limited to a maximum lot coverage of 35%.
  
4. **Lot Dimensions.**
  - a. The minimum depth of a lot shall be 125 feet.
  - b. Lots located on cul-de-sac circles may be less than 125 feet in depth provided one side of the lot is at least 125 feet in depth, and provided the lot meets width and area requirements.
  - c. The minimum depth for lots 7, 18-19 and 31-34 shall be allowed to be less than 125 feet as shown on the Concept Plan.
  - d. No more than two (2) originally platted residential lots (Lots 1-35, Block A) as shown on Exhibit "B" may be combined into a single lot. A maximum of ten (10) lots may be combined. In no instance shall lots be combined to create a lot with double frontage.

5. **Setbacks.**

- a. The front setback shall be a minimum of twenty-five (25) feet for Lots 12-15 as shown on the Concept Plan.
- b. The front setback for the lots shown on the Concept Plan other than Lots 12-15 shall be a minimum of twenty (20) feet
- c. The interior side setback for all lots shown on the Concept Plan shall be seven (7) feet.
- d. The rear setback shall be a minimum of twenty (20) feet for lots 12-15 as shown on the Concept Plan.

6. **Garage Access.**

- a. Garages shall be swing entry garages, and all garage door openings shall face an interior or rear lot line, except for front entry garages subject to the following conditions:
  - i. For front facing garages, garage doors shall be set back a minimum of twenty (20) feet from the front façade of the home. Front facing garages shall be prohibited on Lots 1-4 and Lots 12-15. No more than two (2) garage spaces shall face the front property line.
- b. Lots 1-4 as shown on the Concept Plan shall have rear entry garages with alley access. No other lots may have alley access.
- c. All garage door exterior façade finishes shall be constructed of a treated wood product.
- d. For homes exceeding 5,000 square feet in area (excluding garage, porch, or patio area), a minimum of three (3) enclosed parking spaces shall be provided.

7. **Screening Wall.**

- a. A 6-foot decorative iron fence shall be located along a portion of the northern property line as shown on the Concept Plan. The placement of the decorative iron fence shall be coordinated with the location of the existing trees along the boundary so as to minimize the removal of any tree over three (3) inches in diameter. The fence shall be permitted to start and stop where such tree is within the fence line. In the event that existing canopy trees located in the parkway adjacent to the northern boundary line are greater than seventy (70) feet apart, new canopy trees shall be added so that canopy trees are at a maximum spacing of thirty-five (35) feet. Said decorative iron fence shall be located within a three (3) foot maintenance easement dedicated to the Home Owners' Association.
- b. An eight (8) foot masonry wall shall be located along a portion of the northern property line as depicted on the Concept Plan. Said masonry screening wall shall be located within a three (3) foot maintenance easement dedicated to the Home Owners' Association.
- c. An 8-foot masonry wall shall be located along the eastern boundary of the property in a common area lot as depicted on the Concept Plan. The wall shall be constructed of brick with stone columns similar to the existing wall located on the east side of Holford Road that forms the western border of the Oaks at Stoney Creek (City of Garland). There shall be a landscaped area that varies in width adjacent to this wall. A detailed plan shall be submitted as part of the

development plan process. Canopy trees along this wall shall be planted at a maximum spacing of thirty-five (35) feet along the east side of the wall.

- d. The required screening walls and decorative iron fence referenced above shall be maintained by the Home Owners' Association.
8. **Tree Survey.** A detailed tree survey of the entire property shall be submitted at the time of the submittal of the preliminary plat.
9. **Tree Maintenance Easement.** A tree maintenance easement shall be provided as shown on the Concept Plan. All attempts shall be made to preserve and maintain any healthy tree located within the easement. **The tree maintenance easement shall be required to reference the previously designated flood plain.**
10. **Lot 35.** Lot 35 as shown on the Concept Plan shall be maintained by the owner of the lot as long as the lot is occupied by the existing freestanding antenna tower.
11. **Accessory Buildings.** All stand alone accessory buildings; excluding greenhouses and playground equipment, shall be constructed of the same palette of materials as the primary exterior materials of the dwelling.
12. **Trees on Residential Lots.** All residential lots within Crystal Creek shall contain a minimum of three (3) trees that are a minimum three (3) inches in diameter, either existing or new.
13. **Home Owners Association.** A mandatory Home Owners' Association (HOA) shall be established in accordance with Chapter 21, Subdivision of Development Code, Section 21-57 of the City of Richardson Code of Ordinances, as amended. Said Association documents shall be submitted to the City for review and approval prior to approval of the preliminary plat for the property.

**SECTION 3.** That the Property shall be used only in the manner and for the purpose provided for by the Comprehensive Zoning Ordinance of the City of Richardson, Texas, as heretofore amended, and as amended herein.

**SECTION 4.** That all other provisions of the ordinances of the City of Richardson in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Richardson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 5.** That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

**SECTION 6.** An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

**SECTION 7.** That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Richardson, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**SECTION 8.** This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such case provide.

**DULY PASSED** by the City Council of the City of Richardson, Texas, on the 9<sup>th</sup> day of November, 2015.

**APPROVED:**

---

**MAYOR**

**APPROVED AS TO FORM:**

**CORRECTLY ENROLLED:**

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**CITY ATTORNEY**  
(PGS:10-28-15:TM 73976)

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**CITY SECRETARY**

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**  
**ZF 15-14**

BEING all that certain parcel, tract or lot of land situated in the Henry McCullough Survey, Abstract No. 901, Dallas County and Abstract No. 587, Collin County, Texas, and being a portion of Lot 1, Block 1, Swordglisten Addition, an Addition to the City of Richardson, Dallas and Collin Counties, Texas, according to the amended plats thereof recorded in Volume N, Page 775, Map Records, Collin County and Volume 2002029, Page 30, Map Records, Dallas County, Texas, and being a portion of a tract of land conveyed to Swordglisten Ltd. Partnership by warranty deed recorded in Volume 95088, Page 00296, Deed Records, Dallas, County, Texas, and being more particularly described by metes and bounds as follows:

Beginning at a 1/2 inch iron rod set with yellow cap for corner, and being the Southeast corner of Lot 10, Block N, CREEK HOLLOW ESTATES, PHASE III, an addition to the City of Richardson, Collin County, Texas according to the plat thereof recorded in Volume J, Page 715, Plat Records, Collin County, Texas, and being in the West line of Lot 1, Block G, CREEK HOLLOW ESTATES, PHASE IV, an addition to the City of Richardson, Collin County, Texas according to the plat thereof recorded in Volume J, Page 987, Plat Records, Collin County, Texas

Thence South 00 degrees 57 minutes 21 seconds East, along the West line of said Lot 1, and along the current West line of Holford Road (a variable width right-of-way), a distance of 405.04 feet to a 1/2 inch iron rod set with yellow cap for corner, and being an angle point in the current West line of said Holford Road;

Thence South 00 degrees 05 minutes 01 seconds West, continuing along the current West line of said Holford Road, a distance of 132.45 feet to a 1/2 inch iron rod found for corner;

Thence South 89 degrees 13 minutes 35 seconds West, a distance of 42.50 feet to a 1/2 inch iron rod set with yellow cap for corner;

Thence South 00 degrees 08 minutes 55 seconds East, a distance of 55.00 feet to a 1/2 inch iron rod set with yellow cap for corner, and being in the North line of a tract of land conveyed to Pops Property V, Ltd., L.L.P. by deed recorded in Document No. 200600198230, Official Public Records, Dallas County, Texas;

Thence South 89 degrees 11 minutes 25 seconds West, along the North line of said Pops Property V, Ltd., L.L.P. tract, a distance of 785.12 feet to a point for corner in the East line of a tract of land conveyed to Fujitsu Network Communications, Inc., a California Corporation by deed recorded in Volume 2000172, Page 06451, Deed Records, Dallas County, Texas;

Thence North 00 degrees 27 minutes 40 seconds West, along the East line of said Fujitsu Network Communications, Inc. tract, and along the East line of a tract of land conveyed to Shiloh Road Partners, Ltd. by deed recorded in Volume 2962, Page 800, Deed Records, Dallas

County, Texas, a distance of 601.20 feet to a 1/2 inch iron rod set with yellow cap for corner, and being the Southwest corner of said Lot 10;

Thence North 89 degrees 47 minutes 49 seconds East, along the South line of said Lot 10, a distance of 825.68 feet to the POINT OF BEGINNING and containing 491,648.66 square feet or 11.28 acres of land.



**ORDINANCE NO. 4143**

**AN ORDINANCE OF THE CITY OF RICHARDSON, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF RICHARDSON, BY AMENDING SECTION 1-1 CLARIFYING THE REFERENCE TO AND DESIGNATION OF THE CODE OF ORDINANCES; BY AMENDING SECTION 2-186 SUBSECTION (b) UPDATING STATE LAW REFERENCE IN REGARD TO MUNICIPAL COURT COMPLAINTS; BY AMENDING SECTION 5-10 TO DELETE SUBSECTION (2) TO CONFORM TO STATE LAW; BY AMENDING SECTION 6-440 SUBSECTIONS (1) AND (2) BY UPDATING INTERNATIONAL CODE REFERENCES; BY AMENDING SECTION 6-442 BY AMENDING SUBSECTION (1) AMENDING THE HEIGHT OF AN ANTENNAE SYSTEM TO BE CONSISTENT WITH THE COMPREHENSIVE ZONING ORDINANCE; BY AMENDING SECTION 6-460 SUBSECTIONS (1) AND (2) BY UNDATING INTERNATIONAL CODE REFERENCES; BY AMENDING SECTION 7-2 EMERGENCY MANAGEMENT DEFINITIONS; BY AMENDING CHAPTER 7 BY REPLACING REFERENCES TO THE TERMS “CASTASTROPHIC INCIDENT” AND “MAJOR DISASTER” TO “DISASTER”; BY AMENDING SECTION 9-3 UPDATING STATE LAW REFERENCES; BY AMENDING SECTION 12-2 (b) UPDATING STATE LAW REFERENCES IN REGARD TO EMERGENCY SERVICE FEES; BY AMENDING SECTION 12-29 BY DELETING THE LAST SENTENCE CONTAINING OBSOLETE LANGUAGE; BY AMENDING SECTION 12-32 CLARIFYING DELINQUENT HOTEL OCCUPANCY TAX PENALTY AND INTEREST; BY AMENDING SECTION 14-61 BY AMENDING DEFINITIONS RELATED TO ABANDONED AND JUNKED VEHICLES; BY AMENDING SECTION 14-77 (a) UPDATING STATE LAW REFERENCES; BY AMENDING SECTION 14-80 (a), (b) AND (c) REGARDING GARAGE KEEPERS AND ABANDONED MOTOR VEHICLES TO CONFORM TO STATE LAW AND UPDATING STATE LAW REFERENCES; BY AMENDING SECTION 14-81 UPDATING STATE LAW REFERENCES; BY AMENDING SECTION 14-125 TO ADD SUBSECTION (g) REGARDING GRAFFITI REMOVAL; BY AMENDING SECTION 22-11 (a) AND (b) UPDATING REFERENCES TO STATE LAW AND TO CONFORM TO STATE LAW; BY AMENDING SECTION 22-147 (c) UPDATING STATE LAW REFERENCES; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City contracted with Municipal Code Corporation to review the City of Richardson Code of Ordinances to indentify conflicts, inconsistencies and obsolete provisions in connection with the Texas Constitution and Texas statutes, through the most recent legislative session, identification of internally obsolete, conflicting or obsolete provisions; and to provide any recommended amendments to the Code of Ordinances;

**WHEREAS**, the Code of Ordinances should be amended to conform to state law and to amendments to the Texas Transportation Code and other laws as a result of the 2015 Regular Session of the Texas Legislature; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:**

**SECTION 1.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 1-1 of the Code of Ordinances to read as follows:

**“Sec. 1-1. – How Code is Designated and Cited.**

The ordinances embraced in this and the following chapters and sections shall constitute and be designated the “Code of Ordinances, City of Richardson, Texas,” and may be so cited. This Code shall also be known as the Richardson City Code.”

**SECTION 2.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 2.186 of the Code of Ordinances by amending subsection (b) to read as follows:

“(b) Complaints must comply with V.T.C.A., Code of Criminal Procedure § 45.019, as amended.”

**SECTION 3.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 5-10 of the Code of Ordinances to read as follows:

**“Sec. 5-10. – Duty of owners and persons in control of animals.**

It shall be unlawful for any owner or person to:

- (1) Fail to prevent any animal from running at large within the corporate limits of the city.
- (2) Keep, possess, own, control, maintain, use or otherwise exercise dominion over any animal which, by reason of noise, odor or sanitary conditions, becomes offensive to a reasonable and prudent person of ordinary tastes and sensibilities, or which constitutes or becomes a health hazard as determined by the director of health.
- (3) Keep or harbor any dangerous or vicious animal within the corporate limits of the city.
- (4) Keep, maintain, own or operate a dog kennel or cat kennel in any residential district within the corporate limits of the city.

- (5) Allow an animal under such person's control or ownership to defecate on any private or public property not owned by the person having control of the animal without the immediate removal of any and all feces. Any person aggrieved by such conduct shall file a complaint on a form provided by the city with the director of health or the director's designee. The complaint shall contain the name and address of the person who is alleged to have violated this provision. The person filing the complaint shall appear as a witness in the municipal court."

**SECTION 4.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 6-440 of the Code of Ordinances by amending subsections (1) and (2) of the Code of Ordinances to read as follows:

**"Sec. 6-440. – Construction and maintenance requirements.**

All antenna masts, towers and antenna supports used for television and radio reception or transmission shall be constructed and maintained in accordance with the following requirements:

- (1) All electrical specifications of such antenna masts, towers and supports shall comply with the National Electrical Code, the electrical code of the city, 2012 International Building Code, and the building code of the city, as amended.
- (2) Antenna structures shall be designed in accordance with the applicable provisions of the 2012 International Building Code, as amended."

**SECTION 5.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 6-442 of the Code of Ordinances in part by amending subsection (1) to read as follows:

- "(1) No such antenna system shall be more than 125 feet in height, or such other height as may be provided by the comprehensive zoning ordinance, as amended."

**SECTION 6.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 6-460 of the Code of Ordinances by amending subsections (1) and (2) to read as follows:

**“Sec. 6-460. – Construction and maintenance requirements.**

All dish antennas shall be constructed and maintained in accordance with the following requirements:

- (1) All electrical specifications of such dish antennas shall comply with the National Electrical Code, the electrical code of the city, as amended, the 2012 International Building Code, as amended, and the building code of the city.
- (2) Dish antennas shall be designed in accordance with the applicable provisions of the 2012 International Building Code, as amended.”

**SECTION 7.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 7-2 of the Code of Ordinances to read as follows:

**“Sec. 7-2. – Definitions.**

For the purposes of this chapter the following words shall have the respective meaning ascribed:

*Disaster* means the occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made cause, including fire, flood, earthquake, wind, storm, wave action, oil spill or other water contamination, volcanic activity, epidemic, air contamination, blight, drought, infestation, explosion, riot, hostile military or paramilitary action, extreme heat, other public calamity requiring emergency action, or energy emergency.

*Emergency* means the occurrence of day-to-day events to an imminent threat of riots, hostile military or paramilitary action, or public calamity requiring emergency actions.”

**SECTION 8.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Chapter 7 of the Code of Ordinances by replacing all references to the terms “catastrophic incident” and “major disaster” throughout Chapter 7 with the term “disaster”.

**SECTION 9.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 9-3 of the Code of Ordinances to read as follows:

**“Sec. 9-3. – Statutory authorizations.**

The state legislature has in V.T.C.A., Water Code § 16.315, as amended, delegated the responsibility to local governmental units to adopt regulations designed to minimize flood losses. Therefore, the city council does ordain that the following provisions shall constitute the flood damage prevention regulations of the city.”

**SECTION 10.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 12-2 of the Code of Ordinances by amending subsection (b) to read as follows:

“(b) The mayor is authorized to execute a contract on behalf of the city with Southwestern Bell Telephone Company and/or other companies pursuant to the provisions of this section to provide for the furnishing of 9-1-1 emergency service for telephone subscribers located within the boundaries of the city. Such contract shall contain no provision or term inconsistent with state law.”

**SECTION 11.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 12-29 of the Code of Ordinances to read as follows:

**“Sec. 12-29. – Monthly payment and report.**

The taxes provided for in this article shall be paid to the city on a monthly basis, and shall be due on the 20th day of the month following each monthly period, accompanied by a report showing the consideration paid for all room occupancies in the preceding month, and the amount of taxes collected on such occupancies, and such other information as the city manager or designee may reasonably require.”

**SECTION 12.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 12-32 of the Code of Ordinances to read as follows:

**“Sec. 12-32. – Penalty and interest.**

A penalty of 15 percent of the tax due shall be imposed on a hotel which fails to pay a tax imposed by this article by the end of the first full municipal fiscal quarter after the tax is due. The tax imposed by this article that is not paid to the city when it is due shall accrue interest at the rate of one percent per month, beginning on the first day of the month after the date the tax is

past due.”

**SECTION 13.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 14-61 of the Code of Ordinances to read as follows:

**“Sec. 14-61. – Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Abandoned motor vehicle* means a motor vehicle that:

- (1) is inoperable and is more than five years old; and is left unattended on public property for more than 48 hours;
- (2) has remained illegally on public property for a period of more than 48 hours;
- (3) has remained on private property without the consent of the owner or person in charge of the property for more than 48 hours;
- (4) has been left unattended on the right-of-way of any designated county, state or federal highway for more than 48 hours;
- (5) has been left unattended for more than 24 hours on the right-of-way of a turnpike project constructed and maintained by the Texas Turnpike Authority or a controlled access highway; or
- (6) is considered an abandoned motor vehicle under V.T.C.A Transportation Code Section 644.153(r), as amended.

*Antique auto* means a passenger car or truck that is at least 25 years old.

*Collector* means the owner of one or more antique or special interest vehicles, who collects, acquires, or disposes of special interest or antique vehicles or part of a special interest vehicle or antique vehicle for his own personal use in order to restore and preserve a special interest vehicle or an antique vehicle for historic interest.

*Demolisher* means any person whose business is to convert a motor vehicle into processed scrap or scrap metal or otherwise to wreck or dismantle motor vehicles.

*Garage keeper* means any owner or operator of a storage facility.

*Junked vehicle* means a vehicle that is self-propelled and:

- (1) Displays an expired license plate or does not display a license plate or motor vehicle inspection certificate; and

(2) Is:

(A) wrecked, dismantled or partially dismantled or discarded; or

(B) inoperable and has remained inoperable for more than:

(i) 72 consecutive hours, if the vehicle is on public property; or

(ii) 30 consecutive days if the vehicle is on private property.

*Motor vehicle* means any motor vehicle subject to registration under V.T.C.A. Chapter 501, Transportation Code.

*Special interest vehicle* means a motor vehicle of any age which has not been changed from original manufacturer's specifications and, because of its historic interest, is being preserved by hobbyists.

*Storage facility* means a garage, parking lot, or establishment for the servicing, repairing, storing, or parking of motor vehicles."

**SECTION 14.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 14-77 (a) of the Code of Ordinances to read as follows:

**"Sec. 14-77. – Notifications of owners and lien holders.**

(a) When the police department takes into custody an abandoned motor vehicle under the provisions of this article, the police department shall notify not later than the tenth day after taking the motor vehicle into custody, by certified mail, the last known registered owner of the motor vehicle and all lien holders of record pursuant to the Certificate of Title Act, V.T.C.A., Transportation Code, § 501.001 et seq. that the vehicle has been taken into custody. The notice shall describe the year, make, model and vehicle identification number of the abandoned motor vehicle, set forth the location of the facility where the motor vehicle is being held, inform the owner and any lien holders of their right to reclaim the motor vehicle not later than the 20th day after the date of the notice, on payment of all towing, preservation and storage charges resulting from placing the vehicle in custody, or garage keeper's charges if notice is under section 14-80. The notice shall also state that the failure of the owner or lien holders to exercise their right to reclaim the vehicle within the time provided constitutes a waiver by the owner and lien holders of all right, title and interest in the vehicle and their consent to the sale of the abandoned motor vehicle at a public auction.

(b) ...."

**SECTION 15.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 14-80 of the Code of Ordinances by amending (a), (b) and (c) to read as follows:

**“Sec. 14-80. – Garage keepers and abandoned motor vehicles.**

(a) A motor vehicle left for more than ten days in a storage facility operated for commercial purposes after notice is given by registered or certified mail, return receipt requested, to the owner and to any lien holder of record under the Certificate of Title Act, V.T.C.A., Transportation Code, § 501.001 et seq., to pick up the vehicle, or for more than ten days after a period when under a contract the vehicle was to remain on the premises of the storage facility, or a motor vehicle left for more than ten days in a storage facility by someone other than the registered owner or by a person authorized to have possession of the motor vehicle under a contract of use, service, storage or repair, is considered an abandoned vehicle, and shall be reported by the garage keeper to the police department. If the notice to the owner or a lien holder is returned by the post office unclaimed, notice by one publication in one newspaper of general circulation in the city is sufficient notice.

(b) If a garage keeper or storage facility acquires possession of a motor vehicle for a purpose other than repair, the garage keeper or storage facility is entitled to towing, preservation, and notification charges and to reasonable storage fees, in addition to storage fees earned pursuant to contract, for a maximum of five days only until notification is mailed to the last known registered owner and all lien holders of record as provided by subsection (a) of this section. After such notice is mailed, storage fees may continue until the vehicle is removed and all accrued charges are paid. A garage keeper who fails to report the possession of an abandoned vehicle to the police department within five days after it becomes abandoned may no longer claim reimbursement for storage of the vehicle.

(c) The police department, upon receipt of a report from a garage keeper of the possession of a vehicle considered abandoned under the provisions of this section, shall follow the notification procedures provided by section 14-77, except that custody of the vehicle shall remain with the garage keeper until after compliance with the notification requirements. A fee of \$10.00 shall accompany the report of the garage keeper to the police department. The \$10.00 fee shall be retained by the police department receiving the report and used to defray the cost of notification or other cost incurred in the disposition of an abandoned motor vehicle.

(d) ...”

**SECTION 16.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 14-81 to read follows:

**“Sec. 14-81. – Disposal of vehicle to demolisher.**

The police department is authorized to apply to the Texas Highway Department for authority to sell, give away, or dispose of any abandoned vehicle in its possession to a demolisher in accordance with the provisions of V.T.C.A., Transportation Code, § 683.051 as amended.”

**SECTION 17.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 14-125 by adding subsection (g) to read:

**“Sec. 14-125. – Owner responsibility.**

(a) ...

(g) A property owner shall not be required to remove graffiti under this section if: 1) the graffiti is located on transportation infrastructure or 2) the removal of graffiti would create a hazard for the person performing the removal.”

**SECTION 18.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 22-11 of the Code of Ordinances by amending subsections (a) and (b) to read as follows:

**“Sec. 22-11. – Neighborhood electric vehicles and motor-assisted scooters.**

(a) For purposes of this section the terms “neighborhood electric vehicle” and “motor assisted scooter” shall have the same meaning assigned by V.T.C.A., Transportation Code, §§ 551.301 and 551.351 as amended.

(b) A person may not operate a motor-assisted scooter on any alley, street or highway within the city except, that a person 12 years of age or older, who holds a scooter permit, may operate a motor-assisted scooter on streets that have a posted speed limit of 35 miles per hour or less.

(c) ...”

**SECTION 19.** That the Code of Ordinances of the City of Richardson, Texas, be and the same is hereby amended by amending Section 22-147 of the Code of Ordinances by amending subsection (c) to read as follows:

**“Sec. 22-147. – Parking for disabled persons.**

...

(c) A person commits an offense if the person is neither temporarily or permanently disabled nor transporting a temporarily or permanently disabled person and parks a vehicle with such special device or displaying a temporarily disabled person identification card in any parking space or parking area designated specifically for the disabled. A person commits an offense if the person parks a vehicle neither displaying the special device nor displaying a temporarily disabled person identification card in a parking space or parking area designated specifically for the disabled. A person commits an offense if the person parks a vehicle so that the vehicle blocks an access or curb ramp or any other architectural improvement designed to aid the disabled. A person commits an offense if he lends an identification card issued to him under V.T.C.A., Transportation Code, § 681.002, as amended, to a person who used the identification card in violation of this section.”

**SECTION 20.** That all provisions of the ordinances of the City of Richardson in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Richardson not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 21.** That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal or invalid.

**SECTION 22.** That an offense committed before the effective date of this ordinance is governed by prior law and the provisions of the Ordinances of the City of Richardson, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

**SECTION 23.** That any person, firm, or corporation violating any provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Richardson, as heretofore amended and upon conviction shall be punished by a fine not exceeding \$2,000 for each offense.

**SECTION 24.** That this Ordinance shall take effect immediately from and after its passage and publication of caption, as the law and charter in such case provide.

**DULY PASSED** by the City Council of the City of Richardson, Texas, on the 9<sup>th</sup> day of November, 2015.

APPROVED:

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MAYOR

CORRECTLY ENROLLED:

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CITY SECRETARY

APPROVED AS TO FORM:

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CITY ATTORNEY  
(PGS:10-28-15:TM 73475)

**RESOLUTION NO. 15-34**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, NOMINATING HEALTH CARE SERVICE CORPORATION, A MUTUAL LEGAL RESERVE COMPANY, D/B/A BLUE CROSS AND BLUE SHIELD OF TEXAS (“HCSC”) AS A TEXAS STATE ENTERPRISE ZONE PROJECT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Richardson (“City”) has previously adopted Ordinance No. 3729 on November 10, 2008, amended by Ordinance No. 4050 on May 19, 2014 electing to participate in the Texas Enterprise Zone Program; and

**WHEREAS**, the local incentives offered under this Resolution are the same on this date as were outlined in Ordinance No. 3729, as amended; and

**WHEREAS**, pursuant to Chapter 2303, Subchapter F of the Texas Enterprise Zone Act, Texas Government Code (“Act”), Health Care Service Corporation, a Mutual Legal Reserve Company has applied to the City for designation as an enterprise zone project; and

**WHEREAS**, the Office of the Governor Economic Development and Tourism (“EDT”) through the Economic Development Bank (“Bank”) will consider Health Care Service Corporation, a Mutual Legal Reserve Company as an enterprise project pursuant to a nomination and an application made by the City; and

**WHEREAS**, the City desires to pursue the creation of the proper economic and social environment in order to induce the investment of private resources in productive business enterprises located in the city and to provide employment to residents of enterprise zones and to other economically disadvantaged individuals; and

**WHEREAS**, the City finds that Health Care Service Corporation, a Mutual Legal Reserve Company, meets the criteria for designation as an enterprise project under Chapter 2303, Subchapter F of the Act on the following grounds:

1. Health Care Service Corporation, a Mutual Legal Reserve Company is a "qualified business" under Section 2303.402 of the Act since it will be engaged in the active conduct of a trade or business at a qualified business site located outside an enterprise zone and at least thirty-five percent (35%) of the business' new employees will be residents of an enterprise zone, economically disadvantaged individuals or veterans; and
2. There has been and will continue to be a high level of cooperation between public, private, and neighborhood entities within the area; and
3. The designation of Health Care Service Corporation, a Mutual Legal Reserve Company, as an enterprise project will contribute significantly to the achievement of the plans of the City for development and revitalization of the area.

**WHEREAS**, the City finds that Health Care Service Corporation, a Mutual Legal Reserve Company meets the criteria for tax relief and other incentives adopted by the City and nominates Health Care Service Corporation, a Mutual Legal Reserve Company, for enterprise

project status on the grounds that it will be located at the qualified business site, will create a higher level of employment, economic activity and stability; and

**WHEREAS**, the City finds that it is in the best interest of the City to nominate Health Care Service Corporation, a Mutual Legal Reserve Company, as an enterprise project pursuant to the Act.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:**

**SECTION 1.** That Health Care Service Corporation, a Mutual Legal Reserve Company is a "qualified business" as defined in Section 2303.402 of the Act, and meets the criteria for designation as an enterprise project, as set forth in Section 2303, Subchapter F of the Act.

**SECTION 2.** That the enterprise zone project shall take effect on the date of designation of the enterprise project by the agency and terminate five years after date of designation.

**SECTION 3.** That the City Manager or his designee be authorized to sign any and all documents required by EDT to complete the nomination process.

**SECTION 4.** That this Resolution shall become effective immediately from and after its passage.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Richardson, Texas, on this the 9<sup>th</sup> day of November, 2015.

CITY OF RICHARDSON, TEXAS

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY  
(PGS:10-28-15:TM 73964)

**RESOLUTION NO. 15-35**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, CASTING ITS VOTE FOR A MEMBER OF THE BOARD OF DIRECTORS OF THE CENTRAL APPRAISAL DISTRICT OF COLLIN COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Collin County eligible taxing entities have expressed and approved an option which allows for representation to the Appraisal District Board of Directors in accordance with Section 6.03 of the Texas Property Tax Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:**

**SECTION 1.** That the City Council of the City of Richardson, Texas, does hereby cast its 67 votes in accordance with the attached ballot, for a member of the Board of Directors of the Central Appraisal District of Collin County.

**SECTION 2.** That this Resolution shall become effective immediately from and after its passage.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Richardson, Texas, on this the 9<sup>th</sup> day of November, 2015.

**CITY OF RICHARDSON, TEXAS**

\_\_\_\_\_  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**CITY SECRETARY**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**

(PGS:11-2-15:TM 74065)



# Collin Central Appraisal District

## OFFICIAL BALLOT

ISSUED TO: **City of Richardson**

NUMBER OF VOTES: **67**

FOR: **BOARD OF DIRECTORS, COLLIN CENTRAL APPRAISAL DISTRICT, TWO-YEAR TERM  
BEGINNING JANUARY 1, 2016.**

EARNEST BURKE \_\_\_\_\_ VOTES

RONALD CARLISLE \_\_\_\_\_ VOTES

WAYNE MAYO 67 \_\_\_\_\_ VOTES

MICHAEL A. PIREK \_\_\_\_\_ VOTES

JOHN POLITZ \_\_\_\_\_ VOTES

GARY RODENBAUGH \_\_\_\_\_ VOTES

October 29, 2015

  
Bo Daffin, Chief Appraiser

Section 6.03 (g) of the State Property Tax Code requires the above action be taken by resolution, therefore, please attach a copy of the resolution to this ballot and return to the chief appraiser, at 250 Eldorado Pkwy., McKinney, Texas 75069, before December 15, 2015.

**RESOLUTION NO. 15-36**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, CASTING ITS VOTE FOR THE FOURTH MEMBER OF THE BOARD OF DIRECTORS OF THE DALLAS CENTRAL APPRAISAL DISTRICT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Dallas County eligible taxing entities have expressed and approved an option which allows for representation to the Appraisal District Board of Directors (in accordance with Section 6.03 of the Texas Property Tax Code) as follows:

1. The City of Dallas shall appoint one (1) member to the Board.
2. The Dallas Independent School District shall appoint one (1) member to the Board.
3. The Dallas County Commissioners Court shall appoint one (1) member to the Board. The member appointed by the Dallas County Commissioners Court shall not be a resident of either the City of Dallas or the Dallas Independent School District.
4. Each of the incorporated cities and towns, except for the City of Dallas, shall have the right to nominate by an official resolution one (1) candidate as the fourth member of the Board of Directors. The said cities and towns shall, from the nominations received, elect by a majority vote, with each city and town being entitled to one (1) vote, the fourth member of the Board of Directors.
5. Each of the School Districts, and the Dallas County Community College District, except the Dallas Independent School District, shall have the right to nominate by an official resolution one (1) candidate as the fifth member of the Board of Directors. The said school districts shall among the nominations received appoint by a majority vote, with each school district being entitled to one (1) vote, the fifth member of the Board of Directors.

The votes required for election to the Board of Directors in 4 and 5 hereof shall be by a majority of those authorized to vote in 4 and 5 respectively and not by a majority of the quorum; and

**WHEREAS**, the City of Richardson does hereby cast its vote by marking the ballot below:

- |                                     |                |
|-------------------------------------|----------------|
| <input type="checkbox"/>            | Loren Byers    |
| <input type="checkbox"/>            | Blake Clemens  |
| <input type="checkbox"/>            | Steven Gorwood |
| <input checked="" type="checkbox"/> | Michael Hurtt  |

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:**

**SECTION 1.** That the City Council of the City of Richardson, Texas, does hereby confirm its one (1) vote for the election of Michael Hurtt as the suburban cities' representative to the Board of Directors of the Dallas Central Appraisal District.

**SECTION 2.** That this Resolution shall become effective immediately upon from and after its passage.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Richardson, Texas, on this the 9<sup>th</sup> day of November, 2015.

CITY OF RICHARDSON, TEXAS

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY  
(PGS:10-29-15:TM 73995)

**RESOLUTION NO. 15-37**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, ADOPTING THE CITY OF RICHARDSON CITY COUNCIL STATEMENT OF GOALS, ATTACHED HERETO AS EXHIBIT "A"; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Statement of Goals represents the City Council's vision, goals and strategies for the City of Richardson, Texas, and identifies a foundation of principles upon which the community will continue to prosper; and

**WHEREAS**, the City Council desires to adopt the City Council Statement of Goals set forth in Exhibit "A";

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:**

**SECTION 1.** That the City Council of the City of Richardson, Texas, adopts the City Council Statement of Goals, attached hereto as Exhibit "A".

**SECTION 2.** That any and all previous resolutions in conflict with this Resolution are hereby repealed.

**SECTION 3.** That this Resolution shall become effective immediately from and after its passage.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Richardson, Texas, on this the 9th day of November, 2015.

**CITY OF RICHARDSON, TEXAS**

\_\_\_\_\_  
**Mayor**

**ATTEST:**

\_\_\_\_\_  
**City Secretary**

# 2015–2017 Richardson City Council Statement of Goals

## Vision

The City of Richardson is a clean, safe, vibrant, and inclusive community in which residents and businesses enjoy a high quality of life and are proud to call “home.”

- All of our stakeholders enjoy superior, responsive city services. Our accessibility, and the quality and variety of our amenities, recreation opportunities, green spaces, housing options, education opportunities, retail choices, and transportation options are locally, nationally and globally recognized.
- We have a thriving, diverse business community whose success is supported by a superior infrastructure, access to a talented, well-educated, and engaged workforce, a business-friendly environment, and easy access to the North Texas region and the world.



## Goals

For Richardson to be a place where people are proud to live, work, and engage in the community.

To have stakeholders choose Richardson as the best place to invest.

To effectively and efficiently manage city resources while maintaining and enhancing city services.

To have clear, easy to understand processes and policies that make it easy to do business with the city.

## Strategies

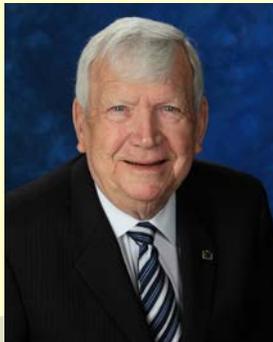
- Enhance the quality of life of our stakeholders
- Attract and retain targeted businesses and increase the number, quality, and variety of job opportunities throughout the city
- Strengthen property values
- Effective and efficient management of city finances
- Increase the sense of community
- Increase private participation and contributions
- Improve communications
- Attract, develop, and retain quality city employees
- Improve customer experience in interactions with the city
- Appropriate use of technology and innovation
- Improve accessibility to the city
- Improve documentation, processes, structure, and services



Paul Voelker  
Mayor



Mark Solomon  
Mayor Pro Tem



Bob Townsend  
Place 1



Scott Dunn  
Place 3



Mabel Simpson  
Place 4



Marta Gomez Frey  
Place 5



Steve Mitchell  
Place 6

## Role of Council

The role of the council is to develop a long-term vision for the city, to develop policies necessary to achieve the vision, and to communicate with, seek input from, and be the voice for, residents, businesses, and other stakeholders.

The council will provide the direction, trust, and support necessary for the city manager to implement the operational aspects of our vision and be positive and resourceful advocates of the city.

## Rules of Engagement

At all times, and in all interactions, the council will work to find common ground in the best interest of the stakeholders.

While executing our duties, we will be:

- **Respectful**  
of differing ideas and opinions, and other people's time.
- **Thoughtful**  
we will listen thoroughly and evaluate on merit.
- **Professional**  
punctual, focused, present, and prepared.
- **Supportive**  
of each other, our city, our decisions, and our staff.
- **Efficient**  
with city resources, our time, and the time of others.

**RESOLUTION NO. 15-38**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF THE LOCAL TRANSPORTATION PROJECT ADVANCE FUNDING AGREEMENT (HEREINAFTER “AGREEMENT”) FOR A CONGESTION MITIGATION AND AIR QUALITY (CMAQ) IMPROVEMENT PROGRAM PROJECT FOR THE UNIVERSITY TRAIL PHASE II PROJECT, BY AND BETWEEN THE CITY OF RICHARDSON, TEXAS, AND THE STATE OF TEXAS, ACTING BY AND THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION; AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council has been presented a proposed Local Transportation Project Advance Funding Agreement (LPAFA) by and between the City of Richardson, Texas, and the State of Texas, acting by and through the Texas Department of Transportation, which provides for the construction of a bike and pedestrian trail to include one mile of a 10-foot wide concrete path, the installation of barrier-free ramps, trail signs and retaining walls, the striping of crosswalks, landscaping amenities, and the relocation of fire hydrants and a Dallas Area Rapid Transit University of Texas-Dallas bus stop; which said project will provide a safe trail separated from vehicular traffic on Waterview and Synergy, complete the ring of trail around the UTD campus, and will allow connections to existing and proposed trails and businesses, attached as Exhibit “A” and incorporated herein by reference; and

**WHEREAS**, upon full review and consideration of the Agreement, and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the City Manager should be authorized to execute the Agreement on behalf of the City of Richardson, Texas;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:**

**SECTION 1.** That the Local Transportation Project Advance Funding Agreement for a Congestion Mitigation and Air Quality (CMAQ) Improvement Program Project for University Trail Phase II, attached hereto as Exhibit “A”, having been reviewed by the City Council of the City of Richardson, Texas, and found to be acceptable and in the best interest of the City and its citizens, be, and the same is hereby, in all things approved, and the City Manager is hereby authorized to execute the Local Transportation Project Advance Funding Agreement (and any amendments thereto, including any related instruments) on behalf of the City of Richardson, Texas.

**SECTION 2.** That this Resolution shall become effective immediately from and after its passage.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Richardson, Texas, on this the 9<sup>th</sup> day of November, 2015.

CITY OF RICHARDSON, TEXAS

---

MAYOR

ATTEST:

---

CITY SECRETARY

APPROVED AS TO FORM:

---

CITY ATTORNEY  
(PGS:10-19-15:TM 73823)

**Exhibit "A"**  
**Local Transportation Project Advance Funding Agreement**  
**(to be attached)**

CITY OF RICHARDSON

TO: Dan Johnson - City Manager  
THRU: Keith Dagen - Director of Finance  
FROM: Pam Kirkland - Purchasing Manager  
SUBJECT: Bid Initiation Request 03-16  
DATE: October 30, 2015

Request Council approval to initiate bid for the following:

Richardson Walks to Dart Pedestrian Route Improvements

Proposed Council approval date: November 9, 2015  
Proposed advertising dates: November 11, 2015 & November 18, 2015  
Proposed bid due date: Tuesday, December 1, 2015 – 3:00 p.m.  
Proposed bid opening date: Tuesday, December 1, 2015 – 3:30 p.m.  
Engineer's estimated total cost: \$810,000.00  
Account: #313-9805-583-7524 Project #NV0629

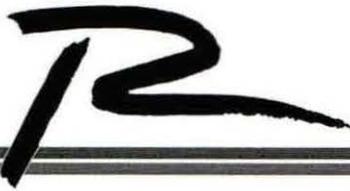
  
\_\_\_\_\_  
Pam Kirkland, CPPQ, CPPB  
Purchasing Manager

  
\_\_\_\_\_  
Keith Dagen  
Director of Finance

11/3/15  
\_\_\_\_\_  
Date

Approved: \_\_\_\_\_  
Dan Johnson  
City Manager

\_\_\_\_\_  
Date



## MEMO

TO: Dan Johnson, City Manager  
THROUGH: Cliff Miller, Assistant City Manager   
FROM: Steve Spanos, P.E., Director of Engineering   
SUBJECT: Permission to Advertise Richardson Walks to DART Pedestrian  
Route Improvements Bid# 03-16  
DATE: October 30, 2015

### **ACTION REQUESTED:**

Authorization to advertise Bid No.03-16 and approval of plans and contract documents for the Richardson Walks to DART Pedestrian Route Improvements. Bids to be received until Tuesday, December 1, 2015 at 3:00 p.m. and read aloud 30 minutes later.

### **BACKGROUND INFORMATION:**

This project encompasses the areas generally within a one-half mile radius of the Spring Valley, Arapaho, and Galatyn DART light rail stations. Construction will include removal and replacement to repair existing sidewalks and driveways at sidewalk crossings, and construction of new sidewalks in commercial areas where gaps exist in defined pedestrian routes. Sidewalk construction will vary in size at any particular location. The work will also include the construction of barrier free ramps and other appurtenances related to sidewalk and driveway approach construction including grading, variable height curbs, landscape removal and replacement, and miscellaneous utility adjustments.

### **FUNDING:**

80% funding is provided by NCTCOG Grant and 20% from the General Special Projects.

### **SCHEDULE:**

The Capital Projects Department plans for this project to begin construction January 2016 and be completed by September 2016.

Cc: Edward Witkowski, P.E., Project Engineer 

**NOTICE TO CONTRACTORS  
CITY OF RICHARDSON**

**RICHARDSON WALKS TO DART  
PEDESTRIAN ROUTE IMPROVEMENTS  
BID #03-16**

Sealed bids addressed to the Purchasing Manager, of the City of Richardson, Texas, will be received at the Office of the City Purchasing Department, Suite 101, City Hall, 411 West Arapaho Road, Richardson, Texas, until **Tuesday, December 1, 2015 at 3:00 pm** and will be opened and read aloud in the **Capital Projects Conference Room 206**, 30 minutes later that same day, for furnishing all labor, materials, tools and equipment, and performing all work required including all appurtenances for:

The project encompasses the areas generally within a one-half mile radius of the Spring Valley, Arapaho, and Galatyn DART light rail stations. Construction will include removal and replacement to repair existing sidewalks and driveway approach pavement, and construction of new sidewalks in commercial areas where gaps exist in defined pedestrian routes. Sidewalk construction will vary in size at any particular location. The work will also include the construction of barrier free ramps and other appurtenances related to sidewalk and driveway approach construction including grading, variable height curbs, landscape removal and replacement, and miscellaneous utility adjustments.

Bids shall be accompanied by a certified or cashier's check on a state or national bank in an amount not less than five percent (5%) of the possible total of the bid submitted, payable without recourse to the City of Richardson, Texas, or an acceptable bid bond for the same amount from a reliable surety company as a guarantee that the bidder will enter into a contract and execute required Performance and Payment Bonds within ten (10) days after notice of award of contract. The City will attempt to award the Contract within 90 days after the opening of bids.

The successful bidder must furnish a Performance Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, a material and labor Payment Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, and a Maintenance Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, from a surety authorized under the laws of the State of Texas to act as a surety on bonds for principals.

The right is reserved, as the interest of the Owner may require, to reject any and all bids, to waive any informality in the bids received, and to select bid best suited to the Owner's best interest. The Contractor, to be successful in bidding this project, must have completed a minimum of three similar projects within the last five years.

**A maximum of Two Hundred Forty (240) calendar days will be allowed for construction.**

A set of plans, specifications and bid documents may be secured from the Office of the City Engineer, Capital Projects Department in Room 204, of the Richardson Civic Center/City Hall, 411 West Arapaho Road, Richardson, Texas, **beginning at 12:00 p.m. on Wednesday, November 11, 2015** upon a **NON-REFUNDABLE FEE OF Twenty five Dollars (\$25.00) per CD or Fifty Dollars (\$50.00) per hard set**, payable to the City of Richardson, accompanied by the contractor's name, address, phone number, email address and FAX number. Maximum of two sets or CD per contractor.

A voluntary pre-bid conference will be held **Friday, November 20, 2015 at 10:00 am in the Capital Projects Conference Room 206, Richardson Civic Center/City Hall.**

By:/s/Paul Voelker, Mayor  
City of Richardson  
P. O. Box 830309  
Richardson, Texas 75083

# Project Schedule

## RICHARDSON WALKS TO DART PEDESTRIAN ROUTE IMPROVEMENTS

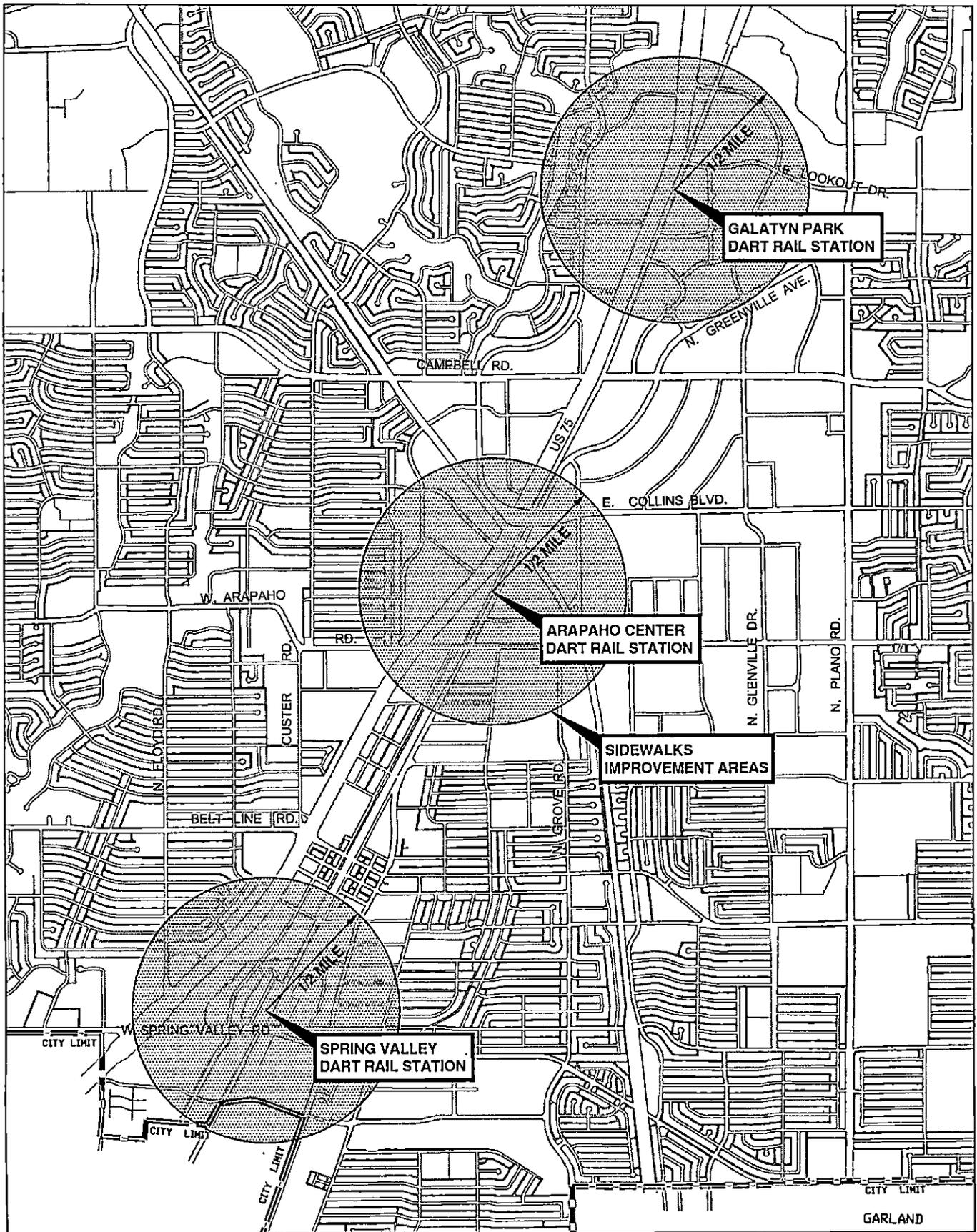
### Bid No. 03-16

Agenda Paperwork to Advertise	Friday, October 30, 2015
Council Authorization to Advertise	Monday, November 9, 2015
Plans/Specs Available for Contractors	Wednesday, November 11, 2015
Advertise in Dallas Morning News 1	Wednesday, November 11, 2015
Advertise in Dallas Morning News 2	Wednesday, November 18, 2015
Pre-Bid Meeting (10:00 am – Room 206)	Friday, November 20, 2015
Bids Received & Opened (3:00 & 3:30 – Room 206)	Tuesday, December 1, 2015
Agenda Paperwork to Award Contract	Friday, December 4, 2015
Council to Award Contract	Monday, December 14, 2015
Pre-Construction Meeting	Tuesday, January 5, 2016
Anticipated Project Start	January 2016
Anticipated Project Completion ( 240 Calendar Days)	September 2016

Project Manager: Ed Witkowski

Engineer's Estimate: \$810,000.00

Account #313-9805-583-7524 Project #NV0629



**RICHARDSON WALKS TO DART  
PEDESTRIAN ROUTE IMPROVEMENTS  
JANUARY 2016**

1" = 2500'



**CITY OF  
RICHARDSON  
TEXAS**



CITY OF RICHARDSON

TO: Dan Johnson - City Manager  
THRU: Keith Dagen - Director of Finance  
FROM: Pam Kirkland - Purchasing Manager  
SUBJECT: Bid Initiation Request 08-16  
DATE: October 30, 2015

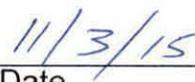
Request Council approval to initiate bid for the following:

RTR-Renner Road Intersection Improvements

Proposed Council approval date: November 9, 2015  
Proposed advertising dates: November 11, 2015 & November 18, 2015  
Proposed bid due date: Tuesday, December 1, 2015 – 2:00 p.m.  
Proposed bid opening date: Tuesday, December 1, 2015 – 2:30 p.m.  
Engineer's estimated total cost: \$840,000.00  
Account: 80% Regional Toll Revenue (RTR)  
20% Street Rehabilitation

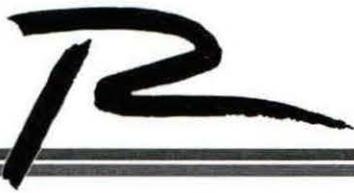
  
\_\_\_\_\_  
Pam Kirkland, CPPO, CPPB  
Purchasing Manager

  
\_\_\_\_\_  
Keith Dagen  
Director of Finance

  
\_\_\_\_\_  
Date

Approved: \_\_\_\_\_  
Dan Johnson  
City Manager

\_\_\_\_\_  
Date



## MEMO

TO: Dan Johnson, City Manager  
THROUGH: Cliff Miller, Assistant City Manager *CM*  
FROM: Steve Spanos, P.E., Director of Engineering *SS*  
SUBJECT: Permission to Advertise RTR-Renner Road Intersection Improvements Bid# 08-16  
DATE: October 30, 2015

### **ACTION REQUESTED:**

Authorization to advertise Bid No.08-16 and approval of plans and contract documents for the RTR-Renner Road Intersection Improvements. Bids to be received until Tuesday, December 1, 2015 at 2:00 p.m. and read aloud 30 minutes later.

### **BACKGROUND INFORMATION:**

Intersection Improvements at the intersections of the South SH190 Service Rd and Jupiter Rd, the South SH190 Service Rd and Renner Rd and the North SH190 Service Rd and Renner Rd. The project includes auxiliary lanes, ADA ramps and median reconstructions, grading, drainage, concrete pavements, signals, pavement markings, signage and other miscellaneous appurtenances.

### **FUNDING:**

Funding is provided by 80% Regional Toll Revenue (RTR) and 20% Local Funded from Street Rehabilitation.

### **SCHEDULE:**

The Capital Projects Department plans for this project to begin construction February 2016 and be completed by August 2016.

cc: Henry Drexel, P.E., Senior Project Engineer *HJD*

**NOTICE TO CONTRACTORS  
CITY OF RICHARDSON**

***RTR Renner Road Intersection Improvements***  
**BID # 08-16**

Sealed bids addressed to the Purchasing Manager, of the City of Richardson, Texas, will be received at the Office of the City Purchasing Department, Suite 101, City Hall, 411 West Arapaho Road, Richardson, Texas, until **Tuesday, December 1, 2015 at 2:00 pm** and will be opened and read aloud in the **Capital Projects Conference Room 206**, 30 minutes later that same day, for furnishing all labor, materials, tools and equipment, and performing all work required including all appurtenances for:

Intersection Improvements at the intersections of the South SH190 Service Rd and Jupiter Rd, the South SH190 Service Rd and Renner Rd and the North SH190 Service Rd and Renner Rd. The project includes auxiliary lanes, ADA ramps and median reconstructions, grading, drainage, concrete pavements, signals, pavement markings, signage and other miscellaneous appurtenances.

Bids shall be accompanied by a certified or cashier's check on a state or national bank in an amount not less than five percent (5%) of the possible total of the bid submitted, payable without recourse to the City of Richardson, Texas, or an acceptable bid bond for the same amount from a reliable surety company as a guarantee that the bidder will enter into a contract and execute required Performance and Payment Bonds within ten (10) days after notice of award of contract. The City will attempt to award the Contract within 90 days after the opening of bids.

The successful bidder must furnish a Performance Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, a material and labor Payment Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, and a Maintenance Bond upon the form provided in the amount of one hundred percent (100%) of the contract price, from a surety authorized under the laws of the State of Texas to act as a surety on bonds for principals.

The right is reserved, as the interest of the Owner may require, to reject any and all bids, to waive any informality in the bids received, and to select bid best suited to the Owner's best interest. The Contractor, to be successful in bidding this project, must have completed a minimum of three similar projects within the last five years.

**A maximum of One Hundred Eighty(180) calendar days will be allowed for construction.**

A set of plans, specifications and bid documents may be secured from the Office of the City Engineer, Capital Projects Department in Room 204, of the Richardson Civic Center/City Hall, 411 West Arapaho Road, Richardson, Texas, **beginning at 12:00 p.m. on Tuesday, November 10, 2015** upon a **NON-REFUNDABLE FEE OF Twenty five Dollars (\$25.00)** per CD or **Fifty Dollars (\$50.00)** per hard set, payable to the City of Richardson, accompanied by the contractor's name, address, phone number, email address and FAX number. Maximum of two sets or CD per contractor.

A voluntary pre-bid conference will be held **Thursday, November 19, 2015 at 10:00 am** in the **Capital Projects Conference Room 206**, Richardson Civic Center/City Hall.

By:/s/Paul Voelker, Mayor  
City of Richardson  
P. O. Box 830309  
Richardson, Texas 75083

# Project Schedule

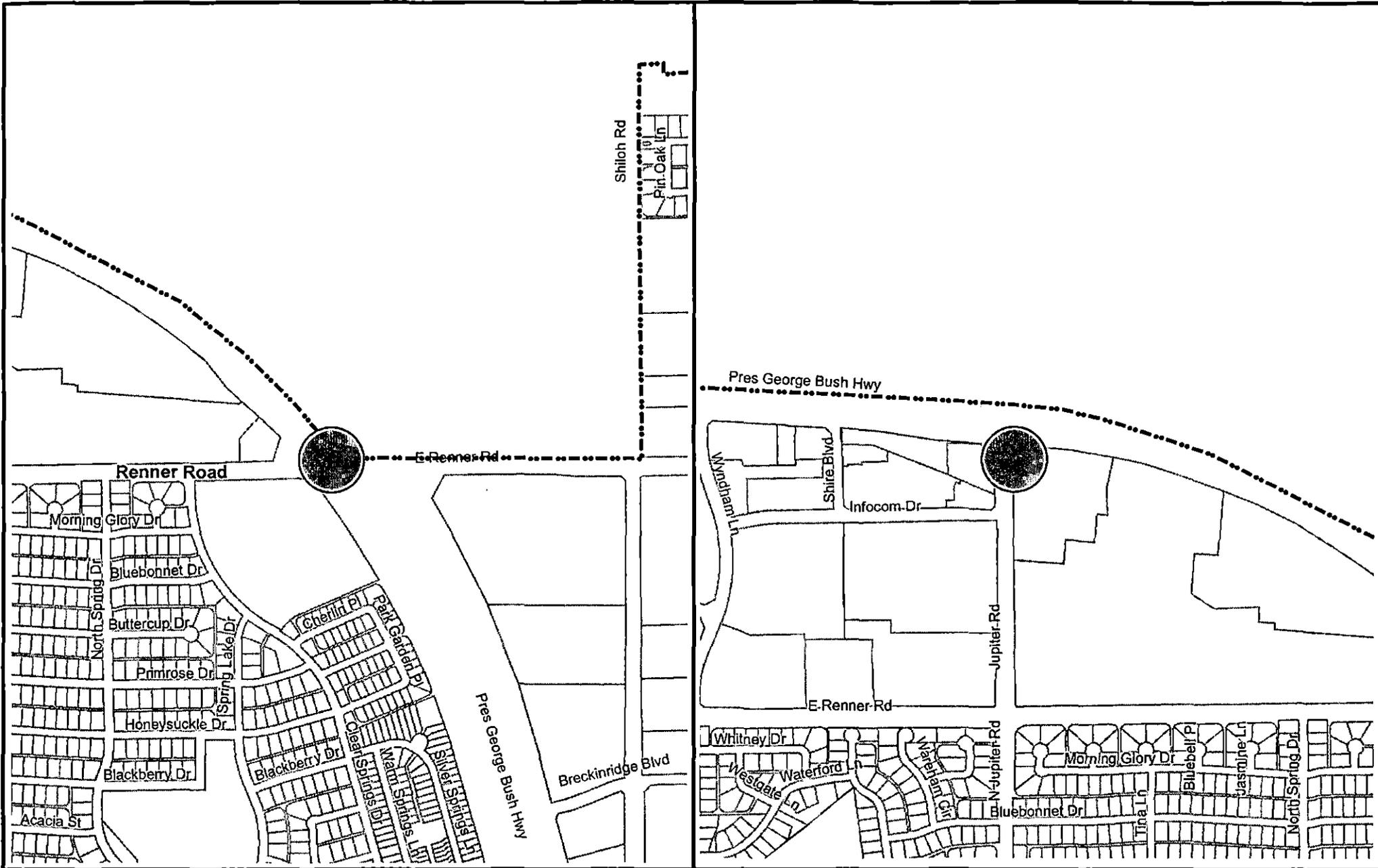
## RTR - RENNER ROAD INTERSECTION IMPROVEMENTS

### BID NO. 08-16

<b>Agenda Paperwork to Advertise</b>	Friday, October 30, 2015
<b>Council Authorization to Advertise</b>	Monday, November 9, 2015
<b>Plans/Specs Available for Contractors</b>	Tuesday, November 10, 2015
<b>Advertise in Dallas Morning News 1</b>	Wednesday, November 11, 2015
<b>Advertise in Dallas Morning News 2</b>	Wednesday, November 18, 2015
<b>Pre-Bid Meeting (10:00 am Room 206)</b>	Thursday, November 19, 2015
<b>Bids Received &amp; Opened (Due 2:00 Open 2:30 Rm 206)</b>	Tuesday, December 1, 2015
<b>Agenda Paperwork to Award Contract</b>	Friday, December 4, 2015
<b>Council to Award Contract</b>	Monday, December 14, 2015
<b>Pre-Construction Meeting</b>	January 2016
<b>Anticipated Project Start</b>	February 2016
<b>Anticipated Project Completion (180 Calendar Days)</b>	August 2016

Project Manager: Henry Drexel  
Engineer's Estimate: \$840,000.00

Funding: 80% Regional Toll Revenue (RTR)  
20% Street Rehabilitation.



**SH 190 INTERSECTION IMPROVEMENT PROJECT**

**(SH 190 AT RENNER AND JUPITER)**



**10-30-2015**



## MEMO

**DATE:** October 30, 2015

**TO:** Keith Dagen – Director of Finance

**FROM:** Pam Kirkland – Purchasing Manager 

**SUBJECT:** Award of Bid #81-15 for an annual requirements contract for electrical services to Richardson Ready Electric, Inc. and Boyd Electric, Ltd pursuant to hourly prices bid for electricians, electrician helpers, ladder truck rental/operators, and contractor's mark up for parts

**Proposed Date of Award: November 9, 2015**

I concur with the recommendation of Todd Gastorf – Purchasing Supervisor to award annual requirements contracts for citywide electrical services to Richardson Ready Electric, Inc. and Boyd Electric, Ltd. Pursuant to hourly rates for electricians, electrician helpers, ladder truck rental/operators and contractor's mark up for parts. The contract provides electrical services for various city buildings, pump stations, swimming pools, ballpark lighting, traffic locations, festival setup and other city functions and requirements, as needed.

This annual requirements contract utilized best value criteria for award according to Texas Local Government Code, Chapter 252.043. Five bids were received. The proposals were evaluated by representatives from Facility Services, Parks & Recreation, the Eisemann Center, and Purchasing on criteria related to price (40%), contractor's past experience and demonstrated ability to execute the contract (35%), and reputation of the bidder for like work (25%). Richardson Ready Electric, Inc. received the highest score of 97.64 and Boyd Electric received the second highest score of 94.50 out of a possible 100 points.

We chose to award two contracts to ensure continuity of service for our festivals and to provide an additional vendor to expedite services when necessary. We currently have both vendors under contract and they have performed well in their areas of expertise. Richardson Ready Electric, Inc. provides the majority of the services for festival set up and scored high in that area of the evaluations, where Boyd Electric scored highest for their competitive prices when a ladder truck is not necessary.

This is a one year contract with options to renew for up to four (4) additional one-year periods, if acceptable to both parties. Pricing is based on hourly rates for electricians and equipment rental with an operator. The award of this contract allows the city to use electrical services as the requirements and needs of the city arise on an annual basis and during any subsequent renewal

period(s). Since the City is not obligated to pay for or use a minimum or maximum amount of services, payment will be rendered pursuant to the hourly rates bid.

The quantities listed on the attached tabulation sheet were estimates of our annual usage. Average electrical services expenditures over the past five years were \$218,000 per year. Funding for this contract is budgeted through the various departments' line item budgets.

The bid was advertised in the *Dallas Morning News* on August 11 & 18, 2015 and was posted on Bidsync. A total of 1,791 electronic notices were sent and 30 vendors viewed the bid and 5 bids were received. A prebid conference was held on August 20, 2015 and five vendors and four staff members were in attendance.

Concur:



Keith Dagen

ATTACHMENTS

XC: Dan Johnson  
Don Magner  
Cliff Miller  
Shanna Sims-Bradish  
Kent Pfeil



## MEMO

**DATE:** October 27, 2015

**TO:** Pam Kirkland – Purchasing Manager

**FROM:** Todd Gastorf – Purchasing Supervisor *TG*

**SUBJECT:** A/R/C for Electrical Services, Bid #81-15

The evaluation committee recommends awarding annual requirements contracts for citywide electrical services to Richardson Ready Electric, Inc. and Boyd Electric, Ltd. pursuant to hourly rates for electricians, electrician helpers, and ladder truck rental/operators.

Proposals were evaluated by representatives from Facility Services, Parks & Recreation, the Eisemann Center, and Purchasing using best value criteria: price (40%), contractor's past experience and demonstrated ability to perform the contract as outlined in the specifications (35%), and reputation of bidder for like work of similar size and scope as determined through references provided (25%). Five bids were received. Richardson Ready Electric received the highest score of 97.64 and Boyd Electric received the second highest score of 94.50 out of a possible 100 points.

The evaluation committee recommends awarding the contracts with an initial term for one-year with options to renew for up to four (4) additional one-year periods.

Let me know if you need any additional information.

BID TABULATION  
 ANNUAL CONTRACT FOR ELECTRICAL SERVICES

ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	Boyd Electric		Environmental Lighting Service		Facility Solutions Group		Groves Electrical Service	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Electrician-Regular Hourly Rate	5000	ea	35.000	\$175,000.00	65.000	\$325,000.00	62.000	\$310,000.00	75.000	\$375,000.00
2	Electrician-Emergency Hourly Rate	400	ea	55.000	\$22,000.00	65.000	\$26,000.00	93.000	\$37,200.00	95.000	\$38,000.00
3	Helper-Regular Hourly Rate	3000	ea	30.000	\$90,000.00	32.000	\$96,000.00	35.000	\$105,000.00	40.000	\$120,000.00
4	Helper-Emergency Hourly Rate	100	ea	55.000	\$5,500.00	32.000	\$3,200.00	52.500	\$5,250.00	65.000	\$6,500.00
5	100' Reach Large Ladder Truck-Hourly Rate	100	ea	245.000	\$24,500.00	625.000	\$62,500.00	80.000	\$8,000.00	110.000	\$11,000.00
6	35' Reach Small Ladder Truck-Hourly Rate	50	ea	60.000	\$3,000.00	75.000	\$3,750.00	70.000	\$3,500.00	95.000	\$4,750.00
7	Ladder Truck Operator-Hourly Rate	100	ea	0.000	\$0.00	75.000	\$7,500.00	70.000	\$7,000.00	0.000	\$0.00
8	Contractor's Mark Up for Parts		pct	20.000		20.000		20.000		20.000	
<b>TOTAL GROSS PRICE</b>					<b>\$320,000.00</b>		<b>\$523,950.00</b>		<b>\$475,950.00</b>		<b>\$555,250.00</b>
CASH DISCOUNT											
TOTAL NET PRICE											
DELIVERY					As needed		As needed		As needed		As needed
F.O.B					Destination		Destination		Destination		Destination

BID TABULATION  
 ANNUAL CONTRACT FOR ELECTRICAL SERVICES

				Richardson Ready Electric							
ITEM NO.	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Electrician-Regular Hourly Rate	5000	ea	45.000	\$225,000.00						
2	Electrician-Emergency Hourly Rate	400	ea	67.500	\$27,000.00						
3	Helper-Regular Hourly Rate	3000	ea	26.000	\$78,000.00						
4	Helper-Emergency Hourly Rate	100	ea	39.000	\$3,900.00						
5	100' Reach Large Ladder Truck-Hourly Rate	100	ea	26.000	\$2,600.00						
6	35' Reach Small Ladder Truck-Hourly Rate	50	ea	26.000	\$1,300.00						
7	Ladder Truck Operator-Hourly Rate	100	ea	0.000	\$0.00						
8	Contractor's Mark Up for Parts		pct	15.000							
<b>TOTAL GROSS PRICE</b>					<b>\$337,800.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>
CASH DISCOUNT											
TOTAL NET PRICE											
DELIVERY					As needed		As needed		As needed		As needed
F.O.B					Destination		Destination		Destination		Destination



## MEMO

**DATE:** November 2, 2015  
**TO:** Keith Dagen – Director of Finance  
**FROM:** Pam Kirkland – Purchasing Manager *Pam*  
**SUBJECT:** Award of Bid #01-16 for the Restroom Roof Replacements to Heritage One Roofing in the amount of \$56,800

**Proposed Date of Award: November 9, 2015**

I concur with the recommendation of Dan Baker – Superintendent of Parks, and request permission to award a contract to the low bidder, Heritage One Roofing for the above referenced construction in the amount of \$56,800, which includes Alternate 1, as outlined in the attached memo.

Funding is provided from account 235-3061-581-7201, Project #PM1530 and 011-3061-541-4505.

The bid was advertised in *The Dallas Morning News* on September 16 & 23, 2015 and posted on Bidsync. A total of 1,049 electronic solicitations were sent and 24 vendors viewed the bid. A prebid conference was held on September 24, 2015 and 2 bids were received.

Concur:

*Keith Dagen*  
\_\_\_\_\_  
Keith Dagen

Attachments

Xc: Dan Johnson  
Don Magner  
Cliff Miller  
Shanna Sims-Bradish  
Kent Pfeil



# MEMO

TO: Dan Johnson, City Manager  
THROUGH: Shanna Sims-Bradish, Assistant City Manager  
FROM: Dan Baker, Superintendent of Parks *DB*  
SUBJECT: Award of Bid #01-16 to Heritage One Roofing, Inc., for the Restroom Roof Replacements in the amount of \$56,800.00  
DATE: October 30, 2015

## ACTION REQUESTED:

Council to consider award of Bid #01-16 to Heritage One Roofing, Inc., for the Restroom Roof Replacements in the amount of \$56,800.00.

## BACKGROUND INFORMATION:

On September 30, 2015 the Parks Department opened bids for the subject project. The attached bid tabulation certifies the lowest base bid plus alternate 1 were submitted by Heritage One Roofing, Inc., in the amount of \$56,800.00. In addition, City staff has reviewed the references and updated financial information submitted by the company and recommends awarding the project to Heritage One Roofing, Inc.

\$41,200.00	Base Bid
\$15,600.00	Alternate 1 (Berkner Park)
<hr/>	
\$56,800.00	

The project consists of roof removal at existing park restroom buildings in Richardson, Texas and replacement with new standing seam metal roof approximately 16' X 18', including all removal and disposal of existing metal roofing material and felts, new metal framing and anchorage as shown in details, new plywood decking and fascia board where necessary, new ice/water shield, new roof panels, painting of new structural steel components, installation of matching faux stone wall cladding, and removal and reinstallation of existing lighting components. The project includes roof removal and replacement for one park restroom building at each of the following locations:

- Yale Park—1900 E. Collins Blvd. (Base Bid)
- Mark Twain Park—1200 Larkspur Dr. (Base Bid)
- Berkner Park—1800 E. Spring Valley Road (Bid Alternate #1)

## FUNDING:

Funding is provided from Account# 235-3061-581-7201 Project#PM1530 and Account# 011-3061-541-4505

## SCHEDULE:

The Parks Department plans for this project to begin construction November 2015 and be completed by February 2016.

## Restroom Roof Replacements - Parks

BID NO. 01-16

BASE BID - RESTROOM ROOF REPLACEMENT (YALE PARK, MARK TWAIN PARK)				Heritage One Roofing, Inc.		Festac Building Constructors, Inc.		AVERAGES	
ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
100	Mobilization	1	LS	\$1,000.00	\$1,000.00	\$250.00	\$500.00	\$625.00	\$625.00
101	Remove & dispose of existing roof	1	LS	\$3,000.00	\$3,000.00	\$2,299.81	\$2,299.81	\$2,649.91	\$2,649.91
102	Remove, salvage and reinstall existing light fixtures	1	LS	\$1,000.00	\$1,000.00	\$480.00	\$960.00	\$740.00	\$740.00
103	Furnish & install new partition anchorage to roof at restroom	1	LS	\$100.00	\$100.00	\$120.00	\$240.00	\$110.00	\$110.00
104	Furnish & install new faux stone cladding	66	SF	\$35.60	\$2,350.00	\$40.16	\$2,650.56	\$37.88	\$2,500.08
105	Furnish & install new roof system on two base bid park buildings	1	LS	\$23,100.00	\$23,100.00	\$12,100.19	\$24,200.38	\$17,600.10	\$17,600.10
106	For painting of existing and new steel roof support members	1	LS	\$200.00	\$200.00	\$363.00	\$726.00	\$281.50	\$281.50
107	Furnish & install temporary construction safety fencing	1	LS	\$150.00	\$150.00	\$495.00	\$990.00	\$322.50	\$322.50
108	Bermuda sodding at all areas disturbed by construction activities	150	SY	\$2.00	\$300.00	\$16.31	\$2,446.50	\$9.16	\$1,373.25
109	For construction contingency; lump sum	1	LS	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
<b>SUBTOTAL UNIT 1</b>				<b>\$41,200.00</b>		<b>\$45,013.25</b>		<b>\$43,106.63</b>	
<b>CONTRACTOR'S BID</b>				SAME		\$94,174.08			

### ALT1 - RESTROOM ROOF REPLACEMENT - BERKNER PARK

ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
101A	Remove & dispose of existing roof	1	LS	\$1,975.00	\$1,975.00	\$2,299.81	\$2,299.81	\$2,137.41	\$2,137.41
102A	Remove, salvage and reinstall existing light fixtures	1	LS	\$500.00	\$500.00	\$480.00	\$480.00	\$490.00	\$490.00
103A	Furnish & install new partition anchorage to roof at restroom	1	LS	\$50.00	\$50.00	\$120.00	\$120.00	\$85.00	\$85.00
104A	Furnish & install new faux stone cladding	66	SF	\$17.80	\$1,175.00	\$20.07	\$1,325.00	\$18.94	\$1,249.71
105A	Furnish & install new roof system on two base bid park buildings	1	LS	\$11,550.00	\$11,550.00	\$12,100.19	\$12,100.19	\$11,825.10	\$11,825.10
106A	For painting of existing and new steel roof support members	1	LS	\$100.00	\$100.00	\$363.00	\$363.00	\$231.50	\$231.50
107A	Furnish & install temporary construction safety fencing	1	LS	\$100.00	\$100.00	\$495.00	\$495.00	\$297.50	\$297.50
108A	Bermuda sodding at all areas disturbed by construction activities	75	SY	\$2.00	\$150.00	\$16.31	\$1,223.25	\$9.16	\$686.63
<b>SUBTOTAL UNIT 2</b>				<b>\$15,600.00</b>		<b>\$18,406.25</b>		<b>\$17,002.84</b>	
<b>CONTRACTOR'S BID</b>				Same		\$53,577.64			

### ALT2 - RESTROOM ROOF REPLACEMENT - WOODLAND PARK

ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
101B	Remove & dispose of existing roof	1	LS	\$1,975.00	\$1,975.00	\$2,299.81	\$2,299.81	\$2,137.41	\$2,137.41
102B	Remove, salvage and reinstall existing light fixtures	1	LS	\$500.00	\$500.00	\$480.00	\$480.00	\$490.00	\$490.00
103B	Furnish & install new partition anchorage to roof at restroom	1	LS	\$50.00	\$50.00	\$120.00	\$120.00	\$85.00	\$85.00
104B	Furnish & install new faux stone cladding	66	SF	\$17.80	\$1,175.00	\$20.07	\$1,325.00	\$18.94	\$1,249.71
105B	Furnish & install new roof system on two base bid park buildings	1	LS	\$11,550.00	\$11,550.00	\$12,100.19	\$12,100.19	\$11,825.10	\$11,825.10
106B	For painting of existing and new steel roof support members	1	LS	\$100.00	\$100.00	\$363.00	\$363.00	\$231.50	\$231.50
107B	Furnish & install temporary construction safety fencing	1	LS	\$100.00	\$100.00	\$495.00	\$495.00	\$297.50	\$297.50
108B	Bermuda sodding at all areas disturbed by construction activities	75	SY	\$2.00	\$150.00	\$16.31	\$1,223.25	\$9.16	\$686.63
<b>SUBTOTAL UNIT 2</b>				<b>\$15,600.00</b>		<b>\$18,406.25</b>		<b>\$17,002.84</b>	
<b>CONTRACTOR'S BID</b>				Same		\$53,577.64			

### ALT3 - RESTROOM ROOF REPLACEMENT - CUSTER PARK

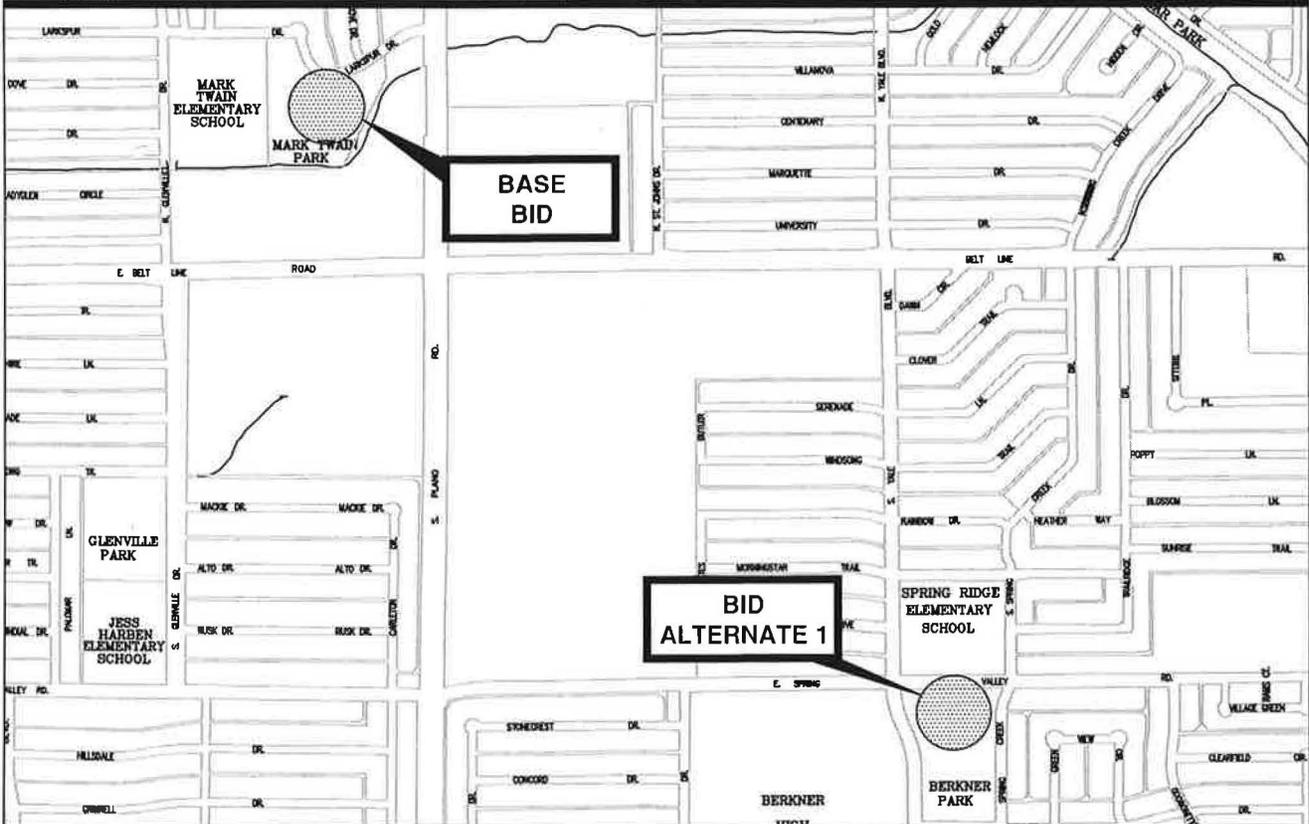
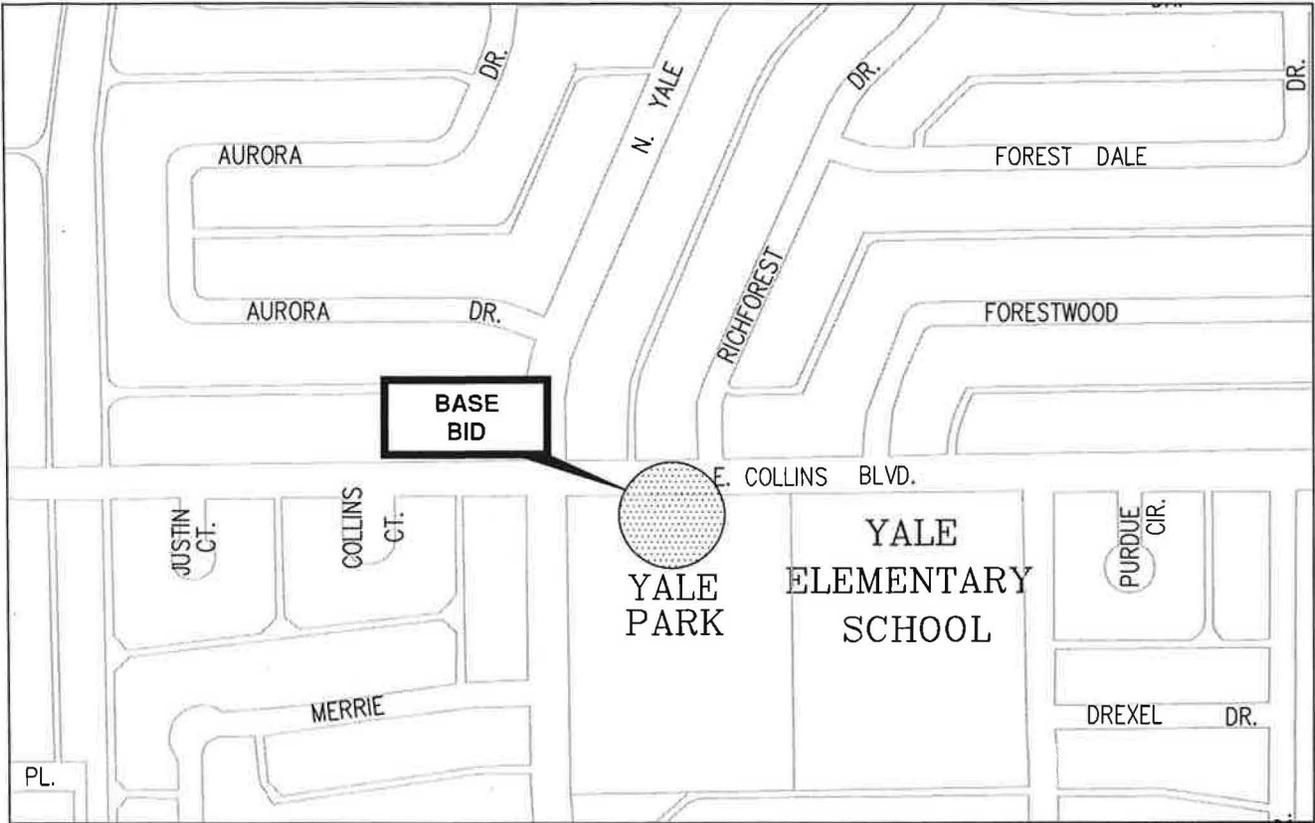
ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
101C	Remove & dispose of existing roof	1	LS	\$1,975.00	\$1,975.00	\$2,299.81	\$2,299.81	\$2,137.41	\$2,137.41
102C	Remove, salvage and reinstall existing light fixtures	1	LS	\$500.00	\$500.00	\$480.00	\$480.00	\$490.00	\$490.00
103C	Furnish & install new partition anchorage to roof at restroom	1	LS	\$50.00	\$50.00	\$120.00	\$120.00	\$85.00	\$85.00
104C	Furnish & install new faux stone cladding	66	SF	\$17.80	\$1,175.00	\$20.07	\$1,325.00	\$18.94	\$1,249.71
105C	Furnish & install new roof system on two base bid park buildings	1	LS	\$11,550.00	\$11,550.00	\$12,100.19	\$12,100.19	\$11,825.10	\$11,825.10
106C	For painting of existing and new steel roof support members	1	LS	\$100.00	\$100.00	\$363.00	\$363.00	\$231.50	\$231.50
107C	Furnish & install temporary construction safety fencing	1	LS	\$100.00	\$100.00	\$495.00	\$495.00	\$297.50	\$297.50
108C	Bermuda sodding at all areas disturbed by construction activities	75	SY	\$2.00	\$150.00	\$16.31	\$1,223.25	\$9.16	\$686.63
<b>SUBTOTAL UNIT 2</b>				<b>\$15,600.00</b>		<b>\$18,406.25</b>		<b>\$17,002.84</b>	
<b>CONTRACTOR'S BID</b>				Same		\$53,577.64			

<b>TOTAL BIDS (BASE + ALTERNATES)</b>	<b>\$88,000.00</b>	<b>\$100,232.00</b>	<b>\$94,115.13</b>
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ENGINEERS ESTIMATE:  
**\$51,000**

CERTIFIED BY: \_\_\_\_\_

Dan Baker, Superintendent of Parks



**RESTROOM ROOF REPLACEMENTS**  
**BID NO. 01-16**  
**NOVEMBER 2015**



**CITY OF RICHARDSON TEXAS**



# MEMO

**DATE:** November 2, 2015

**TO:** Keith Dagen – Director of Finance

**FROM:** Pam Kirkland – Purchasing Manager *Pam*

**SUBJECT:** Award of Bid #15-16 for the co-op purchase of eleven (11) 2016 Chevrolet Pursuit Rated Police Tahoe's and one (1) Chevrolet Pursuit Rated Impala for the Police Department to Sam Pack's Chevrolet in the amount of \$395,343.79 through the State of Texas Contract #071-A1

**Proposed Date of Award: November 9, 2015**

I concur with the recommendations of Jim Spivey – Police Chief, and Ernest Ramos - Fleet and Materials Manager, and request permission to issue a purchase order for the above referenced vehicles to Sam Pack's Chevrolet, as per the attached quotation, in the amount of \$395,343.79.

Sam Pack's Chevrolet is the contract vendor on Contract #071-A1 through the State of Texas Procurement and Support Services Cooperative Purchasing Program for the Chevrolet Tahoe full size pursuit rated utility vehicles. The City of Richardson is a member of this program through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

Funding is provided in account 236-1011-581-7421, Project #PD1601 and 236-1011-581-7421, Project #1604.

Concur:

*Keith Dagen*  
\_\_\_\_\_  
Keith Dagen

Attachments

Xc: Dan Johnson  
Don Magner  
Cliff Miller  
Shanna Sims-Bradish  
Kent Pfeil



**MEMO**

DATE: October 30, 2015

TO: Pam Kirkland, Purchasing Manager

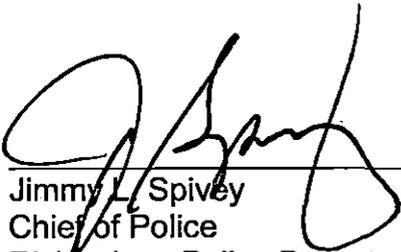
FROM: Jimmy L. Spivey  
Chief of Police

REF: Capital Equipment Purchase, PD1601, Chevrolet Tahoe's  
And PD1604 Chevrolet Impala 4-Door Sedan

After review of the existing contract #071-A1 it is the recommendation of the Richardson Police Department that we proceed with the purchase of Eleven (11) Chevrolet Tahoe's for an amount not to exceed \$376,440.79.

I also recommend purchasing one (1) 2016 Chevrolet Impala 4-Door Sedan for an amount of \$18,903.00 for project PD#1604. The funding for this purchase is funded from account #236-1011-581-7421.

Thank you for your attention to this matter.



---

Jimmy L. Spivey  
Chief of Police  
Richardson Police Department

:pb

cc: Danny Martin, Assistant Chief  
Keith Kockler, Captain  
Daniel Robb, Captain  
Keith Dagen, Director of Finance



# MEMO

DATE: October 23, 2015  
TO: Pam Kirkland, Purchasing Manager  
FROM: Ernie Ramos, Fleet & Materials Manager *ER*  
RE: Capital Equipment Purchase, Chevrolet Tahoe SUV's via State of Texas Contract # 071-A1, Effective 9/1/15

I have reviewed the existing contract referenced above and recommend purchasing eleven (11) Chevrolet Pursuit Rated Police Tahoe's for an amount of \$376,440.79 (\$34,221.89 each). Several Vendors were listed on the contract, and the local Dealer, Reliable was not awarded a bid for Tahoes. A new Chevrolet Dealer (formerly Van Chevrolet) now Sam Pack's Chevrolet is listed as an awarded contractor.

I have received and approved the quote with options listed from Sam Pack's Chevrolet. The funding for the purchase is funded from the following account listed in the table below. The contact at Sam Pack's Chevrolet is Mr. David Maynard, and he can be reached at (888) 835-3389, or E-mail: [DMaynard@sampack.com](mailto:DMaynard@sampack.com), or Fax: (972) 389-6707. Please order the Chevrolet Pursuit Rated Police Tahoe's as specified in the attached quote.

Count	Account #	Project#	Division	Description
11	236-1011-581-7421	PD1601	Patrol	Chevrolet Tahoe's

Attachment/s: Sam Pack's Chevrolet Quote (1-page)  
State Contract, 071-A1 (13-pages)  
State Contract Item, 468CLE (2-pages)

CC: Keith Kockler, Police Captain  
Danny Martin, Assistant Chief of Police  
Jim Spivey, Chief of Police  
Keith Dagen, Director of Finance

: ER





# MEMO

DATE: October 23, 2015  
TO: Pam Kirkland, Purchasing Manager  
FROM: Ernie Ramos, Fleet & Materials Manager *et.*  
RE: Capital Equipment Purchase, Chevrolet Impala 4-Door Sedan via  
State of Texas Contract # 071-A1, Effective 9/1/15

I have reviewed the existing contract referenced above and recommend purchasing One (1) Chevrolet Pursuit Rated Impala for an amount of \$18,903. Several Vendors were listed on the contract, and the local Dealer, Reliable was not awarded a bid for Impalas. A new Chevrolet Dealer (formerly Van Chevrolet) now Sam Pack's Chevrolet is listed as an awarded contractor.

I have received and approved the quote with options listed from Sam Pack's Chevrolet. The contact at Sam Pack's Chevrolet is Mr. David Maynard, and he can be reached at (888) 835-3389, or E-mail: [DMaynard@sampack.com](mailto:DMaynard@sampack.com), or Fax: (972) 389-6707. Please order the Chevrolet Pursuit Rated Impala as specified in the attached quote and charge to the account listed below.

Funding: Project # 1604, Account # 236-1011-581-7421      \$20,494

Attachment/s: Sam Pack's Chevrolet Quote (1-page)  
State Contract, 071-A1 (12-pages)  
State Contract Item, 471CLE (2-pages)

CC: Blake Wolbrueck, Police Lieutenant  
Daniel Robb, Police Captain  
Danny Martin, Assistant Chief of Police  
Jim Spivey, Chief of Police  
Keith Dagen, Director of Finance

: ER





# MEMO

**DATE:** October 27, 2015

**TO:** Keith Dagen – Director of Finance

**FROM:** Pam Kirkland – Purchasing Manager *Pam*

**SUBJECT:** Award of Bid #16-16 for a cooperative annual requirements contract for Custodial Supplies and Equipment to Pollock Paper Distributors and Eagle Brush and Chemical, Inc. pursuant to various percentages of discount from their catalog pricelist through the Texas Local Government Statewide Purchasing Cooperative BuyBoard Contract #490-15

**Proposed Date of Award: November 9, 2015**

I concur with the recommendation of Todd Gastorf – Purchasing Supervisor and Keith Boren – Materials Technician and request permission to issue annual requirements contracts for custodial supplies and equipment to Pollock Paper Distributors and Eagle Brush and Chemical, Inc. pursuant to percentages of discount from their catalog pricelist, as per the attached product listing.

The above referenced custodial supplies and equipment have been bid through the Texas Local Government Statewide Purchasing Cooperative BuyBoard Contract #490-15. The original contract is from September 1, 2015 through August 31, 2016 with two (2) possible one-year renewals. Pollock Paper Distributors and Eagle Brush and Chemical, Inc. have agreed to extend the BuyBoard percentage of discounts from their catalog pricelist to the City of Richardson. The City of Richardson is a member of the Texas Local Government Statewide Purchasing Cooperative through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

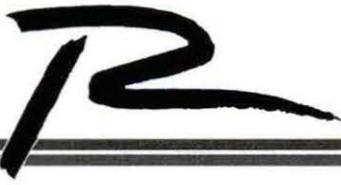
The award of this contract allows the city to use the products as the requirements and needs of the city arise on an annual basis and during any subsequent renewal period(s). Since the city is not obligated to pay for or use a minimum or maximum amount of product, payment will be rendered pursuant to the percentage of discount from their catalog pricelist.

We estimate annual expenditures to be approximately \$110,000.

Concur:

*Keith Dagen*  
Keith Dagen

ATTACHMENTS



## MEMO

**DATE:** October 27, 2015

**TO:** Pam Kirkland – Purchasing Manager

**FROM:** Todd Gastorf – Purchasing Supervisor *TJG*

**SUBJECT:** A/R/C for Custodial Supplies and Equipment, Bid #16-16

Fleet & Materials Management provided Purchasing with a list of frequently used inventory items. Purchasing solicited quotes on the selected items from five vendors that have a cooperative annual requirements contract with BuyBoard (#490-15): Eagle Brush & Chemical, M.A.N.S. Distributors, Mayfield Paper Company, Pollock Paper Distributors, and Reinert Paper & Company. Three vendors responded to the solicitation. Purchasing and Fleet & Materials Management analyzed the responses to determine the vendor(s) that provide(s) the best overall value for the City. Pollock Paper Distributors provided the best overall pricing on paper products. Eagle Brush & Chemical provided the best overall pricing on liquid cleaning products.

The original BuyBoard contract is for a one-year period, effective September 1, 2015 thru August 31, 2016, with two (2) possible one-year extensions.

I concur with the recommendation of Keith Boren, Materials Technician, to issue annual requirements contracts for custodial supplies and equipment to Pollock Paper Distributors and Eagle Brush & Chemical, Inc. pursuant to percentages of discount from their catalog pricelists, as per the attached product listing.

Let me know if you need any additional information.



## MEMO

DATE: October 26, 2015

TO: Todd Gastorf

FROM: Keith Boren

Subject: Janitorial Supplies

I have reviewed the products provided by Pollock Paper Distributors and Eagle Brush & Chemical, Inc. for custodial supplies and equipment per: the BuyBoard contract #490-15.

I recommend that the City award an annual contract per the percentages of discount quoted by Pollock Paper Distributors. Expenditures are estimated to be \$60,000.00 annually.

I recommend that the City award an annual contract per the percentages of discount quoted by Eagle Brush & Chemical. Expenditures are estimated to be \$50,000.00 annually.

Please advise if you need further information.

Thanks,

Keith Boren



2872

12007 Research Boulevard \* Austin, Texas 78759-2439  
PH: 800-695-2919 \* FAX: 800-211-5454 \* www.vendor.buyboard.com

## PROPOSER'S AGREEMENT AND SIGNATURE

**Proposal Name:** Custodial Supplies and Equipment

**Proposal Opening Date and Time:**  
May 7, 2015 at 2:00 PM

**Proposal Number:** 490-15

**Location of Proposal Opening:**  
Texas Association of School Boards, Inc.  
BuyBoard Department  
12007 Research Blvd.  
Austin, TX 78759

**Contract Time Period:** September 1, 2015 through August 31, 2016 with two (2) possible one-year renewals.

**Anticipated Cooperative Board Meeting Date:**  
July 2015

Pollock Paper Distributors  
Name of Proposing Company

May 4, 2015  
Date

1 Pollock Place  
Street Address

Eleanor Czajka  
Signature of Authorized Company Official

Grand Prairie, TX 75050  
City, State, Zip

Eleanor Czajka  
Printed Name of Authorized Company Official

972-337-3606  
Telephone Number of Authorized Company Official

Bid Administrator  
Position or Title of Authorized Company Official

972-262-4737  
Fax Number of Authorized Company Official

75-1015406  
Federal ID Number

The proposing company ("you" or "your") hereby acknowledges and agrees as follows:

1. You have carefully examined and understand all Cooperative information and documentation associated with this Proposal Invitation, including the Instructions, General Terms and Conditions, Attachments/Forms, Item Specifications, and Line Items (collectively "Requirements");
2. By your response ("Proposal") to this Proposal Invitation, you propose to supply the products or services submitted at the prices quoted in your Proposal and in strict compliance with the Requirements, unless specific deviations or exceptions are noted in the Proposal;
3. Any and all deviations and exceptions to the Requirements have been noted in your Proposal and no others will be claimed;

H-N  
N-4

USB/Eval



12007 Research Boulevard • Austin, Texas 78759-2439

PH: 800-695-2919 • FAX: 800-211-5454 • [www.vendor.buyboard.com](http://www.vendor.buyboard.com)

4. If the Cooperative accepts any part of your Proposal and awards you a contract, you will furnish all awarded products or services at the prices quoted and in strict compliance with the Requirements (unless specific exceptions are noted in the Proposal), including without limitation the Requirements related to:
  - a. conducting business with Cooperative members, including offering pricing to members that is the best you offer compared to similar customers;
  - b. payment of a service fee in the amount specified and as provided for in this Proposal Invitation;
  - c. the **possible** award of a piggy-back contract by another governmental entity, in which event you will offer the awarded goods and services in accordance with the Requirements; and
  - d. submitting price sheets or catalogs in the proper format for posting on the BuyBoard as a prerequisite to activation of your contract;
5. You have clearly identified any information in your Proposal that you believe to be confidential or proprietary or that you do not consider to be public information subject to public disclosure under a Texas Public Information Act request or similar public information law;
6. The individual signing this Agreement is duly authorized to enter into the contractual relationship represented by this Proposal Invitation on your behalf and bind you to the Requirements, and such individual (and any individual signing a Form) is authorized and has the requisite knowledge to provide the information and make the representations and certifications required in the Requirements;
7. You have carefully reviewed your Proposal, and certify that all information provided is true, complete and accurate, and you authorize the Cooperative to take such action as it deems appropriate to verify such information; and
8. Any misstatement, falsification, or omission in your Proposal, whenever or however discovered, may disqualify you from consideration for a contract award under this Proposal Invitation or result in termination of an award or any other remedy or action provided for in the General Terms and Conditions or by law.



12007 Research Boulevard • Austin, Texas 78759-2439

PH: 800-695-2919 • FAX: 800-211-5454 • www.vendor.buyboard.com

**VENDOR PURCHASE ORDER, REQUEST FOR QUOTES, AND INVOICE RECEIPT OPTIONS**

Company: Pollock Paper Distributors General Contact Name: Brian Jones

**Purchase Orders:** Purchase orders from Cooperative members will be available through the Internet or by facsimile.

Option 1: Internet. Vendors need Internet access and at least one e-mail address so that notification of new orders can be sent to the Internet contact when a new purchase order arrives. An information guide will be provided to vendors that choose this option to assist them with retrieving their orders.

Option 2: Fax. Vendors need a designated fax line available at all times to receive purchase orders.

**Please choose only one (1) of the following options for receipt of purchase orders and provide the requested information:**

I will use the **INTERNET** to receive purchase orders.

E-mail Address: supportservices@pollockpaper.com

Internet Contact: Susan Ritchie Phone: 972-337-3681

Alternate E-mail Address: Susan.Ritchie@pollockpaper.com

Alternate Internet Contact: Eleanor Czajka Phone: 972-337-3606

I will receive purchase orders via **FAX**.

Fax Number: \_\_\_\_\_

Fax Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

**Request for Quotes ("RFQ"):** Cooperative members will send RFQs to you by e-mail. Please provide e-mail addresses for the receipt of RFQs:

E-mail Address: supportservices@pollockpaper.com

Alternate E-mail Address: Susan.Ritchie@pollockpaper.com

**Invoices:** Your company will be billed monthly for the service fee due under a contract awarded under this Proposal Invitation. **All invoices are available on the BuyBoard website and e-mail notifications will be sent when they are ready to be retrieved.** Please provide the following address, contact and e-mail information for receipt of service fee invoices and related communications:

**Mailing address:** 1 Pollock Place **Department:** ED GOV Department

**City:** Grand Prairie **State:** TX **Zip Code:** 75050

**Contact Name:** Susan Ritchie **Phone:** 972-337-3681

**Fax:** 972-262-4737 **E-mail Address:** supportservices@pollockpaper.com

**Alternative E-mail Address:** Susan.Ritchie@pollockpaper.com



**Proposal Invitation No. 490-15-Custodial Supplies and Equipment**

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered<sup>1</sup>.)

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist <sup>1</sup>	State Name of Catalog/Pricelist <sup>1</sup>	Exceptions
<b>Section I: Equipment and Supplies</b>					
1	Discount (%) Off Catalog/Pricelist for various Custodial Paper Products	Please state the discount (%) off catalog/pricelist for <b>various Custodial Paper Products and Dispensers</b> (Roll towels, multi-fold towels, tissue, etc.). <b>Catalog/Pricelist MUST be included or proposal will not be considered.</b>	<u>50</u> %		NO EXCEPTIONS
2	Discount (%) Off Catalog/Pricelist for various Custodial Chemicals	Please state the discount (%) off catalog/pricelist for <b>various Custodial Chemicals</b> . <b>Catalog/Pricelist MUST be included or proposal will not be considered.</b>	<u>50</u> %		NO EXCEPTIONS
3	Discount (%) Off Catalog/Pricelist for Custodial Cleaning Supplies	Please state the discount (%) off catalog/pricelist for <b>Custodial Cleaning Supplies</b> . <b>Catalog/Pricelist MUST be included or proposal will not be considered.</b>	<u>50</u> %		NO EXCEPTIONS
4	Discount (%) Off Catalog/Pricelist for various Custodial Chemical Dispensing Systems	Please state the discount (%) off catalog/pricelist for <b>various Custodial Chemical Dispensing Systems</b> . <b>Catalog/Pricelist MUST be included or proposal will not be considered.</b>	<u>50</u> %		NO EXCEPTIONS
5	Discount (%) Off Catalog/Pricelist for Floor Maintenance and Custodial Equipment	Please state the discount (%) off catalog/pricelist for <b>Floor Maintenance and Custodial Equipment</b> . <b>Catalog/Pricelist MUST be included or proposal will not be considered.</b>	<u>50</u> %		NO EXCEPTIONS

**PROPOSAL NOTE**

1. Catalogs/Pricelists are required to be submitted with Proposal



**Proposal Invitation No. 490-15-Custodial Supplies and Equipment**

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered<sup>1</sup>.)

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist <sup>1</sup>	State Name of Catalog/Pricelist <sup>1</sup>	Exceptions
6	Discount (%) Off Catalog/Pricelist for various Soap and Skincare Products	Please state the discount (%) off catalog/pricelist for <b>various Soap and Skincare Products</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	<u>50</u> %		NO EXCEPTIONS
7	Discount (%) Off Catalog/Pricelist for various Trash Receptacles	Please state the discount (%) off catalog/pricelist for <b>various Trash Receptacles</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	<u>50</u> %		NO EXCEPTIONS
8	Discount (%) Off Catalog/Pricelist for various Can Liners	Please state the discount (%) off catalog/pricelist for <b>various Can Liners</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	<u>50</u> %		NO EXCEPTIONS
9	Discount (%) Off Catalog/Pricelist for Disposable Food Service and Breakroom Supplies	Please state the discount (%) off catalog/pricelist for <b>Disposable Food Service and Breakroom Supplies</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	<u>50</u> %		NO EXCEPTIONS
10	Discount (%) Off Catalog/Pricelist for Custodial Safety Products	Please state the discount (%) off catalog/pricelist for <b>Custodial Safety Products</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	<u>50</u> %		NO EXCEPTIONS
11	Discount (%) Off Catalog/Pricelist for Floor Mats	Please state the discount (%) off catalog/pricelist for <b>Floor Mats</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	<u>50</u> %		NO EXCEPTIONS

**PROPOSAL NOTE**

1. Catalogs/Pricelists are required to be submitted with Proposal



**Proposal Invitation No. 490-15-Custodial Supplies and Equipment**

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Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist <sup>1</sup>	State Name of Catalog/Pricelist <sup>1</sup>	Exceptions
12	Discount (%) Off Catalog/Pricelist for Repair Parts for Floor Maintenance and Custodial Equipment	Please state the discount (%) off catalog/pricelist for <b>Repair Parts for Floor Maintenance and Custodial Equipment</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	<u>50</u> %		NO EXCEPTIONS
13	Discount (%) Off Catalog/Pricelist for All Other Custodial Products	Please state the discount (%) off catalog/pricelist for <b>All Other Custodial Products</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	<u>50</u> %		NO EXCEPTIONS
<b>Section II: Installation and Repair Service</b>					
14	Not to Exceed Hourly Labor Rate for: Installation of Custodial Equipment and Products	<b>Hourly Labor Rate for Installation of Custodial Equipment and Products</b> -- State the <b>Not to Exceed</b> hourly labor rate for Installation of Equipment and Products.	\$ _____/Hour		
15	Not to Exceed Hourly Labor Rate for: Repair Service of Custodial Equipment and Products	<b>Hourly Labor Rate for Repair Service of Custodial Equipment and Products</b> -- State the <b>Not to Exceed</b> hourly labor rate for repair service of Equipment and Products.	\$ _____/Hour		

**PROPOSAL NOTE**

1. Catalogs/Pricelists are required to be submitted with Proposal



2643

12007 Research Boulevard • Austin, Texas 78759-2439  
PH: 800-695-2919 • FAX: 800-211-5454 • www.vendor.buyboard.com

## PROPOSER'S AGREEMENT AND SIGNATURE

**Proposal Name:** Custodial Supplies and Equipment

**Proposal Opening Date and Time:** May 7, 2015 at 2:00 PM

**Proposal Number:** 490-15

**Location of Proposal Opening:**  
Texas Association of School Boards, Inc.  
BuyBoard Department  
12007 Research Blvd.  
Austin, TX 78759

**Contract Time Period:** September 1, 2015 through August 31, 2016 with two (2) possible one-year renewals.

**Anticipated Cooperative Board Meeting Date:** July 2015

Eagle Brush & Chemical, Inc.  
Name of Proposing Company

May 1, 2015  
Date

11242 Indian Trail  
Street Address

Rosanne Benoit  
Signature of Authorized Company Official

Dallas, TX 75229  
City, State, Zip

Rosanne Benoit  
Printed Name of Authorized Company Official

972-484-0391  
Telephone Number of Authorized Company Official

Vice President  
Position or Title of Authorized Company Official

972-484-4501  
Fax Number of Authorized Company Official

75-2434642  
Federal ID Number

The proposing company ("you" or "your") hereby acknowledges and agrees as follows:

1. You have carefully examined and understand all Cooperative information and documentation associated with this Proposal Invitation, including the Instructions, General Terms and Conditions, Attachments/Forms, Item Specifications, and Line Items (collectively "Requirements");
2. By your response ("Proposal") to this Proposal Invitation, you propose to supply the products or services submitted at the prices quoted in your Proposal and in strict compliance with the Requirements, unless specific deviations or exceptions are noted in the Proposal;
3. Any and all deviations and exceptions to the Requirements have been noted in your Proposal and no others will be claimed;

Princelist Eval

H-N  
N-4



12007 Research Boulevard • Austin, Texas 78759-2439

PH: 800-695-2919 • FAX: 800-211-5454 • [www.vendor.buyboard.com](http://www.vendor.buyboard.com)

4. If the Cooperative accepts any part of your Proposal and awards you a contract, you will furnish all awarded products or services at the prices quoted and in strict compliance with the Requirements (unless specific exceptions are noted in the Proposal), including without limitation the Requirements related to:
  - a. conducting business with Cooperative members, including offering pricing to members that is the best you offer compared to similar customers;
  - b. payment of a service fee in the amount specified and as provided for in this Proposal Invitation;
  - c. the **possible** award of a piggy-back contract by another governmental entity, in which event you will offer the awarded goods and services in accordance with the Requirements; and
  - d. submitting price sheets or catalogs in the proper format for posting on the BuyBoard as a prerequisite to activation of your contract;
5. You have clearly identified any information in your Proposal that you believe to be confidential or proprietary or that you do not consider to be public information subject to public disclosure under a Texas Public Information Act request or similar public information law;
6. The individual signing this Agreement is duly authorized to enter into the contractual relationship represented by this Proposal Invitation on your behalf and bind you to the Requirements, and such individual (and any individual signing a Form) is authorized and has the requisite knowledge to provide the information and make the representations and certifications required in the Requirements;
7. You have carefully reviewed your Proposal, and certify that all information provided is true, complete and accurate, and you authorize the Cooperative to take such action as it deems appropriate to verify such information; and
8. Any misstatement, falsification, or omission in your Proposal, whenever or however discovered, may disqualify you from consideration for a contract award under this Proposal Invitation or result in termination of an award or any other remedy or action provided for in the General Terms and Conditions or by law.



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## VENDOR PURCHASE ORDER, REQUEST FOR QUOTES, AND INVOICE RECEIPT OPTIONS

Company: Eagle Brush & Chemical, Inc. General Contact Name: Rosanne Benoit

**Purchase Orders:** Purchase orders from Cooperative members will be available through the Internet or by facsimile.

**Option 1: Internet.** Vendors need Internet access and at least one e-mail address so that notification of new orders can be sent to the Internet contact when a new purchase order arrives. An information guide will be provided to vendors that choose this option to assist them with retrieving their orders.

**Option 2: Fax.** Vendors need a designated fax line available at all times to receive purchase orders.

Please choose only one (1) of the following options for receipt of purchase orders and provide the requested information:

I will use the **INTERNET** to receive purchase orders.

E-mail Address: sales@eagle-hawk.com

Internet Contact: Rosanne Benoit Phone: 972-484-0391

Alternate E-mail Address: sabrina@eagle-hawk.com

Alternate Internet Contact: Sabrina Landrum Phone: 972-484-0391

I will receive purchase orders via **FAX**.

Fax Number: \_\_\_\_\_

Fax Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

**Request for Quotes ("RFQ"):** Cooperative members will send RFQs to you by e-mail. Please provide e-mail addresses for the receipt of RFQs:

E-mail Address: sales@eagle-hawk.com

Alternate E-mail Address: rosanne@eagle-hawk.com

**Invoices:** Your company will be billed monthly for the service fee due under a contract awarded under this Proposal Invitation. **All invoices are available on the BuyBoard website and e-mail notifications will be sent when they are ready to be retrieved.** Please provide the following address, contact and e-mail information for receipt of service fee invoices and related communications:

Mailing address: P.O. Box 59068 Department: \_\_\_\_\_

City: Dallas State: TX Zip Code: 75229

Contact Name: Bill Cooper Phone: 972-484-0391

Fax: 972-484-4501 E-mail Address: sales@eagle-hawk.com

Alternative E-mail Address: sabrina@eagle-hawk.com



**Proposal Invitation No. 490-15-Custodial Supplies and Equipment**

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered<sup>1</sup>.)

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2	Discount (%) Off Catalog/Pricelist for various Custodial Chemicals	Please state the discount (%) off catalog/pricelist for <b>various Custodial Chemicals</b> . <b>Catalog/Pricelist MUST be included or proposal will not be considered.</b>	55%..... 40%..... 40%.....%	Eagle Brush & Chemical Inc. Eagle, Facility Supplies ABC Compounding	
3	Discount (%) Off Catalog/Pricelist for Custodial Cleaning Supplies	Please state the discount (%) off catalog/pricelist for <b>Custodial Cleaning Supplies</b> . <b>Catalog/Pricelist MUST be included or proposal will not be considered.</b>	55%..... 40%..... 40%.....% 40%..... 40%.....	Eagle Brush & Chemical Inc. Eagle, Facility Supplies ABC Compounding ABCO ETC of Henderson	
4	Discount (%) Off Catalog/Pricelist for various Custodial Chemical Dispensing Systems	Please state the discount (%) off catalog/pricelist for <b>various Custodial Chemical Dispensing Systems</b> . <b>Catalog/Pricelist MUST be included or proposal will not be considered.</b>	15% .....	Knight Equipment	
5	Discount (%) Off Catalog/Pricelist for Floor Maintenance and Custodial Equipment	Please state the discount (%) off catalog/pricelist for <b>Floor Maintenance and Custodial Equipment</b> . <b>Catalog/Pricelist MUST be included or proposal will not be considered.</b>	55%..... 40%..... 40%.....% 40%.....	Eagle Facility Supplies Magnolia Brush Mfg. Co. Continental Amarillo Mop	

**PROPOSAL NOTE**

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Submitted by:  
Eagle Brush & Chemical, Inc.



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7	Discount (%) Off Catalog/Pricelist for various Trash Receptades	Please state the discount (%) off catalog/pricelist for <b>various Trash Receptades</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	40% ..... 40%.....% 40%.....	Eagle Facility Supplies Continental Bobrick	
8	Discount (%) Off Catalog/Pricelist for various Can Liners	Please state the discount (%) off catalog/pricelist for <b>various Can Liners</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	40%..... 40%.....%	Eagle, Facility Supplies ABC Compounding	
9	Discount (%) Off Catalog/Pricelist for Disposable Food Service and Breakroom Supplies	Please state the discount (%) off catalog/pricelist for <b>Disposable Food Service and Breakroom Supplies</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	40%.....%	Eagle, Facility Supplies	
10	Discount (%) Off Catalog/Pricelist for Custodial Safety Products	Please state the discount (%) off catalog/pricelist for <b>Custodial Safety Products</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	40%..... 30%.....%	Eagle, Facility Supplies Industrial Safety	
11	Discount (%) Off Catalog/Pricelist for Floor Mats	Please state the discount (%) off catalog/pricelist for <b>Floor Mats</b> . Catalog/Pricelist <b>MUST</b> be included or proposal will not be considered.	40%.....%	Eagle, Facility Supplies	

**PROPOSAL NOTE**

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Submitted by:  
Eagle Brush & Chemical, Inc.



**Proposal Invitation No. 490-15-Custodial Supplies and Equipment**

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13	Discount (%) Off Catalog/Pricelist for All Other Custodial Products	Please state the discount (%) off catalog/pricelist for <b>All Other Custodial Products</b> . <b>Catalog/Pricelist MUST be included or proposal will not be considered.</b>	40%.....%	Eagle, Facility Supplies	
<b>Section II: Installation and Repair Service</b>					
14	Not to Exceed Hourly Labor Rate for: Installation of Custodial Equipment and Products	<b>Hourly Labor Rate for Installation of Custodial Equipment and Products</b> -- State the <b>Not to Exceed</b> hourly labor rate for Installation of Equipment and Products.	\$ _____/Hour	We do not do installations.	
15	Not to Exceed Hourly Labor Rate for: Repair Service of Custodial Equipment and Products	<b>Hourly Labor Rate for Repair Service of Custodial Equipment and Products</b> -- State the <b>Not to Exceed</b> hourly labor rate for repair service of Equipment and Products.	\$ _____/Hour	We do not do repairs.	

**PROPOSAL NOTE**

1. Catalogs/Pricelists are required to be submitted with Proposal

Submitted by:  
Eagle Brush & Chemical, Inc.



# MEMO

**DATE:** November 3, 2015

**TO:** Keith Dagen – Director of Finance

**FROM:** Todd Gastorf – Purchasing Supervisor *TJG*

**SUBJECT:** Award of Bid #17-16 for the cooperative purchase of an E-ONE Quest Custom Fire Apparatus with 100' Aerial for the Fire Department to Hall-Mark Fire Apparatus Texas, LLC in the amount of \$1,012,000 through the Houston-Galveston Area Council of Governments Contract #FS12-13

**Proposed Date of Award: November 9, 2015**

I concur with the recommendations of Ernest Ramos – Fleet and Materials Manager and Alan Palomba – Fire Chief and request permission to issue a purchase order for an E-ONE with upgraded Chassis Quest Custom Fire Apparatus with 100' Aerial, as specified in the attached quotation, to Hall-Mark Fire Apparatus Texas, LLC, in the amount of \$1,012,000.

The above referenced equipment has been bid through the Houston-Galveston Area Council of Governments (HGAC) Contract #FS12-13. The City of Richardson participates in the HGAC program through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

Funding is available in account 236-1410-581-7421, Project #FD1610 for this expenditure.

Concur:

  
\_\_\_\_\_  
Keith Dagen

ATTACHMENTS

Xc: Dan Johnson  
Don Magner  
Cliff Miller  
Shanna Sims-Bradish  
Kent Pfeil



# MEMO

DATE: October 23, 2015  
TO: Pam Kirkland, Purchasing Manager  
FROM: Alan Palomba – Fire Chief  
RE: Capital Equipment Purchase, FD1610, via HGAC Contract # FS12-13, Product Code: JA05, contract expires 11/30/15

I recommend purchasing Product Code JA05, One (1) E-ONE with upgraded Chassis Quest Custom Fire Apparatus with 100' Aerial for an amount totaling \$1,012,000. Fleet received and approved the quote with options listed from Hall-Mark Fire Apparatus-Texas LLC.

The funding for the purchase is funded from account # 236-1410-581-7421, Project # FD1610. The contact at Hall-Mark Fire Apparatus-Texas LLC is Mr. David Bessolo, and he can be reached at (281) 813-5317, or E-mail: [dbessolo@hall-markfire.com](mailto:dbessolo@hall-markfire.com), or Fax: (281) 272-6401.

Funding: Project # 1610, Account # 236-1410-581-7421      \$1,200,000

CC: Robert Younger, Battalion Chief  
Ernest Ramos, Fleet Manager  
Keith Dagen, Director of Finance



FD1610 ✓



**Hall-Mark Fire Apparatus - Texas LLC**  
2805 Singleton  
Rowlett, Texas 75088

**QUOTATION**

**To:** Richardson Fire Departemnt  
136 N. Greenville Ave.  
Richardson, TX 75081

**Date:** October 23, 2015  
**Our Ref:** 75200  
**Your Ref:** RFQ  
**Subject:** Quest Low Hose Bed Pumper

Page 1 of 1

ITEM	QTY	DESCRIPTION	UNIT PRICE	U/M	EXTENSION
1	1	E-One HP100 Ladder w/Quest Chassis, 500 Gal Tank, HALE QMAX 2000 GPM Pump.	\$1,010,000.00	Each	\$1,010,000.00
2	1	HGAC Ffee	\$2,000.00		\$2,000.00
		<b>Truck Price</b>			<b>\$1,012,000.00</b>

Payment Terms: Payment Due on Delivery  
Shipping Terms: FOB Delivered  
Prices Firm: October 31, 2015  
Shipment: 300-360 Days

**Hall-Mark Fire Apparatus - Texas**

By \_\_\_\_\_  
**Chuck Harley**  
Direct Phone: (903)603-4279

FD1610  
ER

✓

CUSTOMIZED PRODUCT PRICING SUMMARY BASED ON CONTRACT

Product Description: **E-One HP100 Ladder with Quest Chassis**

Number of Units: One (1)

\* The following details shall be provided with Purchase Order from End User to H-GAC for customized products:

A.	Base Bid Price as in Bid/Contract No. <b>FS12-13 JA05</b>	(per single unit)	\$ 836,622.00
B.	Published Options added to Base Bid.....	(per single unit).....	\$ 122,852.00
C.	..... PER UNIT SUB TOTAL:		\$ 959,474.00

Change Order Provisions (if applicable):

D.	Dollar value of Unpublished Options added to base bid price per unit.....	\$ 142,012.00
E.	Dollar value of Contract Items per unit deleted from Base Bid total.....	\$ (13,402.00)
F.	PER UNIT CHANGE ORDER SUB TOTAL: (Change Order not to exceed 25% of "C") (Change order 13% )	\$ 128,610.00
G.	Order total without H-GAC fee for One (1) units	SUB TOTAL: \$ 1,088,084.00
H.	H-GAC Administrative Fee (from Fee Schedules).....	\$2,000.00
I.	Additional Discounts.....	\$ (78,084.00)
J.	TOTAL PURCHASE PRICE INCLUDING H-GAC .....	\$ 1,012,000.00

K. COMMENTS AND NOTES: **Richardson HP100 Ladder w/Quest Chassis**

<b>A. Aerials (Booms/Platforms, Ladders, Ladder/Platforms)</b>		
<b>JA01</b>	E-One Typhoon, 4-Door Full-Tilt Welded Extruded Aluminum Cab, Six (6) Man Seating, Welded Extruded Aluminum Body, Single Axle, 1500 GPM Single Stage Pump, 500 Gallon Tank, Welded Extruded Aluminum HP75 - 75 FT. 550# Tip Load, Rear Mount Telescoping Ladder	\$ 629,959.00
<b>JA02</b>	E-One Cyclone II, 4-Door Full-Tilt Welded Extruded Aluminum Cab, Six (6) Man Seating, Welded Extruded Aluminum Body, Single Axle, 1500 GPM Single Stage Pump, 500 Gallon Tank, Welded Extruded Aluminum HP78 - 78 FT. 650# Tip Load, Rear Mount Telescoping Ladder	\$ 649,169.00
<b>JA03</b>	E-One Quest, 4-Door Full-Tilt Welded Extruded Aluminum Cab, Six (6) Man Seating, Welded Extruded Aluminum Body, Single Axle, 1500 GPM Single Stage Pump, 500 Gallon Tank, Welded Extruded Aluminum HP78 - 78 FT. 825# Tip Load, Rear Mount Telescoping Ladder	\$ 652,327.00
<b>JA04</b>	E-One Cyclone II, 4 Door Full Tilt Welded Extruded Aluminum Cab, Six (6) Man Seating, Welded Extruded Aluminum Body, Single Axle, No Pump, No Tank, Welded Extruded Aluminum Metro 100 - 100 FT. 300# Tip Load, Rear Mounted Telescoping Ladder.	\$ 611,844.00
<b>JA05</b>	E-One Cyclone II, 4-Door Full-Tilt Welded Extruded Aluminum Cab, Six (6) Man Seating, Welded Extruded Aluminum Body, Tandem Axle, 1500 GPM Single Stage Pump, 500 Gallon Tank, Welded Extruded Aluminum HP100 - 100 FT. 550# Tip Load, Rear Mounted Telescoping Ladder	\$ 836,622.00
<b>JA06</b>	E-ONE Quest, 4 Door Full Tilt Welded Extruded Aluminum Cab, Six (6) Man Seating, Welded Extruded Aluminum Body, Tandem Axle, 1500 GPM Single Stage Pump, 300 Gallon Tank, Welded Extruded Aluminum CR137 - 137 FT. 300-800# Tip Load, Rear Mount Telescoping Ladder	\$ 861,153.00
<b>JA07</b>	E-One Cyclone II, 4-Door Full-Tilt Welded Extruded Aluminum Cab, Six (6) Man Seating, Welded Extruded Aluminum Body, Tandem Axle, 1500 GPM Single Stage Pump, 300 Gallon Tank, Welded Extruded Aluminum L193 - 95' 1305# Tip Load, Mid-Mounted Telescoping Ladder Platform	\$ 1,012,993.00
<b>JA08</b>	E-One Cyclone II, 4-Door Full-Tilt Welded Extruded Aluminum Cab, Six (6) Man Seating, Welded Extruded Aluminum Body, Tandem Axle, 1500 GPM Single Stage Pump, 300 Gallon Tank, Welded Extruded Aluminum L095- 92' 1025# Tip Load, Rear Mounted Telescoping Ladder with Platform	\$ 926,603.00
<b>JA09</b>	E-ONE Cyclone II, 4 Door full Tilt Welded Extruded Aluminum Cab, Six (6) Man Seating, Welded Extruded Aluminum Body, Tandem Axle, 1500 GPM Single Stage Pump, 300 Gallon Tank, Welded Extruded Aluminum HP100 - 100 FT. 1305# Tip Load, Rear Mounted Telescoping Ladder with Platform	\$ 971,417.00

**FORM E - PUBLISHED OPTIONS**

Procurement No.: **FS12-13**

Offeror Name: **Hall-Mark Fire Apparatus - Texas, LLC**

**Aerials JA01-JA09**

Offeror's or Mfr's Code	OPTION DESCRIPTION (Must include H-GAC Required Option Code, if used in specification)	Offered Price	Qty:	Total
<b>CUSTOM CHASSIS UPGRADES</b>				
1520-0017	Quest Long Cab IOP Medium Cab	\$ 5,852.00	1	\$ 5,852.00
1520-0018Q	Change from Cyclone II Med Cab to Quest Med	\$ 2,310.00	1	\$ 2,310.00
<b>COMPARTMENTATION AND HOSE BED OPTIONS/CHANGES</b>				
3305-0002	Bi-Fold diamond plate cover for the crosslay area	\$ 1,005.00	1	\$ 1,005.00
<b>FIRE PUMP, SUCTION INLETS &amp; DISCHARGE OUTLETS OPTIONS/CHANGES</b>				
4415-0576	4 inch right side discharge outlet w/ 4 inch Akron electric valve	\$ 5,376.00	1	\$ 5,376.00
Code No.	OPTION DESCRIPTION			
<b>OTHER PLUMBING OPTIONS</b>				
<b>Foam Systems Require Engineering Approval (CAFS Not Available on All Aerials)</b>				
4015-0008	Zinc Anodes for Hale Pump - (Pair) (1) Discharge side and (1) Intake Side	\$ 370.00	1	\$ 370.00
4015-0016	Valve Relief Thermal - Hale TRVL-120	\$ 1,722.00	1	\$ 1,722.00
4015-0018	Hale MIV-E	\$ 3,939.00	2	\$ 7,878.00
4015-0022	Add Mechanical Pump Seal to Hale Pump	\$ 869.00	1	\$ 869.00
4435-0026	Flowminder System with Totalizer. Per Discharge.	\$ 2,044.00	6	\$ 12,264.00
4435-0088	IC 10 LED SL series/Whelen 500 Water Tank Level Gauge Package Location of Whelen 500 Tank Level Lights:	\$ 4,519.00	1	\$ 4,519.00
<b>OTHER MANUFACTURER'S OPTIONS:</b>				
1750-0034	Switch additional 12 volt/15amp	\$ 229.00	1	\$ 229.00
3136-0000	Air Horn at pump panel	\$ 160.00	2	\$ 320.00
3340-0027	Diamond plate corner guards (pair)	\$ 243.00	1	\$ 243.00
5100-0001	Switch circuit three way. Includes (1) additional switch. An additional switch required for more than two locations.	\$ 190.00	1	\$ 190.00
5200-0000	Breaker Box 8 place single phase	\$ 993.00	1	\$ 993.00
5250-0040	Generator Harrison 6KW MCR hydraulic	\$ 14,961.00	1	\$ 14,961.00
5300-0074	Whelen Mini-Freedom LED light bars (PR) model FNMINI 24" with MK9 or MK7 mounts. Location:	\$ 5,191.00	1	\$ 5,191.00
5310-0012	Diamond plate shield over rear directional light.	\$ 370.00	1	\$ 370.00
5310-0028	Whelen Traffic Advisor Model TAM83 LED - 31" long	\$ 2,115.00	1	\$ 2,115.00
5350-0207	FireCom wireless intercom kit to include a digital intercom model 5100D, two (2) base transmit units with radio transmission, one (1) base transmit unit for intercom only (no radios) and six (6) headset hooks shall be installed within the cab. Headsets are not included and ordered separately	\$ 4,844.00	1	\$ 4,844.00
5450-0122	Whelen Pioneer Plus model PFP2 12V with brow mount (EA)	\$ 2,666.00	4	\$ 10,664.00
5470-0000	Twist lock body receptacle, 15, 110 volt (each)	\$ 359.00	3	\$ 1,077.00
5470-0001	Twist lock body receptacle, 20, 110 volt (each)	\$ 375.00	1	\$ 375.00
5500-0011	Federal Q2B siren - Pedestal mounted on bumper	\$ 3,141.00	1	\$ 3,141.00
5500-0017	Whelen model 295HFSM1 siren with mechanical siren tone	\$ 1,190.00	1	\$ 1,190.00
5600-0074	Opticom Emitter 3M #792H. Emitter and control only. Wire through parking brake	\$ 3,553.00	1	\$ 3,553.00
5600-0080	Whelen beacon with LED upper beacon and 700 series Super LED (PR) Model B6LED with red domes and [COL] LEDs. Location .	\$ 3,362.00	1	\$ 3,362.00
<b>AERIAL OPTIONS</b>				
6500-0011	Pike pole tube in fly section	\$ 295.00	1	\$ 295.00
6500-0017	Lifting arm for Mid-Mount platform.	\$ 682.00		
6500-0019	Axe bracket mounted in fly section	\$ 494.00	1	\$ 494.00
6550-0002	Truck Lite LED outrigger warning lights IPOS	\$ 739.00	1	\$ 739.00
6550-0020	Whelen 500 Series TIR6 Super-LED lights at ladder tip (PR)	\$ 956.00	1	\$ 956.00
6560-0064	Light Whelen Pioneer Plus PFP1AC. Model KR-SB-6PFP1AC-S. Requires 110-volt twist lock receptacle at tip option	\$ 1,734.00	1	\$ 1,734.00
8100-0001	Paint end of fly section	\$ 536.00	1	

<b>Custom Cab Chassis Options:</b>				
1100-0001	Meritor EX225 17" disc brakes for front axle.	\$ 1,443.00	1	\$ 1,443.00
1100-0026	G4 Electronic Stability Control (6x4), Includes RSC and ATC	\$ 4,900.00	1	\$ 4,900.00
1350-0011	Fuel pump electric w/reprime	\$ 486.00	1	\$ 486.00
1350-0012	Fuel shutoff valve (EA)	\$ 122.00	2	\$ 244.00
1350-0013	FUEL/WATER SEPARATOR RACOR	\$ 846.00	1	\$ 846.00
1535-0004	Medical cabinet mounted on rear wall of cab 48X32X24 with a locking roll up door. Lower door opening raised to provide hand clearance.	\$ 4,901.00	1	\$ 4,901.00
1550-0017	S/S door pan IPO ABS	\$ 1,574.00	1	\$ 1,574.00
1670-0001	Ramco 6001FFR mirrors. Remote controlled with top CAS750 convex	\$ 1,789.00	1	\$ 1,789.00
1700-0006	ALT-400AMP NIEHOFF	\$ 6,547.00	1	\$ 6,547.00
1750-0009	RADIO AM/FM CD-WEATHER BAND	\$ 921.00	1	\$ 921.00
<b>Total Published Options</b>				<b>\$ 122,852.00</b>

<b>Deletions from Base Bid</b>	<b>Price</b>	<b>Qty</b>	<b>Total</b>
Universal air pack bottle bracket (EA)	\$ 158.00	5	\$ 790.00
Two man bench centered on rear wall with 911 SCBA backs. Includes angled corners	\$ 1,381.00	1	\$ 1,381.00
2.5" Right Pump Panel Discharge Akron Manual Valve	\$ 1,301.00	1	\$ 1,301.00
Whelen Super LED beacon (PR) Model L31H with [#COL] domes. Location	\$ 2,195.00	1	\$ 2,195.00
Compartment light package Truck-Lite LED for large bodies	\$ 4,858.00	1	\$ 4,858.00
Foot Switch	\$ 135.00	2	\$ 270.00
Alco-Lite PEL3-35 3 Section Extension Ladder	\$ 1,839.00	1	\$ 1,839.00
NFPA Scotchlite Stripe - 6" wide and straight on front/sides of cab and sides/rear of body	\$ 768.00	1	\$ 768.00

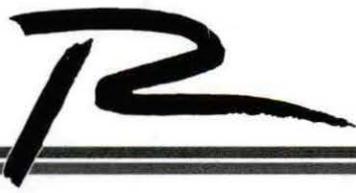
**Total \$ 13,402.00**

<b>Additions to Base Bid</b>	<b>Price</b>	<b>Qty</b>	<b>Total</b>
28" Front Bumper Gravel Shield Extension IPOS	\$ 996.00	1	\$ 996.00
Recessed bumper double crosslay to hold of 200' of 1.75" DJ hose in each crosslay. The crosslay floor/bottom shall be slotted to allow drainage (no slats). Includes hinged bi fold raised lid in center with outboard fixed panels for optional equipment and stainless steel scuff guards at each side of crosslay opening across bottom and sides. Requires 28" extension, side covers, 12" heavy duty bumper.	\$ 4,926.00	1	\$ 4,926.00
Nylon black cargo net with bungee hold downs on sides for bumper crosslay.	\$ 300.00	1	\$ 300.00
License plate holder mounted center of front bumper.	\$ 41.00	1	\$ 41.00
License plate holder mounted center of front bumper IPOS	\$ 8,529.00	1	\$ 8,529.00
Stemco oil seal front axle.	\$ 122.00	1	\$ 122.00
Meritor FL-943 front axle 22,100 lb.	\$ 1,116.00	1	\$ 1,116.00
Rear suspension FIREMAAX EX air ride IPOS	\$ 7,423.00	1	\$ 7,423.00
Compression fittings for all air brake system lines	\$ 1,293.00	1	\$ 1,293.00
Wrap exhaust with heat tape from the turbo down to the flex pipe	\$ 864.00	1	\$ 864.00
Thermal control in-line fuel heater	\$ 504.00	1	\$ 504.00
On-Spot tire chain installation. Requires pre-wire option located in Cab Electrical.	\$ 2,888.00	1	\$ 2,888.00
Driver and Officer door windows. Includes electric roll-down actuation.	\$ 1,579.00	1	\$ 1,579.00
Rear crew cab door windows. Includes electric roll-down actuation.	\$ 1,579.00	1	\$ 1,579.00
Stainless steel protective trim on rear edge of cab door openings.	\$ 241.00	1	\$ 241.00
Cab door locks - electric	\$ 1,254.00	1	\$ 1,254.00
Both cab mirrors to be heated	\$ 311.00	1	\$ 311.00
2" extension for Ramco mirrors	\$ 166.00	1	\$ 166.00
SCBA bottle storage, two driver side of cab behind rear door with cast doors.	\$ 761.00	1	\$ 761.00
SCBA bottle storage, two officer side of cab behind rear door with cast doors.	\$ 761.00	1	\$ 761.00
Driver seat to be Bostrom air ride IPOS	\$ 103.00	1	\$ 103.00
Officer seat to be Bostrom fixed SCBA IPOS	\$ 1,010.00	1	\$ 1,010.00
Rear facing Bostrom seat with SCBA IPOS	\$ (30.00)	2	\$ (60.00)
Bostrom SecureAll mechanical air pack bottle bracket (EA).	\$ 550.00	3	\$ 1,650.00
Fold down seat with Bostrom SCBA	\$ 978.00	2	\$ 1,956.00
Bostrom SecureAll mechanical air pack bottle bracket (EA) for bench / fold-down seat	\$ 674.00	2	\$ 1,348.00
ReadyReach seat belt extender	\$ 86.00	6	\$ 516.00
Fold down computer tray bolted to engine cover on officer's side	\$ 775.00	1	\$ 775.00
Control lanyard Y type for air horns	\$ 180.00	1	\$ 180.00
Stainless steel pair of window bars for rear cab doors	\$ 319.00	1	\$ 319.00
Rear engine cover diamond plate trim	\$ 228.00	1	\$ 228.00

Severe duty dash package	\$ 973.00	1	\$ 973.00
Adjustable throttle and brake pedals. Includes sw accessible by driver	\$ 1,106.00	1	\$ 1,106.00
Battery charger Kussmaul 40 amp model 1200 with air compressor	\$ 1,804.00	1	\$ 1,804.00
Control push-button switch officer dash for Q2B siren	\$ 97.00	1	\$ 97.00
Switch horn button three position DOT/air horn/electronic siren	\$ 205.00	1	\$ 205.00
The chassis shall be pre-wired for installation of tire chains	\$ 433.00	1	\$ 433.00
12 VDC (or 24VDC) electrical outlet in the cab wired battery hot ITAS	\$ 62.00	1	\$ 62.00
Antenna base Tessco P/N 90942 (NMO Motorola Style - also called MATM style) on cab roof	\$ 96.00	1	\$ 96.00
Battery Saver Kussmaul model 091-195-12 wired to battery charger receptacle	\$ 708.00	1	\$ 708.00
Control push-button switch on officer's dash for Q2B siren brake	\$ 97.00	1	\$ 97.00
Air compressor, Kussmaul model 091-9B-1, 120V	\$ 998.00	1	\$ 998.00
ATC override switch	\$ 205.00	1	\$ 205.00
Turn signal Whelen M6 LED arrow amber pair located lower headlight bezel IPOS	\$ 7.00	1	\$ 7.00
LED cab headlights. TyphoonX, CIIX and QST2 only	\$ 1,948.00	1	\$ 1,948.00
Daytime Running Light TecNiq LED strip (PR)	\$ 119.00	1	\$ 119.00
Programming instructions for auxiliary switch on steering wheel switch pod	\$ 92.00	3	\$ 276.00
Interior courtesy red LED light package	\$ 368.00	1	\$ 368.00
Dual USB charging ports in the cab wired battery hot	\$ 70.00	6	\$ 420.00
Dome lts red/white 4" LED (4) IPOS	\$ 715.00	1	\$ 715.00
Compartments driver side tandem axle HP SideStacker. Includes rescue style extended height compartments IPOS	\$ 2,605.00	1	\$ 2,605.00
Compartments officer side tandem axle HP SideStacker. Includes rescue style extended height compartments ahead of wheel well with standard hosebed IPOS	\$ 5,126.00	1	\$ 5,126.00
Pan Door Package IPOS	\$ (2,468.00)	1	\$ (2,468.00)
Nylon black cargo net at rear of diamond plate or vinyl nose bed cover or similar IPOS	\$ 571.00	1	\$ 571.00
Nylon black cargo net on sides for crosslay cover IPOS	\$ 228.00	1	\$ 228.00
Horizontal ladder bracket. Location and type of ladder. top of body driver side for C.U. 14	\$ 271.00	1	\$ 271.00
Intermediate pump panel step officer side with forward tapered corner. Includes (2) lower and (1) upper dual LED lighted CPI folding step and a minimum of (1) handrail as req to meet NFPA	\$ 1,088.00	1	\$ 1,088.00
Divider Long. To run full length of hose bed (front to rear)	\$ 518.00	1	\$ 518.00
Stainless steel trim on bottom edge of compartment opening	\$ 129.00	10	\$ 1,290.00
Smooth plate tandem axle wheel well painted job color IPOS	\$ 2,867.00	1	\$ 2,867.00
SCBA Bottle Storage. (8) Fire Shopp SCBA bottle storage with hinged doors with push button latches. (4) officer side and (4) driver side in wheel well area.	\$ 1,770.00	1	\$ 1,770.00
Engine throttle, vernier	\$ 371.00	1	\$ 371.00
Throttle Selection Switch on Pump Operator's Panel for Back-Up of Relief and Throttle System	\$ 564.00	1	\$ 564.00
Hale pump shift override	\$ 1,214.00	1	\$ 1,214.00
1.5" Front Bumper Crosslay Discharge Akron Manual Valve.	\$ 2,800.00	2	\$ 5,600.00
4" waterway discharge with 4" Akron electric valve with 9323 controller IPOS	\$ 2,476.00	1	\$ 2,476.00
HVAC Controlled through multiplex display(s).	\$ 1,199.00	1	\$ 1,199.00
Vista IV display for V-MUX electrical system. Location: officer's side engine cover	\$ 1,870.00	1	\$ 1,870.00
Whelen M6 Super LED lower level warning light package IPOS	\$ 340.00	1	\$ 340.00
Directional light circuit wiring through upper level warning	\$ 81.00	1	\$ 81.00
Speaker, Federal Signal Dynamax ES100 with "E-ONE" grille through bumper IPOS	\$ (20.00)	1	\$ (20.00)
Speaker, Federal Signal Dynamax ES100 with "E-ONE" grille through bumper IATS	\$ 566.00	1	\$ 566.00
Weldon auxiliary turn signal model 9186-8580 LED (PR). Location: (1) each side in center of rear tandem wheel well	\$ 292.00	1	\$ 292.00

Whelen M6 series LED vertical mount tail lights. Includes LED stop/tail, arrow turn and back-up lights with vertical 4 light housing and weatherproof connectors IPOS	\$ 374.00	1	\$ 374.00
Compartment light package Amdor Luma-Bar LED for large bodies. Includes two lights per compartment (four if transverse	\$ 8,118.00	1	\$ 8,118.00
Cab scene lights are to be switched with cab doors in addition to standard	\$ 81.00	1	\$ 81.00
Hose bed light circuit wiring through chassis reverse. Requires hose bed light	\$ 81.00	1	\$ 81.00
Whelen M6 Linear Super LED scene lights (PR).	\$ 1,229.00	2	\$ 2,458.00
Crosslay light Whelen PFBP12C LED IPOS	\$ 369.00	1	\$ 369.00
Whelen M6 Linear Super LED scene light (EA). Switched in cab (lights mtd on the sides of apparatus to be switched separately). Locate front area of hosebed, facing rearward IPOS	\$ 374.00	1	\$ 374.00
Engine compartment light, LED (EA) IPOS	\$ 142.00	1	\$ 142.00
Zico backing lights (PR) with polished stainless steel housing model ZQL-SS-H7614.	\$ 634.00	1	\$ 634.00
(1) pump panel light over the pump control area to be wired to come on when pump shift is placed in pump	\$ 42.00	1	\$ 42.00
LED pump compartment light (EA)	\$ 382.00	1	\$ 382.00
Door ajar indicator switch for each SCBA air bottle storage compartment door on body wired to "Door Open" indicator inside cab	\$ 57.00	10	\$ 570.00
Safety Vision officer's side camera SV-622RS w/ SV-512 cable	\$ 975.00	1	\$ 975.00
Safety Vision back-up camera wired through multiplex display	\$ 942.00	1	\$ 942.00
12V power distribution module. Includes (6) battery hot and (6) switched hot circuits. 100 amps max (IATS). Location: behind officer's seat	\$ 317.00	1	\$ 317.00
Floodlight Whelen PFP2AC 110V with external mount 50" tripod telepole	\$ 3,309.00	2	\$ 6,618.00
Advanced Aerial Control System - Ladder. Includes monitor stow / deploy, cradle alignment It and display with flowmeter	\$ 11,814.00	1	\$ 11,814.00
Ladder controls at pump panel. For use with AACS only	\$ 2,486.00	1	\$ 2,486.00
Monitor painted job color	\$ 432.00	1	\$ 432.00
Whelen LED model PFBP12C at base (PR)	\$ 582.00	1	\$ 582.00
Ladder climbing lights Luma-Bar Pathfinder LED strip for 4 section aerial (both sides). Color: Red	\$ 7,455.00	1	\$ 7,455.00
Nozzle Guard	\$ 797.00	1	\$ 797.00
4" Innovative Controls stainless steel case pressure gauge (0-400) with color code bezel. Locate next to waterway inlet IPOS	\$ 81.00	1	\$ 81.00
Lifting eye at tip of ladder	\$ 450.00	1	\$ 450.00
Stokes basket mounting bracket outside base section. Location: left side ahead of sign plate	\$ 830.00	1	\$ 830.00
Roof ladder bracket J style mount. Locate outside base section for a PRL-14 on left side of base section. Available on HP75/78, HP100, and HP95	\$ 1,923.00	1	\$ 1,923.00
Alco-Lite CJL-14 Combo Ladder A-Frame/Extension	\$ 590.00	1	\$ 590.00
FireCom wireless headset. One (1) model UHW-51	\$ 824.00	2	\$ 1,648.00
FireCom wireless headset. One (1) model UHW-52	\$ 824.00	4	\$ 3,296.00
Paint valve ends job color	\$ 405.00	1	\$ 405.00
Shade and outline for lettering	\$ 6.00	80	\$ 480.00
Scotchlite Letter (Each) - 4". Color White	\$ 11.00	80	\$ 880.00
Chevron "A" style 6" 3M "Diamond Grade" striping full width on rear of body IPOS	\$ 1,906.00	1	\$ 1,906.00
Diamond Grade reflective tape on (4) outriggers. Striping to alternate in an "A" pattern when viewed from the front or rear of the truck. Colors to be: Red/Fluorescent Yellow Green IPOS	\$ 745.00	1	\$ 745.00

**Total \$ 142,012.00**



# MEMO

**DATE:** October 27, 2015

**TO:** Keith Dagen – Director of Finance

**FROM:** Pam Kirkland – Purchasing Manager *Pam*

**SUBJECT:** Award of Bid #18-16 for the co-op purchase of a Mack MRU613 Cab-over/Chassis for a Frontloader for Solid Waste Department to East Texas Mack Truck Sales LP in the amount of \$135,700 through the Region VIII Education Service Center's The Interlocal Purchasing System (TIPS) Contract #2102314

**Proposed Date of Award: November 9, 2015**

I concur with the recommendations of Ernest Ramos – Fleet and Materials Manager and Ryan Delzell – Solid Waste Operations Superintendent, and request permission to issue a purchase order for the above referenced cab-over chassis for a frontloader truck to East Texas Mack Truck Sales LLC, as per the attached quotation, in the amount of \$135,700.

The above referenced vehicle has been bid through The Interlocal Purchasing System (TIPS) Contract #2102314. The City of Richardson participates in the TIPS program through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

Funding is available in account 590-2050-581-7421, Project #CS1602 for this expenditure.

Concur:

*Keith Dagen*  
\_\_\_\_\_  
Keith Dagen

## ATTACHMENTS

Xc: Dan Johnson  
Don Morgan  
Cliff Miller  
Shanna Sims-Bradish  
Kent Pfeil



## MEMO

DATE: October 23, 2015

TO: Pam Kirkland, Purchasing Manager

FROM: Ernie Ramos, Fleet & Materials Manager *E.R.*

RE: Capital Equipment Purchase, CS1602, Cab/Chassis for Front Loader Body via TIPS Contract 2102314

I have reviewed the existing contract referenced above and recommend purchasing a Mack MRU613 Cab-over/Chassis (Front Loader) from East Texas Mack Sales LP for an amount of \$135,700.00. I have reviewed and approved the quote with options listed from East Texas Mack Sales LP. The funding for this purchase is funded from account # 590-2050-581-7421, Project # CS1602.

The contact at East Texas Mack Sales LLC is Mr. Matt Miller and he can be reached at (800) 441-8505, or E-mail: [matt.miller@east-texas-mack.com](mailto:matt.miller@east-texas-mack.com), or Fax: (903) 758-0275. Please order the truck chassis with options as specified on the quote.

Attachment/s: East-Texas-Mack quote (14-pages)  
TIPS Vendor Contract Information (7-pages)

CC: Travis Switzer, Assistant Director of Public Services  
Darryl Fourte, Director of Public Services  
Keith Dagen, Director of Finance



# MEMO

To: Pam Kirkland, Purchasing Manager

From: Ryan Delzell, Solid Waste Operations Superintendent *RD*

Date: 10/27/2015

Re: Capital Equipment Purchase, CS1602, Cab/Chassis for Front Loader Body via TIPS Contract 2102314

The Solid Waste Division of the Public Services Department concurs with the recommendation of Ernest Ramos, Fleet & Materials Manager, to purchase a cab/chassis for a frontloader body from East Texas Mack Sales in the amount of \$135,700 using account 591-2050-581-7421, project number CS1602.

XC: Darryl E. Fourte, Director of Public Services  
Travis Switzer, Assistant Director of Public Services



## PROPOSAL

Especially Prepared For:

ERNIE RAMOS  
CITY OF RICHARDSON  
1260 COLUMBIA DRIVE  
RICHARDSON, TX 75081

Presented By:

Matt Miller  
East Texas Mack Truck Sales LLC  
903-647-0548  
2934 Hwy 31  
Longview, Texas 75606  
MATT.MILLER@EAST-TEXAS-MACK.COM

Especially Prepared For: ERNIE RAMOS  
CITY OF RICHARDSON  
1260 COLUMBIA DRIVE  
RICHARDSON, TX 75081

**RE: MACK TERRAPRO CABOVER (MRU613)**  
REFUSE, FRONT LOADER On/Off Hwy

ERNIE RAMOS,

Thank you for the opportunity to review your current truck needs and present this proposal. The accompanying proposal has been prepared to give you the complete specifications and performance details of the unit best suited for your operations. Today, as costs continue to rise, we know you demand a truck that will be the most economical in the long run. Several factors that I believe are important in achieving this goal are:

- \* Improved Fuel Economy
- \* Reduced Maintenance
- \* Improved Productivity
- \* High Resale Value

The enclosed specifications and recommendations have been carefully designed to meet all these objectives. I think that after reviewing this proposal you will come to the same conclusion that so many operators are coming to:

"MACK Has What It Takes!!"

I look forward to meeting with you and to discuss any questions you might have regarding this proposal.

Sincerely,



Matt Miller  
East Texas Mack Truck Sales LLC



# CHASSIS SPECIFICATIONS SUMMARY

September 30, 2015

## 2016 MACK MRU613

REFUSE, FRONT LOADER On/Off Hwy  
STRAIGHT TRUCK WITHOUT TRAILER

<b>Engine</b>	MACK MP7-345R 345HP	<b>Transmission</b>	4500-RDS-6
		<b>Clutch</b>	OMIT CLUTCH
<b>Front Axle</b>	20,000# FXL20	<b>Rear Axle</b>	46,000# S462 Ratio 4.80
<b>Suspension</b>	20,000#	<b>Suspension</b>	46,000# SS462
<b>Tires</b>	Front: 315/80R22.5 Rear: 315/80R22.5	<b>Wheels</b>	22.5x9.0 STEEL DISC (10-HOLE) 22.5x8.25 STEEL DISC (10 HOLE)
<b>Ratings</b>	GVW: 66,000#	<b>Fuel Tanks</b>	LH: 80gal RH: 80gal
<b>Fifth Wheel</b>		<b>Sleeper</b>	

### PRICING SUMMARY

	<u>Total Price</u>
<b>***SELLING PRICE (Excluding Taxes/Fees/Trade)***</b>	<b>\$136,314.30</b>
Surcharge	\$0.00
Net FRET or Canadian GST Taxes	\$0.00
Tire Tax Credit (Municipal Only)	(\$614.30)
Sales/Usage Taxes	\$0.00
License/Title/Etc.	
Misc Fees	
Trade	\$0.00
<b>***ACQUISITION COST (Include Trade if applies)***</b>	<b>\$135,700.00</b>
Less Down Payment	
<b>BALANCE DUE Per Unit</b>	<b>\$135,700.00</b>
<b>PRICE (Total Order)</b>	<b>\$135,700.00</b>
<b>BALANCE DUE (Total Order)</b>	<b>\$135,700.00</b>

Total Quantity: 1

Estimated Total Weight: 20,106#

Reference#: AHQN011516B

X \_\_\_\_\_  
Prepared For:                      Customer Signature      Date  
CITY OF RICHARDSON  
1260 COLUMBIA DRIVE  
RICHARDSON, TX 75081  
Phone: 972-744-4421  
Fax: 972-744-5812

X \_\_\_\_\_  
Presented By:                      Dealer Signature      Date  
Matt Miller  
East Texas Mack Truck Sales LLC  
903-647-0548  
Longview, Texas 75606  
(800) 441-8505  
MATT.MILLER@EAST-TEXAS-MACK.COM



# MEMO

**DATE:** October 27, 2015

**TO:** Keith Dagen – Director of Finance

**FROM:** Pam Kirkland – Purchasing Manager *Pam*

**SUBJECT:** Award of Bid #19-16 for the co-op purchase of three (3) 2016 Dodge Charger Police Pursuit Vehicles for the Police Department to Grapevine Dodge Chrysler Jeep in the amount of \$82,795 through the Buyboard #430-13

**Proposed Date of Award: November 9, 2015**

I concur with the recommendations of Ernest Ramos - Fleet and Materials Manager and Jim Spivey – Police Chief, and request permission to issue a purchase order for three (3) 2016 Dodge Charger police pursuit vehicles, with various options, as specified in the attached quotation, to Grapevine Dodge Chrysler Jeep in the amount of \$82,795.

The above referenced vehicles have been bid through the Local Government Purchasing Cooperative (Buyboard) Contract #430-13. The City of Richardson participates in the Buyboard program through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. Both agreements automatically renew annually unless either party gives prior notice of termination.

Funding is available in account 236-1011-581-7421, Projects #PD1602 and #PD1613 for this expenditure.

Concur:

*Keith Dagen*  
\_\_\_\_\_  
Keith Dagen

ATTACHMENTS

Xc: Dan Johnson  
Don Magner  
Cliff Miller  
Shanna Sims-Bradish  
Kent Pfeil

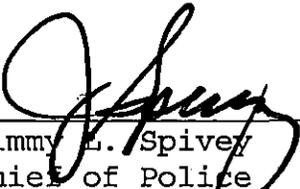


**MEMO**

Date: October 30, 2015  
To: Pam Kirkland, Purchasing Manager  
From: Jimmy L. Spivey, Chief of Police  
Ref: Capital Equipment Purchase, PD1602 and PD1613, Dodge Chargers

After review of the existing contract #430-13 it is the recommendation of the Richardson Police Department that we proceed with the purchase of three (3) Dodge Charger's for an amount not to exceed \$82,795.

Thank You for your attention to this matter.

  
\_\_\_\_\_  
Jimmy L. Spivey  
Chief of Police  
Richardson Police Department

/bm

cc: Danny Martin, Assistant Chief  
Keith Kockler, Captain  
Keith Dagen, Director of Finance



# MEMO

DATE: October 23, 2015  
TO: Pam Kirkland, Purchasing Manager  
FROM: Ernie Ramos, Fleet & Materials Manager *E.R.*  
RE: Capital Equipment Purchase, PD1602, Dodge Chargers via Buyboard  
Contract # 430-13, 12/01/13

I have reviewed the existing contract referenced above and recommend purchasing Three (3) Dodge Pursuit Rated Police Chargers for an amount of \$82,795. I have received and approved the quote with options listed from Grapevine Dodge Chrysler Jeep.

The funding for the purchase is funded from the following accounts listed in the table below. The contact at Grapevine Dodge Chrysler Jeep is Mr. Dennis Thomas, and he can be reached at (817) 410-7541, or E-mail: [dthomas@grapevinedcj.com](mailto:dthomas@grapevinedcj.com), or fax: (817) 410-7502. Please order the Dodge Chargers as specified in the attached quote and charge to the account listed below. The \$400 Buyboard Fee will have divided between the two accounts.

Funding: Project # 1602, Account # 236-1011-581-7421 \$74,911  
Project # 1613, Account # 236-1011-581-7421 \$73,969

Attachment/s: Grapevine Dodge Chrysler Jeep Quote (1-page)  
Buyboard Contract, 430-16 (7-pages)  
Buyboard Vendor Contract Information (2-pages)

CC: Keith Kockler, Police Captain  
Danny Martin, Assistant Chief of Police  
Jim Spivey, Chief of Police  
Keith Dagen, Director of Finance

: ER





# MEMO

**DATE:** October 27, 2015  
**TO:** Keith Dagen – Director of Finance  
**FROM:** Pam Kirkland – Purchasing Manager *Pam*  
**SUBJECT:** Award of Bid #20-16 for cooperative purchase of Conducted Electrical Devices and Accessories for the Police Department to Taser International in the amount of \$50,895.90 through the State of Texas Contract #680-A1

**Proposed Date of Award: November 9, 2015**

I concur with the recommendation of Captain Keith Kockler and request permission to issue a purchase order to Taser International for conducted electrical devices and accessories in the amount of \$50,895.90, as per the attached memo and quotation.

Taser International is a contract vendor on Contract #680-A1 through the State of Texas Procurement and Support Services Cooperative Purchasing Program. The City of Richardson is a member of this program through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

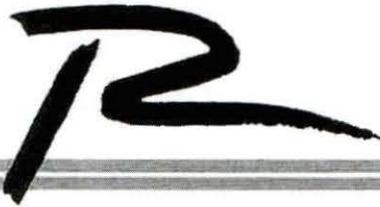
Funding is available in accounts 236-1011-581-7499, Project #PD1608 (\$46,371.82) and 011-1011-521-6131 (\$4,524.08) for this expenditure.

Concur:

*Keith Dagen*  
\_\_\_\_\_  
Keith Dagen

## ATTACHMENTS

XC: Dan Johnson  
Don Magner  
Cliff Miller  
Shanna Sims-Bradish  
Kent Pfeil



## MEMO

To: Pam Kirkland  
From: Captain Keith Kockler  
Date: October 9, 2015  
Subject: Taser International – Sole Source Vendor of Taser Products for Conducted Electrical Devices (CED)

Research has shown that the overall injury rates for police officers and suspects have declined since the introduction of CED's. Richardson police officers have used the CED's for several years as a less lethal force option to protect themselves, the community, and the suspect from unnecessary injuries.

It is our recommendation to provide acquisition of forty-five (45) CED's and supporting equipment, to add to those purchased since 2013. This purchase will allow the police department to issue the Tasers to each sworn officer up to the rank of Sergeant.

Our research indicates that TASER International is the only manufacturer of this conducted electrical device and holds a patent for their invention thus making this a sole source procurement. TASER's conducted electronic devices are widely used by other law enforcement agencies.

Attached is a quote from TASER International for the items requested for purchase. Quote contains state contract pricing for Smart Buy Contract TX680-A1. Funds are available for this expenditure in account 236-1011-581-7499, Project PD 1608 in the amount of \$46,371.82 and account 011-1011-521-6131 in the amount of \$4,524.08 for a total of \$50,895.90.

Keith Kockler #487  
Captain of Patrol Operations

KK:ss

# TASER International

Protect Life. Protect Truth.

17800 N 85th St.  
Scottsdale, Arizona 85255  
United States  
Phone: (800) 978-2737  
Fax: (888) 847-8042



## Quotation

Quote: Q-26210-5

Date: 10/9/2015 9:49 AM

Quote Expiration: 11/30/2015

### Keith Kockler

972-744-4897  
keith.kockler@cor.gov

### Bill To:

Richardson Police Dept. - TX  
140 N GREENVILLE AVE  
RICHARDSON, TX 75081  
US

### Ship To:

Keith Kockler  
Richardson Police Dept. - TX  
140 N. Greenville Ave.  
Richardson, TX 75081  
US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Dave Munson	480-244-7785	dmunson@tascr.com	Fedex - Ground	Net 30

### Hardware

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
45	22003	HANDLE, YELLOW, CLASS III, X2	1004.95	USD 45,222.75	USD 0.00	USD 45,222.75
45	22011	APPM, BATTERY PACK, AUTO SHUT OFF, X2/X26P	64.27	USD 2,892.15	USD 0.00	USD 2,892.15
90	22151	CARTRIDGE, PERFORMANCE, SMART, 25'	30.90	USD 2,781.00	USD 0.00	USD 2,781.00
<b>Hardware Total Before Discounts:</b>						USD 50,895.90
<b>Hardware Net Amount Due:</b>						USD 50,895.90
<b>Grand Total</b>						USD 50,895.90

Quote contains state contract pricing for Smart Buy Contract TX680-A1. Please reference contract TX680-A1 on all PO's.

## TASER International, Inc.'s Sales Terms and Conditions for Direct Sales to End User Purchasers

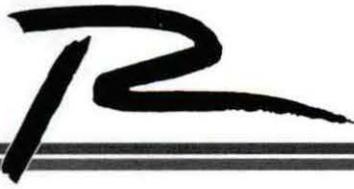
By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and TASER's current Sales Terms and Conditions for Direct Sales to End User Purchasers or, in the alternative, TASER's current Sales Terms and Conditions for Direct Sales to End User Purchasers for Sales with Financing if your purchase involves financing with TASER. If your purchase includes the TASER Assurance Plan (TAP), then you are also agreeing to TASER's current Sales Terms and Conditions for the AXON Flex™ and AXON Body™ Cameras TASER Assurance Plan (U.S. Only) and/or Sales Terms and Conditions for the X2/X26P and TASER CAM HD Recorder TASER Assurance Plan (U.S. Only), as applicable to your product purchase. All of the sales terms and conditions, as well as, the TAP terms and conditions are posted at <http://www.taser.com/sales-terms-and-conditions>. If your purchase includes AXON hardware and/or EVIDENCE.com services you are also agreeing to the terms in the EVIDENCE.com Master Service Agreement posted at <https://www.taser.com/serviceagreement14>. If your purchase includes Professional Services, you are also agreeing to the terms in the Professional Service Agreement posted at <https://www.taser.com/professional-services-agreement>. If your purchase includes Integration Services, you are also agreeing to the terms in the SOW posted at <https://www.taser.com/integrationstatementofwork14>. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to TASER that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Signature:		Date:	
Name (Print):		Title:	
PO# (if needed):			

Please sign and email to Dave Munson at [dmunson@taser.com](mailto:dmunson@taser.com) or fax to (888) 847-8042

THANK YOU FOR YOUR BUSINESS!

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# MEMO

**DATE:** October 30, 2015

**TO:** Keith Dagen – Director of Finance

**FROM:** Pam Kirkland – Purchasing Manager 

**SUBJECT:** Award of Bid #21-16 for the cooperative purchase of thermal imaging camera replacement/upgrades for the Fire Department to Metro Fire Apparatus Specialists, Inc. pursuant to The Local Government Purchasing Cooperative (Buyboard) Contract #432-13 in the amount of \$93,050

**Proposed Date of Award: November 9, 2015**

I concur with the recommendation of Ed Hotz – Assistant Fire Chief, and request permission to issue a purchase order to Metro Fire Apparatus Specialists, Inc. for the purchase of 7 each T4X Thermal Imager Electronic Thermal Throttle Cameras (including a trade-in of 7 each T3MAX cameras) and the upgrade of 9 each T4 Series Cameras to the T4X Series Cameras, as outlined in Chief Hotz attached memo. The cameras will be purchased from Metro Fire Apparatus Specialists, Inc. pursuant to Buyboard Contract #432-13 in the amount of \$93,050.

Metro Fire Apparatus Specialists, Inc. has been awarded a contract for thermal imaging cameras through the Local Government Purchasing Cooperative Buyboard Contract #432-13. The City of Richardson is a member of the Local Government Purchasing Cooperative through our existing interlocal agreement for cooperative purchasing pursuant to Texas Government Code, Chapter 791.025 and Texas Local Government Code, Subchapter F, Section 271.102. This agreement automatically renews annually unless either party gives prior notice of termination.

Funding is provided in account 236-1410-581-7401, Projects #FD1605 and #FD1606.

Concur:

  
\_\_\_\_\_  
Keith Dagen

Attachments

Xc: Dan Johnson  
Don Magner  
Cliff Miller  
Shanna Sims-Bradish  
Kent Pfeil

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**Inter-Office Memorandum**

**Date:** October 30, 2015

**To:** Pam Kirkland, Purchasing Manager

**From:** Ed Hotz, Assistant Fire Chief *ECH*

**Subject:** Thermal Imaging Camera Purchase

This memo is to recommend the purchase of new Bullard T4X thermal imaging cameras. These cameras will replace our existing Bullard T3 and T4 cameras. They will be purchased from Metro Fire off of the Buyboard cooperative purchasing contract # 432-13. These replacements will take advantage of the current Bullard T3 trade in and T4 upgrade programs. These are Capital items FD1605 and FD 1606 approved in the current fiscal year budget.



# QUOTE

Number	83725-0
Quote Date	04/14/2015
Page	1

**Corporate**  
 1745 Parana Dr.  
 Houston, TX 77080-7115  
 (713) 692-0911 Phone  
 (713) 692-1591 Fax

**Mansfield**  
 1501 Heritage Pkwy  
 Suite 103  
 Mansfield, TX 76063  
 (817) 467-0911 Phone  
 (817) 375-1775 Fax

**South Houston**  
 514 Michigan  
 South Houston, TX 77587  
 (713) 475-2411 Phone  
 (713) 475-2428 Fax

**Bill to:** RICHARDSON CITY OF  
 ACCOUNTING DEPT  
 P O BOX 830309  
 RICHARDSON, TX 75083-0309

**Ship to:** RICHARDSON FIRE DEPARTMENT  
 136 NORTH GREENVILLE AVENUE  
 RICHARDSON, TX 75081

Cust Code	Ordered By	Salesman	Job/Rel#	Customer PO
RIC001	ROBERT YOUNGER	JONATHAN MERCER		
Entered By		FOB	Ship Via	Terms
JONATHAN MERCER		CUSTOMER PAYS FREIGHT	BEST WAY	NET 20 DAYS
Customer/Order Instructions				

PRICING IS PER BUY BOARD CONTRACT 432-13.  
 ALL TRADE IN CAMERAS MUST BE WORKING OR TRADE IN PRICE  
 GOES TO 500.00 PER BULLARD PRICING

Quantity			U/M	Item #	Description	Price	Extension
Order	Ship	Back					
7	7	0	EA	BUL-T4X	T4X THERMAL IMAGER ELECTRONIC THERMAL THROTTLE 4.3" WIDESCREEN DISPLAY SUPER RED HOT, 2X/4X ZOOM (ANY COLOR EXCEPT WHITE/ORANGE)	10937.0000	76559.00
-7	-7	0	EA	BUL-TRADE IN	SPECIFY SERIAL NUMBER TRADE IN OF THE T3MAX CAMERA	1500.0000	10500.00-

**SubTotal** 66,059.00

**Total** 66,059.00

**QUOTE GOOD FOR 45 DAYS**



# QUOTE

Number	90749-0
Quote Date	10/28/2015
Page	1

**Corporate**  
 1745 Parana Dr.  
 Houston, TX 77080-7115  
 (713) 692-0911 Phone  
 (713) 692-1591 Fax

**Mansfield**  
 1501 Heritage Pkwy  
 Suite 103  
 Mansfield, TX 76063  
 (817) 467-0911 Phone  
 (817) 375-1775 Fax

**South Houston**  
 514 Michigan  
 South Houston, TX 77587  
 (713) 475-2411 Phone  
 (713) 475-2428 Fax

**Bill to:** RICHARDSON CITY OF  
 ACCOUNTING DEPT  
 P O BOX 830309  
 RICHARDSON, TX 75083-0309

**Ship to:** RICHARDSON FIRE DEPARTMENT  
 136 NORTH GREENVILLE AVENUE  
 RICHARDSON, TX 75081

Cust Code	Ordered By	Salesman	Job/Rel#	Customer PO
RIC001	ROBERT YOUNGER	JONATHAN MERCER		
Entered By		FOB	Ship Via	Terms
JONATHAN MERCER		CUSTOMER PAYS FREIGHT	BEST WAY	NET 20 DAYS
Customer/Order Instructions				

PRICING PER BUY BOARD CONTRACT# 432-13

Quantity			U/M	Item #	Description	Price	Extension
Order	Ship	Back					
9	9	0	EA	BUL-T4XUPGRADE	UPGRADE T4 SERIES TO T4X METALLIC BLUE HOUSING	2999.0000	26991.00
<b>SubTotal</b>							<b>26,991.00</b>
<b>Total</b>							<b>26,991.00</b>

**QUOTE GOOD FOR 45 DAYS**