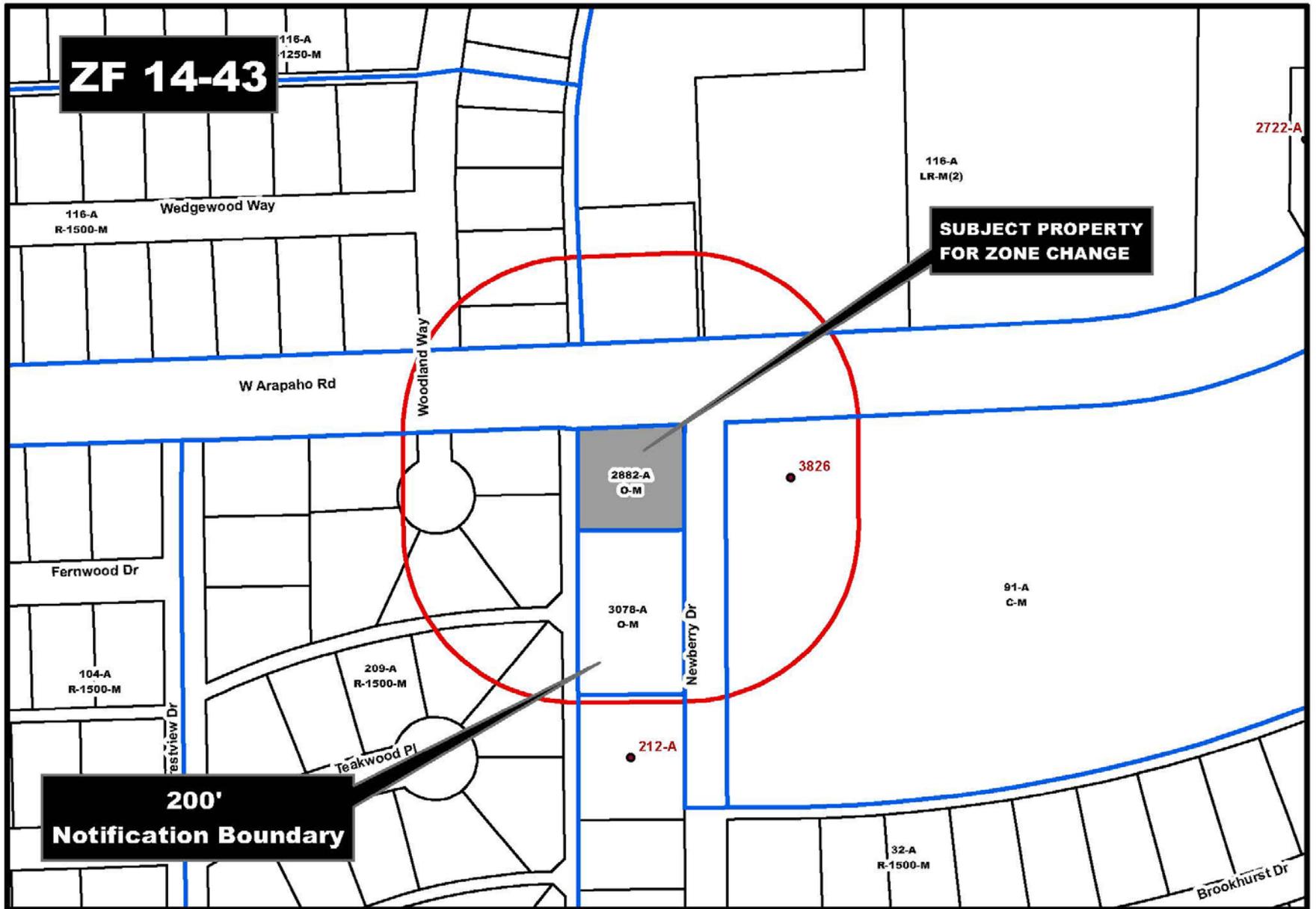


## City Council Work Session Handouts

March 16, 2015

- I. Review and Discuss Zoning File 14-43
- II. Review and Discuss Variance 15-01
- III. Review and Discuss Variance 15-02
- IV. Review and Discuss March 4, 2015 Sign Control Board Minutes
- V. Review and Discuss the Proposed City of Richardson's Public Art Master Plan  
(Additional Information – Summary and Draft)
- VI. Review and Discuss Food Truck Regulations

Agenda Item 5  
ZONING FILE 14-43  
Planned Development (Office)



## ZF 14-43 Notification Map

Updated By: shacklett, Update Date: January 6, 2015  
 File: DSMMapping\Cases\Z\2014\ZF1443\ZF1443 notification.mxd

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.





**ZF 14-43**

**SUBJECT PROPERTY  
FOR ZONE CHANGE**

## ZF 14-43 Aerial Map

Updated By: shacklett, Update Date: January 6, 2015  
File: DSMMapping\Cases\Z\2014\ZF1443\ZF1443\_ortho.mxd

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



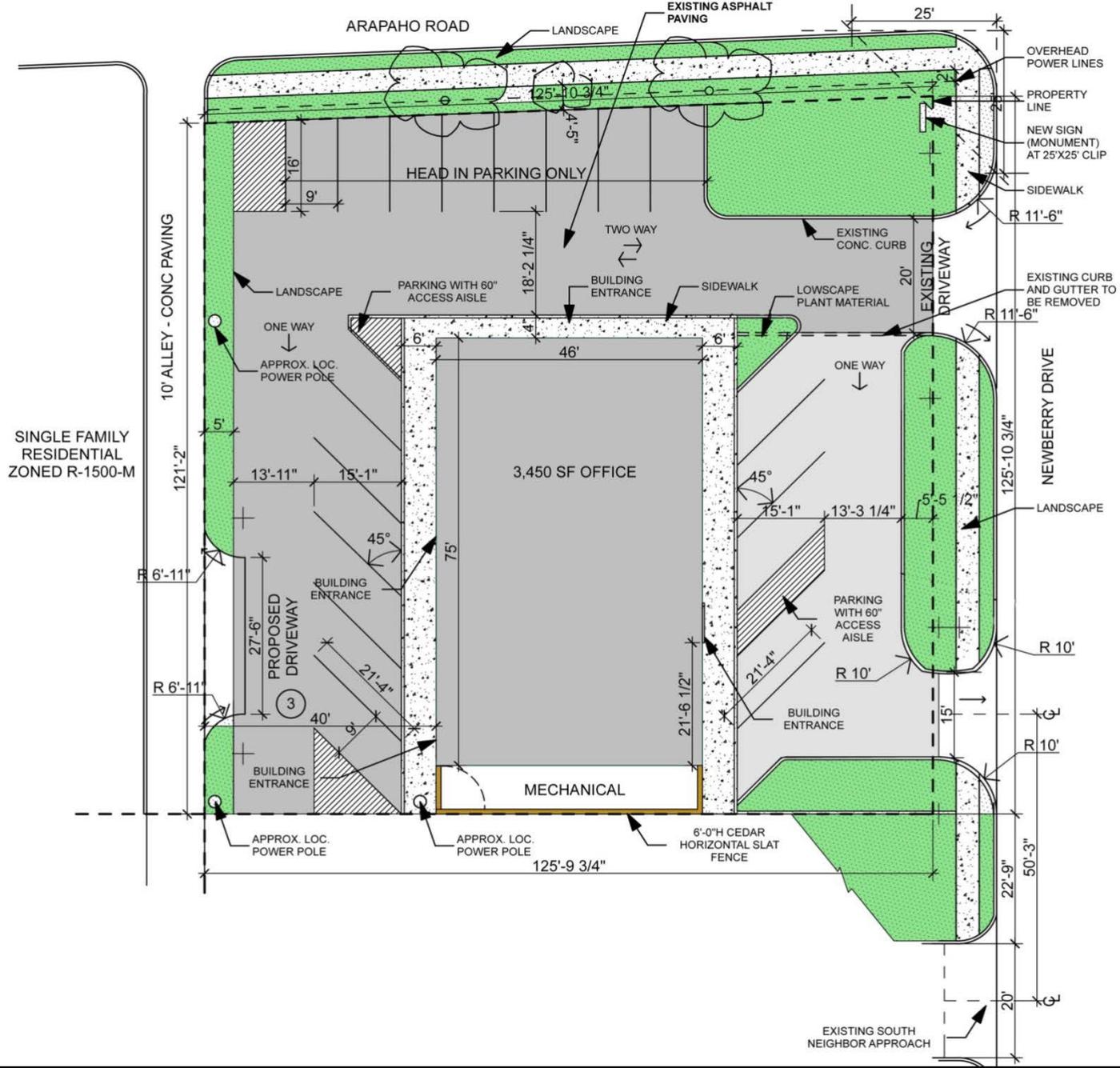


**Newberry Drive**

**Proposed New  
Parking Lot**

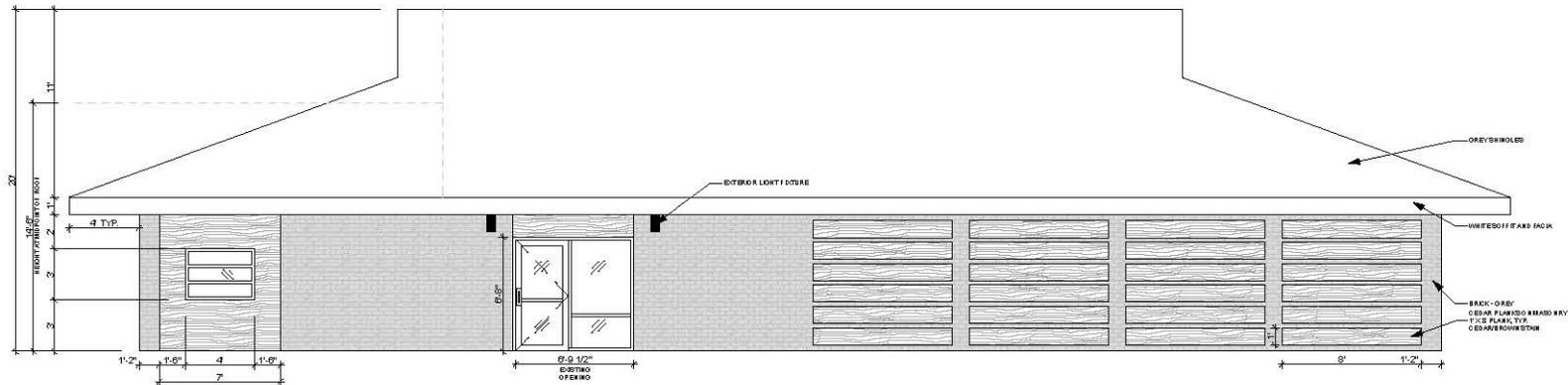
**Arapaho Road**

**Oblique Aerial  
Looking South**



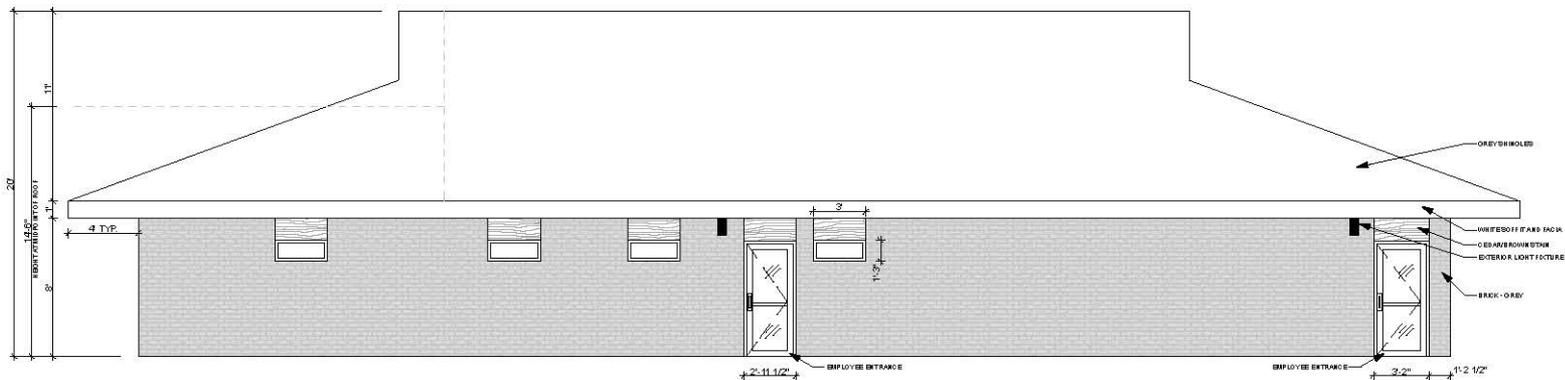
SINGLE FAMILY RESIDENTIAL ZONED R-1500-M

# Zoning Exhibit



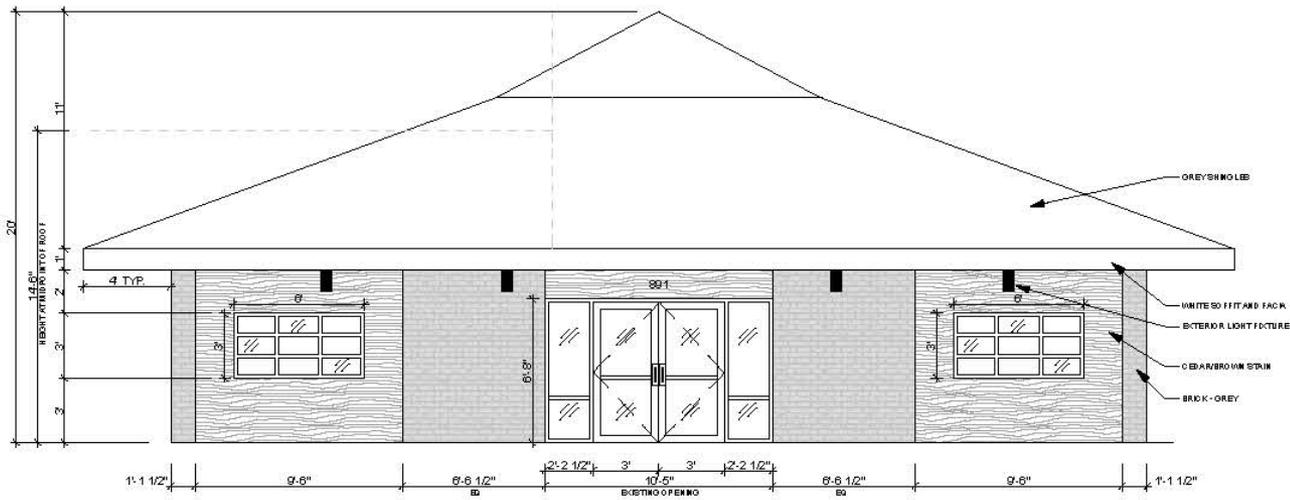
2 EAST ELEVATION  
SCALE 1/4" = 1'-0"

# East Elevation



4 WEST ELEVATION  
SCALE 1/4" = 1'-0"

# West Elevation

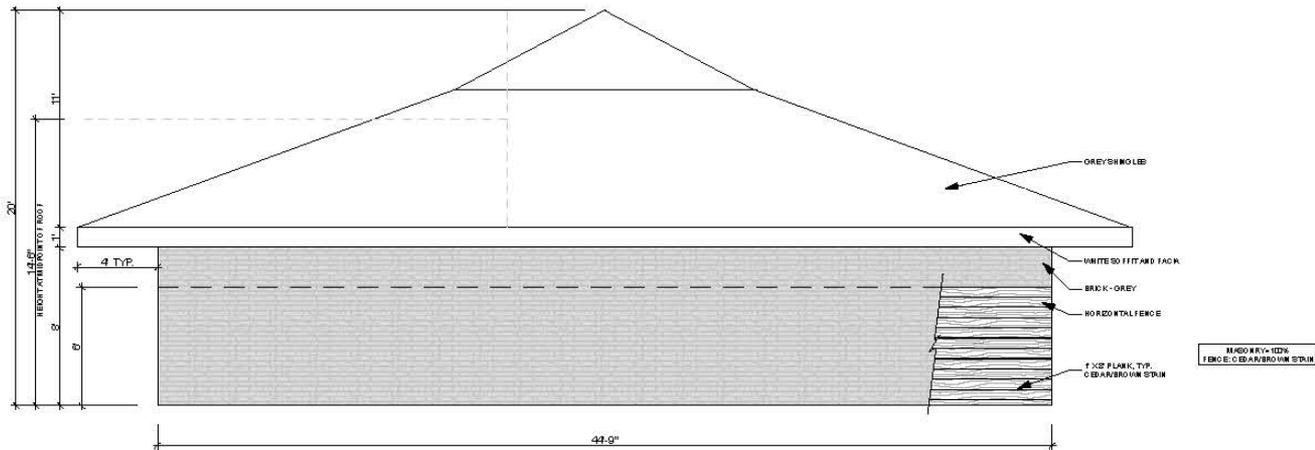


1

**NORTH ELEVATION**

SCALE: 1/4" = 1'-0"

# North Elevation



3

**SOUTH ELEVATION**

SCALE: 1/4" = 1'-0"

# South Elevation



**Before - East Elevation**



**Current - East Elevation**



**Before – North Elevation**



**Current – North Elevation**



**Before – West Elevation**



**Current – West Elevation**

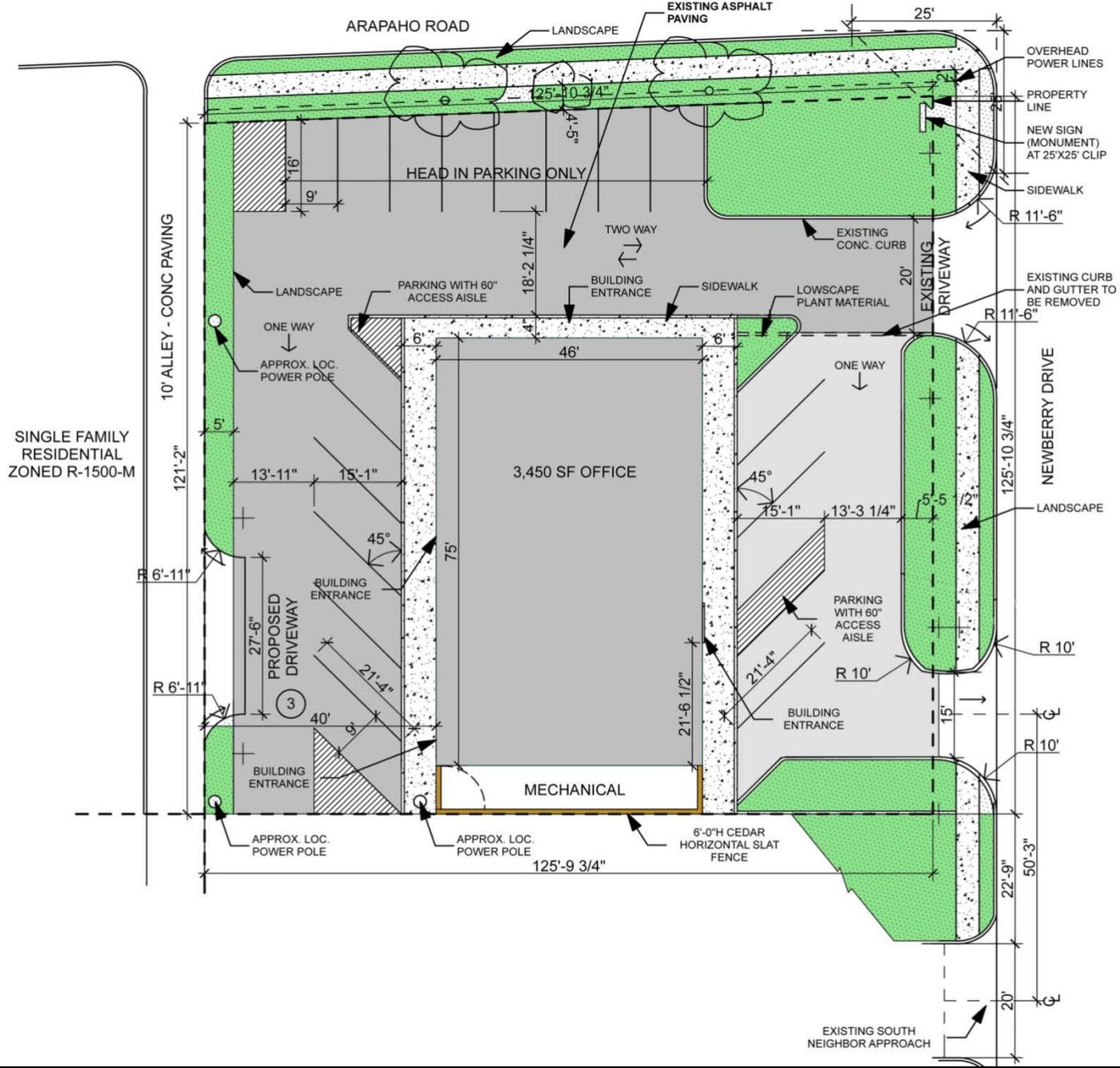


(1)

Looking East along Arapaho Road

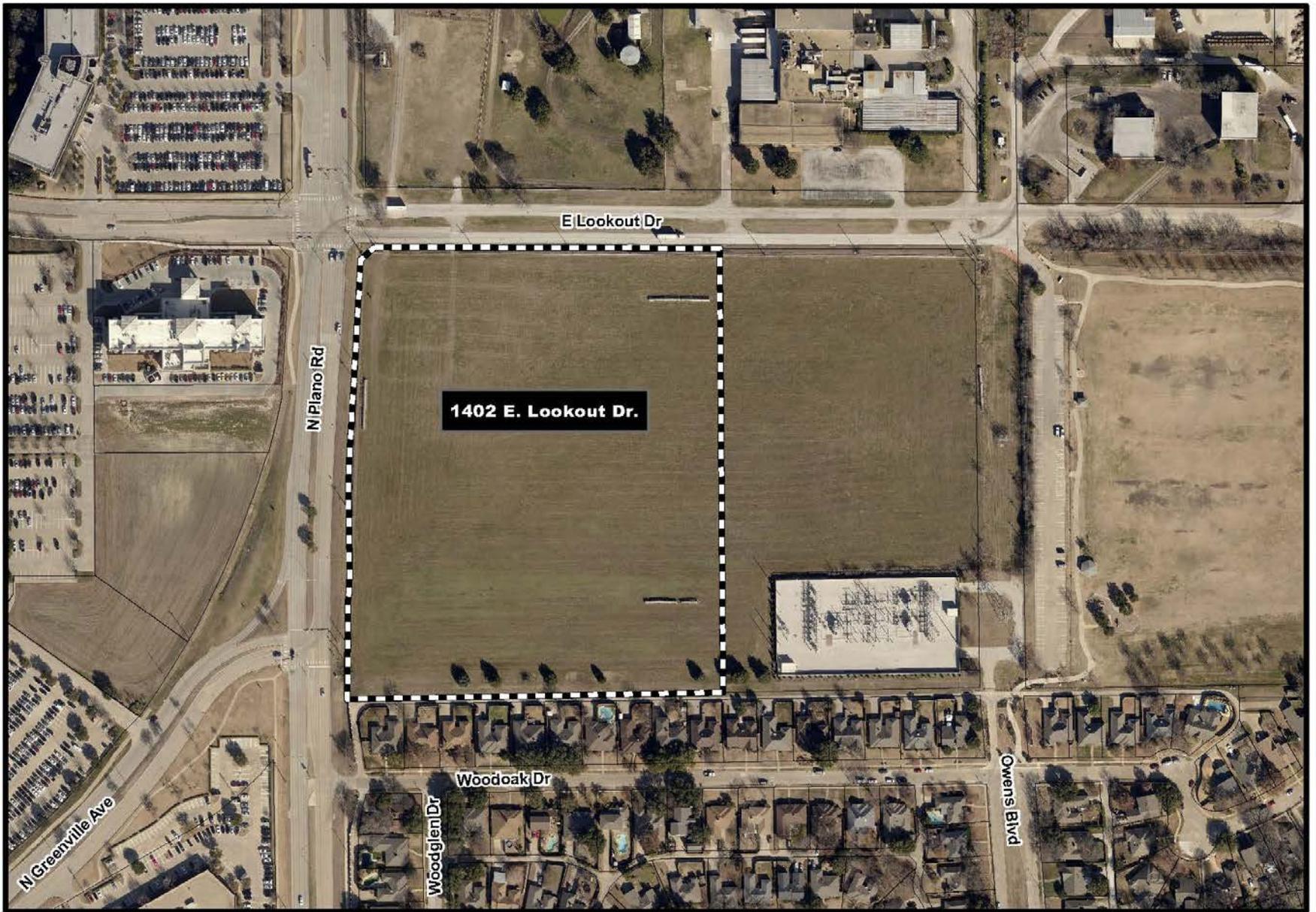


Looking West along  
South Side of Building



# Zoning Exhibit

Agenda Item 6  
VARIANCE NO. 15-01  
Parking Reduction

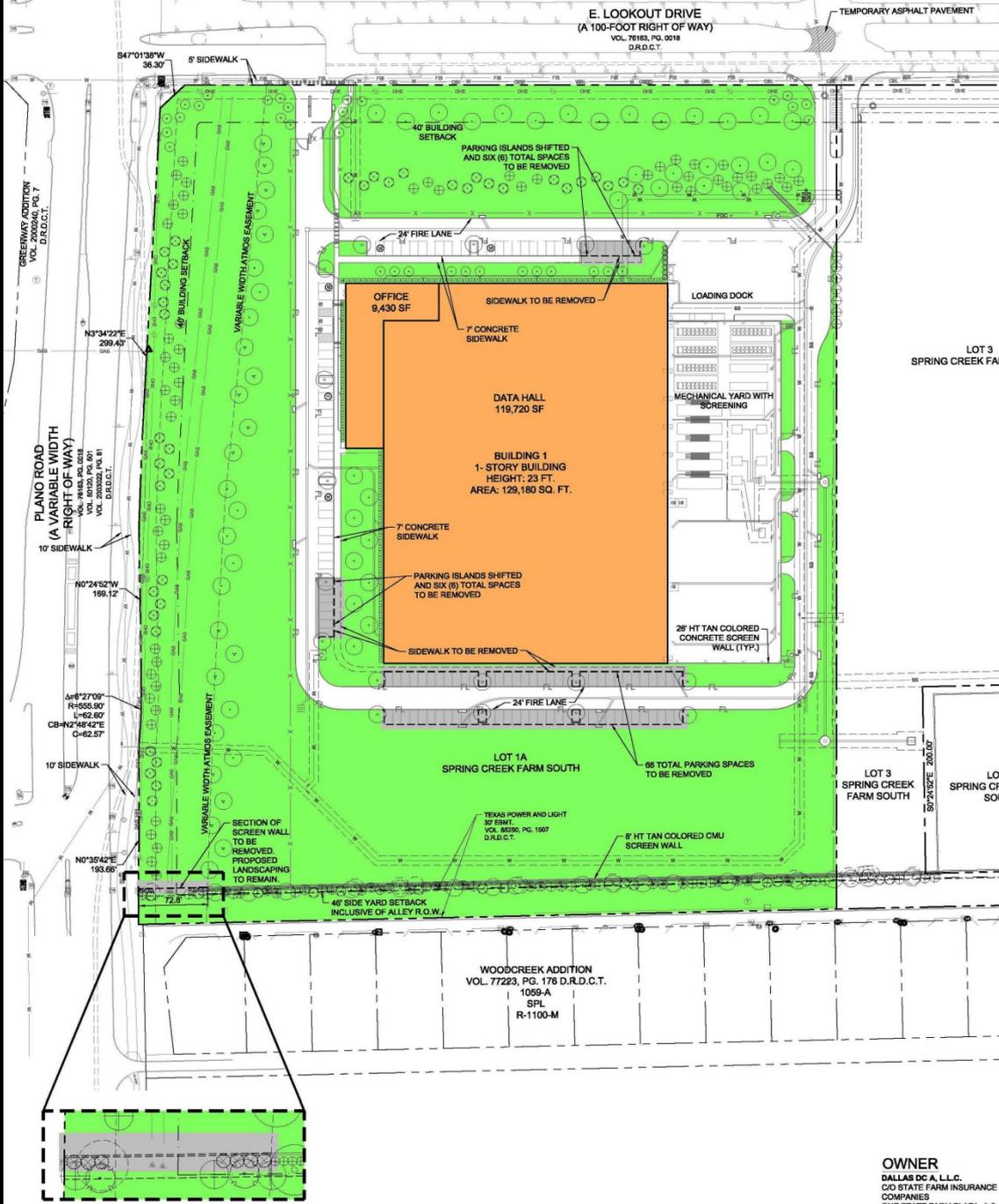


**Project Black Flag**  
**1402 E. Lookout Dr.**



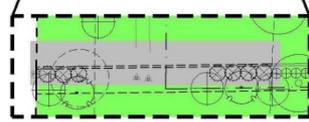


Agenda Item 7  
VARIANCE NO. 15-02  
Screening Wall

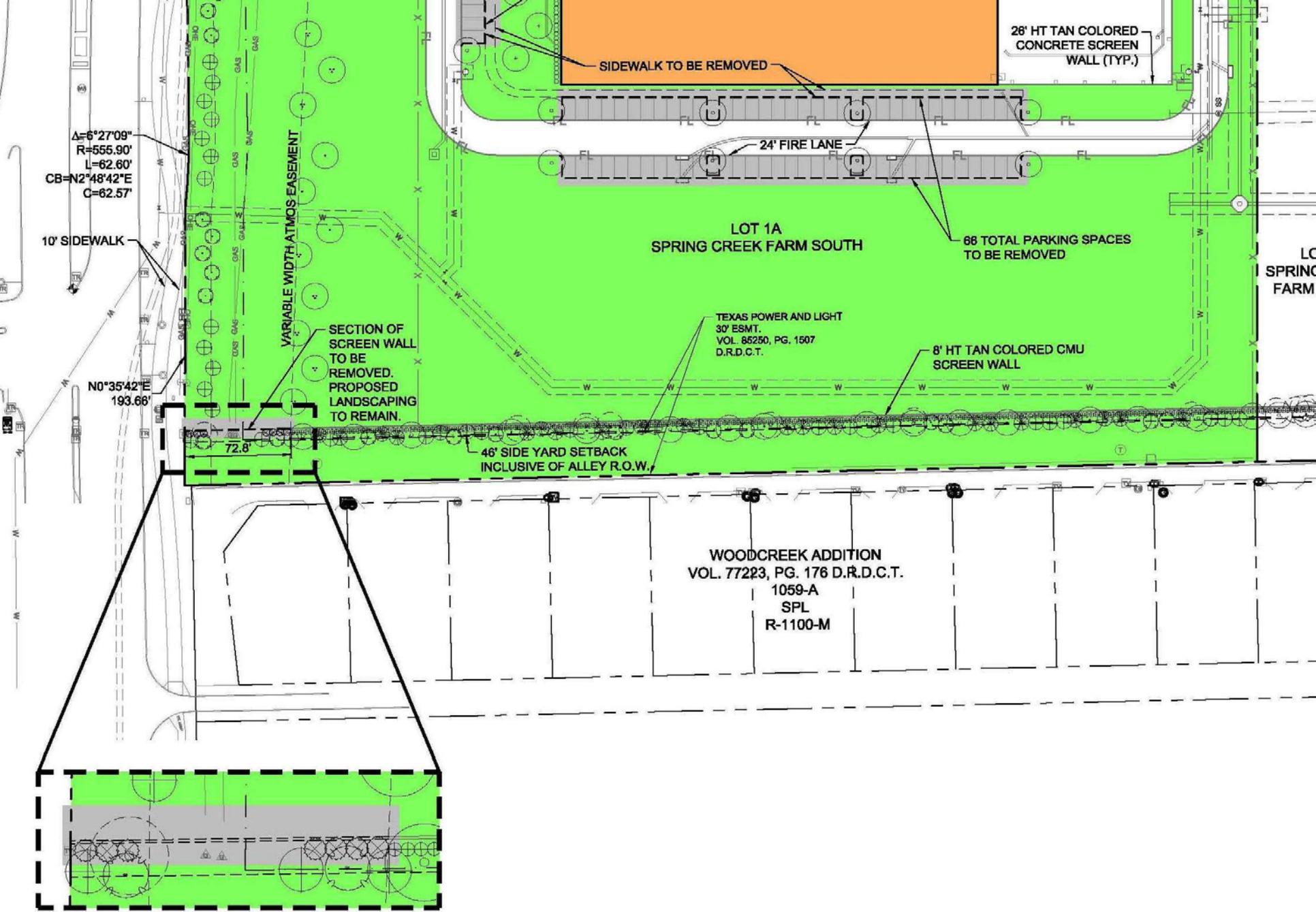


# VAR 15-02

Waive 72.8 lineal feet of screening wall at the southwest corner of the site that conflicts with an ATMOS easement.



SCREEN WALL SECTION TO BE REMOVED  
SCALE: 1" = 20'



**SCREEN WALL SECTION TO BE REMOVED**  
 SCALE : 1" = 20'

**Sign Control Board of Adjustment  
March 4, 2015 Meeting**

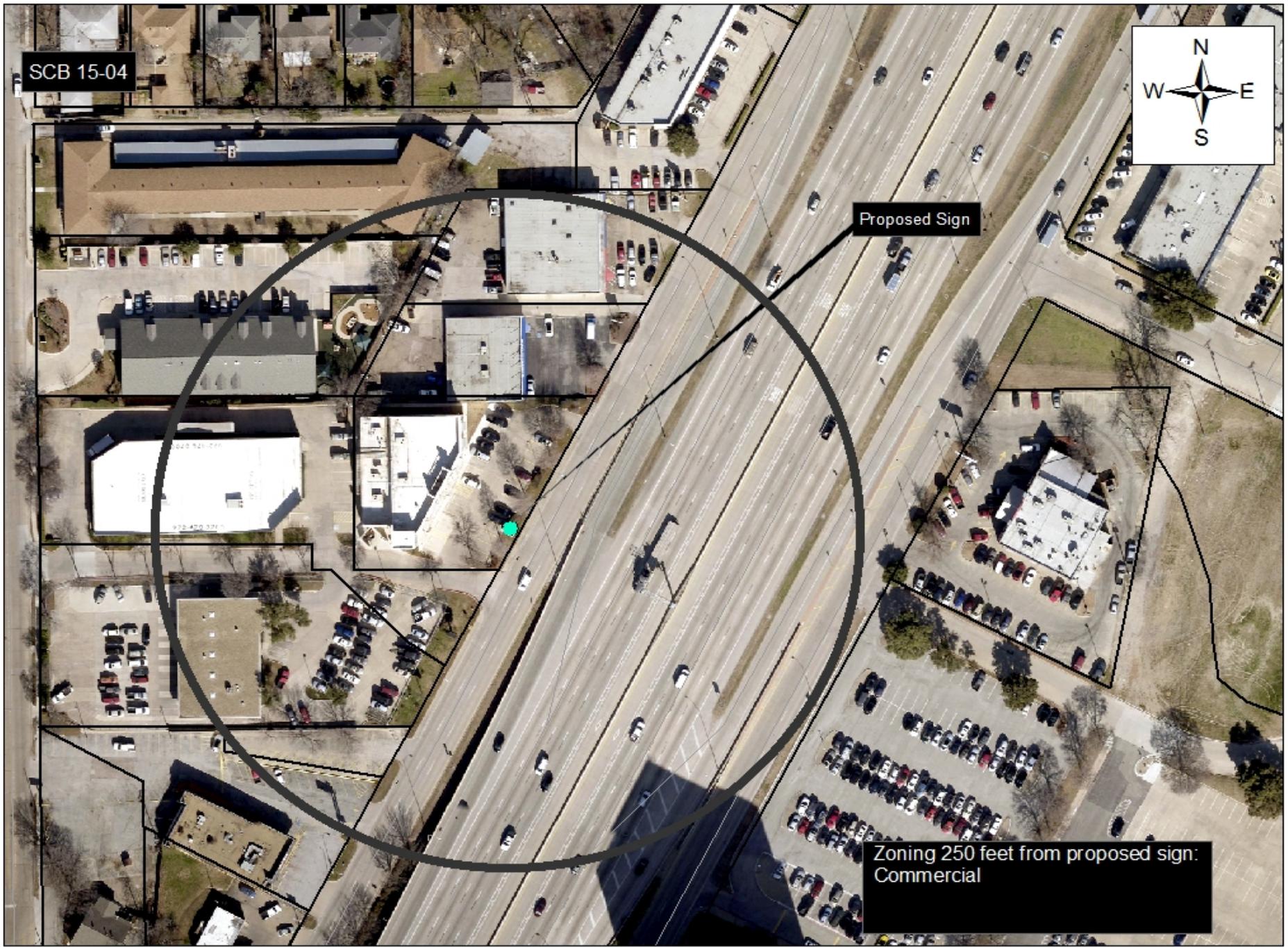
**SCB Case # 15-04**  
**245 N. Central Expressway**  
**Govindji's Jewelers**

SCB 15-04



Proposed Sign

Zoning 250 feet from proposed sign:  
Commercial



## Applicable Ordinance

Chapter 18, Article III, Section 18-96

### (23) Pole Signs

#### (b) Size

(3) Retail, Commercial Zoning Districts.

(i) Single-use signs: 60 sq.ft. in area, 20 feet in height.

#### (d) Location

(3) Poles signs must be located a minimum of 60' from any attached building sign.

## Applicable Ordinance

Chapter 18, Article III, Section 18-96

(8) Electronic Messaging

(b) Size:

(1) Pole Sign: 100% of total sign area or only up to 50% if mixed with an non-electronic element.

## Requested Variance

- To permit a 96.18 sq.ft. pole sign
- To permit the sign to be located 55' from the nearest attached sign
- To permit the electronic element to be 79.5% of the total sign area

## Reason for request

- Want to increase visibility of the sign for traffic traveling on Central Expressway.
- Want the pole sign to have architectural features that match the façade of the building.



Govindji's  
JEWELRY



SKI & BOARD

GOVINDJI'S

Southbound View

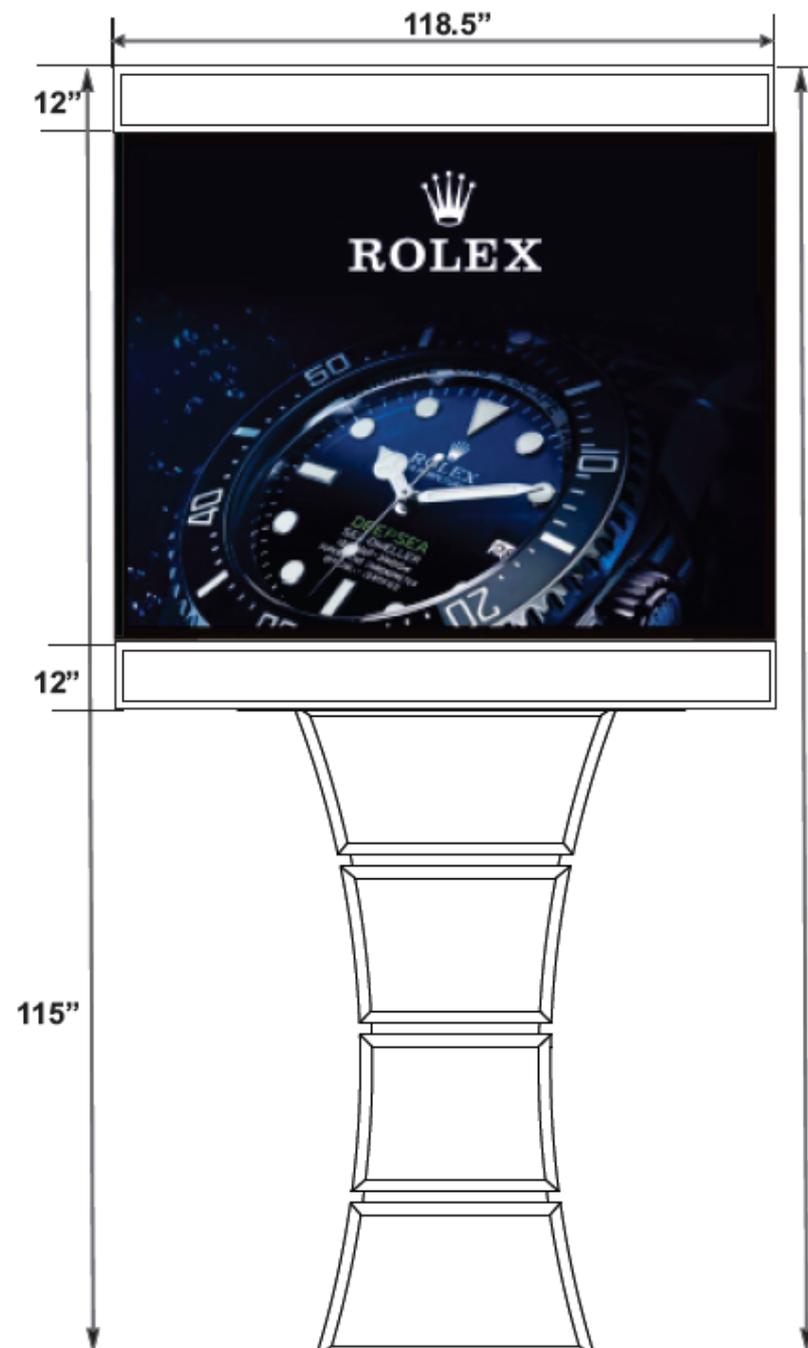


**Front Elevation**



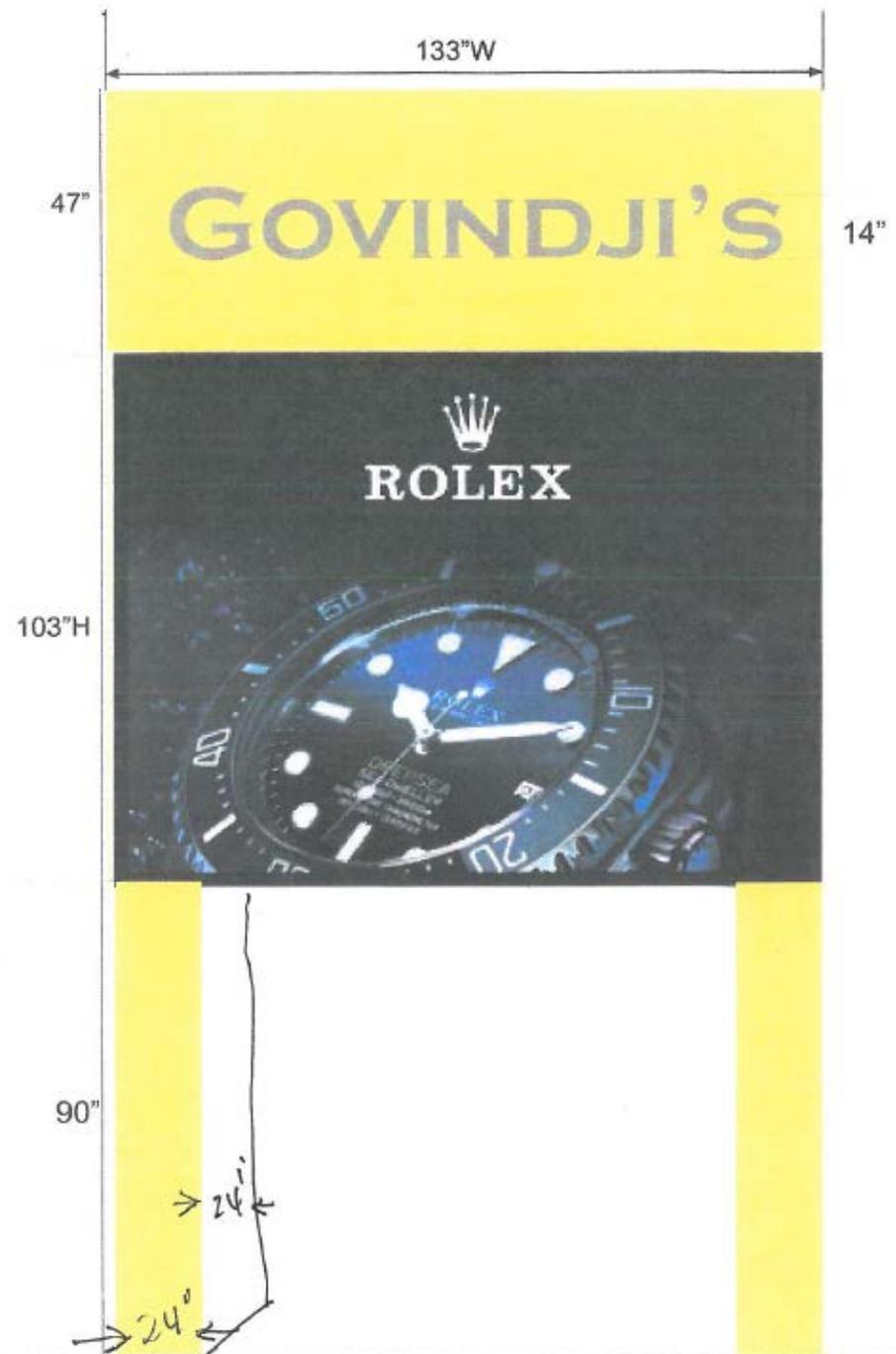
## Current Proposed Sign

- 19.33' tall
- 96.18 sq.ft. in area
- Existing location
- Cladding
  - Stone cladding to match building
- Digital Display
  - 76.45 sq.ft.
  - 79.5% of sign area
- Non-electronic Element
  - 19.73 sq.ft.
  - 20.5% of sign area



SCB Case 14-15  
November 5, 2014

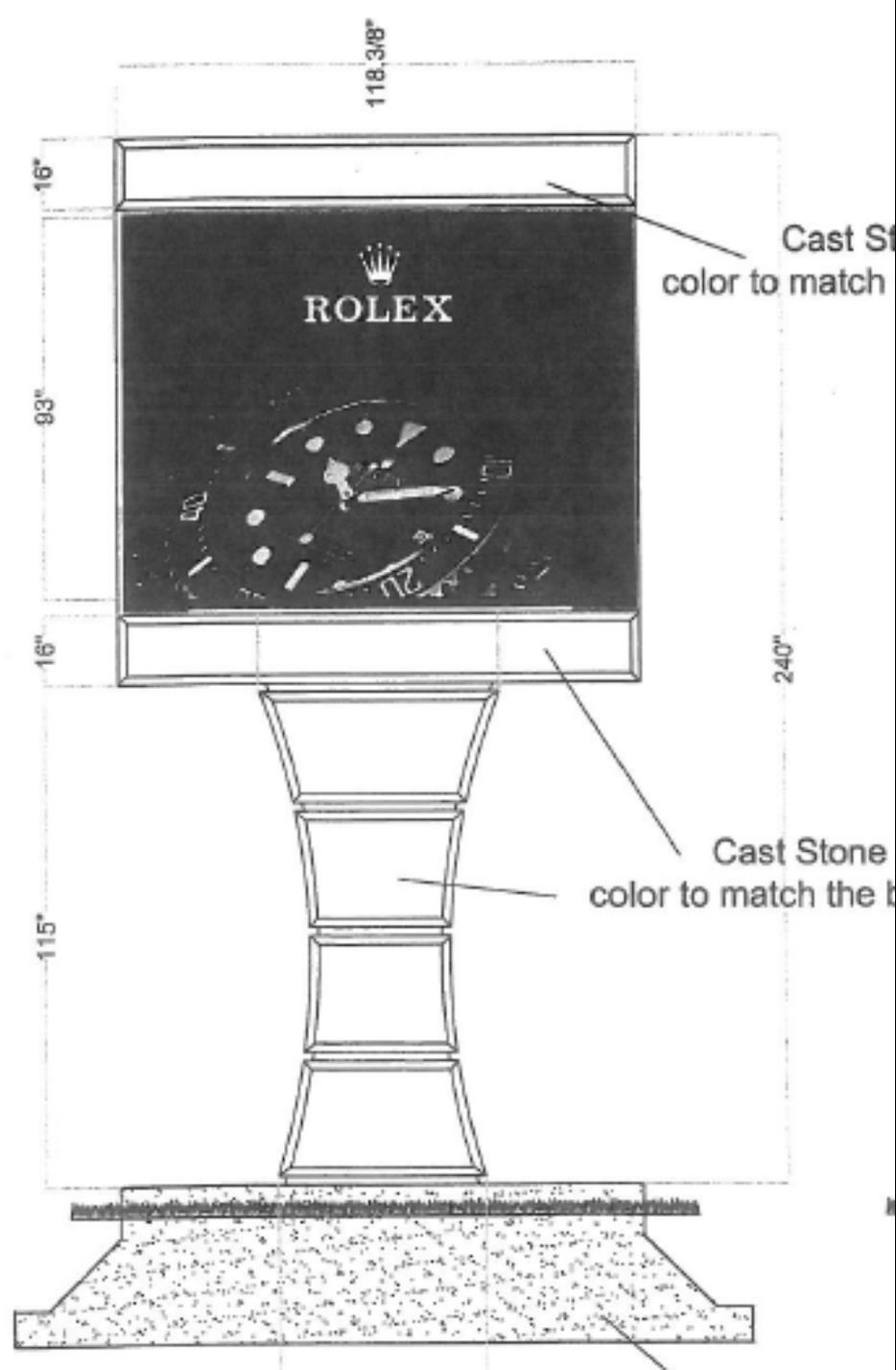
- Proposed
  - 20' tall
  - 138.54 sq.ft. in area
  - 95.13 sq.ft. digital display
  - Stone to match the building
- SCB Approved the following:
  - 20' tall
  - Maximum 76 sq.ft. in area
  - Digital Display
    - 50% or less of sign area or
    - 100% of sign area



# SCB Case 15-01

January 7, 2015

- Proposed
  - 20' tall
  - 103 sq.ft in area
  - 76 sq.ft. digital display
  - Stone to match the building
- SCB voted 5-0 to deny Case 15-01.



## **Sign Control Board Action**

The Sign Control Board voted 5-0 to deny Case 15-04.

## **City Council Action Options**

1. Accept the Approved Minutes of the March 4, 2015 Meeting and confirm the Sign Control Board's action.
2. "Call Up" the Approved Minutes of the March 4, 2015 Meeting to consider the requested variance further at a meeting in the future.

**SCB Case # 15-05**  
**1700 International Parkway**  
**Mavenir**

## **Sign Control Board Action**

Per the applicant's request, the Sign Control Board continued Case 15-05 to April due to inclement weather.

**Sign Control Board of Adjustment  
March 4, 2015 Meeting**

CITY OF RICHARDSON PUBLIC ART MASTER PLAN  
MARCH 2015



PRESENTED BY MERIDITH MCKINLEY, VIA PARTNERSHIP  
WRITTEN IN COLLABORATION WITH TODD W. BRESSI

# PUBLIC INPUT

- External and Internal Task Force input throughout the development of the Public Art Master Plan
- Interviews with key stakeholders
- Public art tour
- Imagine Art Here workshop
- Meetings with UTD faculty
- Coordination with Main Street Study recommendations





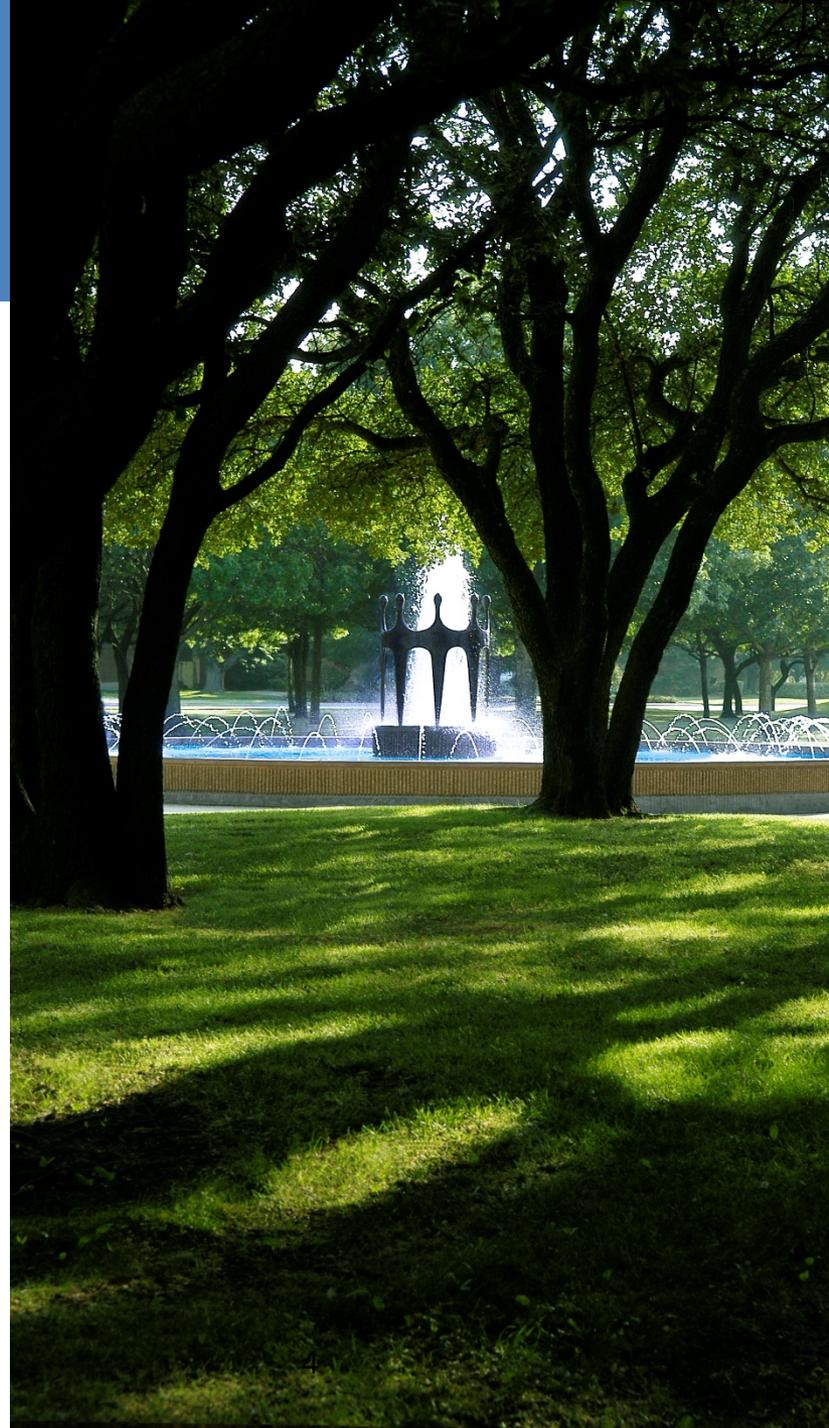
# VISION

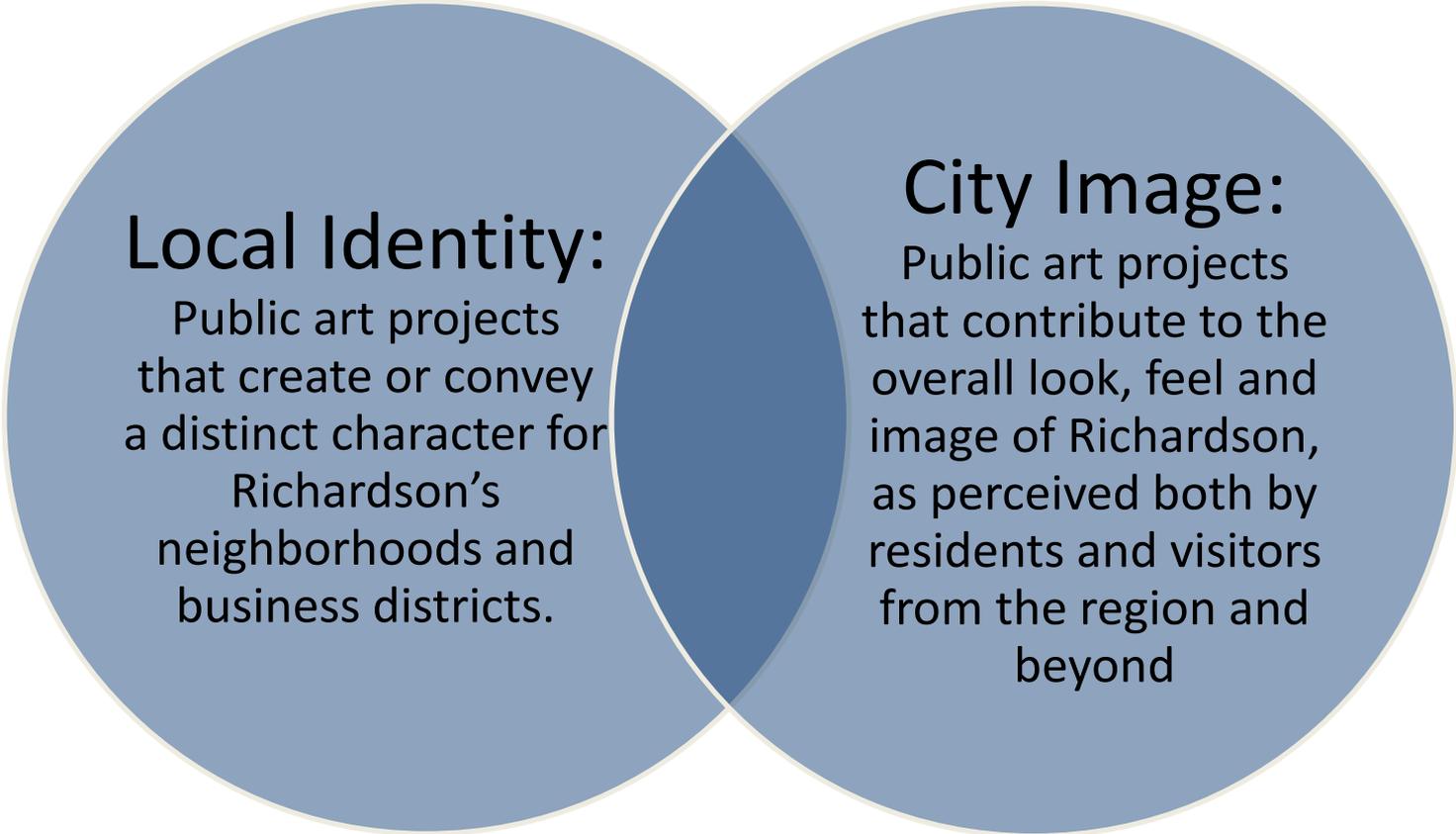
Public art in Richardson will inspire a spirit of curiosity, openness and civic purpose.

# MISSION

The City of Richardson  
Public Art Program will:

- Commission public art at City parks, facilities and in City infrastructure,
- Assist developers in commissioning public art that fulfills the goals of this plan, and
- Foster creative collaborations that result in the presentation of public art throughout the city.





## Local Identity:

Public art projects that create or convey a distinct character for Richardson's neighborhoods and business districts.

## City Image:

Public art projects that contribute to the overall look, feel and image of Richardson, as perceived both by residents and visitors from the region and beyond

# LOCAL IDENTITY

1. Parks and Recreational Facilities
2. City Facilities
3. Neighborhood Projects
4. Gathering Place Projects
5. Streetscape Projects

# CITY IMAGE

1. Iconic Artwork
2. Trails Public Art
3. Temporary Art Platforms
4. New Media Art
5. Central Expressway Infrastructure Projects

# SOURCES OF FUNDS

- General Fund: staffing and administrative support, collection management and communications
- Percent for Art Fund: 2% of parks and 1% of public buildings for GO Bond projects, elements of the project
- Hotel/Motel Tax Fund: To be determined annually
- TIF Funds: flexible TIF 1 funds
- Grants
- Private Fundraising

# UPDATES TO THE PLAN

# PUBLIC ART OPPORTUNITIES

- Renamed “Street Infrastructure” to “Streetscape”
- Renamed “Central Trail Public Art” to “Trails Public Art”
- Removed minimum expenditure amounts for individual projects to provide more flexibility

# NEIGHBORHOOD PROJECTS

- Revised the listing from “Neighborhood Vitality Projects” to “Neighborhood Projects” to include both Neighborhood Vitality and Matching Fund Beautification Projects
- Recommended that lighting and concrete bases for neighborhood public art be allowable expenses under the Matching Fund Beautification Program if reviewed and approved by City staff

# FUNDING

- Clarified maximum allocation and removed minimum allocation amounts for parks and public building projects under Percent for Arts recommendations
- Clarified that art should be at locations specified in the propositions and be focused on facilities that include public interaction
- Recommended that Hotel Occupancy Tax allocation for public art be reviewed and determined annually
- Added additional information regarding options for private donations for public art within the community

# PUBLIC ART IN PRIVATE DEVELOPMENT

- **Removed all requirements for public art on private development**
- Encouraged private development and educational campuses to add public art
- Recommended recognition of private developers that work with the City on installing public art on private property

# ROLE OF THE CULTURAL ARTS COMMISSION

- Clarified that the Cultural Arts Commission will review and recommend, but not approve Annual Work Plan and budget and Individual Project Plans

# STANDARD PROJECT MANAGEMENT

- Recommended that the artist concept should be reviewed by any applicable board or commission. For example – Library Board would review public art projects at the Library
- Removed reference to standard art commissioning process for Central Expressway Highway Infrastructure project

# MURALS

- Recommended that murals be allowed in non-residential and mixed use properties in the four zoning districts of the Main Street/Central Expressway Form Based Code after review/approval by City Staff
- Recommended that murals not be located adjacent to residentially zoned property, unless it is in a mixed use development
- Recommended that Illuminated murals require review and approval by City staff

# ART SELECTION PANEL

- Recommended that the composition of the ad hoc Art Selection Panel to be determined by the City Council
- Recommended the following representation on this panel:
  - Member(s) of the Cultural Arts Commission
  - Member(s) of any applicable Board or Commission
  - Local artist/arts professional/member of the arts community
  - Representative(s) from nearby neighborhoods or business districts
  - Non-voting representation from City staff and the architect of the project

# NEXT STEPS

- Receive City Council Feedback
- If recommended by the City Council, prepare the following items for consideration at the March 23rd City Council meeting:
  - Resolution adopting the Public Art Master Plan
  - Ordinance revising the Cultural Arts Commission responsibilities regarding public art
- Consider at a future City Council meeting, a “Percent for Art” Resolution in regards to public art funding for General Obligation projects
- Develop Annual Public Art Workplan for consideration in the FY 2015-2016 Budget

QUESTIONS, COMMENTS OR  
SUGGESTIONS?

## Summary of Public Art Master Plan Changes

March 13, 2015

Subject	Original Language	Revised Language
<b>PUBLIC ART OPPORTUNITIES</b>		
1. Parks and Recreation Facilities	a. Stated a minimum of 1% allocation for public art	a. States both a minimum of a 1% allocation and a maximum of a 2% allocation b. Clarified that public art is to be located at the specific parks and recreation facility that is listed on the bond proposition ( <i>Pages 15-17</i> )
2. City Facilities	a. Stated a minimum of \$50,000 per project	a. Removed a minimum expenditure amount b. Clarified that projects should be focused on city facilities that are focused on interaction with the public ( <i>Pages 17-18</i> )
3. Neighborhood Projects	a. Listed as “Neighborhood Vitality Projects”	a. Revised to be listed as “Neighborhood Projects” to include both Neighborhood Vitality and Matching Fund Beautification projects b. Added language that concrete bases and lighting for neighborhood public art is recommended to be an allowable expense under the City’s Matching Fund Beautification Program ( <i>Pages 19-20</i> )
4. Streetscape	a. Listed as “Street Infrastructure” projects	a. Revised to be listed as “Streetscape” to better illustrate the applicable projects ( <i>Pages 23-24</i> )
5. Iconic Artwork	a. Stated a minimum of \$500,000 per project	a. Removed minimum expenditure amount ( <i>Pages 25-26</i> )
6. Trails Public Art Project	a. Listed as “Central Trail” Public Art Project b. Stated a per project amount of \$150,000 to \$250,000	a. Revised to be listed as “Trails” to be inclusive of all trails b. Removed per project expenditure amounts ( <i>Pages 27-28</i> )
7. Central Expressway Highway Infrastructure	a. Stated that the artist should be selected through the City’s standard commissioning process	a. Removed reference since TxDOT or NTTA will most likely determine the process for artist selection ( <i>Pages 32-33</i> )
<b>ADMINISTRATIVE GUIDELINES</b>		
1. Annual Work Plan and Budget	a. Annual work plan and budget will be approved by the Cultural Arts Commission	a. Revised to read that the annual work plan and budget will be reviewed by the Cultural Arts Commission ( <i>Page 36</i> )

<p>2. Funding - Percent for Arts</p>	<p>a. Minimum of 2% for parks projects b. Minimum of 1% for public building</p>	<p>a. Maximum of 2% for parks projects. b. Maximum of 1% for public buildings <i>(Pages 38-39)</i></p>
<p>3. Funding – Hotel Occupancy Taxes</p>	<p>a. Recommends allocation of up to \$150,000 a year</p>	<p>a. Revised to state that funds will be decided on an annual basis and removed specific allocation amount <i>(Page 39)</i></p>
<p>4. Funding – Private Fundraising</p>		<p>a. Added language that the Richardson Improvement Corporation and the Eisemann Center foundation are both 501c3 organizations that can be used for those desiring to donate funds for public art within the community <i>(Page 40)</i></p>
<p>5. Standard Project Management – Review the Artist Concept</p>		<p>a. Added language that the artist concept should be reviewed with any applicable board or commission (e.g. Library Board for Library projects) <i>(Page 43)</i></p>
<p>6. Public Art in Private Development</p>	<p>a. Included a list of projects that should be considered for public art requirements</p>	<p>a. <b>Deleted any requirements for public art on private development and instead stated that this should be encouraged</b> b. Added educational campuses as an opportunity for public art that should be encouraged c. Deleted all text related to criteria for reviewing public art on private development d. Added a suggestion to recognize private development that works with the City to install public art on private property. <i>(Page 44-45)</i></p>
<p>7. Review of Murals</p>	<p>a. Murals should only be allowed in commercial, institutional or industrial areas b. Stated that murals should be at least 150 feet away from residential structures or residentially zoned property, except in mixed use developments c. Stated that lighted murals should be screened</p>	<p>a. Allows murals in non-residential and mixed used properties in the four zoning districts listed in the Main Street/Central Expressway Form Based Code after being reviewed and approved by City staff b. Recommended that a mural not be located adjacent to residentially zoned properties, unless located in a mixed use development c. Murals are not required to be screened if illuminated, but added a requirement that staff review and approval is required for murals that are externally illuminated. <i>(Page 49-50)</i></p>

<p>8. Role of Cultural Arts Commission</p>	<p>a. Approval of Annual Work Plan and budget b. Approval of Individual Project Plans</p>	<p>a. Revised so that the Cultural Arts Commission will review and recommend, not approve Annual Work Plan and Individual Project Plans (<i>Page 56</i>)</p>
<p>9. Art Selection Panel</p>		<p>a. Added language that the composition of the Art Selection Panel will be determined by the City Council b. Recommended the following representation on this panel: 1.) member(s) of the Cultural Arts Commission, 2.) member(s) of any applicable board or commission, 3.) local artist/arts professional/member of the arts community, 4.) representatives from nearby neighborhood or business district c. Recommended that the Arts Selection Panel should include non-voting representation from City staff and the architect of the project (<i>Page 56</i>)</p>

DRAFT FOR CITY COUNCIL REVIEW

# CITY OF RICHARDSON PUBLIC ART MASTER PLAN



# CITY OF RICHARDSON PUBLIC ART MASTER PLAN

DRAFT FOR CITY COUNCIL REVIEW



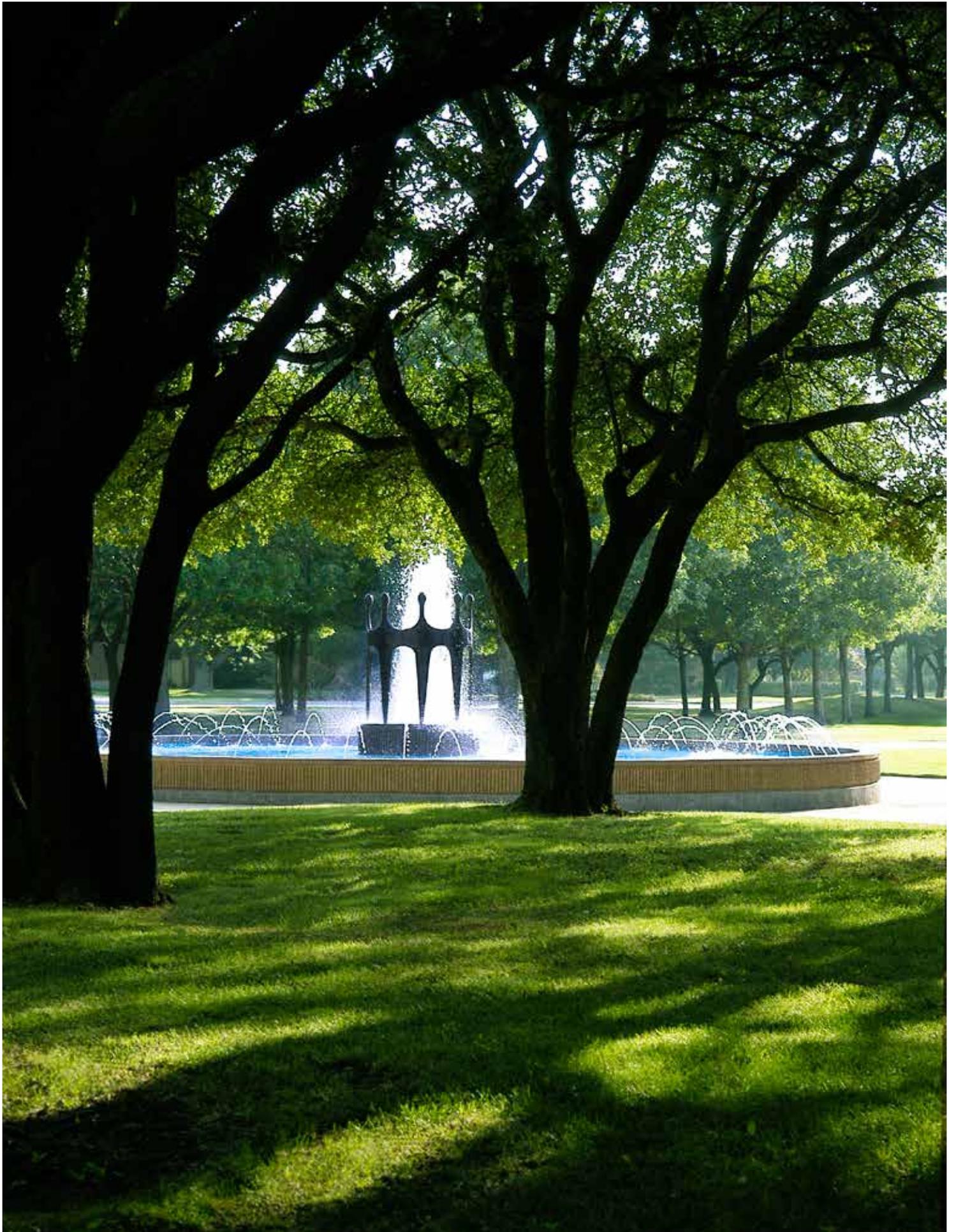
MARCH 16, 2015

PREPARED BY:

Meridith C. McKinley / Via Partnership  
Todd W. Bressi / Urban Design • Place Planning • Public Art

Via:







# TABLE OF CONTENTS

<b>I. Executive Summary</b>	<b>6</b>
<b>II. Introduction</b>	<b>10</b>
<b>III. The Big Picture</b>	<b>12</b>
<b>IV. Public Art Opportunities</b>	<b>14</b>
• Local Identity	14
• City Image	24
<b>V. Administrative Guidelines</b>	<b>34</b>
• Definitions	34
• Planning Tools	36
• Sources and Uses of Funds	38
• Staffing	41
• Standard Project Management and Review Process for City Projects	41
• Public Art in Private Development	44
• Review Process for Gifts and Loans	45
• Acceptance of Gifts and Loans	46
• Criteria for Review	46
• Public Art Waivers	48
• Review of Murals	49
• Coordination of Richardson’s Exhibition Spaces	50
• Collection Management	50
• Roles and Responsibilities	54
• Art Selection Panel	56
<b>Appendix A Acknowledgements</b>	<b>58</b>
<b>Appendix B Imagine Art Here! Richardson</b>	<b>60</b>

# I. EXECUTIVE SUMMARY

**It is a great time to be talking about and planning for public art in Richardson.**

It is a great time to be talking about and planning for public art in Richardson.

Richardson is changing and growing. As part of that growth, both the City and private developers have already taken the initiative to commission public art. And the Rocket project in Heights Park demonstrated successful integration of public art into a capital project, as well as a process for commissioning art projects that was respectful and inclusive of the community where the art is sited.

Developing a formal public art program was also one of the recommendations in the City's Cultural Arts Master Plan, adopted in the spring of 2013. The Cultural Arts Master Plan wove public art recommendations throughout, and saw public art as one of many tools that could promote Richardson, boost cultural tourism, cultivate innovation, develop a new generation of arts participants, and support the development of cultural clusters.

With all of this energy focused on public art, the time was right to engage in a planning process that formally establishes a Public Art Program for the City of Richardson, sets a vision for public art, imagines the types of projects to be commissioned, and puts administrative processes in place that will ensure the success of these projects.

In late 2013, the consulting firm Via Partnership, working collaboratively with urban planner and designer Todd W. Bressi, was brought on board to facilitate the development of a Public Art Master Plan. To develop the plan, the consultants worked closely the City Manager's Office, an external task force comprised of members of the Richardson community, and an internal task force comprised of City staff from departments that will have a role in the successful implementation of the plan.

The planning process included a community workshop called "Imagine Art Here" on June 11, 2014 at which approximately 45 people gathered at Huffhines Recreation Center to help shape a public art vision for Richardson and provide critical input into identifying locations for and approaches to public art throughout the community.

The planning team also conducted one-on-one interviews, roundtable discussions with local artists and art faculty at University of Texas at Dallas, and



a tour of public art in Dallas with the internal and external task forces and the Cultural Arts Commission.

The resulting plan outlines recommendations for vision for public art in Richardson, potential public art opportunities, and an administrative structure for Richardson's Public Art Program.

## VISION

Public art in Richardson will inspire a spirit of curiosity, openness and civic purpose.

## PROJECT OPPORTUNITIES

This vision will be accomplished through public art projects that support **local identity** and that shape Richardson's **city image**. Local identity projects create or convey a distinct character for Richardson's neighborhoods and business districts. They reflect the city's history, culture and sense of place. City image projects contribute to the overall look, feel and image of Richardson, as perceived both by residents and visitors from the region and beyond. They reflect broad themes that are associated with Richardson, are related to citywide infrastructure or are located in places that serve residents and businesses from throughout the city and visitors from beyond.

The Public Art Opportunities section of this plan outlines a variety of exciting, innovative and community-building public art projects that support building both local identity and city image. Many of these opportunities address potential future capital project and private development projects, and relate to Richardson's evolving public realm. Others address existing places that could be host to permanent or temporary works of art.

Projects that support local identity include public art commissions at parks and recreational facilities and City facilities that have a high level of community use; public art as a component of Neighborhood Vitality Projects; art projects

focused on Richardson’s existing and emerging public gathering places, and public art integrated into streetscape.

Projects that support city image include an iconic artwork that becomes a symbol of the community, artwork that creates a distinctive identity for the Central Trail and other trails, temporary art platforms for rotating public art exhibitions, new media art projects at the community’s major fairs and festivals, and public art in conjunction with the potential redevelopment of the Central Expressway.



## **ADMINISTRATIVE FRAMEWORK**

The Public Art Master Plan also recommends key administrative steps that will be necessary for the City of Richardson to realize these projects. The plan recommends that the Public Art Program be staffed through the City Manager’s office and that ongoing oversight for the program should rest with the Cultural Arts Commission. City Council would review and approve budgets, plans, artist selections and project proposals. The City Manager’s office would facilitate budget and policy development, and would be responsible for managing the day-to-day aspects of the program.

Funding for public art would come from a number of sources. Support for the administration of the public art program would come from the City’s General Fund. A percent of future bond propositions that are identified for parks and recreation and city facilities focused on interaction with the public could be set aside in a Percent for Art Fund. In addition, a portion of the growth in the Hotel / Motel Fund would support projects.

In addition, the Public Art Master Plan addresses administrative procedures regarding the review of gifts and loans, the review of murals, and collection management.

## NEXT STEPS

With the adoption of the Public Art Master Plan, the real work of building the Public Art Program begins. To get started, the City should begin with these important tasks:

- 1. *Draft and finalize ordinances and resolution related to public art.*** The ordinance establishing the Cultural Arts Commission should be revised to update their responsibilities. In addition, the City should take steps to formally adopt a policy or resolution to formalize the Percent for Art funding mechanism.
- 2. *Launch a communication plan.*** The City should place information about the plan on the City's website, and consider making materials targeted for specific audiences, focusing first on developers, to explain the Public Art Program and how it works.
- 3. *Development of the first Annual Public Art Work Plan and Budget.*** The City Manager's office, working with the Cultural Arts Commission will develop the first Work Plan and Budget, which will outline available funds and public art initiatives for the coming year. The document should specifically identify General Fund allocations for conservation of existing public art and communications about the public art collection, and propose allocations from the Hotel/Motel Fund to be dedicated to public art and what project(s) those funds would support.

## II. INTRODUCTION

### **Arts and Culture is an important part of the conversation about the quality of life in Richardson.**

Richardson, Texas, is a successful “inner-ring” suburb in the Dallas-Fort Worth Metroplex. Its status has been measured by the desirability of the city as a place to live for a broad cross-section of society, by its continually dynamic economy, and by its success in building a level of public infrastructure and public services that enjoy broad support from the community.

Even so, Richardson is continually evolving. It is in competition with surrounding communities, as well as the exurban edge, to attract and retain businesses and residents who can sustain its culture of innovation. Its leading institutions are diversifying to include not only business but also higher education. As time goes on and as the city matures, its residents are interested in reflecting on the city’s sense of itself, both in terms of its historical legacy, its current transformations and its future prospects. Though there are greenfields tracts left to develop, the city’s leadership recognizes that Richardson needs to look at a new generation of growth through infill redevelopment, and that the City’s capital investments should focus on upgrading and replacing existing infrastructure, rather than accommodating expansive new growth. This type of development will precipitate more vigorous discussion about the city’s character and quality of life.

Arts and Culture is an important part of the conversation about the quality of life in any city. Richardson is mobilizing on that front, having completed a Cultural Arts Master Plan in 2013. The plan noted: “Public art, cultural clusters, enlivening the pedestrian experience, and urban design guidelines have all been proposed to further enhance the experience of living in Richardson.”

A key recommendation was that Richardson should develop a ten-year public art master plan – a recommendation that launched this effort – and should create a dedicated public art program. The City of Richardson commissioned this plan, which was prepared by the consulting team of Meridith McKinley (Via Partnership) and Todd W. Bressi (Urban Design • Place Design • Public Art), who were already familiar with Richardson because they had facilitated the commissioning of the Heights Park “Rocket” project. The team met multiple times with internal and external advisory task forces, reviewed numerous city plans and policies, and organized a tour of regional public art programs and



facilitated a public workshop called “Imagine Art Here!” after which they drafted this plan.

In a region with strong municipal public art practices, Richardson lags, and this master plan is an opportunity to make a statement about public art that is appropriate and unique to Richardson at this point in its history. The Cultural Arts Master Plan also made several recommendations: install technology-focused public art citywide, consider public art installations as critical identifiers of cultural clusters, install interactive public art and install public art throughout the city that connects all areas.

This master plan process surfaced other important goals for a public art program — namely, that public art also reflect aspects of the city’s character in addition to technology and innovation. Richardson regards itself as a place that is open and tolerant and that has a cohesive sense of civic purpose, expressed in part by its investment in well-designed civic infrastructure. This plan, while ostensibly proposing a public art strategy for Richardson, also considers the relationship of public art to cultural areas, human scale, neighborhood histories and the overall design and appearance of the city.

The measures of a public art program are both the projects it produces and the creative growth that it inspires. In Richardson, the public art program will look to mobilize a broad cross section of people — community leaders, city officials, developers, university-based art and science researchers, and creative entrepreneurs, around the organization of public art projects. This plan, it is hoped, will help the city not only to create artworks that carry on Richardson’s traditions, but also to stimulate a new generation of creative activity and collaborations that will shape the city’s sense of place, and its sense of itself.

# III. THE BIG PICTURE

**Public art in Richardson will inspire a spirit of curiosity, openness and civic purpose.**

## **VISION**

Public art in Richardson will inspire a spirit of curiosity, openness and civic purpose.

This will be accomplished through carefully selected projects that:

- Reinforce the city’s design character and urban pattern;
- Express the identity of Richardson’s residential neighborhoods and business districts;
- Embrace the city’s ongoing diversification – culturally, economically and creatively;
- Engage people, inspire them and make them stop and think, and
- Display the vibrancy of Richardson’s history, accomplishments and the technology contributions it has made to the world.

## **MISSION**

The City of Richardson Public Art Program will:

- Commission public art at City parks, facilities and in City infrastructure,
- Assist developers in commissioning public art that fulfills the goals of this plan, and
- Foster creative collaborations that result in the presentation of public art throughout the city.



# IV. PUBLIC ART OPPORTUNITIES

Public art can create or convey a distinct character for Richardson’s neighborhoods and business districts.

Public art can contribute to Richardson’s visual, cultural and civic identity in many ways. The City’s Public Art Program should focus on supporting the following types of projects – whether they are commissioned by the City directly, by developers or by other organizations:

- Projects that support **local identity** because they reflect the city’s history, culture and sense of place, and because they are located in places that are anchors of Richardson’s neighborhoods and business districts.
- Projects that shape **city image** because they reflect broad themes that are associated with Richardson, are related to citywide infrastructure or are located in places that serve residents and businesses from throughout the city and visitors from beyond.

## LOCAL IDENTITY

Public art can create or convey a distinct character for Richardson’s neighborhoods and business districts.

As an older, “inner-ring” suburb, Richardson benefits from neighborhoods and business districts that grew at different points in Richardson’s history, resulting in a broader range of architectural styles and a more economically and culturally diverse community than many of its neighbors. However, as Richardson benefits from continued development, redevelopment and growth, the city struggles to ensure that its neighborhoods and commercial areas do not become homogenous, and that local areas retain a unique sense of place.

The Public Art Program can support the development of local identity through individual art projects that tell the stories that make Richardson’s neighborhoods unique, as can be seen in the Heights Park Rocket project, and in the historic features that were incorporated into the design of Durham Park. These projects can feel engaging, welcoming and inclusive, as if they have grown out of the communities where they are located. Local projects can also have impact on the social fabric of the community, by inviting community participation, interaction and dialogue.

The Public Art Program can also support the development of local identity through individual art projects that both reflect Richardson’s overall commitment to design quality and help a unique visual identity for both neighborhoods and commercial areas.

The public art project opportunities outlined below support the ongoing development of distinct “local identity” throughout Richardson. They include:

1. **Parks and Recreational Facilities**
2. **City Facilities**
3. **Neighborhood Projects**
4. **Gathering Place Projects**
5. **Streetscape Projects**



## **LOCAL IDENTITY 1/PARKS AND RECREATIONAL FACILITIES**

Parks and recreational facilities play a central role in the community life of Richardson. They provide places for active recreation, quiet respite and the enjoyment of natural beauty, and they can be anchors of community identity.

Richardson currently has thirty-two parks and open spaces and one park under construction, organized as a hierarchy that includes pocket parks, neighborhood parks, community parks, greenways and one regional park. The City also has two recreation centers, a senior center, a gymnastics center and an outdoor tennis center. The City’s Parks, Recreation and Open Space Master Plan includes the completion of Breckenridge Park and updating of existing facilities.

### **Identifying Park and Recreational Facility Opportunities**

Richardson’s parks and recreational facilities are a prime opportunity for public art because of the role they play in community life, and because they are places where people can engage with artworks most closely. Unfortunately, public art resources are limited and it will take time for each of the community’s parks and recreational facilities to include works of art. The following criteria should be

used to prioritize which parks and recreational facilities should be candidates for public art projects.

- Priority should be given to parks and recreational facilities where there is a major capital project proposed that would enable the public art to be integrated into the overall construction project.
- Priority should be given to Community and Regional Parks (Breckinridge, Cottonwood and Huffhines), though Neighborhood, Mini-Neighborhood and Pocket Parks may also provide a good opportunity if there is a major capital project underway. Heights Park should not be a priority because public art was recently commissioned there.

### **Goals for Park and Recreational Facility Public Art Projects**

Public art in parks and recreational facilities provides an opportunity to reflect the unique character of neighborhoods and the natural landscape. Precedent projects, such as the Rocket at Heights Park and the brick design element in the pavilion at Durham Park, tell a story about the surrounding neighborhood, reinforcing the neighborhoods distinct qualities and histories.

Public art in Richardson parks and recreational facilities should address some or all of the following goals:

- Reveal or tell the stories that have most shaped the specific neighborhood or the entire Richardson community.
- Complement and enhance the visual appearance and design of the park or facilities.
- Strengthen and enhance gathering places.
- Inspire ideas and connections between art, science and nature.
- Encourage and promote sustainability.
- Be both playful and thoughtful.

### **Artist Scope of Work**

In parks, artists could be commissioned to develop site-specific, stand-alone works of art, such as the Rocket in Heights Park. Strong consideration should also be given to commissioning artists to integrate their work into the park features and infrastructure, such as artist-designed pavilions, play sculptures, plazas, bridges, gathering areas and stormwater management.

In recreation facilities, the specific opportunity and scope of work should be developed in consultation with the architect and landscape architect for the facility, if the art is commissioned in conjunction with a major capital project. Consideration should be given to work that:

- Addresses the arrival experience, either on the outside or inside of the facility, or both.
- Addresses the main gathering or communal spaces within the facility.
- Supports the City's sustainable design goals through artist-designed cisterns, bioswales or rain gardens or other environmental systems.

## Implementation

When the City of Richardson commissions public art in parks, the projects should be managed through the City's standard commissioning process. They should be funded through the City's Percent for Art Fund.

From time to time, private developers may develop parks that will either be donated back to the City or maintained by the City. When developers commission public art for parks, developers are encouraged to further the vision, mission and opportunities as defined in this plan.

The public art budget for any major park development should be a minimum of 1% and a maximum of 2% of the capital construction project for that specific park or recreation facility.



## LOCAL IDENTITY 2/CITY FACILITIES

The City owns and operates a range of public facilities, including City Hall, the Richardson Public Library and public safety facilities.

### Identifying Opportunities in City Facilities

Though many of Richardson's facilities are good candidates for public art, not all will be. The following criteria should be used to prioritize which facilities should be considered for public art projects.

- Priority should be given to City facilities where there is a major capital improvement, such as new construction or major renovation that is taking place and would enable the public art to be integrated into the overall construction project.
- Priority should be given to City facilities that are purpose-built for community use, i.e.: libraries and City Hall.
- City facilities that are not purpose-built for community use, but are in a prominent, highly visible, gateway location with a high volume of car or pedestrian traffic should be considered for public art projects.

## **Goals for City Facility Public Art Projects**

As with parks, many City facilities are the centers of community activity. Public art can help add to the richness and welcoming nature of these places.

Public art in City facilities should address some or all of the following goals:

- Create a unique identity for the facility that is relevant to the neighborhood or business context.
- Enhance and complement the facility design.
- Complement the facility's use.
- Encourage and promote sustainability.

## **Artist Scope of Work**

If the art is commissioned in conjunction with a major capital project, the specific opportunity and scope of work should be developed in consultation with the architect and landscape architect for the facility. Consideration should be given to work that:

- Addresses the arrival experience, either on the outside or inside of the facility, or both.
- Addresses the main gathering or communal spaces within the facility.

## **Implementation**

When the City of Richardson commissions public art in City facilities, the projects should be managed through the City's standard commissioning process. They projects should be funded through the City's Percent for Art Fund.

The public art budget for any city facility should be a minimum of 1% of the capital construction project for that facility (if applicable)



### **LOCAL IDENTITY 3/NEIGHBORHOOD PROJECTS**

The Neighborhood Vitality Program was established by the City of Richardson to create an improved image for older neighborhoods that is consistent with new residential development, and to provide incentives for people to make continued investment into their homes and properties. Monies have been allocated for the Vitality program in each of the past three bond programs. The Matching Fund Beautification Program was established to assist neighborhoods in enhancing the landscaping and aesthetics in their neighborhood

Typically, the City holds a call for Neighborhood Vitality and Matching Fund Beautification projects, inviting all homeowner / neighborhood groups to apply for funds for improvements that will heighten the individual identity of their neighborhoods. Typical projects have included gateways with landscaping and feature walls at neighborhood entrances.

#### **A Framework for Neighborhood Public Art Projects**

Public art should be made an allowable expense for Neighborhood Vitality Projects, if integrated into neighborhood infrastructure. In the next round of applications for Neighborhood Vitality projects, neighborhoods should be given the option to request to work with an artist to develop unique, site-specific design elements that could be incorporated into neighborhood markers, bridge pilasters, wall endcaps and other elements of infrastructure that the neighborhood is requesting. In addition, it is recommended that support (i.e. concrete footing, lighting) for neighborhood projects that include a public art component be an allowable expense under the City's Matching Fund Beautification program.

#### **Goals for Neighborhood Public Art Projects**

Public art as part of Neighborhood projects should address some or all of the following goals:

- Enhance and complement neighborhood infrastructure.
- Help create a unique identity for the neighborhood.
- Collectively, help create a distinctive identity for all of Richardson.

### **Artist Scope of Work**

Works will be integrated into neighborhood infrastructure and could take the form of hand-made tile inserts, mosaics, cut metal designs, or other elements. Artists would work within the spaces prescribed by the infrastructure designer, or would work collaboratively with the designer to identify the appropriate spaces.

### **Implementation**

During the review process of the Neighborhood Vitality applications, staff responsible for overseeing public art from the City Manager's Office will review requests for public art and make recommendations regarding which projects should be funded and an appropriate budget for those projects. The budget for art projects should not exceed 10% of a neighborhood's overall project budget.

Based on the types of projects of interest to neighborhoods, the Cultural Arts Commission would develop a roster of pre-qualified artists that could be considered for these projects. The City Manager's office would facilitate the selection of an artist from roster with the neighborhood and work with the artist to develop concept(s) to present to the neighborhood.

Public art as part of Neighborhood Vitality projects should be funded through City funds allocated for Neighborhood Vitality projects. In the next round of Neighborhood Vitality projects, the amount of funding for public art should be limited to support three to five public art projects.



### **LOCAL IDENTITY 4/GATHERING PLACES**

Richardson's parks, libraries and recreation centers are places of community gathering. However, Richardson lacks urban open spaces, such as a civic square or other shared Gathering Places that anchor the community.

As Richardson continues to develop and redevelop, and as the City emphasizes placemaking in its planning, zoning and urban design, these Gathering Places are emerging. They include zones within the Galatyn Park area, the Civic Center, new public spaces being created by developments at CityLine and Palisades,



and potential new development elsewhere in the City, especially in the Main Street area. These emerging Gathering Places are characterized by their accessibility (including pedestrian access), welcoming and comfortable nature, and proximity to restaurants and shopping.

### **Identifying Gathering Place Public Art Opportunities**

For the purposes of this plan, a Gathering Place is an outdoor, public place generally located within an area that has one or more use (civic, commercial, retail and/or residential) and that is designed with the intent for social interaction and other passive, non-recreational activities.

Gathering Places are, by their nature, complex and layered. Some will be designed, developed and owned by the City, others by private developers, still others by other public agencies, such as DART. And some will be built and managed by a combination of stakeholders.

Because Gathering Place art projects will not necessarily be tied to Capital Projects, identifying art opportunities will be an important first step for the City and the Cultural Arts Commission in accomplishing these types of projects. There are two main tools for doing this.

- Potential sites for Gathering Place public art opportunities should be identified in Area Plans. Area Plans can provide guidance to the City for City-owned sites and as the starting point for discussions with developers who are being asked to commission public art on their development sites. Some of the identified “public open spaces” in area plans might be conducive to the development of Gathering Places.
- The Cultural Arts Commission and City Manager’s Office should identify potential City-owned sites and appropriate budgets through the process of developing an Annual Public Art Work Plan.

The following criteria should be used in evaluating whether a Gathering Place should be considered for a public art project:

- Does the place currently meet the definition of Gathering Place or have the potential to evolve into one?
- Priority should be given to newly developed Gathering Places (either through new development or redevelopment) that would enable the public art to be integrated into the overall construction project.

### **Goals for Gathering Place Public Art**

Specific goals should be established for each project, but in general, public art for gathering places should:

- Anchor or help pull together the space around it.
- Reflect and emphasize the unique identity of that particular place, becoming well-known symbols for the area where it is located.

### **Artist Scope of Work**

The artistic approach for each place will be different depending on the design approach to the public space. Artists could be invited to create a sculpture, fountain or other element that marks the space, or could be involved elements of the design or the public space, or both.

### **Implementation**

The implementation strategy for Gathering Place projects will depend on where the project is located, who owns and is responsible for the site, and who is taking the lead on commissioning or acquiring the artwork.

When the City of Richardson takes the lead in commissioning a Gathering Place project, it will most likely not be tied to a related Capital Project, unless the site is tied to a Park, Recreation Facility or City Facility. When led by the City, the project will go through the City’s standard commissioning process. If not tied to Capital Projects, funding would come through the Hotel / Motel Fund, TIF 1, private fundraising, or another source.

Gathering Places could also be an opportunity to seek out a donated work of art or a temporary loan.

The public art budget for any Gathering Place project should be determined based on the goals, scope, scale and other specific circumstances related to the project. However, in most cases, the budget should be a minimum of \$100,000.



## **LOCAL IDENTITY 5/STREETSCAPE**

Both the City and private developers build new pedestrian-oriented streetscapes and update existing streetscapes. Some of these projects may offer opportunities for artworks to be integrated into the streetscape design.

### **Identifying Opportunities for Streetscape Projects**

The opportunities for streetscape projects are limited, but could include pedestrian-oriented streetscape projects led by the City in the Main Street/ Downtown area, or new streets built by developers in pedestrian-oriented, mixed-use developments. In determining the most appropriate use of public art resources, these opportunities should be weighed against other public art opportunities in these areas.

### **Goals for Streetscape Projects**

While the goals for each project should be developed with the site and community in mind, the following are general goals related to streetscape projects:

- Create a visual statement that cannot be achieved with standard street furnishings.
- Create a unique, unifying visual identity for the area or district.
- Be durable, maintainable and replaceable.

### **Artist Scope of Work**

For streetscape projects, the preferred scenario would be for the artist to work in close collaboration with the landscape architecture team that is designing the streetscape. Generally, the nature, scale, site and materials of the artist

intervention would be identified through collaborative dialogue, and would become a seamless element of the streetscape design. However, in some cases, the commissioning entity may identify the specific type of artist intervention (i.e.: paving pattern, street furnishings, etc.).

### **Implementation**

Projects led by the City should be managed through the City’s standard commissioning process.



### **CITY IMAGE**

Public art can help contribute to the overall look, feel and image of Richardson, as perceived both by residents and visitors from the region and beyond.

Public art can capture the essence and the meaning of Richardson, what people believe the city is all about. Whether they are carefully commissioned iconic art projects, artists addressing major infrastructure systems, or ongoing series of temporary projects that become an evolving part of the city’s narrative, public art can demonstrate unity throughout the city and a commitment to quality of life.

In addition, when people think of Richardson, they should think about art and design as one of its memorable, defining factors. Public art projects that address large-scale infrastructure systems, such as the Central Trail and the Central Expressway, can create a distinctive and unique identity for Richardson. When added up, the Local Identity projects, described above, also make a citywide impact in terms of how people perceive Richardson.

The public art project opportunities outlined below support the ongoing development of “city image” in Richardson. They include:

- 1. Iconic Artwork**
- 2. Trails Public Art**
- 3. Temporary Art Platforms**
- 4. New Media Art**
- 5. Central Expressway Infrastructure Projects**



## **CITY IMAGE 1/ICONIC ARTWORK**

Over time, the City of Richardson should consider commissioning an iconic artwork. This would be a work that is large-scale, in a highly-visible site that is embraced and used by the entire community, and comes to be well-known symbols of the community.

### **Identifying Opportunities and Sites for Iconic Artwork**

Identifying a location will be an important first step for the City and the Cultural Arts Commission. A site for an iconic artwork could be established in an Area Plan. The potential site should take into consideration the following:

- Be part of a larger project where the entire site is being designed and developed and the artwork can be thoughtfully considered as part of the whole.
- Visibility should be a consideration, but the work should not be a “drive-by” only. The works should be able to be enjoyed on foot as well as by vehicle. Pedestrian and bicycle access should be a priority.
- The location should be somewhere that the entire community feels some ownership of. A central location would be preferable to somewhere identified with a specific neighborhood.
- Sites that meet the criteria for “Gathering Place” as described above, but would accommodate the scale of an iconic work, could also be considered.

Potential sites might include Galatyn, when the next phase of development occurs, or the Civic Center when City Hall is redeveloped. Other sites may emerge through future City planning or private development.

## **Goals for an Iconic Artwork**

An iconic artwork in Richardson should:

- Reflect the spirit of Richardson.
- Be highly visible and memorable.
- Be appropriate scale to site and fit the context of the space.
- Become well-known symbol of the community.

## **Artist Scope of Work**

The artistic approach will depend on the site and the design approach to the surrounding public space. Artists could be invited to create a sculpture, fountain or other element that marks the space, and could also be involved designing elements of the public space.

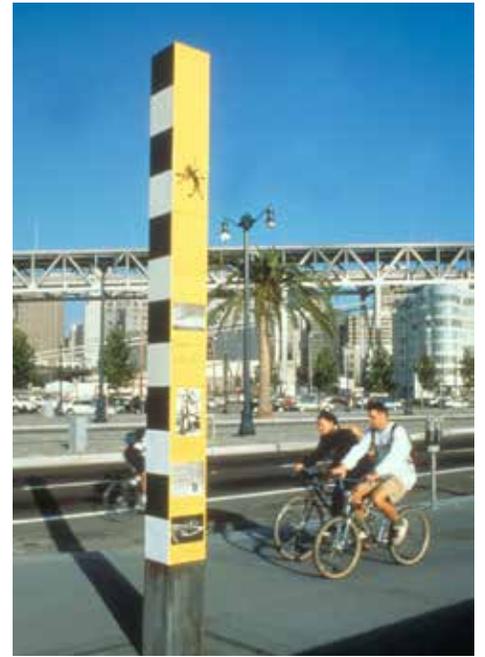
## **Implementation**

The implementation strategy for an Iconic Artwork will depend on where the project is located, who owns and is responsible for the site, and who is taking the lead on commissioning or acquiring the artwork.

When the City of Richardson takes the lead in commissioning an Iconic Artwork, it will most likely not be tied to a related Capital Project. When led by the City, the project will go through the City's standard commissioning process. Because it would not be tied to a Capital Project, funding would come through the Hotel/Motel Fund, private fundraising, and/or other sources.

An Iconic Artwork could also be accomplished through a partnership with a developer. If this is the case, the City would lead the commissioning process in close collaboration with the developer.

The public art budget for any Iconic Artwork should be determined based on the goals, scope, scale and other specific circumstances related to the project.



## **CITY IMAGE 2/TRAILS PUBLIC ART**

The City of Richardson has an extensive and expanding trail system, with nine distinct trails. Trails already connect many City park and recreation facilities, including picnic areas, recreation centers, tennis courts, sports fields and golf courses, with a goal to have all of Richardson's parks eventually connected by the network. Trails also provide links for pedestrians and cyclists to centers of employment, education, shopping and transit.

The Central Trail, which runs north-south through the city, and east of and parallel to the DART light rail line, serves as the spine of the system. It links the City with Dallas to the south and Plano to the North. It connects users not only to DART but also many of the City's employment and commercial centers, such as Main Street, Galatyn and Spring Valley.

### **Trails Public Art Opportunity**

Because of the Central Trail's importance to the system and the connections it makes with employment and cultural centers, it should be the top priority for a public art project connected to the trail network. This project can serve as a model for future trail art projects. In addition, other trails located throughout the city should be considered future trail projects.

### **Goals for Trails Public Art**

Public art along trails should:

- Create a distinct, unifying identity for the Richardson portion of the Central Trail.
- Connect people to Richardson's unique identity through a narrative or sequential visual project.
- Create visual continuity along trails.
- Elevate the visibility of the trails, especially at key entry-points and intersections with places of interest.

### Artist Scope of Work

An artist or artist-led team should be commissioned to design a series of markers for the Central Trail (approximately 5 miles). Other possible team members might include an environmental designer, graphic designer or landscape architect. Markers should be artistic expressions and not necessarily replace or replicate wayfinding. The markers should work together as a system, creating a strong identity for the trail. Markers would be installed along the Central Trail at key sites, identified in collaboration with the Parks and Recreation Department.

### Implementation

The artist selection for this project should be managed through the City’s standard commissioning process. Funding for this project should be identified in the City’s CIP, and/or could also be supported the Hotel/Motel Tax Fund or privately raised funds.



### CITY IMAGE 3/TEMPORARY ART PLATFORMS

The City of Richardson should consider creating one or two “platforms” for that allow for the presentation of two-dimensional art in public places. These platforms would be designed specifically for the display of art on a rotating basis.

#### Identifying Opportunities and Sites for Platforms

The sites for platforms should be visually well-suited to the display of art, and they should provide access to a repeat audience that would be able to appreciate the rotating nature of the exhibition. For these reasons, the following sites and opportunities should be considered:

- 1. Main Street/Downtown.** The City should look for a City-owned wall or a willing partner who has a wall suitable for the display of temporary murals. The site should be in the heart of the Main Street/Downtown area, visible from

Main Street, or just off Main Street, or visible from DART. Every six months to a year, the City would invite a muralist to create a new painted mural at the site.

2. **Railroad Bridge over Main Street.** An additional or alternate site for a temporary or semi-permanent mural could be on the railroad bridge that crosses over Main Street between Grove and Bowser and/or the bridge abutments. A partnership would need to be sought with the operator of the rail line to determine if it is viable site, the safety considerations, and appropriate media for the surface.
3. **Eisemann Center Parking Garage.** The City-owned parking garage at the Eisemann Center should be explored as a platform for displaying large-scale artwork printed on vinyl and hung on the exterior of the garage. The façade facing Lookout Drive would be visible to people arriving at the Galatyn area by car, or passing by the area. The façade facing Plaza Blvd would be visible to the pedestrian-oriented areas of Galatyn, including the gathering places around the Renaissance Hotel and the performing arts center. This platform would allow for two-dimensional artists of different media (painters, photographers, printers, etc.) to exhibit their work at a large scale.
4. **Projection Site.** The City should seek out a site in the Telecom Corridor, in Galatyn or along Main Street that can be a location for projections. The site should be visually accessible to both cars and pedestrians, in a place where the projection would not cause interference, and on a surface suitable for projection (large scale without interruption). The site should also be able to accommodate a projector that could be safely and securely mounted. Projections could rotate every four to twelve months, and be static or dynamic.

### **Goals for Platforms**

Below are goals for all of these sites and opportunities. Additional goals may be developed for specific projects through the process of developing an Individual Project Plan.

- Create a dynamic art experience for passersby that encourages repeat visits.
- Create a visual enhancement to the area where the art is located.
- Reflect the cultural texture, activity and excitement of the surrounding area.

### **Artist Scope of Work**

For the painted or tiled murals, the artist would be responsible for developing and executing an approved design on the wall, in accordance with requirements outlined by the City.

For printed mural, the artist would provide the City with a digital design that the City would be responsible for printing and installing.

For a projection, the artist would provide the city with a digital file formatted as requested by the City. The City would be responsible for providing and manning the hardware and software for the projection.

### **Implementation**

The painted mural should be a site-specific, commissioned artwork. The City could use its Standard Commissioning Process to select an artist. Alternatively,

the City could consider a partnership with a regional educational or cultural organization to curate and produce the work.

The printed murals could be newly commissioned work, or could be reproductions of existing artist's work. If the City is soliciting newly commissioned work, it should use its standard process to select an artist. If the City is soliciting existing work, it should issue a call for entries inviting artists to submit work that fits the specific criteria. The City could also consider a partnership with a regional educational or cultural organization to curate and produce the work.

Projections could be new or commissioned work, so long as the work was properly formatted for the site. If the City is soliciting newly commissioned work, it should use its standard process to select an artist. If the City is soliciting existing work, it should issue a call for entries inviting artists to submit work that fits the specific criteria. The City could also consider a partnership with a regional educational or cultural organization to curate and produce the work.

The budgets for these projects would depend on the overall scale, media and duration.

Funding for this project should come through the Hotel/Motel Tax Fund, private fundraising or other sources.



#### **CITY IMAGE 4/NEW MEDIA ART**

Since the opening of offices for Collins Radio and Texas Instruments in the 1950s and the establishment of the University of Texas, Dallas, in the 1960s, Richardson has been at the center of worldwide technological innovation. Today, Richardson can build on this legacy by fostering and supporting technology-based art projects in the public realm.

## **Identifying Opportunities**

Richardson should work towards developing a significant new media art component for its public art program. Ultimately, this component could include residencies, symposia, citywide exhibitions, temporary and permanent commissions, a festival or all of the above.

However, it will take time to develop the expertise, connections and partnerships necessary to build a successful new media public art program. A place to start for the next 3 to 5 years is to commission 2-4 temporary, new media art projects in conjunction with the Wildflower Art and Music Festival and/or the Cottonwood Art Festival.

## **Goals**

The goals for new media art should include:

- Engaging and interactive.
- Relevant to technologies being developed or explored regionally.

## **Artist Scope of Work**

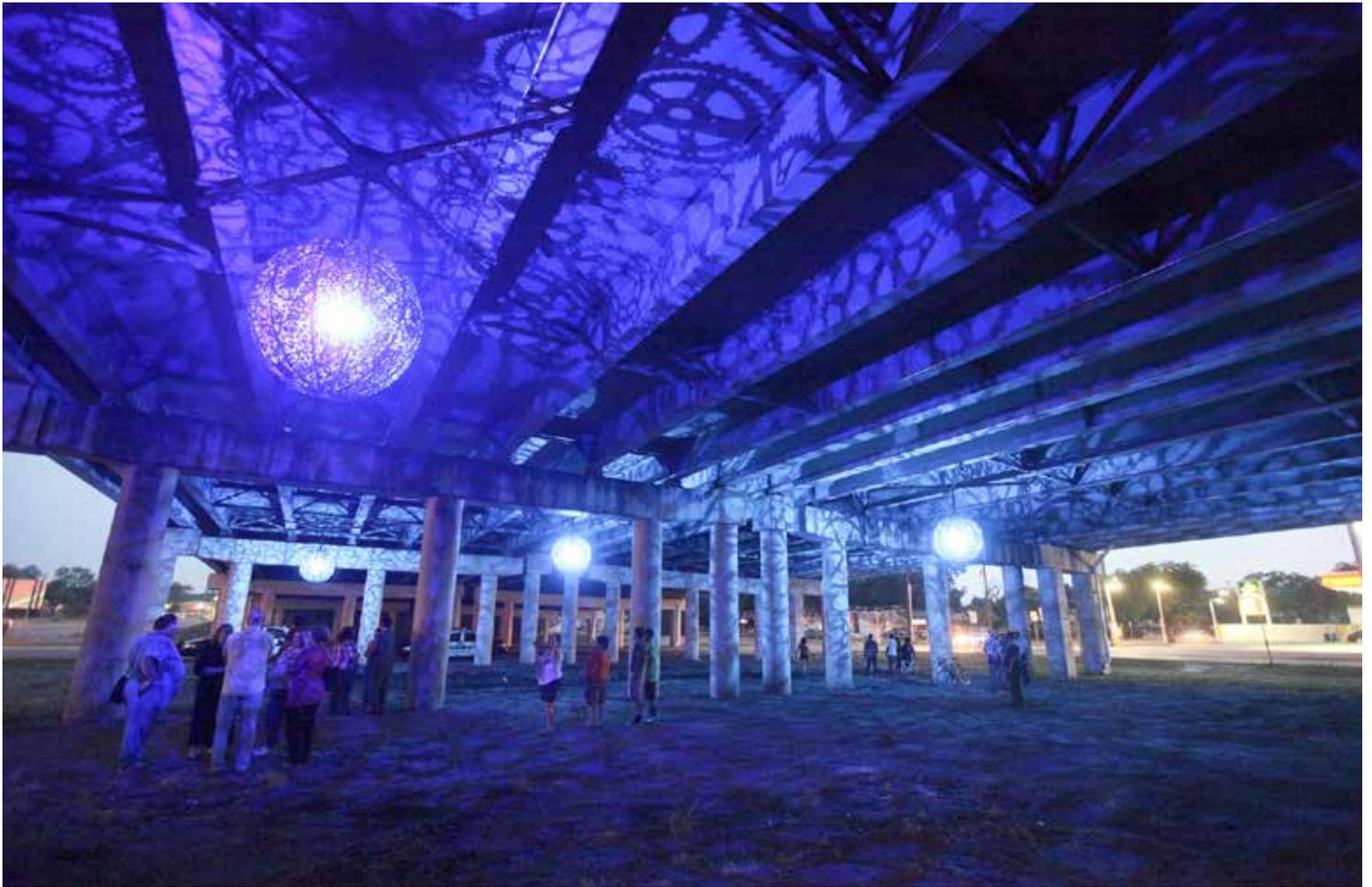
The selected artists would be invited to design, fabricate, install and de-install the artwork during the festival, as well as be present during the festival to meet and talk with people during the project. The work could be an original creation, or an existing work adapted for the festival. The artist would keep the work at the end of the exhibition period.

## **Implementation**

Artists could be selected through the City's Standard Commissioning Process, or the exhibition could be curated by an arts professional who is familiar with artists who work with digital media. The City should also consider partnerships with a regional educational or cultural organization to curate and present the exhibition.

The budgets for these projects would depend on the overall scale, media, duration and number of projects.

Funding for this project should come through the Hotel/Motel Tax Fund, private fundraising, event revenue, or other sources.



## **CITYWIDE 5/CENTRAL EXPRESSWAY HIGHWAY INFRASTRUCTURE**

The Texas Department of Transportation (TxDOT) may be doing major reconstruction and widening of the Central Expressway in the future. Should this happen, it presents an opportunity to work with an artist or artists to create an infrastructure that is unique and appropriate to Richardson.

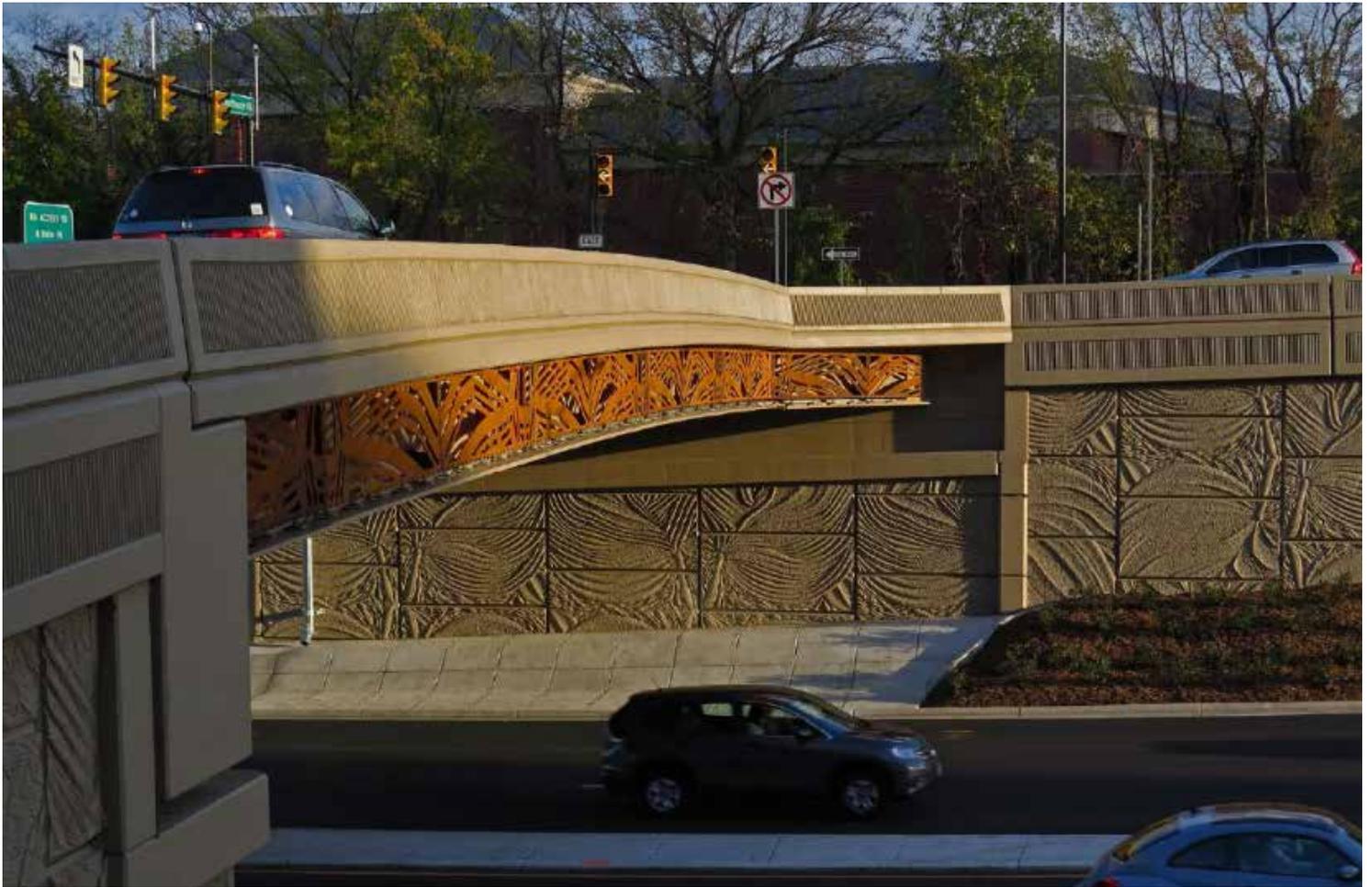
### **Identifying Opportunities Central Expressway Highway Infrastructure Projects**

The scope of potential highway infrastructure projects would be dependent on the scope of the Central Expressway project. Opportunities could include, but not be limited to artist-designed concrete form liners and/ or painting designs for sound walls, retaining walls, bridge abutments and/ or bridge pier; decorative railing designs; artist-designed landscape and / or hardscape, and artist-designed lighting.

### **Goals for Central Expressway Highway Infrastructure Projects**

While the goals for the projects should be developed once the scope of the construction project is defined, the goals for infrastructure projects along Central Expressway could include:

- Create a welcoming, unique and authentic identity for Richardson.
- Transform surface road underpasses from barriers to community portals.



### **Artist Scope of Work**

The scope will depend on the overall scope of the infrastructure work, but would include close collaboration with the engineers and other design team members designing the roadway, as well as the contractors building the roadway.

### **Implementation**

A partnership should be pursued with TxDOT and/or the North Texas Tollway Authority (NTTA) to allow for an artist to be involved in the design of the Central Expressway infrastructure in Richardson. The partnership would outline the artist's scope of work, the relationship of the artist to the design team and to TxDOT, the approval process for designs and the financial contribution of the City to the project.

The City should also investigate projects that can be done on City property along the Central Expressway that will not require TxDOT or NTTA involvement.

The budget for an art project or projects will depend on the scale, media and scope of the project. City funds should be used to leverage funding from partners and should not be used to pay for things that would otherwise be paid out of the Central Expressway construction budget.

# V. ADMINISTRATIVE GUIDELINES

The Administrative Guidelines provide recommendations that will guide the way that the City of Richardson plans for, funds and commissions or acquires new public artwork. It also recommends how the City work with developers to implement public art projects that support the overall vision for public art and the opportunities outlined in this plan. Finally, the guidelines address activities necessary to the success and longevity of Richardson’s public art collection, such as the maintenance and conservation of artworks.

## DEFINITIONS

**Accession** - The act of adding or acquiring a work of art to the Richardson Public Art Collection through commission, purchase or gift.

**Artist** - A professional practitioner in the arts, generally recognized by his or her peers as possessing serious intent and ability. For commissioning purposes, an artist cannot be a City employee, a member of the Cultural Arts Commission or the relevant Art Selection Panel. If part of a Capital Project, the artist cannot be a member of the Prime Consultant’s firm or team.

**Art Selection Panel** - A committee made up of community members and arts professionals and determined by the City Council that recommends the selection of an artist or artwork for a particular project.

**Artwork** - An aesthetic creation of permanent or temporary medium or combination of media resulting from the skill and creativity of an artist or artists.

**Call to Artists** - General term for a request for artists to apply for a public Cultural Arts Commission.

**Capital Projects** - Building projects outlined in the City’s Capital Budget.

**Commercial Expression** - Images and/or words created on behalf of a company or individual for the intent of making a profit. Commercial expression economic in nature and generally has the intent of convincing the audience to partake in a particular action, often purchasing a specific product or service.

**Concept Proposal** – The phase of a public art project in which an artist creates an initial proposal, including diagrams or a maquette, and conducts a preliminary cost estimate.

**Conservation** – The regularly scheduled examination, documentation, treatment and preventative care of an artwork conducted by a professional art conservator.

**De-accessioning** – The permanent removal of a work from the Public Art Collection by selling, donating or destroying it.

**Exhibition** – A public display of the work of artists or artisans, or of objects of general interest.

**Final Design and Construction Documents** – The phase of a public art project in which the artist finalizes the design, placement, installation specifications and cost estimate, and has relevant components prepared and stamped by a licensed engineer.

**Gathering Place** – An outdoor, public place generally located within an area that has one or more use (civic, commercial, retail and/or residential) and that is designed with the intent for social interaction and other passive, non-recreational activities.

**Gift** – Art donated to the City from a private individual, institution or other outside source.

**Individual Project Plan** – A document, developed by the City Manager’s Office with input from the Cultural Arts Commission, which outlines the work that must be done to undertake a specific public Cultural Arts Commission or acquisition and establishes the goals against which the project will be reviewed. The Individual Project Plan is approved by the Arts Commission.

**Loan** – Artworks provided to the City for its use for a period of time and to be returned to the owner after the loan period expires.

**Maintenance** – The routine care and repair of works of public art that does not require specialized expertise (i.e.: dusting, washing, changing light bulbs, lubrication of moving parts, etc.).

**Mural** – A picture or graphic representation applied to an exterior wall which: 1) does not contain logos or names of any business entity; and/or 2) does not illustrate any activities, merchandise or services of the business occupying the building of which the mural is applied. Murals can be created in a variety of media, including paint, mosaic, tile, glass or resin, stone or metal relief. A mural shall not include sculpture or moving parts, nor internal illumination or light as neither a media, nor any of the effects listed in Section 18.5(4) of Chapter 18. Sign Regulations of the City of Richardson Code of Ordinances. A mural must have a sponsor who is committed to taking care of it.

**New Media Art** – Artwork developed with and/or incorporation electronic forms of media, often experimental.

**Platform** – A place that is visually and programmatically well suited as a site for temporary public art installations and has the necessary infrastructure for installations.

**Public Art** – Elements of a public place that are designed by a professional artist or artist team. Public art can be permanent, temporary or functional. Public art can be stand-alone or integrated into the architecture, landscape or infrastructure such as public buildings, bridges and parks. Public art can be the sole creation of the artist or it may result from a design team approach in which artists work on project teams with architects, engineers, landscape architects and others to design and create public places.

**Public Art Work Plan and Budget** - Plan developed by the City Manager’s Office, in collaboration with the Cultural Arts Commission, that outlines public art activities and the use of funds allocated for public art in the Percent for Art Fund, Hotel/Motel Tax Fund, and other funds for the coming fiscal year.

**Richardson Public Art Collection** – Public art owned or commissioned by the City.

**Site-Specific Artworks** - Artworks that are inspired by and created to fit the context of a particular place.

**Temporary Public Art** - Works of art that are created to be in a public place for a limited period of time, generally less than five years.

## **PLANNING TOOLS**

### **Annual Public Art Work Plan and Budget**

The City Manager’s Office, with input from the Cultural Arts Commission, will develop an Annual Public Art Work Plan and Budget that outlines proposed public art activities and projects, and details the uses of City funds for the coming fiscal year, and anticipates activities, projects and uses of funds for the coming three years. The Annual Public Art Work Plan and Budget lists new and ongoing public art projects, including location, allocation, artist selection process or artist (if already selected), anticipated completion date and a brief project description.

The Work Plan and Budget should specifically address:

- Which projects will be funded through the Percent for Art Fund, and the budget for each project.
- What projects will be funded through the Hotel/Motel Tax Fund and other funds raised or allocated specifically for the commissioning or acquisition of public art, and the budget for each project.
- Planned conservation with a budget.
- Planned communications activities with a budget.
- Any other anticipated projects or needs for the Public Art Program with associated costs.

The Work Plan and Budget will be reviewed by the Cultural Arts Commission in the spring and forwarded to City Council for consideration as part of the City’s annual budget development process. Once a public art project is in an approved Annual Public Art Plan and Budget, the City Manager’s Office may proceed with the commissioning or acquisition of artwork.



### **Individual Project Plan**

The City Manager's office will develop an Individual Project plan that guides each public art project. The Individual Project Plan should outline each aspect of the project, including:

- A description of the project's location and other information regarding the proposed siting,
- The project goals, and how the project relates to the overall vision for public art in Richardson,
- Evaluation criteria against which the artist selection and Concept Design can be evaluated,
- The budget and funding sources,
- The project schedule,
- Project stakeholders,
- The artist's scope of work,
- The artist selection method,
- Recommended Selection Committee members with alternates, and
- A community outreach strategy.

The Individual Project Plan should be informed by the Public Art Master Plan and other planning documents related to the site.

The Individual Project Plan is developed by City Manager's Office, in collaboration with relevant City Departments and the input of stakeholders. The Cultural Arts Commission approves the Individual Project Plan prior to the commencement of a project.

## **Other City Plans**

Area plans are an important tool for identifying public art opportunities at a finer-grain level than the Public Art Master Plan. They can take into account specific community interests as well as a better understand of future infrastructure and development patterns as they pertain to a specific area.

When an area plan process considers public art opportunities, it should first consider where there are opportunities to implement the types of projects recommended in this plan. While other types of public art projects, such as gateway markers, might come up in the planning process, recommending them could divert resources from the priorities set forth in this plan.

Area plans with public art recommendations should be submitted to the Cultural Arts Commission for review and comment before being adopted.

Previously adopted area plans with public art recommendations have been considered in the development of the public art master plan. Public art recommendations in those plans should be considered secondary to the public art recommendations in this plan.

## **SOURCES AND USES OF FUNDS**

### **Sources of Funds to Support the Public Art Program**

#### ***General Fund***

As a part of the City's annual budgeting process, City staff should request funds to support the following elements of the City's Public Art Program:

- Staffing and administrative support. The General Fund should cover staffing from the City Manager's Office, including any future dedicated staff. The General Fund can also be used to hire consultants to manage or curate specific public art projects.
- Collection management. The General Fund should support keeping good documentation of the City's collection, as outlined below, a regular collection assessment, and professional conservation when needed.
- Communications. The General Fund should cover communications materials and engagement related to works in the collection, as well as the commissioning or acquisition of new work.
- Other. Requests can be made of support from the General Fund for other expenses related to the successful implementation of the Public Art Program.

#### ***Percent for Art Fund***

The City of Richardson typically issues general obligation bonds and certificates of obligation to pay for Capital Improvement Projects. The last general obligation bond package, approved by voters in November, 2010, included \$66 million for street improvements, parks and recreation projects, public facilities and neighborhood improvement projects. As of this writing, the parks and recreation projects are nearly complete.



When the City of Richardson prepares future bond packages, public art should be considered in the package. The following rule of thumb should be used for calculating the amount to be budgeted with each bond package or bond proposition for public art:

- Parks – set aside a maximum of two percent (2%), to be used to commission public art related to one or more capital projects outlined in the proposition.
- Public Buildings – set aside a maximum of one percent (1%), to be used to commission public art related to one or more capital projects outlined in the proposition.
- Streets and Drainage – do not set aside funding for public art.
- Neighborhood Vitality – do not set aside a specific amount, but allow for neighborhood vitality projects to include public art on a case-by-case basis.

These funds would reside in a separate Percent for Art Fund, managed by the City Manager’s Office.

#### ***Hotel/Motel Tax Fund***

The Hotel/Motel Tax Fund includes Hotel Occupancy Taxes that are collected by all hotels within the city boundaries, and hosts fees associated with the use of the City’s parking garage at Galatyn Park and the Eisemann Center. The Hotel/Motel Tax Fund currently supports the Eisemann Center, the Convention and Visitor’s Commission and Arts Grants.

The City of Richardson has been experiencing a steady growth in Hotel Occupancy Taxes, and with the addition of a new hotel in 2015, expects to see this number increase even further. The City should allocate funds on an annual basis from the projected growth in revenue to the commissioning of public art projects that are designated towards promoting tourism or supporting the hotel and convention/conference industry.



### ***TIF Funds***

Richardson's TIF1 tax increment financing district is unique in that it generates funds that are not directly related to specific development projects. The City has flexibility in how to use these funds. The City should consider using some of these funds to support public art as an investment in the areas of the City that TIF1 covers. This could include artworks incorporated into infrastructure such as streetscapes, bridges or trails; the basic infrastructure for a "platform" for ongoing, changing art; Gathering Place artworks or Iconic artworks. There may be additional opportunities for funding in other TIF districts as future opportunities arise.

### ***Grants***

The City Manager's Office and other related City Departments and partners can seek grants to help support the activities of the Public Art Program. In addition, when the City writes a grant request to an outside funding source for capital funding and there is an interest in including public art in the capital project, then the request will include provisions for public art to the extent allowable by the grant source.

### ***Private Fundraising***

The City should consider seeking support from individuals, corporations and foundations and other granting organizations to support the commissioning and acquisition of public art, as well as activities necessary to the success of the Public Art Program, such as education, community engagement, maintenance and conservation. The Richardson Improvement Corporation and the Eisemann Center Foundation are both 501(c)3 organizations that can be used a funding mechanism for those desiring to donate funds for public art within the community.

## ***Uses Of Funds***

Funds allocated for public art from any of the above sources should be in accordance with rules guiding the funding source and should be reserved for the following uses:

- Artist fees and artist travel and expenses that are related to the City's commissioning of a work of art as stipulated in a contract with the artist.
- Artwork fabrication, storage and installation per contract.
- Site work necessary for the installation of artwork, including landscape and hardscape improvements not covered by the base budget of a related Capital Project.
- Acquisition of existing works of art.
- Required permits and insurance during the fabrication and installation of the artwork per contract.
- Project consultants and contracted services if related to the commissioning, acquisition or conservation of artwork.
- Artist selection costs, such as artist travel and honoraria.
- Education and outreach, including collateral materials, symposia and special events.
- Publicity for public art projects.
- Curatorial and appraisal services.
- Conservation and maintenance.
- Public art planning.
- Plaques and interpretative signage related to the artwork.
- Other purposes recommended by the Cultural Arts Commission and approved by City Council for the successful implementation of the Public Art Program.

Funds allocated to support the Public Art Program should not be used for:

- Mass produced work, with the exception of limited editions controlled by the artist.
- Artwork not recommended by the Cultural Arts Commission.
- Decorative, ornamental or functional elements that are designed by the architect or landscape architect that has been hired by the City to design the related capital project, if applicable.
- Purchase of existing works of art outside of the selection process.

## **STAFFING**

The Public Art Program should be staffed by the City Manager's Office. Lead staffing should come from the Assistant City Manager for Administrative and Leisure Services. Over time, the City should consider hiring a part-time to full-time Arts Coordinator for the City that would report to the Assistant City Manager. The Arts Coordinator would provide staff support to the Public Art Program as well as other arts-related activities of the City, including but not limited to Arts Grants and arts-related marketing.

# STANDARD PROJECT MANAGEMENT AND REVIEW PROCESS FOR CITY PROJECTS

The following outlines the general steps in the process of commissioning or acquiring (purchasing) a work of art, with an emphasis on the role that the Richardson Cultural Arts Commission, the City Manager's Office and City Council would each play.

## **The Commissioning Process**

### **1. Define the Art Opportunity**

The first step for a public art project is to define the general parameters of the project in an *Individual Project Plan*. An *Individual Project Plan* is an essential tool that documents all aspects of the project and can be used as a reference for all parties involved with managing and approving the project. Each plan would discuss the proposed site, specific goals for the project (including relationship to the master plan and other City plans), a budget, the timeframe, and the methods for community engagement and artist selection.

*The City Manager's Office, with input from the Cultural Arts Commission, develops the Individual Project Plan and submits it to the Arts Commission for its recommendation and to the City Council for approval.*

### **2. Select the Artist**

In general, artists should be selected in a two-phase process.

In the first phase, the City would issue a Request for Qualifications to artists. Interested artists submit qualifications packages (generally a cover letter, resume, images of past work with descriptions, and references). Artists can be invited through an open call or by invitation (see Appendix X). An ad-hoc *Art Selection Panel* reviews artist qualifications and selects finalists.

In the second phase, finalists would be invited either to develop a site-specific Concept Proposal for the project and/or to interview with the selection panel. If a concept proposal is requested, the artist would present a physical representation of the work (rendering, three-dimensional model), and written project description, a description of materials and fabrication techniques, expectations regarding site preparation and infrastructure needs, a detailed budget and timeline.

The *Art Selection Panel* would review artist Concept Proposals and/or interview artists and *recommend* the selection of an artist for the project to the *Cultural Arts Commission*. The City Department in charge of where the art will be located would also review the Concept Proposal to identify any technical concerns. The Cultural Arts Commission would review this recommendation and make a final recommendation to City Council for approval.

### **3. Execute the Artist Agreement**

The City of Richardson would enter into an agreement with the artist to develop a concept, develop final design documentation, fabricate and install the artwork. The agreement would be approved by either the City Manager or City Council, depending on the size of the contract.

#### **4. Review the Artist Concept**

If the artist is selected based upon an interview, then the Art Selection Panel and any applicable board or commission (.e.g. Library Board for projects at the Library) would review the selected artist's Concept Proposal and jointly recommend it to the Cultural Arts Commission. The City Department in charge of where the art will be located would also review the Concept Proposal to identify any technical concerns. The Cultural Arts Commission would review the Concept proposal and recommend it to City Council for approval.

#### **5. Monitor Final Design and Fabrication**

Prior to fabrication, the artist would take the concept through design development, further refining the design, fabrication techniques, materials, budget, etc. At this point, the artist may also need to have elements of their design reviewed and stamped by a licensed engineer in the State of Texas. The artist should also submit the detailed design to the City Manager's Office for technical review.

The City Manager's Office would keep in regular contact with the artist through the fabrication of the work, including inspecting the work (photographically or in person) prior to installation.

#### **6. Oversee Installation**

The City Manager's Office would work with the artist to ensure that all necessary site permissions and permits are obtained prior to installation, and that any site preparation or other infrastructure that is not being provided by the artist is in place (these details should be worked out in the artist proposal and agreement). City staff would also be involved in coordinating the scheduling of the installation and coordinating with necessary City departments and property owners.

If there are maintenance requirements for the work, the artist will provide detailed instructions to the City Manager's Office. The City will be responsible for ensuring that the maintenance instructions are followed.

#### **7. Oversee Maintenance, Conservation**

Works of art in should be cleaned regularly and/or otherwise maintained by the City department responsible for the facility, building or site in which the work of art resides. Works of art should be maintained in a manner appropriate to the medium and characteristics of the artwork, and in accordance with the Visual Artists Rights Act of 1990. The City department should report any damage or conservation needs to the Arts Coordinator, and should not perform any non-routine maintenance unless requested.

In some cases, works of art will need special attention to ensure their proper appearance and longevity. For newly commissioned or purchased works of art, the artist should guarantee the work of art against any repairs for one year (unless otherwise stipulated in the contract). Periodically the City should conduct a conservation assessment of the works in the City's collection and ensure all necessary repairs are completed.

## **The Acquisition Process**

In certain cases, the City of Richardson could determine that it is in the best interest of the City to acquire, or purchase, an artwork directly from an artist or from a gallery. The reasons for purchasing a work instead of commissioning would be outlined in the Individual Project Plan.

When the City wishes to consider purchasing an artwork, it should follow the procedures as outlined above, with the following modifications:

### ***2. Select the Art***

The City Manager's Office would invite artists and/or galleries to submit images and descriptions of existing and available artwork. The information should include the artist's basic qualifications (résumé or bio, portfolio), an image of the artwork, dimensions, materials, date fabricated, condition, provenance and asking price.

An Art Selection Committee would be convened to review the existing work based on the goals and criteria outlined in the Individual Project Plan, and make a recommendation.

Prior to forwarding a recommendation for purchase to the City Council, the City Manager's Office should consider obtaining an independent, qualified appraisal of the fair market value of the artwork and a professional art conservator's report on the condition of the artwork.

### ***3. Execute the Agreement***

The City would enter into an agreement of sale with the seller.

### **6. Oversee Installation**

Depending on the nature of the agreement with the seller, the City may have to take full or partial responsibility for site preparation, design of foundations, landscape and hardscape, shipping and installation.

## **PUBLIC ART IN PRIVATE DEVELOPMENT**

Many of the private development projects and educational campuses in Richardson will offer opportunities to implement the vision, goals, key directions and projects outlined in this Public Art Master Plan. These opportunities should be encouraged as the City negotiates development approvals and financial incentives for development projects.

### **Financial Expectations**

The expectations for public art should take into account both the scale of the development and the type of development that is occurring.

### **Other Expectations**

Richardson's priority is for the public art commissioned by developers to reflect the vision, goals and opportunities outlined in this plan. Therefore, their projects should follow the goals for the various types of projects set forth elsewhere in this plan.

- **Commercial Expression.** Public art projects cannot include any form of commercial expression, including logos, color or audio motifs, slogans, themes or any other components that are suggestive of a commercial entity's identity, branding or marketing. The only exception is a logo indicating the sponsorship of a project, on signage or digital media that identifies the project. Public art projects cannot be seasonal or thematic displays (e.g., lights related to holidays or fundraising causes).
- **Duration.** Public art created as a part of a development project should remain for the life of the development. Conversely, a developer can create a permanent location for changing art, and endow or provide ongoing funding to a cultural institution to program that location with changing artworks.
- **Architectural Integration.** Public art can be integrated into the architectural design or ornamentation of a building. In all cases, architecturally integrated art should be visible to the public, generally by incorporation into facades visible from major streets or public spaces, or at public entryways.
- **Landscape or Plaza Integration.** In the event that a development project includes a publicly accessible outdoor space, public art can be incorporated into the design of that space. The goal should be to integrate the public spaces (visually, functionally, or through programming) into the broader public realm, and for the public art to support that. The art project must be visible and easily accessible from a public street not behind or between buildings or in semi-private areas like courtyards or upper-level spaces. The space, and the art, must be designed to provide full benefit to the entire community, not just the users of the property.
- **Streetscape Integration.** Public art integrated with streetscape design should be encouraged only to the extent that it supports the goals and recommendations of Area Plans that relate to that section of the city.
- **Indoor Art.** Interior art in private buildings, even in semi-public gathering places like atria or lobbies, should not be construed as fulfilling any agreement for providing public art as a benefit or amenity.

The City of Richardson should pursue opportunities to recognize private developments that work with the City to install public art on private property. Recognition opportunities could include a plaque/medallion placed near the art piece to recognize their contribution to public art in Richardson or promotion of the artwork and the business's contribution in City publications such as *Richardson Today*.

## **REVIEW PROCESS FOR GIFTS AND LOANS**

Cultural institutions, private individuals, foundations, corporations or other organizations may wish to give or loan to the City of Richardson work or works of art for public display.

Gifts and loans can be a great way to enrich Richardson's public spaces. However, it is important to consider carefully whether the gift or loan meets the vision of the Public Art Program and ensure that the related costs and risks of the gift or loan are understood.

The City Manager's Office and other relevant City Departments and the Cultural Arts Commission should review and make recommendations regarding the

acceptance and display of gifts and loans of works of art. The Cultural Arts Commission may choose to include additional stakeholders in the review process by establishing an ad hoc review committee.

### **Proposal Requirements for Gifts and Loans**

Donors who express an interest in making a gift or loan of a work of art the City should be required to submit a proposal that includes:

1. Drawings, photos and written descriptions of the artwork. This should include size, colors, weight, materials, and any information that will establish that the item has the requisite physical integrity to be placed on public display and withstand exposure to the natural elements.
2. An explanation of how the artwork supports Richardson’s vision for public art established in the master plan.
3. Background on the artist (resume or bio).
4. The proposed location for the installation.
5. The method of display, and required site improvements (i.e.: hardscaping, landscaping, buildings, utilities, security devices, anchoring, etc.).
6. Cost estimates for installing the artwork, including but not limited to site improvements, foundations, landscaping, seating, lighting and other improvements and the funding source to cover these costs.
7. Written explanation of legal issues, including but not limited to, certifying the current legal owner of the artwork and, the existence of any copyrights, patents or other title rights in or to the artwork; and an explanation of any conditions or limitations on the donation of the artwork.
8. The estimated fair market value of the artwork.
9. A condition report, an estimate of ongoing maintenance and conservation costs, and the funding source to cover these costs.
10. The anticipated date(s) for the gift or loan to occur.
11. Any additional information the City deems necessary or appropriate.

### **ACCEPTANCE OF GIFTS AND LOANS**

For permanent gifts and for loans that would be on display for ninety days or more, the recommendations from City Manager’s Office and Cultural Arts Commission regarding acceptance of the gift or loan would be forwarded to City Council for approval. For loans of ninety days or less, the City Manager’s Office will have final approval.

Once the loan or gift has been approved, a written agreement should be prepared detailing the roles and responsibilities of the City of Richardson and the entity lending or donating the work of art.

## **CRITERIA FOR REVIEW**

### **City Projects**

#### ***Criteria for Evaluating Artist Qualifications***

When evaluating artist qualifications for a city-commissioned public artwork, the Art Selection Panel should consider the following criteria. Additional criteria could be developed based upon the specific needs of the project.

- Artistic excellence and innovation as demonstrated by the artist's past work.
- The capability of the artist to develop a project that is consistent with the vision for public art in Richardson and specific project goals outlined in the Request for Qualifications.
- A demonstrated understanding of and interest in creating work for the specific site.
- Established proficiency in the use of materials appropriate for a public installation.

#### ***Criteria for Aesthetic Review of Artist Concept Proposals***

When evaluating artist Concept Proposals for a city-commissioned public artwork, the Art Selection Panel should consider the following criteria. Additional criteria could be developed based upon the specific needs of the project.

- The concept demonstrates artistic excellence, maintaining high quality, innovation, creativity and clarity of vision.
- Overall understanding of the project and the ability of the Concept Proposal to respond to its goals.
- A clear understanding of the site, including how the artwork will be set into the physical environment.

#### ***Criteria for Technical Review of Artist Concept Proposals***

When conducting a technical review of Artist Concept Proposals, City staff should consider the following criteria. Additional criteria could be developed based upon the specific needs of the project.

- Capacity to meet all safety and maintenance requirements as agreed upon by the City of Richardson.
- Feasibility of the Concept Proposal to satisfy the budgetary limits set forth by the City of Richardson.
- Availability to meet the project timeline.
- Consideration of all stages of fabrication and installation.
- Consideration of site issues such as permitting, installation staging, and availability of electrical or other utilities.
- Positive track record of delivering quality projects on schedule and on budget, as determined by past work and references from previous clients.

## **Gifts and Loans**

### ***Technical Review Criteria for Gifts and Loans***

The City staff should first conduct a technical review of the proposed gift or loan. The review should focus on the following issues:

- **Ownership.** If the donor is proposing to donate an existing artwork, has the donor documented that the artwork can be legally given to the City?
- **Costs.** Has the donor documented that the costs associated with the artwork have been adequately anticipated and can be met?
- **Safety and Liability.** Is artwork durable? Does it pose any safety or liability concerns?
- **Maintenance and Conservation.** Are the anticipated maintenance and conservation needs documented, and can they be met?
- **Availability of Site.** Is the proposed site available for the installation of artwork? Are necessary electrical, plumbing or other utility requirements defined and available?
- **Timing.** Is there sufficient time for the normal review process by the City and the Arts Commission?

### ***Aesthetic Review Criteria for Gifts and Loans***

The Cultural Arts Commission should review the proposed gift or loan for aesthetic and site considerations. When reviewing the work the Cultural Arts Commission should take into account the following:

- The artist should meet definition of artist that is included in the Public Art Master Plan.
- The artwork supports the City's vision for public art.
- The artwork demonstrates excellence in aesthetic quality, workmanship and creativity.
- The artwork is appropriate to the site in scale and form, and is of materials/ media suitable for the site.

## **PUBLIC ART WAIVERS**

In certain areas of Richardson, the City may desire to have public art integrated into the pedestrian environment and urban streetscape in a fine-grained manner. In some circumstances, this may come into conflict with existing City zoning codes or design standards. In such cases, the City should be able to issue a waiver from such code.

For this to occur, there should be an underlying finding that the provision of public art in lieu of conformity with standard forms of development accords with the City's vision for integrating public art in public spaces. There would also need to be a review and approval process embedded in the Zoning Code. There would also need to be an advisory review, by the Cultural Art Commission, of the public art for which the waiver is being sought, and a technical review by the engineering department for items affecting public right of way, drainage areas, or utilities.



Public art waivers should be considered on a case-by-case basis. Waivers should be considered for zoning and design guidelines related to:

- Blank walls and transparency
- Parking garage facades
- Outdoor amenity spaces
- Build-to-zones and building setbacks
- Corner treatments
- Projections, such as awnings and canopies
- Street infrastructure elements (sidewalks, lighting, seating, paving, crosswalks, landscaping in the right of way)
- Stormwater elements, if alternative compliance with any applicable stormwater requirements can be identified

Waivers are intended for relief from zoning requirements and design guidelines only to the extent necessary to accommodate public art as an alternative form of complying with the overall intent for the pedestrian environment and the findings of that section of the code; they are not intended to provide a blanket exemption from the underlying zoning requirements or design guidelines.

Any public art created in a circumstance for which a waiver is sought shall comply with the expectations described above, related to the definition and selection of artist, commercial expression and maintenance.

## **REVIEW OF MURALS**

The City of Richardson currently administers murals through its signage regulations (Ord. No. 3885, § 1, 9-24-12), which defines and regulates murals as signage. To encourage the creation of murals as public art in the four areas identified in the Planned Development Main Street/Central Expressway Form Based Code, and not as signage, thus exempting mural from the square footage limitations outlined in the current regulations. The changes should include the following components.

The signage regulations should include the following definition of murals: A picture or graphic representation applied to an exterior wall which: 1) does not contain logos or names of any business entity; and 2) does not illustrate any activities, merchandise or services of the business occupying the building of which the mural is applied. Murals can be created in a variety of media, including paint, mosaic, tile, glass or resin, stone or metal relief. A mural shall not include sculpture or moving parts, nor internal illumination or light as a medium, nor any of the effects listed in Section 18.5(4) of Chapter 18. Sign Regulations of the City of Richardson Code of Ordinances. A mural must have a sponsor who is committed to taking care of it.

The signage regulations should further include locational and performance criteria. Murals should only be allowed on non-residential and mixed use properties. It is recommended that murals not be located adjacent to residentially zoned properties, unless located in a mixed use development. Murals can be lit, but lighting must be directed towards the mural and not upward and not outward. Murals can be externally illuminated by approval from the City Manager's Office. Murals cannot include any obscene, indecent or immoral matter.

The City Manager's Office will make the determination if an applicant's project meets the definition of mural. The sponsor of the mural should submit an application that outlines the location of the mural, identifies the artist, provides a description of the project (including a rendering), and outlines responsibility for repairing and maintaining the mural. This information should be sufficient for the staff to make a determination that the project meets the definition of artist, does not include commercial expression, and meets other definitions of a mural. If unclear, City Manager's Office could seek the review of the Cultural Arts Commission in making the determination.

If murals conflict with the zoning code in any way, they should seek a zoning waiver as outlined elsewhere in the plan. Build-ons (extensions over the roofline) must meet the building code.

## **COORDINATION OF RICHARDSON'S EXHIBITION SPACES**

The City of Richardson hosts art exhibition spaces at the Eisemann Center, the Richardson Public Library, and the Heights and Huffhines Recreation Centers. Exhibitions at the Eisemann Center are organized by Eisemann Center staff, at the Library by Library staff, and at the Recreation Centers by Parks and Recreation Department staff. These exhibition spaces often feature work by local and regional artists, and are at times curated by local and regional arts organizations.

The City should continue to allow exhibitions to be organized by the host City Department, though the City should ensure that each space maintains high exhibition standards in terms of the quality of the work and the professionalism of the installation. The City should also ensure that exhibition agreements and related fees and requirements are made standard throughout the different departments, with the exception of the Eisemann Center. The City Manager's Office and Cultural Arts Commission should be made aware of planned exhibitions to ensure that there is awareness of what is being exhibited between these spaces. City Departments should also be made aware that the Cultural Arts Commission can be a resource for reviewing proposals, reaching out to artists and arts organizations, and promoting exhibitions.

## **COLLECTION MANAGEMENT**

The City of Richardson should adopt documentation practices and policies for the conservation and maintenance of artworks, and the process for de-accessioning or relocating artworks in the City's collection. The City should ensure that the Public Art Collection is properly maintained and preserved, that a periodic assessment of conservation needs is made, and that proper records regarding the works in the collection are kept. The Cultural Arts Commission will review and approve the de-accession or relocation of works in the City's Collection, using a strict set of criteria subject to final approval by City Council.

### **Documentation of the Collection**

An important aspect of collection management and, ultimately, long-term maintenance of the Richardson Public Art Collection is keeping accurate, up-to-date records. The main aspects of this are identifying the project on-site, keeping accurate records for each project, and maintaining a comprehensive inventory of the collection. The City should develop proper documentation for existing works in the City's Collection and develop documentation protocols for new projects.

#### ***Project Identification***

Each artwork should be identified with a plaque stating the artist's name, the artwork title, the media and the date the work was created. The plaque should be placed in an appropriate location near the artwork that can be easily viewed by pedestrians.

#### ***Project Records***

Files for all projects should be kept in a centralized location with the City Manager's Office. The file should contain information such as a copy of the artist contracts, a copy of project correspondence and public records, the maintenance instructions provided by the artist and subsequent conservation records, documentation of the design fabrication process, fabrication and installation photos, and media clippings.

#### ***Public Art Inventory***

The City Manager's Office should maintain a full and centralized inventory or database of its public art. This inventory will include information such as:

- Name of artist
- Title of work
- Location (kept in a format compatible with the City's GIS system)
- Year completed/installed
- Owner of work
- Media
- Dimensions
- Budget/cost and source of funds
- A brief description of the work suitable for publication

- Maintenance and conservation needs as defined by the artist and conservation assessments
- Schedule of maintenance or conservation needs
- Conservation history
- A unique number assigned to each work of art that can be used for cross-referencing with hard files and other digital files.

### **Conservation and Maintenance of the Collection**

Public art is a community asset that should be properly conserved and maintained. The City should undertake conservation and routine maintenance to preserve its Public Art Collection in the best possible condition. To assist in the maintenance and conservation of the Richardson’s Public Art Collection, information regarding the conservation and maintenance needs on each work, borrowed or owned outright by the City should be kept on file with the City. Works of art on loan should be maintained in accordance with the requirements of, and in collaboration with, the lender.

#### ***Conservation***

Conservation is the regularly scheduled examination, documentation, treatment and preventative care of public art conducted by a professional art conservator.

The City will regularly conduct, or hire a professional conservator to conduct, a survey of the condition of each work in the City’s Collection and make recommendations for conservation, cost estimates, and a recommended schedule for implementation.

In addition, the City will take steps to identify conservation needs prior to the fabrication and installation of new works. The City will require, when necessary, that artists consult with a conservator during the design development phase of the project to identify the conservation needs of the project. Alternately, the City could have design documents reviewed by a conservator hired by the City prior to executing the fabrication and installation portion of a contract. For commissioned works, artist should provide the City with a worksheet that identifies the conservation and maintenance needs of the work, including the frequency, methods and materials recommended.

#### ***Routine Maintenance***

Routine maintenance is the care of public art that does not require specialized expertise (i.e.: dusting, washing, lubrication of moving parts). If indicated by the artist as part of the maintenance and conservation worksheet, routine maintenance can generally be managed by the City Department that maintains the facility and/or site where the art is located. The City Department should not conduct any non-routine maintenance, as indicated on the maintenance and conservation worksheet, or conservation unless requested by the City Manager’s Office. The Department responsible for maintaining the facility where the art is located should notify the City Manager’s Office immediately if an artwork is damaged or stolen, or if the City Department plans to move the artwork or in any way alter its site. Any work that is recommended for relocation or de-installation would be subject to the de-accession policy.

Works of art should be maintained in a manner outlined in the above-mentioned maintenance and conservation worksheet, appropriate to the medium and characteristics of the artwork, and in accordance with the Visual Artists Rights Act of 1990.<sup>1</sup>

### **De-Accession and Relocation of Artworks in the Collection**

It shall be the City's policy to ensure the ongoing integrity of the artwork and the site for which it was created, to the greatest extent feasible, in accordance with the artists' original intentions and consistent with the rights afforded by the Visual Artists Rights Act of 1990.

However, from time to time, there will be circumstances in which the City will want to consider de-accessioning and removing an artwork, or relocating an artwork.

The Cultural Arts Commission shall review any proposal for de-accession or relocation of an artwork. Consideration of de-accession shall involve the same degree of careful review as a decision to commission a work of art. Decisions will be informed by professional judgment and be made in the interests of the public.

#### ***Procedure***

1. The City should not remove any artwork from the site for which it was selected, nor remove it from display, without prior review by the Cultural Arts Commission.
2. The Cultural Arts Commission shall review the circumstances surrounding the proposed de-accession, relocation or removal. The Cultural Arts Commission may choose to hold a public meeting for the purpose of gathering community feedback on a proposed de-accession, relocation or removal or gather community input through other methods.
3. The Cultural Arts Commission may recommend de-accession, relocation or removal of a work of art for any of the following conditions:
  - The condition or security of the artwork cannot be reasonably guaranteed;
  - The artwork requires excessive maintenance or has defaults of design or workmanship and repair or remedy is impractical or unfeasible;
  - The artwork has been damaged and repair is impractical or unfeasible;
  - The artwork endangers public safety;
  - Significant changes in the use, character, or design of the site have occurred which affect the integrity or relevance of the work;
  - Significant adverse public reaction has been documented over an extended period of time (a minimum of three years);
  - The work is of inferior quality or is judged to have little aesthetic and/or cultural value;
  - A suitable location for the artwork has been identified that better satisfies the original goals of the project; or
  - The artist requests removal due to concerns listed above.

---

<sup>1</sup> 17 USC § 106A - Rights of Certain Authors to Attribution and Integrity

4. During the review process, unless there is imminent danger to the public, the artwork shall remain accessible to the public in its original location.
5. The Cultural Arts Commission will make a decision and forward it to the City Council. De-accession, relocation, or removal requires the approval of the Cultural Arts Commission and City Council.
  - The City Manager’s Office should make a good faith effort to notify the artist that his or her work is being considered for de-accession.
  - If the artwork is site-specific, the City Manager’s Office should make a good faith effort to notify the artist that his or her work is being considered for relocation.
6. De-accession, relocation or removal of artwork shall be done in a manner that complies with all other applicable City, state and federal procedures, policies and regulations. For example, de-accession, relocation and removal actions must comply with applicable procedures and laws relating to the disposition of City property and with laws protecting artists’ rights, such as the Visual Artists Rights Act.
7. Proceeds from the sale of any de-accessioned artwork will be used to support the Public Art Program.

## **ROLES AND RESPONSIBILITIES**

### **City Council**

The Richardson City Council consists of seven people: the Mayor, two at-large seats and four place seats. All members of the City Council are elected at-large by voters. All City Council seats carry two-year terms; term limits are limited to 6 terms. Council members are responsible for hiring the City Manager, appointing the City Attorney, City Secretary, Municipal Court Judges, City Health Officer and citizens to the City’s boards and commissions. The Council is also responsible for passing City ordinances, planning for capital improvements, issuing and selling municipal bonds, purchasing and selling property, establishing City departments, determining City services, approving the annual budget, and setting the City’s tax rate.

### ***Roles***

- Appoints members to the Cultural Arts Commission.
- Ensures Percent for Art funds are outlined in the City Bond Program.
- Allocates a portion of HOT funds to public art.
- Approves Annual Work Plan and Budget.
- Approves Individual Project Plan.
- Approves artist Concept Proposal.
- Approves contracts over \$50,000
- Approves gifts and loans longer than 90 days.
- Approves the Public Art Master Plan, and any related polices or ordinances.

## **City Staff**

The success of the Public Art Program will rely on the efforts of Richardson's City staff. Leadership and day-to-day management of the Public Art Program will come from the City Manager's Office. The City Manager's Office also plays a key role in negotiating public art participation by private developers. The City Department that manages the site where a public artwork is located or being commissioned for (sometimes referred to in this plan as the "Host Department") also plays a role during the commissioning process, and in the long-term maintenance of the work. The Development Services Department also plays a key role in ensuring that City plans incorporate public art recommendations and that public art plans are consistent with other city planning efforts.

## ***Roles***

The following are the key management roles of the City Manager's Office related to the Public Art Program.

- Acts as liaison to other City staff regarding the development of public art projects.
- Develops the Annual Work Plan and Budget, with input from the Cultural Arts Commission, and submits it to City Council through the City's annual budgeting process.
- Based on the approved Annual Work Plan, develops Individual Project Plans for review and approval by the Arts Commission.
- Facilitates the management of public art projects, including budgeting, scheduling, artist selection processes, community engagement processes, contracting and design / fabrication / installation oversight.
- Coordinates with City Manager's Office, Development Services Department staff and Community Services Department staff in regard to public art projects incorporated into private development.
- Consults with the Development Services Department on planning initiatives related to public art.
- Directs conservation and maintenance matters.
- Facilitates review of proposed gifts and loans of public art to the City.
- Organizes public communication and outreach for the Public Art Program.
- Attends to other facets of day-to-day Public Art Program operations not listed above.
- Maintains communication with artists, Arts Commission, City Council and other stakeholders.
- Review the Public Art Master Plan five years after adoption and make recommendations to the Cultural Arts Commission and the City Council on any refinements to this plan.

## **Richardson Cultural Arts Commission**

The Richardson Cultural Arts Commission was established to “serve as the advisory board to the city council and the city management in matters involving the promotion of close cooperation between the city and private citizens, institutions and agencies interested in or conducting activities relating to the arts.”<sup>2</sup>

### ***Roles***

- Reviews and recommends the Annual Work Plan and Budget.
- Reviews and recommends approval of Individual Project Plans.
- Reviews the Concept Proposals recommended by Art Selection Panels and recommends approval to City Council.
- Conducts aesthetic review of proposed gifts and loans of public art.
- Recommends de-accession of public art to City Council.

## **ART SELECTION PANEL**

The composition of the Art Selection Panel will be determined by the City Council. It is recommended that the Art Selection Panel including the following representation:

- Member(s) of the Cultural Arts Commission
- Member(s) of an applicable board or commission (e.g. Library Board representation for library projects)
- Local artist/arts professional/member(s) of the arts community
- Representatives from nearby neighborhood(s) or business district(s).

In addition it is recommended that the Arts Selection Panel include non-voting representation from City staff and the architect of the project.

The Art Selection Panel along with key project stakeholders will review artists' qualifications and artist Concept Proposals and make recommendations to the Cultural Arts Commission regarding artist selection.

### ***Roles***

- Review artist qualifications and select finalists.
- Review artist concepts/interview artists and recommend final selection.
- Review and recommend approval of artist concept.

---

<sup>2</sup> Code 1966, § 2-30



# Appendix A ACKNOWLEDGEMENTS

The Richardson Public Art Master Plan was developed with the dedicated involvement of the City Council, the Cultural Arts Commission and the External and Internal Task Forces. In addition, we are grateful to the thoughtful input and feedback we received at roundtable discussions with local artists and art faculty at University of Texas - Dallas, and the participants at the Imagine Art Here! Workshop.

## **RICHARDSON CITY COUNCIL**

Mayor Laura Maczka  
Mayor Pro Tem Bob Townsend, Place 1  
Council Member Mark Solomon, Place 2  
Council Member Scott Dunn, Place 3  
Council Member Kendal Hartley, Place 4  
Council Member Paul Voelker, Place 5  
Council Member Steve Mitchell, Place 6

## **CULTURAL ARTS COMMISSION**

Chair Richard Luttrell  
Vice-Chair Beth Kolman  
Catherine Burdette  
Curtis Dorian  
David McNair  
Barbara McNutt  
Betty Peck

## **PUBLIC ART MASTER PLAN EXTERNAL TASK FORCE**

Michael Alost, KDC  
Kenan Brandes, Parks and Recreation Commission  
Andrew Duggan, resident and StudioOutside Architects  
Beth Eschbach, Richardson Civic Art Society  
Kitty Goddard, Arts Incubator of Richardson  
Barry Hand, City Planning Commission  
Dr. Abby Kratz, University of Texas at Dallas  
Betty Peck, Cultural Arts Commission  
Stephen Springs, resident and Brinkley Sargent Wiginton Architects  
Bill Sproull, Richardson Chamber of Commerce

## **PUBLIC ART MASTER PLAN INTERNAL TASK FORCE**

Susan Allison, Library  
Serri Ayers, Parks and Recreation  
Steve Benson, Library  
Tina Firgens, Development Services  
Bruce MacPherson, Eisemann Center  
Michael Massey, Parks and Recreation  
Shanna Sims-Bradish, City Manager's Office  
Steve Spanos, Capital Projects  
Michael Spicer, Development Services  
Hawana Townsley, Eisemann Center  
Lindsey Turman, Community Services

## **SPECIAL ACKNOWLEDGEMENTS**

Dr. Dennis Kratz, University of Texas at Dallas  
Dr. Roger Malina, University of Texas at Dallas  
Dan Johnson, City Manager's Office  
David Morgan, City Manager's Office  
John Jacobs, Richardson Chamber of Commerce  
Charles W. Eisemann

# Appendix B IMAGINE ART HERE! RICHARDSON

## WORKSHOP REPORT

On June 11, approximately 45 people gathered at Huffhines Recreation Center to participate in Imagine Art Here!, a workshop facilitated by Via Partnership and Todd W. Bressi as part of an initiative to develop a public art master plan for the City of Richardson. The purpose of the workshop was to help give shape to a public art vision for Richardson and to provide critical input into identifying places for and approaches to public art throughout the community.

### Workshop Format

The workshop began with a welcome from Arts Commission chair Richard Luttrell and Assistant City Manager Shanna Sims-Braddish. Consultants Meridith McKinley of Via Partnership and Todd Bressi then reviewed the public art master planning process, and how the Imagine Art Here! workshop would play a role in forming the recommendations in that plan.

The consultants then made a 20-minute presentation about public art, focusing on a number of places or settings specific to Richardson: Parks and Trails, Community Facilities, Neighborhoods, Gallatyn/Eisemann Center Area, Main Street/Belt Line/75 Area, and New Development Areas (Telecom Corridor/Bush Turnpike).

Participants were then invited to take part in the first breakout session. Each breakout table of approximately 6-9 people was assigned one of the places outlined above and were given the charge to:

- Develop a vision statement for public art in this place/family of places.
- Brainstorm possible locations and approaches for art in this place/family of places.

Following the first breakout, the consultants made a second presentation on different thematic approaches to public art that may be relevant in Richardson: environment, technology, history, placemaking, identity and temporary.

Participants were then invited to take part in the second breakout session. Each breakout table of approximately 6-9 people was assigned one of the above approaches and were given the charge to:

- Develop a vision statement for this approach to public art.
- Brainstorm possible locations for this approach to art.

Facilitators helped guide the conversation and record the responses for both breakouts.

In addition to the breakout discussions, workshop participants contributed input by filling out an exit questionnaire that allowed participants to elaborate on ideas or concerns they have about public art in Richardson.

This report documents the results of this workshop, including reports from both breakouts and the exit survey. The results of the Imagine Art Here! workshop will be used by the consultants to formulate recommendations in the public art master plan.

## **BREAKOUT REPORTS**

### **Breakout #1: Art + Place**

Participants broke into six groups to develop a vision and brainstorm ideas for public art in the following places or categories of places in Richardson.

- Parks and Trails
- Civic and Community Facilities
- Neighborhoods
- Gallatyn/Eisemann Center Area
- Main Street/ Belt Line/75 Area
- New Development Areas (Telecom Corridor/Bush Turnpike)

What follows are the recorded notes from each breakout.

### **Parks and Trails**

#### ***Vision***

Public Art for Parks and Trails engages people, encourages participation, celebrates nature and creates identity with fun, functional and multi-sensory amenities.

#### ***Keywords***

- Nature
- Amenity
- Fun
- Interactive / Participatory
- Attraction
- Encouraging
- Celebratory

- Identity / Marker
- “Richardsonesque”
- Functional
- Welcoming
- Multi - Sensory

***Draft Vision***

To create interactive works that celebrate nature and engage our community in the parks and trails throughout Richardson.

**Community Facilities**

***Vision***

Public art in community facilities should...

- Display vibrancy of the contributions, cultures and accomplishments of the city - celebrate our civic pride
- Be illustrative of the high-tech origins of the City
- Be whimsical but at the same time cerebral
- Be reflective of the cultural diversity of the community
- Move viewers to action and reaction: stop & think
- Inspire ideas / connections between art and nature
- Encourage / promote sustainability
- Plan public art into new construction budgets

**Neighborhoods**

***Vision***

Public Art in Richardson Neighborhoods will inspire, enhance pride, and enrich our community through opportunity for individual artistic expression leading to a welcoming neighborhood!

***Vision Draft***

- pride in community & value of life
- value of life
- inspiration of community
- identity of neighborhood
- sense of community
- enriching the community
- sense of peace
- welcoming
- opportunity for individual artistic expression

## **Gallatyn/Eisemann Center Area**

### ***Vision***

Public Art in Gallatyn Urban Center will encourage gatherings and reflect the juncture of art and industry. It has the opportunity to reveal our history and anticipate our future.

### ***Goals***

- Reflect the activities / events in this area
- Bring people to the area

### ***Ideas***

- Entryway markers to designate the district
- Opportunities for parking garage exteriors
- Delineate the district by iconic images
- Possibly hang art work from the Eisemann ceiling
- Use fun street signs to depict artists offerings “Toppers”
- Private galleries in vacant retail area (Sol Irlandes)

## **Main Street / Belt Line / 75 Area**

### ***Vision***

Public art should create a destination that is a confluence of cultures, of history and a future of gathering around the arts

### ***Objectives***

- create a destination
- cluster gathering around the arts

### ***Vision Draft***

- Past, present, future balance history and modern
- A collaboration of all the cultures, where cultures meet
- Confluence: cultures; history/future; gathering/arts

## **New Development Areas**

### ***Vision***

Public Art in New Development Areas will...

- celebrate & honor strong branding
- create artistic statements that evoke the present and future of the City
- provide an identifiable place
- give a fun or emotional backdrop
- draw people to the area
- make people excited to return

- create a “vibe/presence” that visitors will remember
- create an “IDENTITY”
- bring industry and the arts together, enhancing the lives of all who live here – quality of life
- build pride in the community

***Ideas***

- Light the water tower at Central Expressway at Main Street and at Campbell.
- Partner with Fossil (Central Expressway and Spring Valley) on an entryway marker into Richardson.
- Campbell Road on the west is another important gateway, especially for cyclists.
- Like works that are technology-based and changing, all along Central Expressway.
- Like works like Ned Kahn – ever-changing, reflects community, everyone sees something different, invites individual contemplation, encourages you to sit and stay
- Use theme of “wildflower” to bridge nature and technology.

**BREAKOUT #2 – ART + IDEAS**

Participants broke into six groups to develop a vision and brainstorm ideas for public art in Richardson related to the following approaches.

- Environment
- Technology
- History
- Time
- Identity
- Placemaking

What follows are the recorded notes from each breakout.

**Environment**

***Vision***

Public Art & Environment in Richardson will...

- harness natural resources in an artistic expression
- encourage environmental protection
- connect citizens and Richardson’s natural beauty
- reflect topography
- appreciate green spaces, light, sound, water & wind
- participate in nature
- be rejuvenating

## **Technology**

### ***Vision***

Art and Technology in Richardson will...

- Be interactive
- Appeal to youth
- Incorporate sight and sound aspects tactile / multi-sensory
- Be unique
- Be captivating
- Be unforgettable
- Be where art meets innovation
- Never stay put or be static/ mobile
- Reactive to the latest trends / adapt
- Highly accessible
- Intellectual and whimsical
- Be sustainable
- Be our identity
- Be exciting
- Night Parks

### ***Ideas***

- Visually arresting, high-tech art in unexpected places
- Develop apps to find art, interact with art
- Biennial high-tech art festival / connect to industry
- Re-brand telecom corridor as innovation corridor
- DART is an ideal location
- Civic complex is important location
- UTD is an important location
- Audience: 1) people who live and work in Richardson, 2) people visiting, 3) people passing through

## **History**

### ***Vision***

Public Art & History will celebrate and define identity through:

- Honoring tech – past and present
- Recognize commitment to education and culture
- Honoring contribution old timers and newcomers- incorporating all cultures

### ***Ideas***

- Telling our history to the world in art, perhaps w/a museum of history of Richardson coupled w/art gallery – museum as well as a giant bandshell (in Breckinridge Park?) for outdoor performances and non-profit use.
- Some kind of art that remembers the Indians, the train, interurban and Miss Belle's house, windmills, and pigs of own farms.
- Interactive water feature in Prairie Creek Park.

## **Placemaking**

### ***Vision***

Placemaking art will:

- Be iconic and represent Richardson's history
- Reflect Richardson's many cultures that come together (Downtown Richardson)
- Provide opportunities for families to enjoy
- Reflect the identity of the community and natural beauty of the area
- Citywide icon (i.e. bike racks, lamp posts) making a functional item artistic

### ***Ideas***

- Breckenridge Park – Play elements w/nature theme
- Neighborhood Parks – building on unique elements of the neighborhood
- Central Trail
- Cottonwood Park – Permanent art/ entry way/ pavilion
- Bike racks
- Keep art in mind for city projects
- Arapaho, near City Hall Library is an opportunity
- Like the natural map idea
- Home of Collins/TI – tying together the past and the present

## **Identity**

### ***Vision***

To create culturally cohesive works that embody iconic qualities of distinction, continuity, unity, and historical narrative that are scalable to varied environments.

### ***Keywords***

- Iconic
- Distinctive
- Repeatable
- Story Telling
- Continuity Around Town
- “Green”
- Scalable
- Relatable
- Unity
- City...Neighborhoods...Location

## **Temporary**

### ***Vision***

Temporary Art will...

- Appeal to Richardson’s spirit of innovation
  - Maintain people’s interest and drive further interest in public art
  - Create opportunities and experiences for long-term civic memory
  - Attract people to Richardson
- > Temporary public art in Richardson will encourage diverse, interactive participation by enhancing living and Richardson and bringing people to Richardson.
- > Temporary public art in Richardson will be an easy, low-cost way to create and establish an art community and identity
- > Temporary art should be placed in many different locations in the city and not necessarily in the same locations. Creates a reason for people to come into Richardson to eat, shop, etc. who otherwise would not come in.

## EXIT QUESTIONNAIRE

Participants were invited to fill out a questionnaire at the end of the workshop in order to be certain that everyone had the opportunity to participate as well as share additional thoughts. This form asked five questions:

1. Why do you think it is important for the City of Richardson to support public art?
2. What are you looking forward to most about public art in Richardson?
3. What was the most exciting idea you heard this evening?
4. What image of a public art project from today's presentation will stay with you?
5. Please share any questions, suggestions or concerns you might have about public art in Richardson that weren't addressed at today's workshop.

The responses to these questions are below.

### **1. Why do you think it is important for the City of Richardson to support public art?**

- It gives us an identity (reason to live, come to Richardson)
- Public art is a tangible means by which residents and visitors are encouraged to identify place with a specific work of art.
- It takes our long history of support and interest in the arts (in City & RISD) and extends it to our outdoor public spaces.
- We are a unique city – want everyone to know.
- Richardson has an active cultural life full of diversity as well as new traditions that the community leaders want to develop and therefore raise the quality of life for everyone.
- All Great cities celebrate the arts.
- City of Richardson needs to develop more walk way for pedestrians so that people can mingle, visit and enjoy the public arts.
- Quality of Life.
- To help Richardson create its own identity and to encourage the community to explore the entire city.
- An Integrated part of an educated and sophisticated community.
- It enriches us personally and the community.
- Without art, we lose our history.
- A sense of community pride and community history.
- It's also important for Richardson to require business developers to include large scale public art in their projects.
- Enrich people's lives every day with art; Make city statement supporting city art.
- Art defines our humanity and feeds our senses.

- Provide access; create identity (shared by the diverse residency).
- Quality of life.
- Because art is important and has lasting effects and impacts our lives.
- To maintain a strong sense of community identity via artistic reference points.
- Says what the City represents and that the community has a stake in the arts.
- All great cities must involve themselves in the arts.
- The people of Richardson deserve great art.
- It is a barometer to the concerns and culture of the community.
- Because Richardson is growing so rapidly and becoming more “urban” so the public art is necessary to keep our community “beautiful”.
- Celebration – Civic & community
- I think it is always important to have art because it shows sense of pride in the community.
- We need a permanent identity to set us apart from being just “North Dallas” and pass through city.
- Provides cultural sensitivity and enjoyment to the community.
- Why not?
- It’s a universal language that will transcend generations.

**2. What are you looking forward to most about public art in Richardson?**

- Ability to interact with the art
- Being an artist that gets to participate in the creation of Public Art in Richardson.
- Adding some visual interest to our community.
- I love art – visual.
- Continued exploration of ideas and ideas have been pulled together.
- Creating places – “Meet by the ...”
- Any public arts in good.
- Creating arts community with City.
- Interactive works
- Just finally doing it!
- More sculptures – lighting – murals-water fountains – ponds, etc.
- Sense of identity.
- The pride of showing out-of-town guests and visiting family who used to live here the City art.
- I’m looking forward to more outdoor art around Eisemann as setting for outdoor street artists.
- Being with art every day – living in art.

- Seeing interesting works.
- Integrating the creation of art; public art as a means of fostering dialogue, discussions, exchanges about art (forms).
- All of it!
- Being able to participate and possibly contribute as a Richardson artist
- To give the City an identity... a “vibe”.
- Just to see what comes out of everyone’s ideas.
- Seeing it become a reality.
- Including the community and making a statement that is bold.
- Looking forward to seeing how public art will evolve in the future.
- Community participation, neighborhood accessibility, family involvement
- Park and Recreation; Downtown, etc.; Neighborhoods.
- It is something that our city gives to the present and future.
- A true reflection of the thoughts of the citizens.
- Iconic arts and small functional items as art.
- The finished products and the comments!

**3. What was the most exciting idea you heard this evening?**

- Art that exists on the trail bike racks that look like art (multipurpose amenities).
- Creating public art that connects people; Enhancing bike trails, connections between the east/west opposite sides of H-75, etc.
- Using solar power to add light to art.
- Richardson will actually fund and facilitate art around the city!
- An agreement among participants for a feature creating identity telling our story while becoming self-sustaining.
- My fave is still the sparkle dog! :)
- Too many.
- Temporary art.
- So many options!
- Uniqueness and people working together; lighting under expressway overpass.
- Lighting the underpasses.
- That there is a movement for Richardson public art.
- The photos of other public art projects were most interesting.
- Build museum as piece of art... Build large “art history” museum incorporating local history, gallery space for art shows, and entertainment space for nonprofits; Bandshell or inside venues.
- Decorating under overpasses.
- High Tech / Art Festival

- That public art and an arts space may actually become a reality for Richardson!
- Creating “night parks” - Parks for people to gather with lots of night lights and night life.
- That Richardson is considering public art.
- Using billboard spaces for temporary installations.
- I would like to hear a plan to promote the art and artists in this area through the public art displayed
- All was exciting to me!
- Develop natural resources in and artistic, sustaining, educational way.
- Art that improves the neighborhoods.
- That Richardson is Finally doing something about public art.
- Lights under bridges, art on parking garages.
- Incorporating art into the community.

#### **4. What image of a public art project from today’s presentation will stay with you?**

- Spirit Tree > place where people can leave thoughts but degrades over time.
- I enjoyed it all and had seen most of it before. There’s other great public art that could have been shown for inspiration.
- Fixture on Lake or pond that generates soft sounds.
- Create the identity of the City icon accessible and cohesive.
- “Light Bright” idea; Hands on parking structure; \*Also idea of each business park doing something cooperative with bike parks (= City “Icon”).
- Stone turtle and the wooden bridge – wonderful ways to enhance parks!; We need more inter-active features throughout our parks and trails.
- Giant dog and literature signs.
- Artistic benches at bus stops; Unique tree in pond.
- The Cardinal.
- Solar flowers, Austin, TX.
- High tech giant lit sculptures.
- Wall of parking garage with discs that wave in wind.
- Innovative use of art on parking garages.
- The interactive plaza with the squares.
- The projection onto buildings; the wind sculpture.
- Building with changeable art.
- Wind and solar powered kinetic art.
- Physically interactive artwork.
- Artist designed solar collector; interactive mural environmental art; lots of those images!

- Dog; Dog park; Spiral walkway.
- Statue of the dog in the park; Art designs.
- The innovation in lights on library (and Walter Cronkite) and the core sample.
- The environmental art.
- Lighting effects.

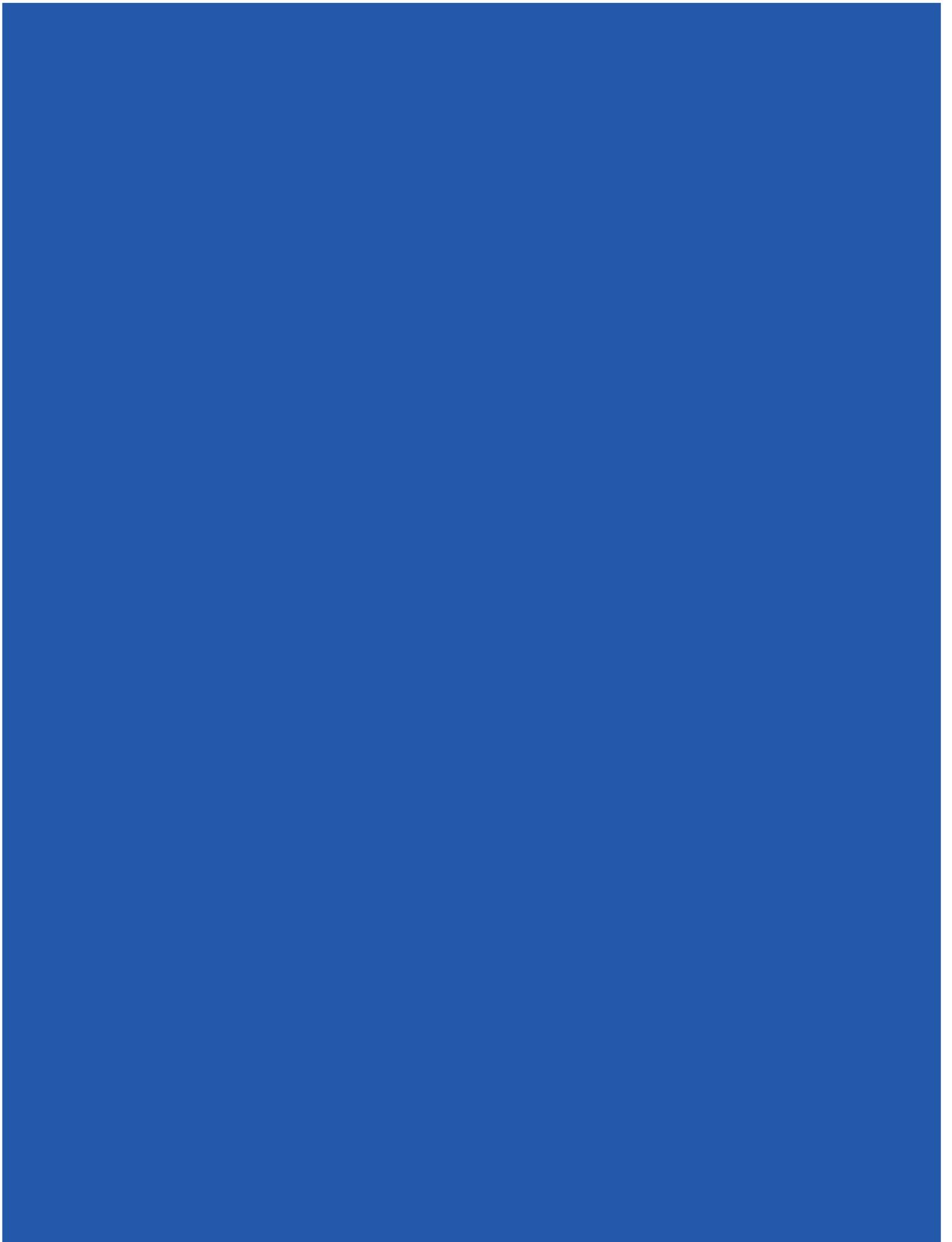
**5. Please share any questions, suggestions or concerns you might have about public art in Richardson that weren't addressed at today's workshop?**

- Like idea of having perhaps changing art space for public art to celebrate kids/residents. Like idea of using environment (sun, wind, etc.) to make art interesting and engaging. Important to involve kids (permanent art/temporary art), residents (permanent art/temporary art).
- Create a welcome tree that is the center of an annual celebration to welcome newcomers to Richardson. Newcomer who are individuals, groups, businesses, etc. Perhaps in a large park using a large tree that becomes designated as the "Welcome Tree".
- This is not the end of this is it?
- Weren't addressed: cost - funding.
- Be sure to involve people of vision at the decision making level.
- Would be exciting to have 10-12 interactive works that are defined by a theme. These would be spread throughout the entire city, like a scavenger hunt. Could be promoted that way as well. This would encourage our community to become more engaged and would define Richardson's identity.
- Some representation of the Richardson history Indians around our creeks (spring). The railroad that brought Richardson to be... More public spaces.
- Where is the money coming from? We Sr. citizens cannot afford more taxes. I'd like a place like Dealy - Royal & Hillcrest use to. To see art made and sold.
- Looking at the other groups ideas, I love that the wide range of idea's include many of my own.
- There was no mention of any one centralized museum of art. Richardson sorely needs one! A permanent collection as well as traveling expositions.
- What will it cost? Who and how will this be funded... long term?
- Why not hold "contests" for ideas for specific locations in Richardson either from artists who would like to compete to do the project or just from the general public.
- Where are the funds coming from? Public or private sector? Suggestion: Have better images or better projection conditions. Too many of the images were poor quality and lost impact as a result.
- I would like there to be a focus on "area" artists. Also that the art chosen is more than a decorative statement.
- Great job!

- Challenge business to sponsor public art works on-site?
- How do you select your artist?
- I would love to be able to have a continuing part of this planning, especially since other topics interested me.
- The workshop collectively addressed these considerations. I'd rather go with that than my individual ideas. Very happy with outcome.
- Please have presenters use better photos for examples. Very poor...









# Mobile Food Vendors

City Council  
March 16, 2015

# Overview

- Tour of the mobile food vending world - trends/impressions
- Current regulations
- Regulatory framework recommendations to amend Ch 12 'miscellaneous business regulations'
- Operationalize a quality of life objective as identified in City Council's Goals and Objectives



*Examples of trucks we currently permit –  
Construction site catering truck*



*Examples of food truck vendors*



*Examples of food trailer vendors*



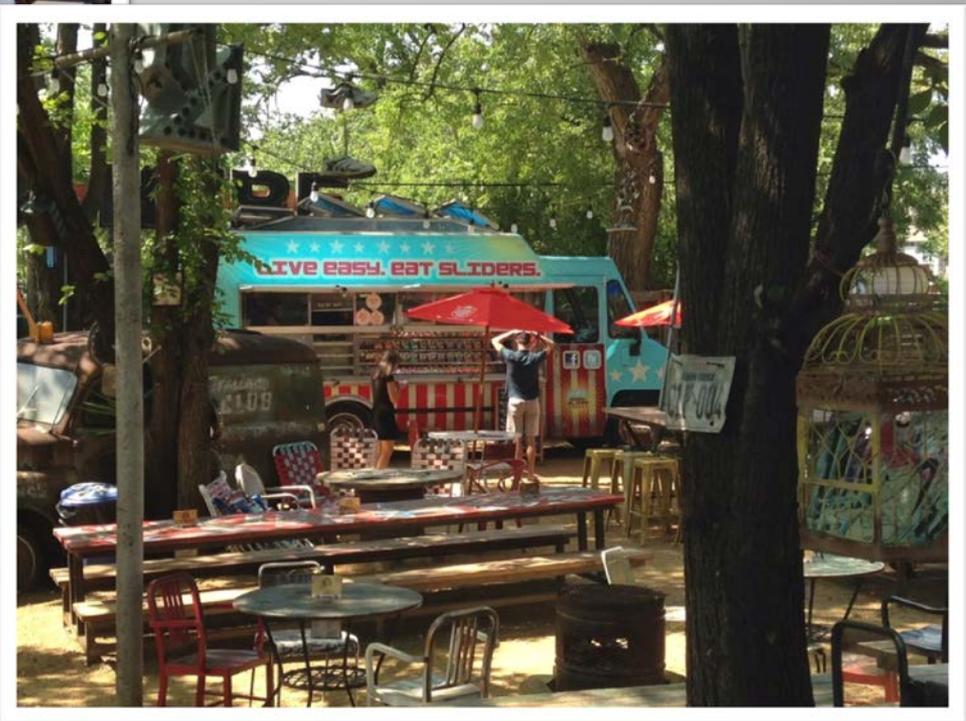
*Examples of food trailer vendors*



*Potential Home-Made Mobile Vending vehicles*



*Examples Of Food Truck Parks*



*Examples Of Food Truck Parks*



*Mobile Food Vending From Street*



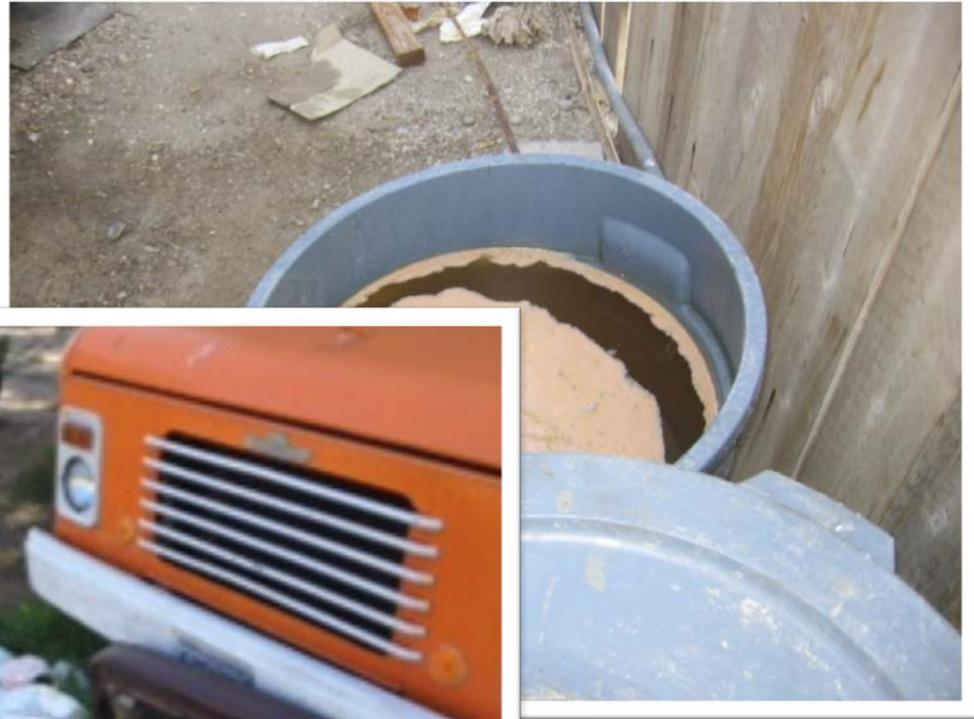
*Examples of food truck vendors*



*Examples of "stationary" mobile food vendors*



*A behind the scenes look...*



*A behind the scenes look...*

# Current Regulations

- Chapter 12 – Sale of Merchandise and Mobile Vending (1966)
  - Solicitors permit (issued by Police Department) and health permit required
  - vending from public right of way must be in residential area
  - 15 minute time limit in all zoning areas of the city
  - Vendors must obey traffic laws
  - Vending in parks not allowed without written approval
- Intent - accommodate ice cream trucks operating in residential areas, and food trucks that typically cater to construction sites.
- Mobile food vendors also allowed at temporary or special events – limit these, by policy, to 4 times per year, per address
- As a concession in an open air market

# Comparison With Other Cities

- Many cities are currently considering similar modifications – no established standard
- General theme of established regulations
  - As an accessory use: time limit for vending
    - 1,4,8 Hour
  - As a Primary use (Food Truck Park)
    - special designated districts
    - special use permit granted to property
  - Temporary events

# Input from Regulated Community

- No excessive fees
- No short permit periods (quarterly permits)
- Do not regulate menu
- Adequate time limits at each location (10 hrs – service of 2 meals)
- Provision of electrical connection is critical for extended vending time frames (limits generator use)
- Allowance for temporary seating and tables
- Mobility regulations are NOT an impediment

# Mobile Food Vending Ordinance Framework

- Category 1 – Temporary events
- Category 2 - Open air markets
- Category 3 – Short term mobile vendors
- Category 4 – Food Truck Park

# Mobile Food Vending Ordinance Framework - Recommendations

## Category 1 – Temporary events (no change)

- Maintain current allowance as part of a temporary event
- Accommodates fundraisers, grand openings, other special events
  - Trucks or trailers allowed
  - Vend at the event location
  - Vend for the duration of the event

# Mobile Food Vending Ordinance Framework - Recommendations

## Category 2 – As a Concession at an Open Air Market (no change)

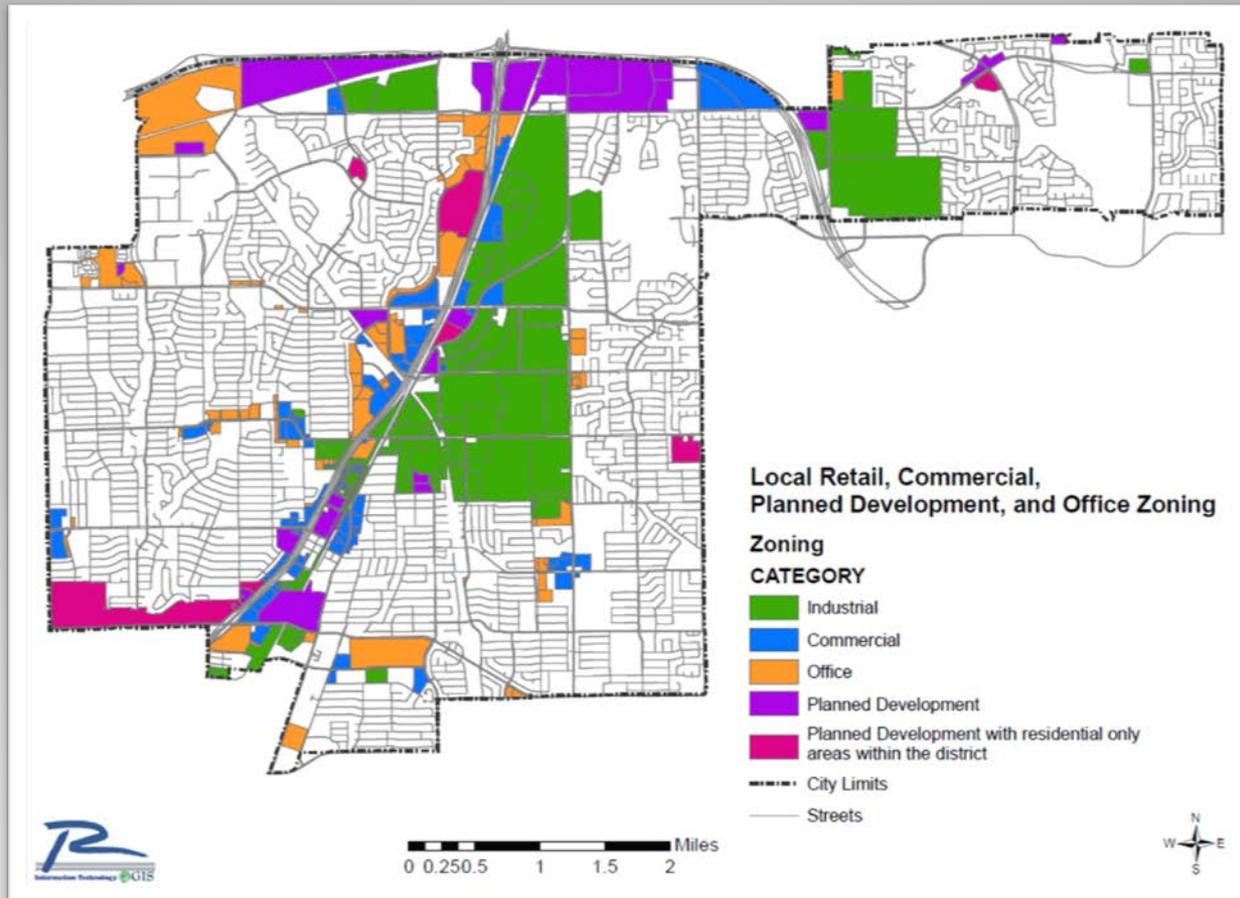
- Maintain current allowance as a concession vendor as part of a temporary open air market
- Operates in accordance with special permit obtained by the market operator
  - Trucks and Trailers Allowed
  - Vend at location approved by open air market permit
  - Vend for the duration of the approved open air market permit

# Mobile Food Vending Ordinance Framework - Recommendations

## Category 3 – Short Term Mobile Vendors (change)

- Mobile Vending as accessory/incidental use of property
- Prohibit vending from street in non residential areas
- Allow in public park with written permission of Parks Director
- Allow extended time vending as secondary use on private property in non residential zoned areas
  - Commercial
  - Planned Development
  - Industrial
  - Office
  - Retail

# Mobile Food Vending Ordinance Framework - Recommendations



# Mobile Food Vending Ordinance Framework - Recommendation

## Category 3 – Short Term Mobile Vendors (change)

- Trucks only
- Maintain current 15 minute time limit in residential district (ice cream trucks and snow cone trucks)
- 10 hours at any one location and not past midnight in non residential area
  - Allow use of temporary tables and chairs

# Mobile Food Vending Ordinance Framework - Recommendations

## Category 4 – Food Truck Park (no change)

- Mobile Vending as a primary use of the property (Food Truck Park)
- Unlisted use requiring a Special Permit in any zoning district
- Follow rules as set forth in the special permit
- Provides flexibility for appropriate conditions, including vendor type and approved vending hours, unique to each location

# Mobile Food Vending Ordinance Framework - Recommendations

## **Mobility requirements**

- Demonstrate that vehicle is readily moveable if requested
- Prohibit alteration of vehicle or premises adjacent to vehicle that would prevent mobility

# General Safety and Sanitation Recommendations

- Construction and operation in accordance with Texas Food Establishment Rules
- Access to restrooms for patrons and employees within 1,000 feet
- Prohibit signage other than what is on vehicle
- Comply with Fire Marshall fire and explosion safety standards
- All vendors have access to commissary or central preparation facility
- All preparation, cooking, point of sale and other food service related activities occur within the confines of the vehicle

# Permitting Recommendation

## Utilize current mobile vendor fee structure

Category 1 - part of a temporary event

- \$50.00 or exempt if part of a private or non profit event

Category 2 – concession at a temporary open air market

- \$250.00 annually

Category 3 and 4 - routine operation,

- \$200 annually for prepackaged food (cold trucks)
- \$350 annually for prepared food (hot trucks)





# Next Steps

- Feedback and direction from City Council
- Provide draft regulations revising Chapter 12 based on feedback
- Brief Council on updates
- Upon confirmation, formally adopt revised Chapter 12 regulations