

**RICHARDSON CITY COUNCIL
MONDAY, JANUARY 12, 2015
WORK SESSION AND SPECIAL CALLED MEETING AT 6:00 PM
CIVIC CENTER/CITY HALL, 411 W. ARAPAHO, RICHARDSON, TX**

The Richardson City Council will conduct a Work Session and Special Called Meeting at 6:00 p.m. on Monday, January 12, 2015, in the Richardson Room of the Civic Center, 411 W. Arapaho Road, Richardson, Texas.

As authorized by Section 551.071 (2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

WORK SESSION – 6:00 PM, RICHARDSON ROOM

• **CALL TO ORDER**

A. VISITORS

The City Council invites citizens to address the Council on any topic not already scheduled for Public Hearing. Citizens wishing to speak should complete a "City Council Appearance Card" and present it to the City Secretary prior to the meeting. Speakers are limited to 5 minutes and should conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However, your concerns will be addressed by City Staff, may be placed on a future agenda, or by some other course of response.

B. REVIEW AND DISCUSS AN UPDATE ON THE SERVICES PROVIDED BY THE CONVENTION AND VISITORS BUREAU

C. REVIEW AND DISCUSS THE RESOLUTION SUPPORTING THE CLEAN FLEET POLICY

D. CONSIDER AWARD OF COMPETITIVE SEALED PROPOSAL #902-15 – WE RECOMMEND THE AWARD TO MID-AMERICA GOLF & LANDSCAPE FOR THE SHERRILL PARK COURSE #1 – 2015 RENOVATIONS FOR A TOTAL AMOUNT OF \$2,200,000.00.

E. REPORT ON ITEMS OF COMMUNITY INTEREST

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Richardson; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Richardson that was attended or is scheduled to be attended by a member of the City of Richardson or an official or employee of the City of Richardson; and announcements involving an imminent threat to the public health and safety of people in the City of Richardson that has arisen after posting the agenda.

• **ADJOURN**

I CERTIFY THE ABOVE AGENDA WAS POSTED ON THE BULLETIN BOARD AT THE CIVIC CENTER/CITY HALL ON FRIDAY, JANUARY 9, 2015, BY 5:00 P.M.

AIMEE NEMER, CITY SECRETARY

ACCOMMODATION REQUESTS FOR PERSONS WITH DISABILITIES SHOULD BE MADE AT LEAST 48 HOURS PRIOR TO THE MEETING BY CONTACTING SUSAN MATTISON, ADA COORDINATOR, VIA PHONE AT 972 744-0809, VIA EMAIL AT ADACoordinator@cor.gov, OR BY APPOINTMENT AT 1621 E. LOOKOUT DRIVE, RICHARDSON, TX 75082.



City of Richardson
City Council Worksession
Agenda Item Summary



Worksession Meeting Date: Monday, January 12, 2015

Agenda Item: Review and Discuss an Update on the Services provided by the Convention and Visitors Bureau

Staff Resource: Geoff Wright, Superintendent of CVB and Civic Center
Conrad Castillo, Marketing and Sales Manager

Summary: Staff will provide an update on the services that the Convention and Visitors Bureau provides. Staff will provide an overview of current strategies and initiatives used to promote tourism in Richardson.

Board/Commission Action: N/A

Action Proposed: None



City of Richardson
City Council Worksession
Agenda Item Summary



Worksession Meeting Date: Monday, January 12, 2015

Agenda Item: Clean Fleet Policy Resolution

Staff Resource: Kent Pfeil, Director of Finance

Summary: The Regional Transportation Council has adopted a resolution supporting the adoption and implementation of a Clean Fleet Policy Resolution by organizations with fleet operations in the DFW area. City staff will present an overview of the Clean Fleet Policy Resolution.

Board/Commission Action: N/A

Action Proposed: Approval of a Resolution adopting the Clean Fleet Policy.





MEMO

DATE: January 6, 2015

TO: Kent Pfeil – Director of Finance

FROM: Pam Kirkland – Purchasing Manager 

SUBJECT: Award of Competitive Sealed Proposal #902-15 for the Sherrill Park Course #1 – 2015 Renovations to Mid-America Golf & Landscape in the amount of \$2,200,000

Proposed Date of Award: January 12, 2015

I concur with the recommendation of Steve Spanos – Director of Engineering, and request permission to issue a contract to Mid-America Golf & Landscape for the above referenced project for a total award of \$2,200,000, as outlined in Mr. Spanos attached memo.

Funding is provided from accounts 235-3710-581-7524, Project #GF1506 and 164-8702-513-7524, Project #DR1408. The project was advertised in the *Dallas Morning News* on November 24, 2014 and December 1, 2014 and was posted on Bidsync.com. A pre-proposal conference was held on December 3, 2014 and 1,024 electronic notices were distributed; 59 vendors viewed the bid; and 4 responsive bids were received.

Concur:


Kent Pfeil

ATTACHMENTS

Xc: Dan Johnson
David Morgan
Cliff Miller
Don Magner
Shanna Sims-Bradish



MEMO

TO: Dan Johnson, City Manager
THROUGH: David Morgan, Deputy City Manager 
FROM: Steve Spanos, P.E., Director of Engineering 
SUBJECT: Award of Sherrill Park Course #1 – 2015 Renovations – CSP No. 902-15
DATE: January 6, 2015

ACTION REQUESTED:

Council to consider award of CSP #902 -15 to Mid-America Golf & Landscape for the Sherrill Park Course #1 – 2015 Renovations for a total amount of \$2,200,000.00.

BACKGROUND INFORMATION:

On December 12, 2014, the Capital Projects Department received and opened four proposals for the Sherrill Park Course #1 – 2015 Renovations.

A Competitive Sealed Proposal (CSP) Committee of City Staff from various departments reviewed all four qualifying proposals and scored each one in accordance with the proposal scoring criteria. The scoring criteria included, proposal cost, project schedule, relevant project experience and demonstration of successful performance. The proposal submitted by Mid-America Golf & Landscape was ranked the highest.

The Sherrill Park Course #1 2015 Renovations includes renovations to greens, tees, fairways, cart paths, drainage and irrigation. City staff, the golf course architect and Mid-America Golf & Landscape reviewed the project proposal and developed a revised project scope. Through favorable unit prices within the original proposal and some additional cost savings, approximately 5,000 feet for cart path reconstruction was added to the original project scope while remaining within the project budget of \$2,200,000.00.

FUNDING:

Funding is provided from:

Account #235-3710-581-7524 Project #GF1506

Account #164-8702-513-7524 Project #DR1502

SCHEDULE:

The Capital Project Department plans for this project to begin construction February 2015 and be completed by August 2015.